

**Pequannock Township**  
**COUNCIL MEETING AGENDA**

**June 10**

**2014**



# Township of Pequannock

## TOWNSHIP COUNCIL MEETING AGENDA

June 10, 2014 ▪ 7:00 p.m.

1. **CALL TO ORDER.**
2. **STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.**
3. **PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.**
4. **ROLL CALL:**
  - Mayor: Melissa Florance-Lynch
  - Deputy Mayor: Catherine Winterfield
  - Council Members: David Kohle, Richard Phelan, Jay Vanderhoff
5. **PRESENTATIONS.**
6. **REPORTS FROM VOLUNTEERS.**
7. **PUBLIC COMMENT** (*Not to exceed 30 minutes total*). Those wishing to address the Council are invited to come forward and state their name and address for the record. Individuals are requested to limit their questions and comments to 3 minutes.
8. **PUBLIC HEARINGS.**
  - **Morris County Open Space Trust Fund Program Application**
  - **ORDINANCE NO. 2014-10**, ORDINANCE AMENDING CHAPTER 3.36 AND DESIGNATING THE FLOOD CONTROL ADVISORY COMMITTEE AS THE TOWNSHIP PUBLIC INFORMATION COMMITTEE
  - **ORDINANCE NO. 2014-11**, ORDINANCE AMENDING CHAPTER 85 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK ENTITLED "FLOOD DAMAGE PREVENTION"
9. **ORDINANCES FOR INTRODUCTION.**
  - **ORDINANCE NO. 2014-14**, ORDINANCE AMENDING CHAPTER 189 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK AND REGULATING SIGNS
10. **RESOLUTIONS FOR APPROVAL.**
  - **R2014-109**, adopting the 2014 Municipal Budget.
  - **R2014-115**, authorizing submission of an application to the Morris County Open Space Trust Fund Program for open space acquisition funding.
  - **R2014-116**, confirming the designated membership in the Pequannock Township Fire Department.
  - **R2014-117**, approving the renewal of the designated Alcoholic Beverage Control Licenses.
  - **R2014-118**, approving issuance of an Alcoholic Beverage Control Social Affair Special Permit for Pequannock Township First Aid Squad & Rescue Squad.
  - **R2014-119**, approving the designated special event permit application.
  - **R2014-120**, authorizing Tax Office refunds, overpayments or cancellations
  - **R2014-121**, authorizing the reinstatement of special assessment installment payment plan.
  - **R2014-122**, appointing Polaris Galaxy as the Township's Risk Management Consultant.
  - **R2014-123**, approving payment of itemized claims as set forth on the June 5, 2014 Bill List.
11. **ITEMS FOR DISCUSSION.**
  - Recreation Field Usage Fees.
  - **ORDINANCE NO. 2014-12**, ORDINANCE AMENDING CHAPTER 189 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK AND ESTABLISHING A NEW ZONING DISTRICT TO BE KNOWN AS THE I-1A INDUSTRIAL DISTRICT (Introduced May 27th; Hearing Scheduled June 24th)

- **ORDINANCE NO. 2014-13**, ORDINANCE AMENDING CHAPTER 189 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK AND AMENDING THE REGULATIONS CONCERNING DECKS, GENERATORS, AND FENCES (Introduced May 27th; Hearing Scheduled June 24th)

**12. REPORTS & NOTICES.**

**13. MANAGER'S REPORT.**

**14. COUNCIL REPORTS & ANNOUNCEMENTS.**

**15. PUBLIC COMMENT.** *(Not to exceed 30 minutes total)*. Those wishing to address the Council are invited to come forward and state their name and address for the record. Individuals are requested to limit their questions and comments to 3 minutes.

**16. EXECUTIVE (CLOSED) SESSION.**

- Litigation: Tax Appeal (Atlantic Stewardship Bank)

**17. APPROVAL OF MINUTES.**

**18. ADJOURNMENT.**

*Next Scheduled Meetings:* Tuesday, June 24 - 7:00 p.m.  
Tuesday, July 8 - 7:00 p.m.

**Public  
Hearings**

**Ordinances  
for  
Adoption**

**PUBLIC HEARINGS / ORDINANCES FOR ADOPTION**

**TOWNSHIP OF PEQUANNOCK**

Notice of Public Hearing

PLEASE TAKE NOTICE the Pequannock Township Council will conduct a public hearing to obtain citizen input concerning the Township's application for funding from the 2014 Morris County Open Space Trust Fund Program for acquisition of the following property:

<u>ADDRESS</u>	<u>OWNER</u>	<u>BLOCK / LOT(s)</u>
Jefferson Street Property	Adventure Holdings	3701, Lot 1

Acquisition of this property will enhance and supplement the Township's Open Space Inventory. The public hearing will be conducted during the meeting of the Township Council scheduled to begin at 7:00 p.m. on Tuesday, June 10, 2014 in the Municipal Building, located at 530 Newark-Pompton Turnpike, Pompton Plains.

Joseph J. Delaney, Jr., Township Clerk

## TOWNSHIP OF PEQUANNOCK

PLEASE TAKE NOTICE the following ordinance was introduced and passed on first reading at the **May 27, 2014** meeting of the Township Council and will be considered for second reading and final passage during the meeting scheduled to begin at **7:00 p.m.** on **June 10, 2014** in the Municipal Building, located at 530 Newark Pompton Turnpike, Pompton Plains, at which time and place any person desiring to comment on this ordinance will be given the opportunity to be heard.

  
Joseph J. Delaney, Jr., Township Clerk

### ORDINANCE NO. 2014-10

#### **ORDINANCE AMENDING CHAPTER 3.36 AND DESIGNATING THE FLOOD CONTROL ADVISORY COMMITTEE AS THE TOWNSHIP PUBLIC INFORMATION COMMITTEE**

**BE IT ORDAINED** by the Township Council of the Township of Pequannock, in the County of Morris and State of New Jersey, as follows:

**SECTION 1.** Chapter 3.36 entitled "Flood Control Advisory Committee," Subsections 3.36.010 through 3.36.030, shall be amended to read in their entirety as follows:

##### **Subsection 003.36.010 Establishment of Flood Control Advisory Committee.**

There is hereby established a Flood Control Advisory Committee to study issues involving the flood plains and recommend action to the Township Council. The Flood Advisory Committee shall also function as the Township Program for Public Information (PPI) Committee.

##### **Subsection 003.36.020 Composition; terms.**

- A. The Flood Control Advisory Committee shall be comprised of eleven (11) members, appointed by the Township Council. At least one of the members shall be a representative from the Township Flood Management Office and at least one shall be a representative from the Township Public Information Office. At least half of the members shall be residents who hold no other Township position.
- B. The term of office of the first members of the Advisory Committee shall be for one (1), two (2), or three (3) years, to be designated by the Township Council in making the appointments so that the terms of approximately one-third (1/3) of the members will expire each year, and their successors shall be appointed for terms of three (3) years and until the appointment and qualification of their successors. The members shall serve without compensation.

##### **Subsection 003.36.030 Powers and duties.**

The Committee shall have the power and duty to study issues involving flood control and flood protection and to advise the Township Council, Planning Board, Board of Adjustment, and other Township bodies, agencies and departments, on matters involving flood control and flood protection. The Committee shall be responsible for the development of the Township's Program for Public Information (PPI) which shall be presented to the Township Council for formal approval upon completion. Upon completion and approval of the PPI, the Committee shall meet at least annually to monitor implementation of the program and prepare an annual evaluation report which shall be transmitted to the Governing Body.

**SECTION 2.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**SECTION 3.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 4.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

## TOWNSHIP OF PEQUANNOCK

PLEASE TAKE NOTICE the below entitled ordinance, a summary of which is included herein, was introduced and passed on first reading at the **May 27, 2014** meeting of the Township Council and will be considered for second reading and final passage during the meeting scheduled to begin at 7:00 p.m. on **June 10, 2014** in the Municipal Building, located at 530 Newark Pompton Turnpike, Pompton Plains. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours at the Clerk's office for the members of the general public who shall request the same.

### ORDINANCE NO. 2014-11

#### ORDINANCE AMENDING CHAPTER 85 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK ENTITLED "FLOOD DAMAGE PREVENTION"

**SUMMARY:** This ordinance amends Chapter 85 (Flood Damage Prevention) of the Township Code in its entirety to provide the following sections and subsections:

**Section 085.01 Statutory Authorization, Findings of Fact, Purpose and Objectives.**

- 085.01.010 Statutory Authorization.
- 085.01.020 Finding of Fact.
- 085.01.030 Statement of Purpose.
- 085.01.040 Methods of Reducing Flood Losses.

**Section 085.02 Definitions.**

**Section 085.03 General Provisions.**

- 085.03.010 Lands to which this ordinance applies.
- 085.03.020 Basis for establishing the Areas of Special Flood Hazard.
- 085.03.030 Violations.
- 085.03.040 Abrogation and greater restrictions.
- 085.03.050 Interpretation.
- 085.03.060 Warning and disclaimer of liability.

**Section 085.04 Administration.**

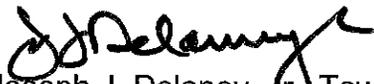
- 085.40.010 Establishment of Development Permit.
- 085.04.020 Designation of the Local Administrator.
- 085.04.030 Duties and responsibilities of the Local Administrator

**Section 085.05 Approval, Appeal and Exception Procedure.**

- 085.05.010 Jurisdiction Approval.
- 085.05.020 Appeals.
- 085.05.030 Conditions for Exceptions.

