

PEQUANNOCK TOWNSHIP
ENVIRONMENTAL COMMISSION MEETING

Wednesday, March 11, 2009; 7:30 PM
Pequannock Town Hall
Second Floor Conference Room

Minutes

- A) Call to Order
- B) Roll Call
(Tom N., Rudy, Philip, Christopher, Jen, Tom A., Lisa, Joe)
Ying Lam, Pequannock High School Student Council President, around 30 members in Environmental Club
Sierra Swartz, PV School Student Council President
Kristen Thompson, PV School Student Council Vice President
Frank Spizzirri, Open Space Committee Chairman
- C) Public Comments
PTHS doing Earth Day on High School Practice Football Field 25 April, 12-3pm (inside Gym if it rains); face painting, booths by Sierra Club, area Universities, Girl Scouts, Bands, tables, Middle School fundraiser (maybe gummy worm sale); recycling and composting, ink cartridges, batteries, coffee grounds; auction recycled furniture refinishing, Animal Shelter garage sale that day too...
EC recommends advertising via message board available, also Ch. 77, website, Suburban Trends
PV tray issue: now disposable.
PV green club: interest
- D) Special Presentations
Frank and Rudy suggested that the river cleanup be move back a week to arrange the logistics and include Alexander turn around. The clean-up will now be on April 4, 2009
- E) Approval of Last Meeting's Minutes
2/11/2009 - *Yes*
- F) Budget Report (Tom A.) – \$720 balance (*\$280 paid for ANJEC Dues*)
- G) Chairperson's Report (Tom N.)
 - 1) *Conducted unnamed stream inspections (Washington Park Ditch/Roosevelt Brook, Marlin Brook) in February with Christopher*
 - 2) *ERI ongoing – met with Ross last week to discuss, and have been providing feedback; I have additional items to do as well.*
 - 3) *ERI – also interchange with Jay Wanczyk about review of entire document – sent but have not heard anything back.*

4) *ERI – historic home fact sheets: we need to get these pdf'd for all sites in Pequannock and forward to Ross.*

5) *ERI Game – I found my write-ups for the questions and took photographs of the wheel and sent to ANJEC.*

6) *Contacted Jeff Keller about interest in doing a presentation or a tour – he was very interested. Jeff says a maximum cost would be \$400.*

7) *Amanda Bayley's paper: interesting (though it seems unworkable to make Boulevard a wildlife corridor – perhaps another less busy route?)*

H) Town Council Liaison Report (Joe)

1) *Project Porchlight_ ¼ Million CFLs given away, each bulb saves \$30 electricity over lifetime – Lisa will contact the organization to see if we can get any for giveaways at Ho Down.*

2) *Sustainable NJ – went live on Feb 26;*

3) *Council impressed with Stream Report.*

4) *TD Bank field would only be a practice field for township sports.*

5) *School board: joint study committee to address ball field issues, PV school to Hillview sidewalk. Shared services. Big thing is fields, also snow removal.*

6) *Lighting: expansion of Washington Park.*

7) *Greenview Park: scaled back scope, still have playground and pavilion, taking out through road*

8) *Water Park at PV park (spray park) by basketball courts.*

9) *Sewer project in Village*

I) Planning Board Liaison Report (Philip)

1) *Tiffs restaurant on the table for a sign on Route 23 – cut to 2 signs.*

J) Open Space Liaison Report (Rudy)

1) *Letters to properties that abut Washington park for purchase.*

2) *One residence left on North Pequannock, other in negotiation - ½ assessed value – 100% financing on that*

3) *River Cleanup –Need to push back a week, to April 4th. Coordinating with Jen and Frank, who provided info from last year including a list of participants. JOE: tell Dave Hollberg if he can speak to Waste Management. Cleanup to focus on 3 spots: A&P north to aqueduct, Spring Brook, Alexander Ave turnaround (latter needs police support).*

K) Garbage Committee Report (Joe?)

