

PEQUANNOCK TOWNSHIP
ENVIRONMENTAL COMMISSION MEETING

Thursday, July 10, 2008; 7:30 PM, meeting moved from July 9, 2008 (note posted on meeting room on July 9)

Pequannock Town Hall

Second Floor Conference Room

Minutes

A) Call to Order

B) Roll Call

(Tom N., Anita, Jim, Jen, Tom A., Lisa)

C) Public Comments

None

D) Special Presentations

None

E) Approval of Last Meeting's Minutes

6/11/2008

Tom N. & Anita

F) Budget Report (Tom A.) - \$670 balance

G) Chairperson's Report (Tom N.)

1) Checked with manger, once ERI is updated it will be incorporated into master plan "to give it more teeth". Developers then can use the new ERI.

2) Tom N. will create outreach statements for newspapers and will solicit EC members input.

3) Cedar Crest update from information provided by Jeff Keller:

a) Required plantings on grounds not done.

b) Waiting for fall to kill incorrect grass in dry pond and then will plant with correct grass.

c) Road that raised water level by damming still an issue. Trees put underwater and at risk of dieing. Question if work was authorized by township engineer, will discuss with Joe.

d) Contacted for two newspaper articles, one on volunteering the other on possible energy audit.

e) Highlands Council authorized \$1.5M for "Initial Assessment Grants" available to municipalities to cover the costs of assessing their planning and zoning. Will we need or be getting any of this grant money?

H) Town Council Liaison Report (Joe)

I) Planning Board Liaison Report (Marty)

J) Open Space Liaison Report (Frank)

K) Business

- 1) Ditch/Flood Gate inspections, Henry Samek data on ditches and streams.

Henry has walked one ditch/stream area and has given pictures and map with descriptions to Council and Manager. He feels that the ditch/stream he checked needs clearing.

- 2) PV Park water quality/clarity.

New "sonic" device was installed by Parks and Recreation and may help to reduce algae blooms.

- 3) What plastics can be recycled?

Jim will look into this issue:

- a) *What can be recycled?*
- b) *What happens if the wrong kind of recyclables are included?*
- c) *Do they have materials on what can be recycled?*
- d) *Do they have free speakers that could come to town to make a presentation?*

L) Action Items

- 1) Tom A: Get town history for use in the ERI from Councilman Ed Engelbart.

In progress; will get short history of town and a list of historic homes with description.

- 2) Tom A: Continue looking into a municipal energy audit.

<http://www.njcleanenergy.com/commercial-industrial/programs/municipal-energy-audit/municipal-energy-audit>

The above program sounds very promising if it starts. It would pay 75% of the costs of an audit on a first come first serve basis. I contacted Jessica from that agency at (732) 855-0033 and she said an energy audit would cost from \$10,000 to \$30,000 depending on the size of the building. We will receive an application if and when the program starts. They are expecting \$1,000,000 in funding from NJ Board of Public Utilities (BPU). One company that does energy audits is e2ecta, inc, www.e2ecta.com. If that program does not start soon we may want to do our own energy audit. Jen found some good information on doing an energy audit.

New action items:

- a) *Can we get two years of utility bills?*
 - b) *Was an energy audit ever done in town?*
 - c) *Should we invite an energy audit company to town to talk to us?*
- 3) Tom A: Look into T-Shirt purchase, check when sale ends; will it be extended or will there be another sale.
 - a) *No extension on sale, they will offer another similar t-shirt around Earth-Day 2009.*

4) Tom A: Once fertilizer ordinance passes Council, see that details are on town website.

If the Council passes the ordinance, it will not be effective until the fall. Will work to make sure word gets out on ordinance.

5) Tom N: Work on ANJEC grant agreement; final agreement signed by Mayor and ANJEC.

ERI grant contact with ANJEC received. Forwarded to Ross Kushner and he has no objections. Tom N. will sign and leave in township clerk's mailbox. Mayor also needs to sign.

6) Jen H: Help start/coordinate a Friends of PV Park group, maybe a non-profit.

Dropped, this group would need to be started outside of the Environmental Commission.

M) Correspondence (M – Mail, E – Email)

1) M2008-053

a) From – State of NJ DEP Division of Land Use Regulation

b) Date – 6/17/2008

c) Subject – Freshwater Wetlands Letter of Interpretation-Line Verification

d) Action – FYI

e) Details – Wetlands and water boundary lines on a map of Greenview Park are accurate.

2) M2008-054

a) From – State of NJ DEP

b) Date – 6/20/2008

c) Subject – Known Contaminated Sites in New Jersey tool (KCSNJ)

d) Action – FYI

e) Details – New tool at <http://www.nj.gov/dep/srp/kcsnj> files with data on Active Sites, Pending Sites, and Closed Sites.