**Section 085.06 Provisions for Flood Hazard Reduction.**

- 085.06.010 General standards (including Anchoring; Construction materials and methods; Utilities; Subdivision proposals and Site Plan Proposals; and Enclosure Openings)
- 085.06.020 Specific standards. (for Residential Construction; Nonresidential construction; and Manufactured homes)
- 085.06.030 Floodways.

  
Joseph J. Delaney, Jr. Township Clerk

**TOWNSHIP OF PEQUANNOCK**

**ORDINANCE NO. 2014-11**

**ORDINANCE AMENDING CHAPTER 85 OF THE REVISED GENERAL  
ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK ENTITLED  
“FLOOD DAMAGE PREVENTION”**

**BE IT ORDAINED** by the Township Council of the Township of Pequannock, in the County of Morris and State of New Jersey, as follows:

**SECTION 1.** Chapter 85 entitled “Flood Damage Prevention,” shall be amended to read in its entirety as follows:

**Chapter 085  
FLOOD DAMAGE PREVENTION**

**Sections:**

- 085.01 Statutory Authorization, Findings of Fact, Purpose and Objectives.**
- 085.02 Definitions.**
- 085.03 General Provisions.**
- 085.04 Administration.**
- 085.05 Approval, Appeal and Exception Procedure.**
- 085.06 Provisions for Flood Hazard Reduction.**

**Section 085.01**

**Statutory Authorization, Findings of Fact, Purpose and Objectives.**

**Subsection 085.01.010 Statutory Authorization.**

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry.

**Subsection 085.01.020 Finding of Fact.**

- [1] The flood hazard areas of the Township of Pequannock are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- [2] These flood losses are caused by the cumulative effect of obstructions in Areas of Special Flood Hazard which increase flood heights and velocities, and when inadequately anchored, damage uses in other areas. Uses that are inadequately flood proofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

**Subsection 085.01.030 Statement of Purpose.**

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed:

- [1] To protect human life and health;
- [2] To minimize expenditure of public money for costly flood control projects;
- [3] To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

- [4] To minimize prolonged business interruptions;
- [5] To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in Areas of Special Flood Hazard;
- [6] To help maintain a stable tax base by providing for the sound use and Development of Areas of Special Flood Hazard so as to minimize future flood blight areas;
- [7] To insure that potential buyers are notified that property is in an Area of Special Flood Hazard; and
- [8] To ensure that those who occupy the Areas of Special Flood Hazard assume responsibility for their actions.

**Subsection 085.01.040 Methods of Reducing Flood Losses.**

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- [1] Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- [2] Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- [3] Controlling the alteration of natural flood plains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- [4] Controlling, filling, grading, dredging, and other development which may increase flood damage; and,
- [5] Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

**Section 085.02  
Definitions.**

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

**APPEAL** - a request for a review of the Administrator's interpretation of any provision of this ordinance or a request for an Exception.

**AREA OF SHALLOW FLOODING** - a designated AO, AH, or VO zone on a community's Flood Insurance Rate Map [FIRM] with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**AREA OF SPECIAL FLOOD HAZARD** - the land in the flood plain within a community subject to a one percent or greater chance of flooding in any given year. (100 year Flood Plain)

**BASE FLOOD** - the flood having a one percent chance of being equaled or exceeded in any given year.

**BASEMENT** - any area of the building having its floor subgrade (below ground level) on all sides.

**BREAKAWAY WALL** - a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces

without causing damage to the elevated portion of the building or supporting foundation system.

**DEVELOPMENT** - any man made change to improved or unimproved real estate, including but not limited to buildings or other Structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the Area of Special Flood Hazard.

**ELEVATED BUILDING** - a non-basement building (i) built in the case of a building in a Area of Special Flood Hazard to have the top of the elevated floor or in the case of a building in a Coastal High Hazard Area to have the bottom of the lowest horizontal structural member of the elevated floor elevated above the ground level by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the Base Flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

**EXCEPTION** - A grant of relief from the requirements of this ordinance which permits construction in a manner that would otherwise be prohibited by this ordinance.

**FLOOD OR FLOODING** - a general and temporary condition of partial or complete inundation of normally dry land areas from:

- [1] The overflow of inland or tidal waters and/or
- [2] The unusual and rapid accumulation or runoff of surface waters from any source.

**FLOOD INSURANCE RATE MAP (FIRM)** - the official map on which the Federal Insurance Administration has delineated both the Areas of Special Flood Hazards and the risk premium zones applicable to the community.

**FLOOD INSURANCE STUDY (FIS)** - the official report provided in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Boundary/Floodway Map and the water surface elevation of the Base Flood.

**FLOOD PLAIN MANAGEMENT REGULATIONS** - zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a flood plain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**FLOODWAY** - the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

**HISTORIC STRUCTURE** - any Structure that is:

- [a] Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) of preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- [b] Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district preliminarily determined by the Secretary to qualify as a registered historic district;
- [c] Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- [d] Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

- (1) By an approved State program as determined by the Secretary of the Interior;  
or
- (2) Directly by the Secretary of the Interior in States without approved programs.

**LOWEST FLOOR** - the lowest floor of the lowest enclosed area [including Basement]. An unfinished or flood resistant enclosure, useable solely for the parking of vehicles, building access or storage in an area other than a Basement is not considered a buildings' Lowest Floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements.

**MANUFACTURED HOME** - a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "Manufactured Home" does not include a "recreational vehicle".

**MANUFACTURED HOME PARK OR MANUFACTURED HOME SUBDIVISION** - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

**NEW CONSTRUCTION** - structures for which the Start of Construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

**NEW MANUFACTURED HOME PARK OR MANUFACTURED HOME SUBDIVISION** - a Manufactured Home Park or Manufactured Home Subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the Flood Plain Management Regulations adopted by the municipality.

**RECREATIONAL VEHICLE** - a vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**START OF CONSTRUCTION** [for other than New Construction or Substantial Improvements under the Coastal Barrier Resources Act (P.L. No. 97-348)] - includes Substantial Improvements and means the date the building permit was issued, provided the actual Start of Construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a Substantial Improvement, the actual Start of Construction means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**STRUCTURE** - a walled and roofed building, a manufactured home, or a gas or liquid storage tank, that is principally above ground.

**SUBSTANTIAL DAMAGE** - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

**SUBSTANTIAL IMPROVEMENT** - any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which exceeds 50 percent of the market value of the structure before the "Start of Construction" of the improvement. This term includes structures which have incurred "Substantial Damage", regardless of the actual repair work performed. The term does not, however, include either:

- [1] Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- [2] Any alteration of a "Historic Structure", provided that the alteration will not preclude the structure's continued designation as a "Historic Structure"

### **Section 085.03 General Provisions.**

#### **Subsection 085.03.010 Lands to which this ordinance applies.**

This ordinance shall apply to all Areas of Special Flood Hazards within the jurisdiction of the Township of Pequannock.

#### **Subsection 085.03.020 Basis for establishing the Areas of Special Flood Hazard.**

The Areas of Special Flood Hazard identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the Township of Pequannock" dated July 3, 1986, as amended, Community Number 345411, with accompanying Flood Insurance Rate Maps and Flood Boundary-Floodway Maps and any revision thereto are hereby adopted by reference and declared to be a part of this ordinance. The Flood Insurance Study is on file in the office of the Township Engineer.

#### **Subsection 085.03.030 Violations.**

No structure or land shall hereafter be constructed, located, extended, converted, or altered unless in full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation of this chapter. Any person, firm, corporation, partnership or association violating this ordinance or failing to comply with any of its requirements shall upon conviction thereof be fined not more than five hundred dollars (\$500.00) or imprisoned for not more than ninety (90) days, or both, for each violation. Each and every day that a violation continues shall constitute a separate offense. Nothing herein contained shall prevent the Township from taking such other lawful action as is necessary to prevent or remedy any violation.

#### **Subsection 085.03.040 Abrogation and greater restrictions.**

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and any other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

#### **Subsection 085.03.050 Interpretation.**

In the interpretation and application of this ordinance, all provisions shall be:

- [1] Considered as minimum requirements;
- [2] Liberally construed in favor of the Township; and,
- [3] Deemed neither to limit nor repeal any other powers granted under State statutes.

**Subsection 085.03.060 Warning and disclaimer of liability.**

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood Heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the Area of Special Flood Hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Township of Pequannock, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

**Section 085.04  
Administration.**

**Subsection 085.40.010 Establishment of Development Permit.**

A Development permit shall be obtained before construction or Development begins within any Area of Special Flood Hazard established in Section 085.03.020. Application for a Development permit shall be made on forms furnished by the Administrator and shall include, but not be limited to the following:

- A. Plans in duplicate, drawn to scale, showing the nature, location, dimensions and elevations of the area in question; existing or proposed structures; fill; storage of materials; drainage facilities; and the location of the foregoing, including:
  - (1) The existing and proposed contours at a contour interval of two (2) feet.
  - (2) Architectural or building drawings be provided with elevations in relation to mean sea level, for all floor levels, including Basements and crawl spaces.
  - (3) The proposed elevations of the lands involved at the corners of the foundation of any structure or structures.
  - (4) The layout of existing and proposed public streets and the nature, extent and location of existing and proposed utilities servicing and to service the premises is question.
  - (5) The elevation of any existing or proposed pumping facilities and overflow elevations of vents or entranceways, if underground; overflow elevations of sewage treatment plant units.
  - (6) The nature and extent of the construction, alterations or repairs.
  - (7) Proof of application of Stream Encroachment Permit from the New Jersey Department of Environmental Protection; if applicable.
  - (8) The extent of filling of the land; if any.
  - (9) Surrounding structures within a two-hundred foot radius.
- B. Elevation, in relation to mean sea level, of the lowest floor of all structures.
- C. Elevation, in relation to mean sea level, to which any non-residential structure has been flood proofed.
- D. Plans showing how any nonresidential flood proofed structure will meet the flood proofing criteria of this ordinance.