1) *No meeting but have been making progress. One item is how to collect CFLs. T. Newman stated we may be able to have a depository at the Municipal Building since the site has been ok'd for the HHW pickup – should not be an issue with sitting.*

L) Business

1) *Ditch/Flood Gate inspections. (see Chair's report)*

2) *PV Park water quality/clarity. (see council Liaison report)*

- 3) ERI working copy review, emailed 1/10/2009 to EC members. (*see Chair's report*)
- 4) List 2008 accomplishments. (*not done yet*)
- 5) Do we want to send ANJEC our accomplishments for their 40 year celebration? Our Environmental Commission would be acknowledged at ANJEC's 40th Anniversary Party on Sunday, May 3, 2009 at the New Jersey State Museum, and in the ANJEC Report. *No.*

M) Action Items:

All:

- 1) Spread the word about our Household Hazardous Waste collection on 5/9 from 9AM to 2PM at the Pequannock Municipal Building.
- 2) Continue Stream inspections.
- 3) Other presentations, ANJEC, Ross, Jeff Keller, etc. (*See Chairperson's report about Jeff Keller*)
- 4) Hike with presentation at Cedar Crest, Mountainside to Cedar Crest, presentation, then back, *possibly in the Fall.* (*See Chairperson's report about Jeff Keller*)
- 5) River clean up 3/28, Jen and Rudy. River Clean Up 3/28, areas done last time, plus area along Commerce Bank property, behind A&P, and also the North Pequannock Ave section. (*see Rudy's and Frank's items above*)
- 6) Review 1/10 working ERI document. *Ongoing.*
- 7) EC inspection at Cedar Crest. – *This task is complete as of August 2008.*
- 8) *For Christopher, what do we want to see in a single sheet on energy saving.*

Tom Newman:

- 1) Get current stream inspection reports to Ross. *Done. Need to write up a report. Next stream inspection can be Demotts Brook, just south of MacDonald's Beach, runs to Tiff's and from there possibly to Pompton River via underground pipe. Also portion of Meyers Brook on east side of Route 23. After that will need more notifications to go out.*
- 2) April talk at Library. *Have been providing info to Rose Garwood. Scheduled for April 20 at 7PM.*
- 3) List 2008 accomplishments to Council. *Not Done*
- 4) Meet with Ross to discuss ERI edits to figures and text. *Done; ongoing.*

Joseph Jorgensen:

- 1) *Get township staff for "Green Team" for "Sustainable NJ".*

Thomas Andrea:

- 1) Send updated ERI's History Section to Christopher for review.

Need to check on Ross latest question. Need more information from Historic District Commission.

2) Renew membership to ANJEC.

In process, need signature, see mail below. Voucher signed at meeting will get it to Finance Department for payment.

3) Do website updates, from 1/14/2009 minutes.

None done.

4) Keep track of municipal energy audit.

They requested information not readily available and it is being worked on at a lower priority.

5) Produce or get historic home data for ERI

In progress trying to get the data from the county.

Jennifer Hardie:

1) Community Garden? *Copely Field area, by Chilton. Can't be used for a ball field, would be usable for garden. Water supply via hydrant. Fence would be an expenditure. Could have membership fees – to offset expenses, possible price \$30. Need a policy and procedure (rules), Cedar Crest might have an example for their community garden. Joe will look for fence companies. Organic gardening.*

2) Check with Denise on recycling in parks. *Bins are permanent, not portable. Minimum would be to purchase Rubbermaid and cut a hole in the top.*

3) North Boulevard “Ho Down” April 4. *Take out*

4) North Boulevard “Read” program *Take out*

Lisa Martinus:

1) Community Garden? *See Jen's piece above.*

2) Look into Sustainable NJ points. *Pledge is required: green team mandatory, priority actions (like energy audit); carbon footprint, land use pledge. Grants: 10 for \$10K, 4 for \$25K, need impressive “plan” Grants by May 7th. Need 100pts to be eligible. Green team 10 pts, energy audit 30 pts, school programs & partnerships 10pts, Green Fair, Municipal Carbon Footprint Priority (from last years budget), Sustainable land use pledge (open space committee?), water conservation ordinance in place, tree and woodlands management, grounds and maintenance. We may be eligible already with the points, but there is not much time. Joe will see who else will join. Purpose of Green Team can be varied generally to make the town greener.*

3) *Lisa meeting tomorrow at Hillview School to see whether there is interest in a school environmental association of some sort.*

Christopher Lotito:

- 1) *Energy audit: he made a first cut at what you'd save by doing certain things.*
- 2) *Tom N to send a copy of energy magazine to Christopher*

Rudy Steinthal:

- 1) River clean up 4/4, (*see Rudy's and Frank's items above*)

Philip Dickinson:

N) Correspondence (M – Mail, E – Email)

