

The January 8, 2013 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:30 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Richard Phelan presiding.

The Township Clerk read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and mailed to all persons requesting notice and providing payment in accordance with Township policy."*

Mayor Phelan led the Pledge of Allegiance which was followed by a prayer and a moment of thanks for those individuals serving our nation.

#### **ROLL CALL.**

##### Present:

Mayor Richard Phelan  
Deputy Mayor Melissa Florance Lynch  
Councilman David Kohle  
Councilman Jay Vanderhoff  
Councilperson Cathy Winterfield

##### Also Attending:

David Hollberg, Township Manager  
Robert Oostdyk, Esq., Township Attorney  
Joseph J. Delaney, Jr., Township Clerk  
Carol J. Marsh, Deputy Township Clerk  
Brian Spring, Chief of Police

Absent: None

There were 45 members of the public in attendance.

#### **PRESENTATIONS.**

- Mayor Phelan administered the Oath of Office to Police Officer James Dericks and Police Sergeant David Wetmore.
- Police Chief Brian Spring presented service awards to Sergeant Joseph Peters, Detective Lisa Deluca-Cannata Dispatcher Danielle Shelly and Traffic Sergeant Daniel Comune.
- Chief Spring presented Detective James Mandeville with 2 service awards, acknowledged the service of Dominick DeSenzo on his recent retirement.
- Chris Borek of Black Lagoon presented information on the company's pond and lake maintenance services. Cary Martin, Environmental Scientist of Airmax provided information on the process, benefits and cost of aeration. The cost of the system was estimated at \$9,850.
  - Tom Andrea, 6 Elm Road, asked if the system might reduce the need for other measures in the future.
  - Ralph DiBuono, 44 Franklin Avenue, asked for information about the effect of the system on turtles and other wildlife.

#### **REPORTS FROM VOLUNTEERS.**

- Rocco Salluce, of the Fair Housing Committee, reported the sale of 15 units in 2012, 3 violations of regulations, 20 people who have not responded to the questionnaire, and requested additional enforcement resources be provided.

#### **PUBLIC COMMENT.**

- Rocco Salluce, 153 Jacksonville Road, questioned status of the Water Blending facility and the Sewer projects. Mayor Phelan reported that the water blending facility was scheduled to be in full operation in approximately 16 weeks. Mr. Hollberg provided information on the sewer project.
- Alberta Alleva, 75 West Parkway, questioned the process for selecting committee members.
- Louise Marchese, 16 Roland Road, objected to the request for funds from charitable organizations for defibrillators.
- Dana Lynch, 6 Post Road, commented on the pedestrian accident last week and commended the Township for their work during the storm.
- Frank Spizzirri, 33 West Franklin Avenue, noted the passing of Josephine Ippolito who recently passed away at the age of 102.
- Bob Lee, 8 Copley Court, commended the Police Department for their actions after the Newtown Connecticut school shooting.
- Ralph DiBuono, 44 Franklin Avenue, suggested the Township require landlords rather than their business tenants to install Knox-Boxes.

**PUBLIC HEARING.** There were no public hearings.

**ORDINANCE INTRODUCTIONS.** There were no ordinances for introduction.

**RESOLUTIONS.**

- **R2013-33**, appointing Stacy-Ann Webb to the Teen Advisory Committee
- **R2013-34**, authorizing payment of \$22,604.73 to Dominick DeSenzo for Accumulated Leave
- **R2013-35**, authorizing payment of \$4,626.42 to David Battaglia for Accumulated Leave
- **R2013-36**, approving issuance of an Alcoholic Beverage Control Social Affair Special Permit
- **R2013-37**, approving Change Order No. 1 for the 2012 FEMA Acquisition/Demolition Project 1, increasing the contract with Cinelli Group Corp. by \$23,800.00 to a revised contract price of \$143,200.00
- **R2013-38**, authorizing Utility Office refunds, overpayments or cancellations
- **R2013-39**, authorizing Tax Office refunds, overpayments or cancellations
- **R2013-40**, authorizing cancellation of Tax Sale Certificate

Mr. Kohle asked for and received an explanation of R2012-37.

On a motion by Mrs. Florance-Lynch, seconded by Mr. Vanderhoff, **Resolutions R2013-33 through R2013-40** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Vanderhoff, Ms. Winterfield, Mayor Phelan.

Against: None. Abstain: None. Absent: None.

