

PEQUANNOCK TOWNSHIP
ENVIRONMENTAL COMMISSION MEETING

Wednesday, September 09, 2009; 7:30 PM
Pequannock Town Hall
Second Floor Conference Room

Minutes

- A) Call to Order
- B) Roll Call
(Tom N., Rudy, Philip, Christopher, Jen, Tom A., Lisa)
- C) Public Comments
- D) Special Presentations
- E) Approval of Last Meeting's Minutes (Christopher and Tom N.)
8/12/2009
- F) Budget Report (Tom A.) – \$720 - \$273.60 = \$446.40 balance
- G) Chairperson's Report (Tom N.)
- H) Town Council Liaison Report (Joe)
- I) Planning Board Liaison Report (Philip)
- J) Open Space Liaison Report (Rudy)
- K) Garbage Committee Report (Joe?)
- L) Business
 - 1) ERI – Final steps: write press release, distribute material and get reimbursement from ANJEC. *Tom N. estimates the Environmental Commission put in 232 hours toward the ERI and when everything is finished the town should receive back \$4200.*
 - 2) Ditch/Flood Gate inspections.
 - 3) Annual River Clean up set for 4/17/2010.
 - 4) PV Park water quality/clarity.
Closed for several days due to high bacteria count in water.
 - 5) Community Garden, status?
- M) Action Items:

All:
 - 1) Continue Stream inspections on hold until cold weather. *Ditches by Glens need inspection.*
 - 2) Other presentations, ANJEC at Library. *Rudy requested that a presentation be created so an Environmental Commission member can make a presentation.*
 - 3) Prepare for Ho Down by developing ideas for a game/activity.

Tom Newman:

- 1) Documentation of "in-kind services" (EC staff hours on the ERI) and submit to Dave Hollberg. See *item 1 in "Buisness" above*.
- 2) Coordinate with C. Lotito on write-up of inspection of "Washington Park / Lyman Ave ditch".
- 3) Ensure that ERI materials are distributed to ANJEC, Library, Town Hall, etc. as necessary; look into making additional copies as appropriate.
- 4) Continue to coordinate Fall Hike with Jeff Keller and EC (Jen and Lisa are to be coordinating with Scouts and Cedar Crest, respectively). Tentative dates: Oct 3, 10, or 17.

Joseph Jorgensen:

- 1) Get township staff for "Green Team" for "Sustainable NJ". Resolution from Council on Green Team.
- 2) Bring up with Council, litter at Route 23 turnaround/ crossing by Hess Station.

Thomas Andrea:

- 1) Do website updates, from 1/14/2009 minutes. None done.
- 2) Keep track of municipal energy audit; the Contact is Ben Jackal with TRC Energy Services, (732) 855 2894. The town has sent information to Ben, I will contact Ben and see if he needs any thing additional from the town.
- 3) Check on Ho-Down, The Ho-Down will be on 9/19 and will have the same format as last year where the booths have games. Last year we gave away 300 reusable bags at the Ho-Down, the cost was \$300, each bag had an informative insert, and we purchased them from www.goagainbags.com . Update, this year we are purchasing 300 TOT11-KHAKI bags from <http://www.discountmugs.com/nc/category/tote-bags/> . Using a discount code from <http://www.discountmugs.com/nc/coupon-specials.php> our total cost is \$273.60. The Bags are in!
- 4) North Boulevard theme this year "Go Green Two". Delivered stenciled recycling lids to DPW/ Parks and Recreation Department.
- 5) Look into possible ANJEC Road shows for library. The cost of a road show is \$220 and below are some topics that may be of interest to the general public. One or two topics would be selected for the road show.
 - a) Using Geographic Information Systems - Learn how to make GIS work for your environmental commission and your town.

- b) Preserving Open Space - The environmental and economic benefits of preserving open space, how to create an open space plan, and how to establish an open space tax.
 - c) Open Space Stewardship - Learn how to better manage your town's preserved open space, establish an environmentally friendly trails' network, protect and manage trees and woodlands, or deal with invasive species and restore habitat.
 - d) Walkable/Bikeable Communities - Examine ways to develop facilities and programs that improve bike/pedestrian opportunities. Learn how to plan walking/biking infrastructure, walk-to-school programs and use tools to increase pedestrian safety.
 - e) Opportunities and Challenges in the NJ Highlands - Learn more about how the Highlands Water Protection and Planning Act, NJDEP Highlands Regulations and the Highlands Council's Regional Master Plan affect your town.
 - f) Municipal Actions to Foster Sustainability - Approaches and available resources that can help reduce carbon footprint and foster sustainability through municipal policies, planning, land use decisions and outreach activities.
 - g) Stormwater Management and the State Stormwater Regulations - Find out ways you can help your town implement NJDEP requirements and protect water quality.
- 6) *Get Digital ERI to town hall for inclusion on Environmental Commission Website.*
- 7) *Question for Dave H., can we pay for something this year and use it next year.*
- 8) *Another question for Dave H. do we have to notify residents about stream and ditch inspections?*