- E. A description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
- F. Plans for any walls to be used to enclose space below the base flood level.
- G. Proof that the application has taken into account any floodplain management programs, if any, already in effect.
- H. Certification by a registered professional engineer or architect that the flood proofing methods for nonresidential structure meet the flood proofing criteria in Section 085.06.01.

**Subsection 085.04.020 Designation of the Local Administrator.**

The Township Engineer or his designee is hereby appointed to administer and implement this Chapter by granting or denying Development Permit applications eligible for Administrative approval or, by reviewing for completeness applications requiring Board approval.

**Subsection 085.04.030 Duties and responsibilities of the Local Administrator**

Duties of the Administrator shall include, but not be limited to:

- (a) Permit Review.
  - 1. Review all Development permits to determine that the permit requirements of this Article have been satisfied.
  - 2. Review all Development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
  - 3. Review all Development permits to determine if the proposed Development is located in the Floodway, assure that the encroachment provisions of Subsection 085.06.030 (1) are met.
- (b) Use of Other Base Flood and Floodway Data. When base flood elevation and Floodway data has not been provided in accordance with Subsection 085.03.020 Basis for Establishing the Areas of Special Flood Hazard, the Administrator shall obtain, review and reasonably utilize any base flood elevation and Floodway data available from a Federal, State or other source, in order to administer Subsections 45 54.2a 085.06.020 A, Specific Standards, Residential Construction and 45 54.2b, 085.06.020 B, Specific Standards, Nonresidential Construction.
- (c) Information to be Obtained and Maintained
  - 1. Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including Basement) of all new or substantially improved Structures, and whether or not the Structure contains a Basement prior to the issuance of the Certificate of Occupancy.
  - 2. A final as-built topographic location survey referencing all floor elevations in relation to mean sea level including crawl spaces and Basements shall be provided for all new or substantially improved Structures prior to the issuance of a Certificate of Occupancy.
  - 3. National Flood Insurance Program Elevation Certificate shall be provided for all new or substantially improved Structures prior to the issuance of a Certificate of Occupancy.
  - 4. For all new or substantially improved flood proofed Structures
    - (a) Verify and record the actual elevation (in relation to mean sea level);
    - (b) Maintain the flood proofing certifications required in Subsection 085.06.020 B [3].

- (c) Maintain for public inspection all records pertaining to the provisions of this Article.

**Section 085.05**  
**Approval, Appeal and Exception Procedure.**

**Subsection 085.05.010 Jurisdiction Approval.**

- [1] The development permit required by this Chapter shall be issued only upon site plan approval by either the Planning Board or the Board of Adjustment except when eligible for administrative approval in accordance with Number [2] of this Subsection. Site plan review in conjunction with a related Development approval shall be heard by the Board having jurisdiction over the related approval. Any application not requiring any other development approval shall be heard by the Planning Board.
- [2] Administrative approval. The Township Engineer or designee may review and approve or disapprove applications for Development permits when the Development does not require N.J.D.E.P. approval.

**Subsection 085.05.020 Appeals.**

- [1] The Planning Board shall hear and decide Appeals when it is alleged there is an error in any requirement, decision, or determination made by the Township Engineer or designee in the enforcement of administration of this ordinance. In passing upon such applications, the applicable Board or the Township Engineer shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and;
- (i) the danger that materials may be swept onto other lands to the injury of others;
  - (ii) the danger to life and property due to flooding or erosion damage;
  - (iii) the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  - (iv) the importance of the services provided by the proposed facility to the community;
  - (v) the necessity to the facility of a waterfront location, where applicable;
  - (vi) the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
  - (vii) the compatibility of the proposed use with existing and anticipated development;
  - (viii) the relationship of the proposed use to the comprehensive plan and flood plain management program of that area;
  - (ix) the safety of access to the property in times of flood for ordinary and emergency vehicles;
  - (x) the expected heights, velocity, duration, rate of rise, and sediment transport of the flood water and the effects of wave action, if applicable, expected at the site; and
  - (xi) the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- [2] Upon consideration of the factors of this Section and the purposes of this ordinance, the Planning Board may attach such conditions to the granting of exceptions as it deems necessary to further the purposes of this ordinance.

- [3] The Administrator shall maintain the records of all appeal actions, including technical information, and report any exceptions to the Federal Insurance Administration upon request.

**Subsection 085.05.030 Conditions for Exceptions.**

- [1] Generally, exceptions may be issued by the applicable Board having jurisdiction for new construction and Substantial Improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items (i-xi) in Subsection 085.05.020 have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the exception increases.
- [2] Exceptions may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the exception is the minimum necessary to preserve the historic character and design of the structure.
- [3] Exceptions shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
- [4] Exceptions shall only be issued upon a determination that the exception is the minimum necessary, considering the flood hazard, to afford relief.
- [5] Exceptions shall only be issued upon:
- (i) a showing of good and sufficient cause;
  - (ii) a determination that failure to grant the exception would result in exceptional hardship to the applicant; and,
  - (iii) a determination that the granting of a exception will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in Section 85.05. 020 or conflict with existing local laws or ordinances.
- [6] Any applicant to whom an exception is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

**Section 085.06  
Provisions for Flood Hazard Reduction.**

**Subsection 085.06.010 General standards.**

In all Areas of Special Flood Hazards the following general standards are required:

**A. Anchoring.**

- [1] All new construction and substantial improvements, including sheds and garages, shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- [2] All manufactured homes shall be anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

**B. Construction materials and methods.**

- [1] All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.

- [2] All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
- [3] All new construction and Substantial Improvements shall provide compensatory storage at hydraulically equivalent site at a ratio 1.5:1 for each cubic foot of fill placed in the regulatory floodplain.
- [4] All new construction and Substantial Improvements shall be constructed on foundations that are designed and sealed by a registered design professional in compliance with the currently adopted construction codes and not be constructed on fill.
- [5] All new construction and Substantial Improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage shall require a non-conversion agreement in the form of a deed restriction to be filed with the county clerk prior to the request for a Certificate of Occupancy.

**C. Utilities.**

- [1] All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- [2] New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- [3] On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- [4] Electrical, heating, ventilation, plumbing and air-conditioning equipment ductwork and other service facilities shall be designed and/or located three (3) feet above base flood elevation so as to prevent water from entering or accumulating within the components during conditions of flooding.

**D. Subdivision proposals and Site Plan Proposals**

- [1] All subdivision proposals and site plan proposals shall be consistent with the need to minimize flood damage;
- [2] All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- [3] All subdivision proposals and site plan proposals shall have adequate drainage provided to reduce exposure to flood damage; and,
- [4] Base flood elevation data shall be provided for subdivision proposals and site plan proposals other proposed Development which contain at least 50 lots or 5 acres (whichever is less).

**E. Enclosure Openings.**

For all New Construction and Substantial Improvements, having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a Basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above

grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

**Subsection 085.06.020 Specific standards.**

In all Areas of Special Flood Hazards where base flood elevation data have been provided as set forth in Subsection 085.03.020 or in Subsection 085.04.030B the following standards are required:

**A. Residential Construction.**

- [1] New Construction and Substantial Improvement of any residential structure shall have the lowest floor, including Basement, elevated to or above three (3) feet freeboard above base flood elevation.

**B. Nonresidential construction.**

New Construction and Substantial Improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including Basement, elevated to the level of two (2) foot freeboard above the Base Flood elevation; or

- [1] be dry flood proofed to two (2) feet above the Base Flood level so that the Structure is watertight with walls substantially impermeable to the passage of water;
- [2] have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
- [3] be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the Township Engineer and be in the form of a FEMA Flood Proofing certificate.

**C. Manufactured homes.**

- [1] Manufactured homes shall be anchored in accordance with Subsection 085.06.010.A.
- [2] All manufactured homes to be placed or substantially improved within an Area of Special Flood Hazard shall be elevated on a permanent foundation and shall have the lowest floor, including Basement elevated three (3) feet above the Base Flood Elevation.

**Subsection 085.06.030 Floodways.**

Located within Areas of Special Flood Hazard established in Section 085.03.02 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- [1] Prohibit encroachments, including fill, New Construction, Substantial Improvements, and other Development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- [2] If Subsection 085.06.030(1) is satisfied, all new construction and substantial flood hazard reduction provisions of Section 085.06 Provisions for Flood Hazard Reduction shall apply.
- [3] In all Areas of Special Flood Hazard in which base flood elevation data has been provided and no floodway has been designated, the cumulative effect of any proposed development, when combined with all other existing and anticipated

Development, shall not increase the water surface elevation of the Base Flood more than two-tenths (0.2) of a foot at any point.

**SECTION 2.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**SECTION 3.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 4.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

# Resolutions

**RESOLUTIONS**

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council authorizing submission of an application to the Morris County Open Space Trust Fund Program for open space acquisition funding.