1) M2009-015

- a) From – Groundwater Protection Committee
- b) Date – Autumn 2008
- c) Subject – Newsletter
- d) Action – FYI
- e) Details – The Ground Water Sentinel, Issue #9

2) M2009-016

- a) From – Township of Pequannock
- b) Date – 2/11/2009
- c) Subject – ANJEC 2009 Dues
- d) Action – Tom Newman's signature needed, return to Finance Department
- e) Details – Purchase order to pay 2009 ANJEC dues

3) M2009-017

- a) From – Township of Pequannock Planning Board
- b) Date – 2/20/2009
- c) Subject – Tiff's Restaurant, subdivision, site and flood plan application.
- d) Action – Comments sought, *Comments made:*
 - 1) *Reduction in impervious areas.*
 - 2) *Suggested plantings that are native and drought tolerant.*
 - 3) *For storm water pollution control, recommended installing oil separators.*
- e) Details – Planning Board Workshop 3/2, meeting 3/16

4) M2009-018

- a) From – Morris County Soil Conservation District
- b) Date – Feb or March, 2009
- c) Subject – Nursery offerings at a cost
- d) Action – Purchase ? *No*
- e) Details – Some trees up to 12 feet for sale and some smaller

5) M2009-019

- a) From – State of NJ DEP Bureau of Underground Storage Tanks

- b) Date – 2/24/2009
- c) Subject – Approval of Extension Request
- d) Action – FYI
- e) Details – Lukoil Service Station, 41 Newark-Pompton Turnpike
- 6) M2009-020
 - a) From – Township of Pequannock
 - b) Date – 2/26/2009
 - c) Subject – Purchasing Procedures
 - d) Action – FYI, to be followed
 - e) Details – Handwritten request starts process, 4 blank PO's
- 7) M2009-021
 - a) From – Current Owner Shotmeyer (Citco investigating)
 - b) Date – 3/10/2009
 - c) Subject – CEA Notification Letter, NJDEP Case No.s 92-09-241657, 94-12-06-1043-34
 - d) Action – FYI
 - e) Details – Area at 403 Newark-Pompton Turnpike has elevated levels of some pollutants probably from petroleum fuels.
- O) General Calendar
 - 1) No Date - Educate residents about pulling invasive plants from town wetlands.
 - 2) No Date – ANJEC Road Show in town.
- P) ERI Update Calendar and Requirements:

Aug. 1 through Sept. 30, 2008

EC delivers materials to consultant
 Consultant gathers documents/data; begins to draft maps

Oct. 1 through Nov 15, 2008
 Consultant delivers draft maps to EC for review and comment

Nov 16 through Jan. 31, 2009

Consultant meets with EC to review maps; drafts narrative sections

Feb. 1 through Feb. 28, 2009

Consultant delivers revised maps and draft narrative to EC
 EC delivers comments to consultant

EC develops project update article for newspapers and website to publicize March EC meeting, at which EC will offer an overview of the draft ERI and discuss revisions for final draft; invites ANJEC

Mar. 1 through Mar. 31, 2009

Consultant attends EC meeting to discuss revisions for final draft

Apr. 1 through Apr. 30, 2009

Consultant delivers final draft to EC, meets to plan presentation to Planning Board
EC distributes final draft ERI to Planning Board with recommendation to adopt;
helps to publicize adoption hearing; invites Council, ANJEC

May 1 through May 30, 2009

EC and consultant present ERI at Planning Board adoption hearing
Consultant delivers final paper, pdf and GIS versions of ERI to EC
EC distributes ERI copies; posts ERI on website; develops final press release
article on ERI

Township and EC submit final report, documentation on expenditure of funds and in-kind services, and copies of all grant products to ANJEC (1 paper, 1 CD) to request reimbursement

PROGRESS REPORTS DUE AT ANJEC: Nov. 15, 2008, Feb. 15, 2009; May 15, 2009. If, with consent of ANJEC, project runs past May 31, 2009, reports continue to be due quarterly, thereafter.

Q) Adjournment

Mission Statement

We represent the public and its long-term interests as local environmental advocates. We work towards these goals by: advising the town council and the planning and zoning boards about a wide range of environmental issues that affect the town; advocating for open-space preservation; keeping residents informed of environmental issues; promoting environmental education; and working with neighboring commissions and other organizations to meet these goals.