3) M2008-055

a) From – State of NJ DEP Unregulated Heating Oil Tank Program

b) Date – 6/23/2008

c) Subject – Area of concern, a tank at 20 Voorhis Place

d) Action – FYI

e) Details – DEP determined no further action is necessary.

4) M2008-056

a) From – Morris County Freeholders

b) Date – Spring-Summer 2008

c) Subject – Newsletter

d) Action – FYI

- e) Details – Morris County Freeholders Forum, newsletter
- 5) M2008-057
 - a) From – NJ DEP
 - b) Date –
 - c) Subject – “Shore to Please” motor vehicle license plates
 - d) Action – FYI
 - e) Details – Advertisement for “Shore to Please” license plates
- 6) M2008-058
 - a) From – Association of New Jersey Environmental Commission (ANJEC)
 - b) Date – 7/2008
 - c) Subject – 2008 Smart Growth Planning Grant Project Agreement
 - d) Action – Agreement to sign, Tom Newman and Mayor.
 - e) Details – Agreement on ERI update grant with ANJEC, Environmental Commission, Pequannock Township and Consultant.
- 7) *M2008-059*
 - a) *From – Morris County Soil Conservation District*
 - b) *Date – 7/2/2008*
 - c) *Subject – Stop Construction Order*
 - d) *Action – FYI*
 - e) *Details – At 10 Munson Drive in Pequannock, something is going on that is a violation and it needs to be stopped, a plan needs to be submitted.*
- 8) *M2008-060*
 - a) *From – State of NJ DEP Division of Land Use Regulation*
 - b) *Date – 7/7/2008*
 - c) *Subject – Flood Hazard Area Individual Permit*
 - d) *Action – FYI*
 - e) *Details – Permit for addition of crawl space, an attached garage, and new paved driveway on a single family home in a flood plain. Applicant at 10 Riverside Drive, property affected immediately southwesterly of the intersection of Elmwood Avenue and River Drive, within Lot no 4, of Block 4605.*
- 9) *M2008-061*
 - a) *From – Morris Land Conservancy*
 - b) *Date – 7/2008*
 - c) *Subject – 2007 Annual Report*
 - d) *Action – FYI*
 - e) *Details – Their annual report booklet.*

N) General Calendar

- 1) No Date - Educate residents about pulling invasive plants from town wetlands.

Jim will look into Look into the possibility of Scouts pulling invasive species from Mountainside Park by Cedar Crest.

- 2) No Date – ANJEC Road Show in town.

O) ERI Update Calendar

(Will be updated in next agenda.)

- 1) June 2008: Project team leader and consultant review and comment on ANJEC draft grant agreement; final agreement signed by Mayor and ANJEC.
- 2) July 9, 2008: Project team “kickoff meeting” with consultant and ANJEC representative; EC develops newspaper article on project; consultant begins work with, data collection; etc.
- 3) June 2008 to September 2008: Pequannock EC members convert text of 1995 ERI to digital form and submit sections to consultant as they are completed. EC members also compile town-specific information related to open space inventory, historic buildings, etc., and submit these materials to the consultant as they are available.
- 4) August 29, 2008: EC submits a quarterly report to ANJEC on ERI update status.
- 5) September 2009: EC conducts public outreach activities relating to the ERI update project to residents at the annual town fair.
- 6) November 10, 2008: Consultant submits draft GIS ERI maps to EC for review.
- 7) November 28, 2008: EC submits a quarterly report to ANJEC on ERI update status.
- 8) December 10, 2008: Consultant meets with EC to review GIS maps.
- 9) February 9, 2009: Consultant submits draft ERI to EC for review.
- 10) February 27, 2009: EC submits a quarterly report to ANJEC on ERI update status.
- 11) March 11, 2009: Consultant meets with Environmental Commission to review draft ERI.
- 12) April 8, 2009: Consultant meets with EC to preview the Council/Public Presentation.
- 13) May 12, 2009: Consultant presents a summary and overview of the new ERI document to the public at a Council Meeting. Comments from the presentation will be recorded and documented by members of the EC, who will discuss these comments with the consultant. Any modifications of the ERI will be incorporated as appropriate.
- 14) May 29, 2009: EC submits a quarterly report to ANJEC on ERI update status.

- 15) June 16, 2009: Consultant provides final ERI to the EC as eight hard copies (one unbound, seven bound) and 1 electronic copy (CD-ROM). In addition, the consultant will provide an electronic copy of the GIS files in the working directory structure.
- 16) June 23, 2009: EC submits a final report to ANJEC on the ERI update project. This report will include, a CD_ROM copy of the ERI, a summary of the project, and documentation listing all project expenditures, including in-kind services.

P) Adjournment

Mission Statement

We represent the public and its long-term interests as local environmental advocates. We work towards these goals by: advising the town council and the planning and zoning boards about a wide range of environmental issues that affect the town; advocating for open-space preservation; keeping residents informed of environmental issues; promoting environmental education; and working with neighboring commissions and other organizations to meet these goals.