

The December 26, 2012 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:30 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Richard Phelan presiding.

The Township Clerk read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and mailed to all persons requesting notice and providing payment in accordance with Township policy."*

Councilman Edward Engelbart led the Pledge of Allegiance which was followed by a prayer and a moment of thanks for those individuals serving our nation.

#### **ROLL CALL.**

##### Present:

Mayor Richard Phelan  
Deputy Mayor Melissa Florance Lynch  
Councilman Edward Engelbart  
Councilman Jay Vanderhoff  
Councilperson Cathy Winterfield

##### Also Attending:

David Hollberg, Township Manager  
Robert Oostdyk, Esq., Township Attorney  
Joseph J. Delaney, Jr., Township Clerk  
Carol J. Marsh, Deputy Township Clerk

Absent: None

There were 8 members of the public in attendance.

#### **PRESENTATIONS.**

On the occasion of Mr. Engelbart's last public meeting as a member of the Council, Assemblyman Scott Rumana presented a resolution on behalf of Senator O'Toole, Assemblyman Russo, and himself honoring Mr. Engelbart for his service.

Mayor Phelan and Deputy Mayor Florance-Lynch presented Councilman Engelbart with the 2012 Mayor's Award.

The entire Council presented Mr. Engelbart with a plaque recognizing his years of service on the Township Council.

Mayor Phelan recognized Morris County Freeholder John Cesaro who was in attendance.

Mayor Phelan invited Mr. Engelbart to chair the meeting.

#### **REPORTS FROM VOLUNTEERS.**

- Frank Spizzirri, chair of the Open Space Advisory Committee presented the Committee's yearend report.

**PUBLIC COMMENT.** There were no public comments.

**PUBLIC HEARING - Ordinance No. 2012-27, ORDINANCE AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE PURCHASE OF BLOCK 4116, LOT 8 (MUSTAFA & MAFIJE ASANI)**

There were no public comments presented.

On a motion by Mayor Phelan, seconded by Mrs. Florance-Lynch, **Ordinance No. 2012-27** was adopted by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mr. Vanderhoff, Ms. Winterfield, Mayor Phelan.  
Against: None. Abstain: None. Absent: None.

**PUBLIC HEARING - Ordinance No. 2012-28, ORDINANCE AMENDING CHAPTER 29 SECTION 029.13: HEALTH BENEFITS, LIFE INSURANCE**

There were no public comments presented.

On a motion by Mayor Phelan, seconded by Mrs. Florance-Lynch, **Ordinance No. 2012-28** was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Vanderhoff, Ms. Winterfield, Mayor Phelan.  
Against: None. Abstain: None. Absent: Mr. Engelbart.

**ORDINANCE INTRODUCTIONS.** There were no ordinances for introduction.

#### **RESOLUTIONS.**

- **R2012-200**, authorizing Tax Office refunds, overpayments or cancellations
- **R2012-201**, authorizing a 2013 Municipal Alliance Grant application
- **R2012-202**, establishing the date and time of the 2013 annual reorganization meeting

- **R2012-203**, establishing the rate for employment of off-duty Police Officers for the year 2013
- **R2012-204**, approving payment of itemized claims as set forth on the **December 21, 2012 Bill List**
- **R2012-205**, authorizing the transfer of 2012 Municipal Budget Appropriations.
- **R2012-206**, authorizing cancellation of outstanding checks
- **R2012-207**, authorizing cancellation of grant receivable balances

Mr. Hollberg provided an explanation of resolutions R2012-205, 206, and 207.

On a motion by Mr. Vanderhoff, seconded by Mrs. Florance-Lynch, **Resolutions R2012-200 through R2012-206** were adopted by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mr. Vanderhoff, Ms. Winterfield, Mayor Phelan.  
Against: None. Abstain: None. Absent: None.

**ITEMS FOR DISCUSSION.** There were no items for discussion.

**MANAGER'S REPORT.** Township Manager David Hollberg reported the following:

- Repairs to the Beaverbrook Road retaining wall which was damaged during Hurricane Irene were completed last week.
- The closing for the purchase of the Scott property at 5 Riverside Drive is scheduled for December 27, 2012; the Chockov property closing should be completed early next year.
- Thanked Mr. Engelbart for his years of service and in particular for his guidance when they served together on the BOE.

**COUNCIL REPORTS.**

***Ms. Winterfield:***

- Thanked Mr. Engelbart for being a mentor and for his service.

***Mrs. Florance-Lynch:***

- The Environmental Commission is planning the first round of stream inspections for January. They are working with the Green Team on 2013 goals.
- Volunteers are needed for selected committees.
- The Economic Development Committee meeting scheduled for December 26 was cancelled due to the weather.
- The Flood Committee discussed the Flood Insurance Community Rating System (CRS) recertification process.
- Noted Mr. Engelbart 's years of service.

***Mr. Vanderhoff:***

- The Fire Departments are looking forward to next year.
- The Shade Tree Commission reported that many trees will need attention next year.
- Thanked Mr. Engelbart for mentoring him and wished him well in his retirement

***Mayor Phelan:***

- Questioned information in the Township calendar.
- Invited Mrs. Florance-Lynch to join him at an NBC interview concerning the Pick Pequannock Program.
- Asked the Council for direction concerning a potential letter to Cedar Crest residents concerning the recent reassessment. There is a Town hall meeting scheduled at Cedar Crest January 17, 2013.
- Requested status updates of vehicle repairs and Cablevision services.
- Noted information on the Pompton Dam.
- The Wanaque Reservoir is at 80%.
- Thanked Mr. Engelbart for his assistance and service.

***Mr. Engelbart:***

- Thanked the Mayor for allowing him to chair the meeting.
- Thanked the First Aid Squad representatives.
- Thanked Sharon Taylor for attending the meeting and for her comments and information over the years.
- Thanked the council and wished all well for the New Year.

**PUBLIC COMMENT.**

- Frank Spizzirri, 35 West Franklin Street, wished all a Happy New Year.

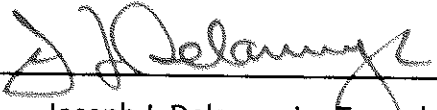
**EXECUTIVE (CLOSED) SESSION.** On a motion by Mayor Phelan, seconded by Mr. Vanderhoff, the council unanimously approved **Resolution R2012-208**, authorizing an Executive Session to

discuss the contract with Chilton Hospital. The public portion of the meeting was recessed at 8:21 p.m. followed by the Executive Session at 8:24 p.m.

The closed session was completed at 8:29 p.m. at which time the Council reconvened the public meeting. Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**APPROVAL OF MINUTES.** There were no minutes presented for approval.

**ADJOURNMENT.** There being no further business the meeting was adjourned at 8:30 p.m. without objection by unanimous vote of the council.

  
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Joseph J. Delaney, Jr., Township Clerk