

PEQUANNOCK TOWNSHIP
ENVIRONMENTAL COMMISSION MEETING

Wednesday, September 10, 2008; 7:30 PM
Pequannock Town Hall
Second Floor Conference Room

Minutes

- A) Call to Order
- B) Roll Call
(Tom N., Anita, Jim, Frank, Jen, Tom A., Joe, Marty)
- C) Public Comments
- D) Special Presentations
Kick-off for ERI update with Ross Kushner and ANJEC
- E) Approval of Last Meeting's Minutes
8/13/2008
- F) Budget Report (Tom A.) - \$370 balance, \$300 paid for reusable grocery bags for the Ho-Down, a prize
- G) Chairperson's Report (Tom N.)
 - 1) (E2008-003) Linda Ricca, 23 Brookside Ave sent email to EC RE stagnant water behind her home. T.Newman followed up with her and K.Boyle.
 - 2) ERI – T.Newman and T.Andrea met with R.Kushner on Monday Aug 25 to preview maps and provide guidance on formats, etc.
 - 3) Ho Down – Issues to be resolved: Game to be approved by D.Fufaro; Tom N will augment game questions provided by T.Andrea with others; Jim I. will provide the “wheel” - have 300 bags.
- H) Town Council Liaison Report (Joe) –]
 - 1) Greenview Park improvements – need DEP stream encroachment permits for parking lot and other enhancements.
 - 2) Cleanup on Greenwood ave by SLAPP program in November
 - 3) PV Park at P&R advisory board – water quality was similar to last year – didn't have the big chunks as did last year. Denise was concerned with low visibility. Last night's council mtg resident compared Tom's Lake similar to our lake to our lake. He shared with Joe the methods they use there (aqua blue dye – filters the UV so light limited) – same permit as what we have, Army Corps of Engineers “report” were verbal not written had a recommendation not to lower the lake.
 - 4) Mike Simone (Village sewer project) – to incorporate the PV park septic in the village project.
- I) Planning Board Liaison Report (Marty)

J) Open Space Liaison Report (Frank)

- 1) Lot/Block updates – Frank will send open space and cell phone loc's
- 2) 12:30ish Morris County meeting on day of the Ho Down – we will coordinate the time that Frank will be there.

K) Garbage Committee Report (Frank) – nothing over the summer

L) Business

- 1) Ditch/Flood Gate inspections: start in November or December.
- 2) PV Park water quality/clarity.
- 3) What plastics can be recycled?

Tom A. spoke Bob Dorber of Waste Management. Waste Management is the company that does the collection of our mixed recyclables on Tuesday mornings. He informed me that our mixed recyclables go to Recycle America in Newark. That recycling facility was upgraded with a \$4 million investment recently that installed advanced single-stream technology, including magnets, screens and optical scanners, which separate mixed paper, glass, plastic and metal recyclables for processing and reuse. Its single-stream sorting system can process 11,000 tons of material each month. While I had Bob on the phone, I asked if he had any problems or issues with Pequannock's mixed recycling and he responded no. He also mentioned that he would be notified if there were any problems above a certain threshold. What this boils down to is, everything is going well with our mixed recyclables, and we should keep doing exactly what we are doing. Tom N stated that we should get info on what is recycled, what isn't so that we know (what we do with the info is a different question!) Bob Dorber of Waste Management. Maybe we could take a trip – Tom A and Joe J would be interested in going too.

M) Action Items:

All:

- 1) Ideas for questions related to the ERI or material in the ERI for town fair contest.

Tom A has submitted some questions.

Thomas Andrea:

- 1) Compile a town history and a historic home section for the ERI.

In Progress. Got material from Ed – pretty much what's in the master plan; Ed gave suggestions on improvements and will get approval from Ed on the product.

- 2) Continue looking into a municipal energy audit.

Asked Manager, nothing new. Grant possibility – Tom A will check.

- 3) Attend Pequannock River Coalition's river clean up.

Yes, with my two sons. Along with another volunteer, we cleaned up in Aquatic Park in Pompton Plains. Picker-up things: grabbers and pokers were donated; contest for oddest item; paid for lunch of hoagies/sodas; no dumpster- DPW Bloomingdale pickup truck.

- 4) Check with Tracy Margaret (PO Box 272 Denville NJ 07834) our Americorps Watershed Ambassador; we did not receive any information as promised.

We did receive the material, it is described below in the "Mail" section.

- 5) Check with Holly on our requested two years of energy bills.
Nothing to report.

Jim Iorio:

- 1) Look into the possibility of Scouts pulling invasive species from Mountainside Park by Cedar Crest. Nothing on update.

Jennifer Hardie:

- 1) Purchase a composter as a grand prize for the Ho-Down. \$59 dollars.
- 2) Order reusable shopping bags, as a prize at the Ho-Down. Stuff bags with a paper info insert – buy paper and Xerox here.
- 3) Look into shirts EC members can wear at the town fair. Cost of shirt at old Navy. Joe will stop there tomorrow to see if the cost of the logo.

Tom Newman:

- 1) Prepare "outreach" statements for local papers.
- 2) Send digitized ERI pages to Ross Kushner.
- 3) Ho-Down Tent: Joe J has a 10x10; we still need a table
- 4) Ho-Down Game: Develop Spin-Wheel topics (last year, showed topic; Jen thought better to show prize?)