Jennifer Hardie:

- 1) Coordinate with scouts and T. Newman for Fall Hike w/Jeff Keller. *See Lisa Martinus item number three below.*

Lisa Martinus:

- 1) Sustainable NJ points.
Dave Hollberg needs information in the next week if you want a resolution passed at the next Council Meeting. *Did this get approved at Council Meeting?*
- 2) Project Porchlight giving CFL's at Ho-Down. A booth next to the Environmental Commission's booth at the Ho-Down was reserved for the Project PorchLight folks.

- 3) Coordinate with Cedar Crest and T.Newman for Fall Hike w/Jeff Keller. *Moved to Spring 2010, now it will be an Environmental Commission Hike led on 10/17.*

Christopher Lotito:

- 1) Polish final stream inspection reports for season, coordinate with Tom Newman.

Rudy Steinthal:

- 1) Coordinate 2010 clean-up.

Philip Dickinson:

N) Correspondence (M – Mail, E – Email)

1) M2009-059

- a) From – Getty, Lukoil
- b) Date – 8/13/2009
- c) Subject – Public Notification of gasoline chemical in soil and groundwater.
- d) Action – FYI
- e) Details – Contamination at address 41 Newark Pompton Turnpike. With a CDROM.

2) M2009-060

- a) From – Betts Environmental Services Corporation
- b) Date – 8/14/2009
- c) Subject – Pequannock Valero, 652 RT 23 North, Pequannock
- d) Action – FYI
- e) Details – On behalf of Fuel Max Inc., will begin investigating and cleaning up environmental contamination.

3) M2009-061

- a) From – NJ DEP Div. of Parks and Forestry (To: Shade Tree Representative)
- b) Date – 8/20/2009
- c) Subject – Community Forestry Status Report
- d) Action – FYI
- e) Details – Seems “Continuing education units” needed for 2009 approval.

4) M2009-062

- a) From – NJ DEP Enforcement and Assignment Element, Child Care/Educational Facility Unit

- b) Date – 8/21/2009
- c) Subject – Approval Letter
- d) Action – FYI
- e) Details – Blossom Montessori, 513 535 Newark Pompton Turnpike, Pompton Plains

5) M2009-063

- a) From – Groundwater & Environmental Services, Inc.
- b) Date – 8/24/2009
- c) Subject – Public Notification Letter
- d) Action – FYI
- e) Details – Environmental investigation and cleanup at the former CITGO service station at 403 Newark Pompton Turnpike, Pequannock.

6) M2009-064

- a) From – Bear Education and Resource Group
- b) Date – 8/31/2009
- c) Subject – Bears
- d) Action – FYI
- e) Details – Education about black bears, a sample ordinance on a ban of feeding black bears.

7) M2009-065

- a) From – NJ DEP Bureau of Underground Storage Tanks
- b) Date – 8/26/2009
- c) Subject – CITGO Service Station, 403 Newark Pompton Tpke
- d) Action – FYI
- e) Details – Additional investigation and cleanup is necessary.

8) M2009-065

- a) From – EPA's National Service Center For Environmental Publications, PO Box 42419, Cincinnati, OH 45242-0419, 800-490-9198, Fax 301-604-3438, nscep@bps-lmit.com, www.epa.gov/nscep
- b) Date – 8/18/2009
- c) Subject – Publications that Christopher ordered for the Ho-Down
- d) Action – FYI
- e) Details – Order receipts, lists quantities and items.

O) General Calendar

- 1) No Date - Educate residents about pulling invasive plants from town wetlands.

- 2) No Date – ANJEC Road Show in town.
- 3) Autumn - Jeff Keller hike with presentation at Cedar Crest, Mountainside to Cedar Crest, presentation, then back.

P) Adjournment

Mission Statement

We represent the public and its long-term interests as local environmental advocates. We work towards these goals by: advising the town council and the planning and zoning boards about a wide range of environmental issues that affect the town; advocating for open-space preservation; keeping residents informed of environmental issues; promoting environmental education; and working with neighboring commissions and other organizations to meet these goals.