**Resolution No. R2014-115**

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WHEREAS, the Township Open Space Advisory Committee has identified a property for acquisition; and

WHEREAS, the Township Council has conducted a public hearing on the proposed acquisition of this property and applying to the Morris County Open Space Trust Fund Program to fund this acquisition; and

WHEREAS, the Township Council supports the acquisition of this property for open space and recreation purposes.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The Township Manager is authorized to apply to the Morris County Open Space Trust Fund Program for funding to acquire the following property:

<u>Block &amp; Lot</u>	<u>Address</u>	<u>Property Owner</u>
B-3701, L-1	Jefferson Street	Adventure Holdings I, LLC

2. The Township Clerk is directed to forward a certified copy of this resolution to the Township Manager

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council confirming the designated membership in the Pequannock Township Fire Department.

**Resolution No. R2014-116**

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WHEREAS, the designated individual has applied for membership in the Pequannock Township Fire Department; and

WHEREAS, pursuant to §3.18.050 of the Township Code the application for membership have been approved by the Township Manager who has recommended the memberships be confirmed by the Township Council.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey, as follows:

1. The following applications for membership in the Pequannock Township Fire Department are hereby confirmed:

**Christopher Murphy**.....Firefighter- Engine Co. No. 2

2. The Township Clerk is hereby authorized to execute the necessary documents for filing with the Engine Company and the New Jersey State Firemen's Association and shall forward a copy of this resolution to the Pequannock Township Fire Department.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council approving the renewal of the designated Alcoholic Beverage Control Licenses.

**Resolution No. R2014-117**

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WHEREAS, the holders of Alcoholic Beverage Control Plenary Licenses have filed applications for the renewal of said licenses for the license term from July 1, 2014 to June 30, 2015; and

WHEREAS, said licensees have paid the required state and municipal license fees; and

WHEREAS, there have been no objections filed regarding the renewal of these license and the activities at the licensed premises during the current license period have been reviewed by the Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The following Alcoholic Beverage Control Licenses are hereby approved for renewal for the license term **July 1, 2014 to June 30, 2015**:

Club License	#1431-31-011-001	American Legion JH Lookhoff Post 242
Club License	#1431-31-012-001	Pequannock Mem. Post 450 Bldg. Assoc.
Club License	#1431-31-013-001	Pequannock Twp. Columbian Assoc., Inc.
Consumption License	#1431-33-003-009	Bardi Grill, Inc.
Consumption License	#1431-33-006-006	Pompton Queen Diner Inc.
Consumption License	#1431-33-008-004	Ranch House, Inc. t/a Plaza 23 Diner Restaurant
Consumption License	#1431-33-010-005	Tiffs Pequannock LLC t/a Tiffs Restaurant
Distribution License	#1431-44-007-004	B&B Liquors, Inc. t/a B&B Liquors

2. The said Alcoholic Beverage Control Licenses are renewed **without special conditions** attached.
3. The Township Clerk is authorized to issue the require license certificates and directed to forward a certified copy of this resolution to the licensees and the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

# Township of Pequannock



## Memorandum

TO: Brian Spring, Police Chief  
FROM: Jay Delaney, Township Clerk *Jay Delaney*  
COPY: Mayor Phelan & Members of the Township Council  
David Hollberg, Township Manager  
RE: **Liquor License Renewals**  
DATE: June 3, 2014

The following Alcoholic Beverage Licenses are schedule to expire June 30th:

### Distribution Licenses

JESSE JR CORPORATION T/A BUY RITE LIQUOR & WINE ..... 500 Route 23, Suite 17, Pequannock  
B&B LIQUORS, INC. .... 613 Newark-Pompton Turnpike, Pompton Plains

### Consumption Licenses

GILLYS INC., T/A GILLY'S VILLAGE INN ..... 710 Newark-Pompton Turnpike, Pompton Plains  
BARDI GRILL INC. .... 149 Newark-Pompton Turnpike, Pequannock  
POMPTON QUEEN DINER INC. .... 710 Route 23 North, Pompton Plains  
RANCH HOUSE INC. T/A PLAZA 23 DINER RESTAURANT ..... 411 Route 23, Pompton Plains  
TIFFS PEQUANNOCK LLC T/A TIFFS RESTAURANT ..... 23 Route 23, South, Pequannock  
MOUNIR N. BADAAN ..... (inactive)  
MATANGI HOTELS LLC T/A REGENCY HOUSE HOTEL ..... 140 Rt. 23 North, Pompton Plains

### Club Licenses

AMERICAN LEGION JH LOOKHOFF POST 242 ..... 700 Newark-Pompton Turnpike, Pompton Plains  
PEQUANNOCK MEMORIAL POST 450 BUILDING ASSOC. .... 11 Oak Avenue, Pequannock  
PEQUANNOCK TOWNSHIP COLUMBIAN ASSOCIATION INC. .... 84 Lincoln Park Road, Pequannock

Renewal applications have been distributed to the licensed entities and the Township Council is expected to consider the renewals during the June 10th Council meeting.

As part of the renewal process It is requested you review Police Department activities and responses, if any, at each of the licensed premises during the current license term which began July 1, 2013 and determine if "Special Conditions" should be imposed on any of the licenses.

Please provide me with a summary of your review together with any recommended Special Conditions no later than June 6th.

**Michele Levine**

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**From:** Brian Spring  
**Sent:** Wednesday, June 04, 2014 11:34 AM  
**To:** Jay Delaney  
**Cc:** David Hollberg  
**Subject:** Liquor Licenses

Hi Jay,

I reviewed police department activities and responses at our licensed premises. At this time, no "Special Conditions" are warranted at any of the locations and I am not opposed to any renewals.

Thanks,

Brian

*Chief Brian C. Spring*  
Pequannock Township Police  
530 Newark Pompton Turnpike  
Pompton Plains, NJ 07444  
Phone: 973-835-1700 Ext. 142  
Fax: 973-835-2472  
[bspring@pegtwp.org](mailto:bspring@pegtwp.org)

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council approving issuance of an Alcoholic Beverage Control *Social Affair Special Permit* for Pequannock Township First Aid Squad & Rescue Squad.

**Resolution No. R2014-118**

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WHEREAS, Pequannock Township First Aid Squad & Rescue Squad has filed an Alcoholic Beverage Control *Application for Social Affair Special Permit* for an event to be held at the First Aid & Rescue Squad Wet Down at Greenview Park on August 2, 2014; and

WHEREAS, the New Jersey Division of Alcoholic Beverage Control requires the Chief of Police and the Township Council as the municipal License Issuing Authority certify there is no objection to granting a Social Affair Special Permit and no local ordinance, regulation or policy prohibits issuing same; and

WHEREAS, the application has been reviewed and the Township Chief of Police has certified there is no objection to granting said Special Permit.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. There is no objection to issuance of the Alcoholic Beverage Control *Social Affair Special Permit* for Pequannock Township First Aid Squad & Rescue Squad on **August 2, 2014**.
2. The Township Clerk is authorized to execute the documents necessary for this approval and to forward a certified copy of this resolution to the Chief of Police.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor



STATE OF NEW JERSEY  
 DEPARTMENT OF LAW AND PUBLIC SAFETY  
 DIVISION OF ALCOHOLIC BEVERAGE CONTROL  
 P.O. BOX 087, 140 EAST FRONT STREET  
 TRENTON, NJ 08625-0087

**APPLICATION FOR  
 SOCIAL AFFAIR PERMIT [SA]**

**APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT**

Applications must be accompanied by a fee of \$100.00 PER DAY for Civic, Religious, or Educational Organizations; \$150.00 PER DAY for all other NON-PROFIT organizations, in the form of a check or money order payable to the DIVISION OF ALCOHOLIC BEVERAGE CONTROL.

**NOTICE: ORGANIZATIONS MAKING APPLICATION FOR THE FIRST TIME, MUST SUBMIT PROOF OF NON-PROFIT STATUS IN NEW JERSEY. COMBINATIONS OF CERTIFICATE OF INCORPORATION, CHARTER OR BY-LAWS, FEDERAL TAX EXEMPT CERTIFICATE, FINANCIAL RECORDS AND MEMBERSHIP LIST (NAMES AND ADDRESSES INCLUDED) ARE ACCEPTABLE FORMS OF PROOF. THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF DOCUMENTATION SUBMITTED IS NOT SUFFICIENT.**

Pursuant to N.J.S.A. 33: 1-74 and N.J.A.C. 13:2-5.1, the undersigned makes application for a Special Permit to sell, dispense and serve alcoholic beverages for consumption at an affair as stated herein:

**Organization Information**

- Name of Organization: Peguannock Township First Aid & Rescue Squad  
 Address: 528 Newark Pompton Tpke. Pompton Plains, NJ 07444
- Does organization hold a liquor license? Yes  No  If yes, \_\_\_\_\_ 31 \_\_\_\_\_  
(CLUB LICENSE'S ONLY)
- Has organization held a special permit for Social Affair during the past 3 years? Yes  No  If no, supply proof of non-profit status from NOTICE paragraph above. Previous Permit No: \_\_\_\_\_
- Contact Allison Kane Phone Number: (973) 809-4170
- E-mail address akane@em akane720@gmail.com
- Mailing address P.O. Box 33 Peguannock, NJ 07440