N) Correspondence (M – Mail, E – Email)

- 1) M2008-075
 - a) From –
 - b) Date – 8/20/2008
 - c) Subject – Passing of Thomas Farrelly
 - d) Action – FYI
 - e) Details – Visitation, service and biography information.
- 2) M2008-076
 - a) From – Pequannock Township
 - b) Date –
 - c) Subject – Fertilizer ordinance

- d) Action – FYI
 - e) Details – Do's and Don'ts for fertilizer application.
- 3) M2008-077
- a) From – Pequannock
 - b) Date – 8/19/2008
 - c) Subject – Purchase Order for purchase of reusable grocery bags prize for the Ho-Down.
 - d) Action – FYI
 - e) Details – Purchase amount, \$300.00
- 4) M2008-078
- a) From – Kevin F. Boyle, Township Manager
 - b) Date – 8/28/2008
 - c) Subject – Contract with Ross Kushner for ERI update work.
 - d) Action – FYI
 - e) Details – Required contract for ERI update grant with ANJEC
- 5) M2008-079
- a) From – Councilman Ed Engelbart
 - b) Date – 9/2/08
 - c) Subject – Article on solid waste.
 - d) Action – For Frank's information.
 - e) Details – Some town's require you to pay for the amount of garbage you discard.
- 6) M2008-080
- a) From – Tracy Margaret
 - b) Date – 9/2008
 - c) Subject – Data from her work as AmeriCorps Watershed Ambassador.
 - d) Action – Should be copied and distributed to interested parties.
 - e) Details – Tracy Margaret and Matthew Manthey did a lot of great work looking at our streams and ditches, their data (including a CDROM) is included in this package.
- 7) E2008-003
- a) From – Linda Ricca, 23 Brookside Avenue, Pompton Plains
lindaricca@aol.com
 - b) Date – Thu 8/21/2008 8:45 PM
 - c) Subject – Water behind her home is not flowing and causing problems.
 - d) Action – Follow up with township manager to see if resident's issues are looked into and contact resident to see if she is satisfied with results. This would be a new action item, possibly for Tom Andrea.

e) Details – Stagnant water is creating insect and smell problems behind this resident's home.

O) General Calendar

1) No Date - Educate residents about pulling invasive plants from town wetlands.

2) No Date – ANJEC Road Show in town.

P) ERI Update Calendar and Requirements:

June 1 through July 31, 2008

ANJEC Agreement signed by both parties - Done

Township contracts with consultant

Kickoff meeting with consultant, EC and ANJEC liaison

EC develops press release article on project and opportunities for public input, distributes to newspapers, newsletter and website

EC begins to convert 1995 EM into digital format and compile local open space and historic information

Consultant begins data/document collection

Aug. 1 through Sept. 30, 2008

EC delivers materials to consultant

EC hosts ERI exhibit at annual town fair

Consultant gathers documents/data; begins to draft maps

Oct. 1 through Nov 15, 2008

Consultant delivers draft maps to EC for review and comment

Nov 16 through Jan. 31, 2009

Consultant meets with EC to review maps; drafts narrative sections

Feb. 1 through Feb. 28, 2009

Consultant delivers revised maps and draft narrative to EC

EC delivers comments to consultant

EC develops project update article for newspapers and website to publicize March

EC meeting, at which EC will offer an overview of the draft ERI and discuss revisions for final draft; invites ANJEC

Mar. 1 through Mar. 31, 2009

Consultant attends EC meeting to discuss revisions for final draft

Apr. 1 through Apr. 30, 2009

Consultant delivers final draft to EC, meets to plan presentation to Planning Board
EC distributes final draft ERI to Planning Board with recommendation to adopt;
helps to publicize adoption hearing; invites Council, ANJEC

May 1 through May 30, 2009

EC and consultant present ERI at Planning Board adoption hearing
Consultant delivers final paper, pdf and GIS versions of ERI to EC
EC distributes ERI copies; posts ERI on website; develops final press release
article on ERI
Township and EC submit final report, documentation on expenditure
of funds and in-kind services, and copies of all grant products to
ANJEC (1 paper, 1 CD) to request reimbursement

PROGRESS REPORTS DUE AT ANJEC: *Done* - Aug. 15, 2008, Nov. 15, 2008,
Feb. 15, 2009; May 15, 2009. If, with consent of ANJEC, project runs past May
31, 2009, reports continue to be due quarterly, thereafter.

PEQUANNOCK TOWNSHIP AGREES TO:

1. Use the grant funds solely for the purposes described in the written proposal (March, 2008) and schedule set out above, and to forego/repay any portion not used for the purpose of this grant.
2. Provide matching funds in the amount of \$4,100. and in-kind services valued at \$750., by volunteers and staff.
3. Maintain complete and accurate records of all expenditures related to the project.
4. Submit brief quarterly reports and a full final report on the manner in which the funds, including matching funds, are spent and the progress made in accomplishing the tasks set out above.
5. Notify ANJEC staff liaison of at least one meeting date per reporting period (quarterly); liaison may attend.

6. Work cooperatively with ANJEC staff to ensure that the project is carried to completion according to the proposal and the schedule set out above. ANJEC reserves the right to withdraw its financial support if the project does not maintain progress or falls significantly behind schedule.
7. Acknowledge the grant by including the following on the title or acknowledgements page: ‘This plan was prepared with the assistance of a Smart Growth Planning Grant from the Association of New Jersey Environmental Commissions.’
8. Provide to ANJEC copies of final materials developed for this project, for use as models in other municipalities.

Q) Adjournment

Mission Statement

We represent the public and its long-term interests as local environmental advocates. We work towards these goals by: advising the town council and the planning and zoning boards about a wide range of environmental issues that affect the town; advocating for open-space preservation; keeping residents informed of environmental issues; promoting environmental education; and working with neighboring commissions and other organizations to meet these goals.