**ITEMS FOR DISCUSSION.**

- Township Manager Hollberg provided information on a proposed one-year daytime EMS contract with Chilton Hospital.
- Thomas Andrea, 6 Elm Road, expressed concern about competition from neighboring towns for ambulance service.

**MANAGER'S REPORT.** Township Manager David Hollberg reported the following:

- Township closed on the Scott property, at 5 Riverside Drive on December 27. Two additional closings are scheduled for this week. Both have issues which are delaying them. As soon as our first reimbursement is received, we will schedule additional properties to close.
- Appraisals on the properties in the HMGP (Hazard Mitigation Grant Program) were received in December and offer letters have been prepared and will go out this week.
- Work will resume on the Water Blending Facility next week.
- The HMGP has been announced for the Sandy disaster. We will attend an applicant's briefing next week. This may be an opportunity to seek funding to install and upgrade backup generators at critical facilities.
- The Recreation Department has suggested and the advisory committee has recommended, fee increases for both PV Park and Bark Park fees. The proposal will be put on the next meeting agenda for the council's consideration. We would like to complete the action on fee changes as early as possible so we can begin marketing and registrations in February.
- The Township's Health and Safety committee has proposed a wellness program for Township employees designed to improve overall health, monitor chronic conditions and ultimately reduce health care costs which will translate into budget savings for our health insurance.
- As a result of the planned health insurance changes that were authorized by ordinance over the past two years, 8 employees have opted out of our insurance coverage and two have elected a less expensive option. A formal resolution ratifying the plan options will be presented to the Council at our next meeting.

**COUNCIL REPORTS.****Mr. Kohle:**

- The Parks and Recreation Advisory Board discussed possible action on a 50-70 ballfield.

**Mr. Vanderhoff:**

- Fire Company No. 1 met; the Fire companies are working jointly on operational plans for the year.
- Suggested the Township develop a policy concerning tree and brush removal.
- Requested gate count information for the parks.

**Mrs. Florance-Lynch:**

- The Economic Development Committee is working on a property tax credit program and requested a meeting with the Manager to work out details of the program.
- The Flood Committee meeting is scheduled for Thursday; appointments have been held until the next meeting; and invited everyone to attend the meeting.
- Senior Advisory met today and noted that repair work is underway at the Senior House.
- Grand Openings for two businesses are scheduled for this Saturday.

**Ms. Winterfield:**

- Teen Advisory meetings are scheduled for the 4th Thursday of each month in the Council chambers.
- Requested that dates for budget meetings be scheduled.

**Mayor Phelan:**

- Suggested the council consider using iPads in order to reduce the amount of paperwork.
- Recommended that the Newark-Pompton Turnpike rezoning proposal be reconsidered.

**PUBLIC COMMENT.**

- Rocco Salluce, 153 Jacksonville Road, asked if any collective bargaining unit negotiations were pending, asked the council take action to combine Pompton Plains and Pequannock, questioned the use of local fields by non-Township residents, and suggested the Council review revenues and expenses for each program.
- Tom Andrea, 6 Elm Road, member of Parks and Recreation, stated that the Parks and Recreation Advisory Committee reviews the Parks and Recreation programs.
- Frank Spizzirri, 35 West Franklin Avenue, noted that the Township calendar includes the dates and times for committee meetings.

**EXECUTIVE (CLOSED) SESSION.**

- On a motion by Mr. Vanderhoff, seconded by Mrs. Florance-Lynch, the council unanimously approved **Resolution R2013-41**, authorizing an Executive Session to discuss the performance evaluation of the Township Manager.

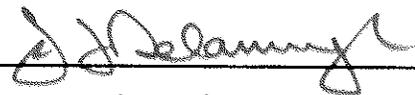
The public portion of the meeting was recessed at 9:11 p.m. followed by the Executive Session at 9:15 p.m. The closed session was completed at 9:28 p.m. at which time the Council reconvened the public meeting. Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**APPROVAL OF MINUTES.**

On a motion by Mayor Phelan, seconded by Ms. Winterfield, minutes for October 23, November 6, November 27 and December 11, 2012 were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Vanderhoff, Ms. Winterfield, Mayor Phelan.  
Against: None. Abstain: Mr. Kohle. Absent: None.

**ADJOURNMENT.** There being no further business the meeting was adjourned at 9:29 p.m. without objection.



Joseph J. Delaney, Jr., Township Clerk