**Premises Information**

- Location of premises where affair will be held: (Describe Specifically)  
 Name of premises Greenview Park  
 Address of premises 10 Colfax Drive Peguannock, NJ 07440
- Is the above named premises licensed? Yes  No  If yes, \_\_\_\_\_
- Are the premises where the affair is to be held owned by a municipality, county or state? Yes  No   
 If yes, state the name of owner Peguannock Township  
 For what purposes are premises used? Public park
- Does the premise conduct mercantile business? Yes  No  If yes, what is sold? \_\_\_\_\_

**Event Information**

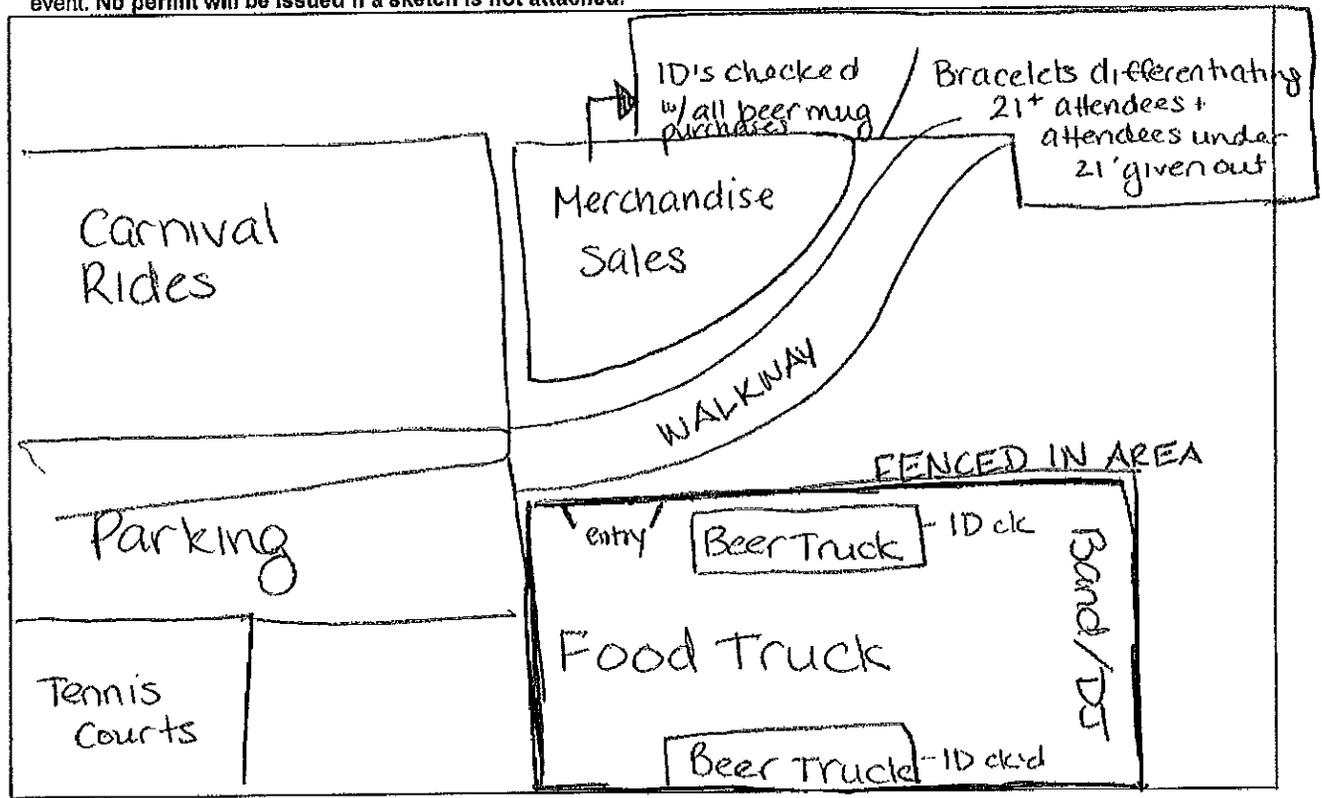
10. What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates must be consecutive to be on one application):

MM/DD/YY	START	END
08/02/14	1 am <input type="checkbox"/> pm <input checked="" type="checkbox"/>	8 am <input type="checkbox"/> pm <input checked="" type="checkbox"/>
/ /	am <input type="checkbox"/> pm <input type="checkbox"/>	am <input type="checkbox"/> pm <input type="checkbox"/>
/ /	am <input type="checkbox"/> pm <input type="checkbox"/>	am <input type="checkbox"/> pm <input type="checkbox"/>

Rain Date (only one rain date): N/A

- What is the specific fundraising event being held? Wet Down
- How is a charge assessed? Ticket  Contribution  Other: Purchase mug / food / merchandise  
(SPECIFY OTHER)
- Who is the recipient of the proceeds? Peguannock Township First Aid & Rescue Squad

14. Check the types of alcoholic beverages to be dispensed if permit is granted:  
 Wine  Distilled Spirits  Malt Alcoholic Beverages
15. What are cup sizes for alcoholic beverages? Wine N/A Beer 20 Spirits N/A
16. How many people are expected to attend your event on a daily basis? Approximately 500
17. What is the approximate age group of the attendees? All ages
18. Will persons under the legal age to consume alcohol be in attendance? Yes  No
19. Explain in detail the security plans for the event. The plan should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event. Please attach another sheet if necessary.  
The event is being held at a public park. Beer mugs are being sold to patrons 21 y/o or older. Merchandise salespeople will check IDs upon purchase and bracelets will be given to persons 21+. The beer trucks will be in a cordoned off area and IDs/bracelets will be re-checked by beer servers. No individuals under the age of 21 y/o ~~st~~ will be served. Police will be on site to assist
20. Please use the space below or attach a detailed sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. No permit will be issued if a sketch is not attached.



**Event Organizer Information**

- Is the event being handled by a promoter, Production Company, or other entities? Yes  No  If yes, attach contract.  
 Company Name \_\_\_\_\_  
 Company Contact \_\_\_\_\_  
 Phone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ X \_\_\_\_\_ Title \_\_\_\_\_

**NO PERMIT WILL BE GRANTED UNLESS WRITTEN APPROVALS FOR BELOW ARE OBTAINED**  
**ORIGINAL SIGNATURES ONLY**

If a Special Permit is granted, applicant agrees that alcoholic beverages will not be sold or served to anyone under the legal age, nor will such persons be permitted to consume alcoholic beverages at aforesaid affair and certifies that all conditions set forth in said Permit, all rules and regulations pertaining thereto and all ordinances and/or resolutions of the municipality where aforesaid affair is to be held will be complied with; and that permission is hereby given the Director of the Division of Alcoholic Beverage Control, Division of Taxation, and their duly authorized investigators and agents, and to any local peace officer to investigate the sale of alcoholic beverages at the social affair for which this application is made.

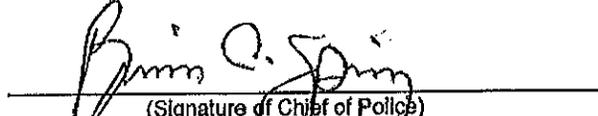
Gambling, mock gambling and gambling paraphernalia are not permitted on the premises licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Commission (973) 273-8000. I HEREBY CERTIFY THAT THIS ORGANIZATION HAS NOT EXCEEDED ITS LIMIT OF 12 SPECIAL PERMITS DURING THIS CALENDAR YEAR.

  
(Signature of Authorized Officer and Title)

Reguannock First Aid Squad  
(Name of Organization)

Date of Signature 6/2/14

I hereby certify that there is no objection to the granting of a Special Permit to above applicant to sell alcoholic beverages at the affair to be held on aforesaid date and premises, subject to, however, the following Special Conditions (if any):

  
(Signature of Chief of Police)

Reguannock Twp.  
(Municipality where affair is to be held)

Date of Signature 6/9/2014

I hereby certify that the License Issuing Authority of this municipality has no objection to the granting of a Special Permit herein applied for and consents thereto. I further certify that the issuance of said Permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same.

\_\_\_\_\_  
(Signature of Clerk)

\_\_\_\_\_  
(Municipality where affair is to be held)

Date of Signature: \_\_\_\_\_

The following consent is to be signed by the person so authorized of the premises where the affair is to be held.

I hereby certify that I am the person in charge of the premises upon which the herein affair will be held, that I am fully authorized to and do hereby certify that there are no objections to the sale and service of alcoholic beverages upon such premises at such affair. I HEREBY CERTIFY THAT THIS PREMISE HAS NOT EXCEEDED ITS LIMIT OF 25 SPECIAL PERMITS DURING THIS CALENDAR YEAR.

  
(Signature and Title)

Date of Signature 6/4/14

**NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.**

Issuance of the Special Permit will allow the organization to purchase alcoholic beverages for resale at the affair specified in the application from any licensed wholesaler or retailer. All advertising, tickets, etc., for the affair which contain reference to alcoholic beverages must include this Permit Number.

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council approving the designated special event permit application.

**Resolution No. R2014-119**

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WHEREAS, Chapter 75 of the Township Code requires a permit for any *Festival Carnival, Exhibition & Show*; and

WHEREAS, applications for the special events designated below have been submitted and reviewed by the proper Township officials and the required fee has been paid.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The following *Festival Carnival, Exhibition & Shows* (Special Event) application(s) is/are hereby approved:

EVENT	LOCATION	DATE
Stop & Shop Monster BMX Show	500 Route 23 N, Pompton Plains, NJ 07444	June 15, 2014

2. The Township Clerk is directed to issue a license for this special event subject to the requirements outlined in Chapter 75 of the Township Code and to forward a copy of this resolution to the applicant, Police Department, Health Department, Zoning Officer and Fire Safety Official.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor



# Township of Pequannock

Office of the Township Clerk  
(973) 835-5700 • Fax: (973) 835-1152

www.peqtwp.org

530 Newark-Pompton Turnpike, Pompton Plains, NJ 07444-1799

## SPECIAL EVENT LICENSE APPLICATION

License Fee: \$100.00

FESTIVALS • CARNIVALS • EXHIBITIONS • SHOWS • RACES • WALK-A-THONS

**APPLICATION MUST BE SUBMITTED NOT LESS THAN 45 DAYS PRIOR TO EVENT**

SPONSOR: Stop and Shop Supermarket \_\_\_\_\_

EVENT: Monster BMX Show \_\_\_\_\_

DAY & DATE: June 15th \_\_\_\_\_ HOURS: \_\_\_\_\_

LOCATION: Stop and Shop 500 Rt 23 & Jackson Ave Pompton Plains, NJ 07444 \_\_\_\_\_

ESTIMATED NUMBER OF PARTICIPANTS/ATTENDEES: 200 \_\_\_\_\_

Include a sketch/drawing which shows the general layout, parking, traffic pattern and areas for trash/recycling.

Check this box if the event is a race or walk-a-thon that will use public streets and include a map or description that clearly indicates the planned route. Proof of insurance will also be required as outlined in the instructions.

CONTACT INFORMATION. NAME: Ruth Maloney \_\_\_\_\_

ADDRESS: 287 Bowman Ave \_\_\_\_\_

PHONE: 914-251-2829 \_\_\_\_\_

CITY, STATE, ZIP: Purchase, NY 10577 \_\_\_\_\_

EMAIL: ruth.maloney@stopandshop.com \_\_\_\_\_



**PROPERTY OWNER CONSENT.** This section must be completed only if the applicant is not the owner of the property where the activity is to be conducted. A letter of authorization from the property owner may be substituted.

PROPERTY OWNER SIGNATURE: \_\_\_\_\_

- Has this event received approval in a prior year? .....  YES  NO
- Will the event include live or amplified music? .....  YES  NO
- Will food/drinks be served? .....  YES  NO
- Will alcoholic beverages be served? .....  YES  NO
- Will any raffles be conducted? .....  YES  NO
- Will food be prepared on-site? .....  YES  NO
- Will there be cooking on-site? .....  YES  NO
- Will there be any bonfires, open flames or fireworks? .....  YES  NO
- Will any tents or other temporary structures be used? .....  YES  NO
- Will there be signs announcing the event posted at the event site? .....  YES  NO
- Will there be signs announcing the event posted off-site? .....  YES  NO
- Will there be on-site parking? .....  YES  NO
- Will any existing parking spaces be eliminated for the event? .....  YES  NO
- What arrangements will be made for recycling and trash disposal? \_\_\_\_\_

What arrangements will be made for traffic control? Stop and Shop Loss Prevention team will be supervising \_\_\_\_\_

Signature	Title	Date
FOR OFFICE USE ONLY: <input checked="" type="checkbox"/> Cash	Rec'd By: <i>MYL</i>	LICENSE NO.
Fee Paid: \$100.00	<input type="checkbox"/> Check No. _____	Date: <i>5-28-14</i>

5/2014

## SPECIAL EVENT APPLICATION INSTRUCTIONS

Chapter 75 of the Township Code provides that no person or organization shall hold any fair, festival, tent show, outdoor trade show, circus, carnival or similar outdoor amusement without first obtaining a license. Licenses may be issued for not more than seven (7) days and no more than one (1) license per year shall be issued to any individual, organization, or association. Upon issuance of a license, all licensees shall deposit a cash bond of \$250 which shall be returned upon the prompt cleanup and removal of all equipment, trash and debris from the premises within a reasonable time.

### APPLICATION MUST BE SUBMITTED NOT LESS THAN 45 DAYS PRIOR TO EVENT

**Step 1:** Submit the *Special Event License Application* together with the required \$100.00 fee (check payable to Township of Pequannock) to the Township Clerk's office located in the Municipal Building, 530 Newark-Pompton Turnpike. Include a sketch/drawing which shows the general layout, parking, traffic pattern and areas for trash/recycling. Also submit the *Request for List of Certified Names and Addresses* together with the required \$10.00 fee (check payable to Township of Pequannock).

**Step 2:** Upon review the Township Clerk will advise you of the date of the Township Council meeting during which the application will be considered for approval.

**Step 3:** Notify property owners located within 200 feet using the list obtained from the Township. The following is a sample of the notice:

The [NAME OF ORGANIZATION] has filed an application with the Township of Pequannock for the [EVENT NAME] to be held on [DATE] at [LOCATION]. This application will be considered for approval during the meeting of the Township Council scheduled to begin at 7:00 p.m. on [DATE] in the Municipal Building, 530 Newark-Pompton Turnpike, Pompton Plains at which time objections will be heard. The application and supporting documents are available for review in the Township Clerk's office located in the Municipal Building.

## General Information

**Food & Drink:** If the event includes the sale or serving food and drinks a Health Department review and/or license may be required. The application is included in the information packet.

**Alcoholic Beverages:** Contact the Township Clerk's office if the event includes serving alcoholic beverages.

**Raffles:** Contact the Township Clerk's office if any raffle will be conducted during the event.

**Cooking, Bonfires, Fireworks:** If the event includes any of these a permit from the Fire Official may be required. The application is included in the information packet.

**Signs:** If the event includes temporary signs a Temporary Sign Permit application must be submitted to the Zoning Department located at 99 Alexander Avenue. One sign indicating the event location is permitted at the location and one direction sign is permitted off site. Signs shall not exceed 12 square feet in area at locations that do not front Rt. 23 or 24 square feet for signs that are posted along Rt. 23. The application is included in the information packet.

# Monster BMX Show

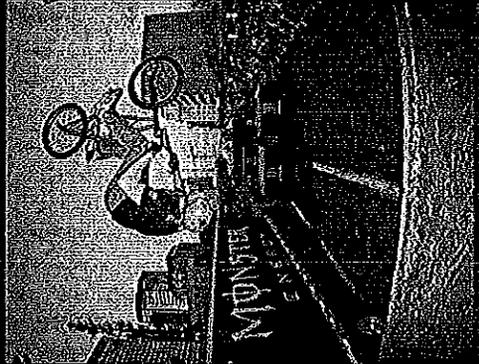
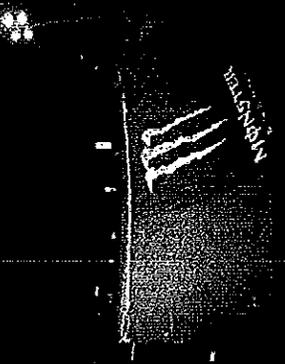
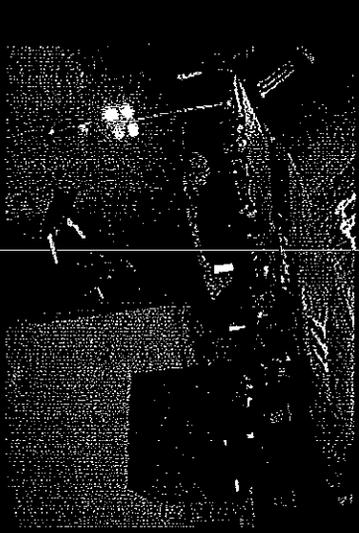
Show includes the following:

- 5-6 BMX Professional Stunt Riders
- 1 Professional Emcee for the event
- Skate Park Ramp Set Up

• Liability Insurance Coverage

Space requirements:

150 feet by 40 feet (pavement)



**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council authorizing Tax Office refunds, overpayments or cancellations.

**Resolution No. R2014-120**

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WHEREAS, there appears on the tax records overpayments or otherwise as shown below; and

WHEREAS, the overpayments were created by the reasons indicated below, and the Collector of Taxes recommends the refund or transfers of such overpayments.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The proper officers are hereby authorized to make the following refunds and/or cancellations for the reasons stated.

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Reason</b>	<b>Year</b>	<b>Amount</b>
1201	18	Henry & Maxine Samek	State Tax Appeal	2012 2013	\$1,891.80 \$1,867.50
2801	10	Marianne Salomone	State Tax Appeal	2012 2013	\$2,461.44 \$2,429.83
2902	40	Joseph & Kristin Carbone	State Tax Appeal	2012 2013	\$960.61 \$948.27
804	10	US Bank Custodian for BV001 Trust	Redemption of Lien Return of Premium	2014	\$603.61 \$600.00

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council authorizing the reinstatement of designated special assessment installment payment plan.

**Resolution No. R2014-121**

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WHEREAS, special assessments for sewer improvements was levied against certain properties pursuant to a special assessment ordinance previously adopted by the Township Council; and

WHEREAS, as a result of a delinquency the entire balance of the sewer assessment became due and owing in accordance with the ordinance requirements; and

WHEREAS, the property owners have requested the installment plan for the payment of the sewer assessment be reinstated; and

WHEREAS, a special sewer assessment payment plan can only be reinstated with the approval of the Township Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The special assessment levied against the following properties may be paid pursuant to the original payment plan provided that the account be brought current within thirty (30) days of notification from the Township Tax Collector:

Block & Lot	Property Address	Property Owner
B-4606, L-16	4 Laurel Avenue	Edward & Lisa Tremko
B-4105, L-4	Garrow Avenue	Peter & Diane VanDuffelen
B-4115, L-5	53 Pequannock Avenue	Denise Thompson

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council appointing Polaris Galaxy as the Township's Risk Management Consultant.

**Resolution No. R2014-122**

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WHEREAS, the Township Council previously authorized the Township's participation as a member of the Morris County Municipal Joint Insurance Fund, following a detailed analysis and recommendation of the Township Manager; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. Polaris Galaxy is hereby appointed as the Township's Risk Management Consultant in accordance with the bylaws of the Morris County Municipal Joint Insurance Fund.
2. The proper Township Officials are authorized to execute the Risk Management Consultant Agreement.
3. The Township Clerk shall arrange the publication of a notice of this appointment if required pursuant to NJSA 40A:11-5 (1) (a) (i).
4. The Township Clerk is directed to forward a certified copy of this resolution to the Township Manager.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

**TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council approving payment of the itemized claims as set forth on the June 5, 2014 Bill List.

**Resolution No. R2014-123**

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WHEREAS, the Chief Financial Officer has prepared a Bill List setting forth itemized claims for payment; and

WHEREAS, the vouchers requesting payment have been certified by the claimant and approved by the appropriate Township official having knowledge of the materials or services supplied; and

WHEREAS, the CFO has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The claims set forth on the June 5, 2014 Bill List and summarized as follows are hereby approved for payment:

Fund 01	Current Fund.....	50,536.48
Fund 02	GRANT.....	4,691.97
Fund 04	General Capital Fund .....	90,633.00
Fund 05	Water Operating Fund.....	5,254.53
Fund 06	Water Capital Fund.....	14,167.78
Fund 07	Sewer Operating Fund.....	89.24
Fund 08	Sewer Capital Fund .....	0.00
Fund 13	Animal Control Fund.....	580.62
Fund 14	Builders Escrow Fund .....	560.00
Fund 15	Escrow Cash Trust.....	50,811.98
Fund 20	Open Space Trust Fund .....	11,025.00
Fund 22	Fire Safety Fund.....	0.00
Fund 26	Solid Waste Utility Fund .....	26,666.67
Fund 28	Recreation Utility Fund.....	1,124.73
Fund 29	Recreation Capital Fund .....	0.00
Fund 30	Public Health Utility .....	0.00
	<b>TOTAL</b>	<b>\$256,142.00</b>

2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Township Chief Financial Officer.

**Adopted: June 10, 2014**

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Joseph J. Delaney, Jr., Township Clerk

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Melissa Florance-Lynch, Mayor

## List of Bills - COLUMBIA BANK CLAIMS ACCOUNT

Vendor	Description	Account	PO Payment	Check Total
33 - AMERICAN HOSE & HYDRAULIC CO., INC. 01-201-26-315-3005	PO 62137 Hydraulic Hoses for Vehicle 620 and VEHICLEMAINTENANCE-VEHICLEMAINTENANCE	507.58	507.58	507.58
154 - ASCAP 01-201-28-370-2060	PO 61589 ASCAP Annual License Fee RECREATION-RECREATIONPROGRAMS	340.83	340.83	340.83
5901 - Advanced Recycling 26-201-20-570-371	PO 61523 2014 - 2nd Quarter collection SOLID WASTE COLLECTION - RECYCLING	10,666.67	10,666.67	10,666.67
7185 - Adventure Holding I LLC 04-215-11-603-2080	PO 60981 Purchase of Bi/Lt 3701/1-Jefferson Ord 2011-26 FEMA/SRL Acquisition Expense	3,000.00	3,000.00	3,000.00
7316 - Allyson Brown 28-192-20-534	PO 61983 Refund for Sing, Dance, Play RECREATION ACTIVITY FEES	95.00	95.00	95.00
5893 - Atlantic Irrigation Specialties Inc 01-201-28-375-2063	PO 62051 Parts for Sprinkler System Greenvie PARKS-GREENVIEWPARK	65.55	65.55	65.55
714 - BELSON OUTDOORS, INC. 01-201-28-375-2061	PO 62045 8 Picnic Table Frames PARKS-GENERALPARKSMINT	1,914.78	1,914.78	1,914.78
4167 - BLUE DIAMOND DISPOSAL, INC. 26-201-20-570-370	PO 61521 Monthly Vegetative Collection Fees SOLID WASTE COLLECTION - VEGETATIVE	16,000.00	16,000.00	16,000.00
1301 - BSN SPORT SUPPLY GROUP, INC. 28-201-20-380-030	PO 62120 Basketballs & Volleyballs for PV Pa PV PARK FACILITIES MATERIALS & SUPPLIES	111.42	111.42	111.42
7347 - Bill Kolvek Perennials 02-213-12-725-800	PO 62107 Plantings for Township Rain Garden Clean Communities 2012 - Grant Expenses	3,638.25	3,638.25	3,638.25
5398 - Charles Tabeeek & Sons 28-201-20-380-056	PO 62119 PV Park First-Aid Supplies PV PARK FACILITIES SAFETY EQUIP.	68.65	68.65	68.65
6687 - Cinelli Group Corporation 04-215-11-603-2080	PO 62171 FEMA SRL Demolition at 351 Route 23 Ord 2011-26 FEMA/SRL Acquisition Expense	800.00	800.00	800.00
20-286-00-286	PO 62171 FEMA SRL Demolition at 351 Route 23 RESERVE FOR EXPENDITURES	11,025.00	11,025.00	11,025.00
7360 - ClearStream Recycling 02-213-12-725-800	PO 62151 Trash Frames & Recycling Frames Clean Communities 2012 - Grant Expenses	1,053.72	1,053.72	1,053.72
6913 - Core Promotions, LLC 01-201-27-330-0043	PO 61974 Public Health Shirts for Paul Cimin HEALTHDEPARTMENT-UNIFORMS	120.00	120.00	120.00
6160 - DB Stumps 01-201-27-184-2062	PO 62090 Stump grinding from 33 Township tre SHADE TREE - Tree Maintenance	2,350.00	2,350.00	2,350.00
7281 - Deer Carcass Removal Service LLC 01-201-26-290-0271	PO 62050 Removal of Soil from DPW Yard MCC ROAD MAINTENANCE- Material Disposal	4,725.00	4,725.00	4,725.00
5156 - Donaldson's Plumbing & Heating LLC	PO 62106 Replace faucet in jail cell		1,925.00	

## List of Bills - COLUMBIA BANK CLAIMS ACCOUNT

Vendor	Description	Account	PO Payment	Check Total
01-201-26-310-2052	BUILDING&GROUNDS-BUILDINGREPAIRS&MAINT	1,925.00		1,925.00
606 - GARDEN STATE LABORATORY, INC.	PO 62019 Monthly Water Testing - Health 2014		1,199.00	
05-201-20-550-107	WATER OPERATIONS LABORATORY SERVICES	1,199.00		1,199.00
5127 - GFOA OF NEW JERSEY	PO 61972 Membership Dues 2014 (David W. Holl		90.00	
01-201-20-130-0033	FINANCIAL ADMIN-DUES, BOOKS, PUBLICATION	90.00		90.00
5028 - Hach Company	PO 61734 Chemicals for Water System		105.16	
05-201-20-550-245	WATER OPERATIONS WATER TREATM'T CHEMICAL	105.16		105.16
1281 - HOME DEPOT CREDIT SERVICES	PO 61994 May, June & July Expenses		54.96	
01-201-26-310-2057	BUILDING&GROUNDS-GROUNDSMAINTENANCE	54.96		
	PO 62163 Building Materials for generator 1		34.00	
01-201-26-310-2052	BUILDING&GROUNDS-BUILDINGREPAIRS&MAINT	34.00		
	PO 62164 Drill Bit Set and W-40 Oil for Wate		22.85	
05-201-20-550-030	WATER OPERATIONS MATERIALS & SUPPLIES	22.85		111.81
5910 - Henry & Maxine Samek	PO 62174 Refund of 2012 and 2013 Taxes due t		3,759.30	
01-205-55-000-005	2012 TAX OVERPAYMENTS	1,891.80		
01-205-55-000-006	2013 TAX OVERPAYMENTS	1,867.50		3,759.30
4751 - INSURANCE DESIGN ADMINISTRATORS	PO 62169 Administration & Excess Insurance f		50,811.98	
15-295-20-110-904	CASH TRUST - RESERVE GROUP HEALTH INSUR	50,811.98		50,811.98
1352 - JILL HARTMANN	PO 62172 professional service May 2014		3,000.00	
01-201-21-180-0101	PLANNING- PROFESSIONAL SERVICES	3,000.00		3,000.00
1352 - JILL HARTMANN	PO 62173 Giftbasket 201/6; Happy Hound K-9 8		560.00	
14-290-20-801-287	DEV ESCROW JARR EQUIT/GIFTBASKET 201/6	140.00		
14-290-20-801-282	DEV ESCROW THE HAPPY HOUND 802/5	420.00		560.00
5684 - JOSEPH & KRISTIN CARBONE	PO 62176 REFUND OF 2012 & 2013 TAXES DUE TO		1,908.88	
01-205-55-000-005	2012 TAX OVERPAYMENTS	960.61		
01-205-55-000-006	2013 TAX OVERPAYMENTS	948.27		1,908.88
5770 - Jean Vrablik	PO 62064 Reimbursement for Vaccine Administr		33.45	
01-201-27-330-0030	HEALTHDEPARTMENT-MATERIALS&SUPPLIES	33.45		33.45
2702 - LANGUAGE LINE SERVICES, INC.	PO 61993 Interpreter - Language Line March 2		105.40	
01-201-43-490-0025	MUNICIPAL COURT - OE - PROFESSIONAL SERV	105.40		105.40
1039 - LIGHTNING PRESS, INC.	PO 61702 2014 Annual Water Report Brochures		3,612.27	
05-201-20-165-023	TOWNSHIP ENGINEERPRINTING	3,612.27		3,612.27
6493 - Leonard Reinhardt	PO 61725 Chemical applications for Township		2,390.00	
01-201-42-375-0021	PARK & FIELD MAINT - Material & Supplies	2,390.00		2,390.00
7342 - Lisa Hall	PO 62076 Refund for Tennis Lessons		85.00	
28-192-20-000-534	ACTIVITY FEE REFUNDS	85.00		85.00
2251 - MIKE'S FEED FARM	PO 62166 Supplies for animal shelter Cust. I		580.62	
13-286-20-340-030	ANIMAL CTRL- MATERIALS & SUPPLIES	580.62		580.62

## List of Bills - COLUMBIA BANK CLAIMS ACCOUNT

Vendor	Description	Account	PO Payment	Check Total
7359 - Marianne Salomone	PO 62175 Refund of 2012 and 2013 taxes due t		4,891.27	
01-205-55-000-005	2012 TAX OVERPAYMENTS	2,461.44		
01-205-55-000-006	2013 TAX OVERPAYMENTS	2,429.83		4,891.27
2140 - Murphy McKeon PC	PO 61520 2nd quarter 2014 legal retainer		10,000.00	
01-201-20-155-0102	LEGALSERVICES-LEGALSERVICES	10,000.00		10,000.00
5903 - NJSME	PO 62133 Registration-Joseph R.Golden,P.E.-A		75.00	
01-201-20-165-0041	TOWNSHIPENGINEER-EDUCATION&CONFERENCES	75.00		75.00
2315 - OFFICE BUSINESS SYSTEMS	PO 62063 Ink/Toner Court Office		200.00	
01-201-43-490-0030	MUNICIPAL COURT - OE- SUPPLIES	200.00		200.00
1444 - PAPER MART INC	PO 61915 Paper for Clerk's Office		347.50	
01-201-20-120-0030	MUNICIPAL CLERK-MATERIALS&SUPPLIES	347.50		347.50
5096 - PEQUANNOCK APPLIANCE CO.	PO 62118 Refrigerator for PV Park		529.00	
28-201-20-380-030	PV PARK FACILITIES MATERIALS & SUPPLIES	529.00		529.00
322 - QUIKTEKS, LLC	PO 61633 2014 Managed Service - Silver 2nd Q		2,212.50	
01-201-20-140-0110	DATAPROCESSING-DATAPROCESSINGSERVICES	2,212.50		
	PO 62066 Run dedicated wiring for Police Dep		550.00	
01-201-20-140-0110	DATAPROCESSING-DATAPROCESSINGSERVICES	550.00		
	PO 62099 USB Cable for Planning Dept. workst		24.98	
01-201-20-140-0030	DATAPROCESSING-MATERIALS&SUPPLIES	24.98		2,787.48
5738 - Relvax Contracting Corp.	PO 62178 Fifth Payment - West Franklin Recon		86,833.00	
04-215-10-604-2109	Ord 2010-20 West Franklin Improvement	86,833.00		
	PO 62178 Fifth Payment - West Franklin Recon		14,167.78	
06-215-13-662-2810	2013-19 West Franklin Water Main	14,167.78		101,000.78
1727 - STAGER'S AUTOBODY	PO 62093 DAR 4 Wheel Alignment		85.00	
01-201-27-355-0305	DIAL A RIDE OE - Vehicle Maintenance	85.00		85.00
6473 - ServSafe	PO 62134 ServSafe manager books		160.80	
01-201-27-330-0030	HEALTHDEPARTMENT-MATERIALS&SUPPLIES	160.80		160.80
4913 - Treasurer, State of NJ	PO 62157 Hazardous WasteCompliance Monitorin		30.00	
01-201-26-310-2052	BUILDING&GROUNDS-BUILDINGREPAIRS&MAINT	30.00		30.00
5053 - Verizon	PO 61955 April & May 2014 Telephone Lines		8,448.25	
01-201-31-440-0076	TELEPHONE-TELEPHONE	8,448.25		8,448.25
3728 - W.B. MASON CO., INC.	PO 62070 Clerk & Police Office Supplies orde		186.45	
01-201-20-120-0036	MUNICIPAL CLERK-OFFICESUPPLIES	60.46		
01-201-25-240-0036	POLICE-OFFICESUPPLIES	125.99		
	PO 62153 Office Supplies (Binders for sewer		89.24	
07-201-20-165-036	TOWNSHIP ENGINEER OFFICE SUPPLIES	89.24		
	PO 62103 Supplies order # S018723659		235.66	
28-201-20-380-030	PV PARK FACILITIES MATERIALS & SUPPLIES	235.66		511.35
2056 - WATER WORKS SUPPLY COMPANY	PO 60625 Case for ductile iron chain saw		315.25	
05-203-20-550-030	(2013) WATER OPERATIONS MATERIALS & SUPP	315.25		315.25

List of Bills - COLUMBIA BANK CLAIMS ACCOUNT

Vendor	Description	Account	PO Payment	Check Total
				-----
	TOTAL			256,142.00
Total to be paid from Fund 01 Current Fund				50,536.48
Total to be paid from Fund 02 GRANT				4,691.97
Total to be paid from Fund 04 CAPITAL				90,633.00
Total to be paid from Fund 05 Water Operating Fund				5,254.53
Total to be paid from Fund 06 Water Capital Fund				14,167.78
Total to be paid from Fund 07 Sewer Operating Fund				89.24
Total to be paid from Fund 13 Animal Control Fund				580.62
Total to be paid from Fund 14 Builders Esrow Fund				560.00
Total to be paid from Fund 15 CASH TRUST ACCOUNT				50,811.98
Total to be paid from Fund 20 Open Space Trust Fund				11,025.00
Total to be paid from Fund 26 Solid Waste Utility Fund				26,666.67
Total to be paid from Fund 28 Recreation Utility Fund				1,124.73
				-----
				256,142.00

# Discussion Items

ITEMS FOR DISCUSSION

To: Mayor Lynch & Council Members

From: Denise Furfaro  
Director of Parks & Recreation

Cc: Dave Hollberg, Barbara Meloy, Katie Frey

Date: June 3, 2014

**Subject: Field Usage Fees & User Groups**

I am recommending that a new township ordinance be put in place for ball field usage fees & procedures. After a lengthy discussion at the June 2<sup>nd</sup> Advisory Board, we recommend the fee for Practice be set at \$10/hour for in-town; game fees will remain be set at \$20/hour. Out-Of-Town ...\$50/hour Practice and Game Fee. As discussed last night, our hope is the practice fee will eliminate no shows and over-booking.

This is what I will be recommend to Council:

- In-Town: \$10/hour Practice Fee. \$20/hour Game Fee
- Out-Of-Town: \$50/hour Practice and Game Fee.
- Non-Profits must submit a 501c3 AND Insurance Certificates.
- For-Profits must submit Insurance Certificate.
- There will be one (1) point person per organization that will reserve practice and game fields.
- The point person will submit a list of coaches within their organization.
- If ANY Policy/Procedure is abused, the organization (in-town or out), will be suspended for the remainder of the season.

# Executive Session

**EXECUTIVE SESSION**

# Memo

To: Mayor and Council

From: Robert H. Oostdyk, Jr., Esq.

Date: June 7, 2014

Re: Atlantic Stewardship Bank  
 249 Turnpike  
 Block 4011 Lot 1  
 Docket Nos. 008709-2011; 003930-2012; 012593-2013 & xxxxxx-2014

We currently have four years of tax assessments under appeal for the Atlantic Stewardship Bank property. The property had been assessed at \$1,329,800 in 2011 and 2012 and was reduced in the reassessment to \$856,900 in 2013. The reduction obviously makes it difficult to sustain the higher assessments in the earlier years. The property is owner occupied which makes valuation more difficult because there is no rent to use to determine value. The taxpayer did, however, provide the information our Assessor needed in order to evaluate their claim. The Assessor concluded that the reassessment number more accurately reflected actual market value in all years and that a modest adjustment even off that number was warranted. We were able to negotiate with the property owner a settlement wherein the 2011 appeal would be assessed at \$850,00, \$825,000 for 2012 and 2013, and \$800,000 for 2014. The settlement is recommended by the Township Assessor and has been accepted by the taxpayer.

TITLE	YEAR	ORIGINAL ASSESSMENT	PROPOSED ASSESSMENT	DIFFERENCE	RATE	TAX REFUND
Atlantic Stewardship Bank  Block 4011 Lot 1	2011	\$1,329,800	\$850,000	\$479,800	\$1.73	\$8,300
	2012	\$1,329,800	\$825,000	\$504,800	\$2.10	\$10,600
	2013	\$856,900	\$825,000	\$31,900	\$2.07	\$660.00
	2014	\$856,900	\$800,000	\$56,900	\$2.07 (est.)	\$1,177