

The October 27, 2015 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Cathy Winterfield presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Winterfield led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Cathy Winterfield  
 Deputy Mayor David Kohle  
 Councilwoman Melissa Florance-Lynch  
 Councilman Richard Phelan  
 Councilman Jay Vanderhoff

Absent: None

Also Attending:

David Hollberg, Township Manager  
 Robert Oostdyk, Esq., Township Attorney  
 Carol J. Marsh, Township Clerk

There were 34 members of the public in attendance.

**PRESENTATIONS.**

- Greg Renna was recognized for his service as Chief of the Pequannock Township First Aid and Rescue Squad.

**REPORTS FROM VOLUNTEERS.**

- Ed Engelbart, Township Historian, Pequannock Township Historical Society member, reported on activities of the Historical Society and on the status of the Railroad Station roof.
- Louise Marchese, Economic Development Commission Recording Secretary, invited everyone to the November 1<sup>st</sup> Grand Opening of Simply Yoga.

**PUBLIC COMMENT.**

- Henry Samek, 4 Misty Court, expressed concern about the NJDEP policy on oil pipelines and questioned if the DEP has issued any guidelines on the subject.
- Nat Arkin, 303 Forest Glen, expressed concern about the consequences of not adopting an ordinance prohibiting unregulated pipelines and questioned what steps the Council has planned in regard to the Pilgrim Pipeline.
- John Bannon, 212 Greenleaf Court, reported difficulty locating the Planning Board discussion of the Pilgrim Pipeline in the Council minutes, requested copies of the Environmental Commission minutes for the meeting at which the pipeline was reviewed, and distributed an article from NJ Magazine on New Jersey pipelines. It was suggested Mr. Bannon refer to the minutes of the Planning Board meeting where the pipeline was discussed.
- Sharon Taylor, 19 Libby Avenue, questioned when meeting minutes are posted on the website.
- Ed Engelbart, 64 Hopper Avenue, questioned if the contract to be authorized in R2015-184 requires the preservation plan to meet the standards of the Morris County Historic Preservation Trust Fund Advisory Board, noted the report might be used in the future to

request funds or construction drawings, and recommended the contract require the company to make any necessary revisions if the plan is submitted to the Board. Mr. Hollberg reported the contract contains the requirement.

#### **PUBLIC HEARINGS.**

**PUBLIC HEARING - Ordinance No. 2015-17, AN ORDINANCE ESTABLISHING MINIMUM AND MAXIMUM SALARIES AND PAY RATES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF PEQUANNOCK FOR THE YEAR 2015**

- Sharon Taylor, 19 Libby Avenue, requested information on how salary ranges and titles are determined which was provided by Mr. Hollberg.

On a motion by Mr. Phelan, seconded by Mr. Kohle, the ordinance was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mr. Vanderhoff, Mayor Winterfield.  
Against: None. Abstain: None. Absent: None.

**ORDINANCE INTRODUCTIONS.** There were no ordinances presented for introduction.

#### **RESOLUTIONS.**

- **R2015-179**, authorizing issuance of the Road Opening Permit for gas service to 5 Leeland Avenue.
- **R2015-180**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2015-181**, authorizing the reinstatement of special assessment installment payment plan.
- **R2015-182**, authorizing the Alcoholic Beverage Control Social Affair Permit for Holy Spirit School.
- **R2015-183**, certifying that the members of the Governing Body have reviewed the Annual Report of Audit for the Year 2014.
- **R2015-184**, authorizing the award of a Professional Services Contract to HMR Architects, P.A. in an amount not to exceed \$32,525.00 to provide Architectural and Engineering services related to the preparation of a Preservation Plan for the Martin Berry House.
- **R2015-185**, approving payment of the itemized claims as set forth on the October 26, 2015 Bill List.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, **Resolutions R2015-179 through R2015-185** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mr. Vanderhoff, Mayor Winterfield.  
Against: None. Abstain: None. Absent: None.

#### **ITEMS FOR DISCUSSION.**

- Township ordinance regarding Domestic Animals in Parks.  
The Council discussed various issues with allowing dogs in parks and on other Township property.
- Best Practices Inventory checklist.  
Mr. Hollberg reviewed the checklist, making particular note of changes from the prior year and answers regarding Health Benefits and Shared Services.

#### **REPORTS AND NOTICES.**

- Certification of Determination and Award – Bond Anticipation Note
- Pequannock Township, Zoning Board of Adjustment Hearing Notice: 101 Alexander Avenue
- Borough of Butler, Public Hearing Notice: Revisions to the 2007 Master Plan

**MANAGER'S REPORT.** Township Manager David Hollberg reported the following:

- Ben Afflitto will be working on the Gazebo as an Eagle Scout project. He will be doing some fund raising and work should be complete in the spring.
- The Township received over \$3,000 from the State's Bullet Proof Replacement Vest Grant Program.
- The 2016 Budget Preparation process is underway and the Manager's Departmental Budget Hearings are scheduled for next week.

#### **COUNCIL REPORTS.**

**Mr. Kohle:** No Report.

**Mrs. Florance-Lynch:**

- Requested information on the upcoming Shred Day.
- Environmental Commission will host a tour of edible plants in Mountainside Park November 14<sup>th</sup> from 1pm to 3pm.
- Economic Development Committee meets tomorrow at 7:30 p.m.

**Mr. Vanderhoff:**

- This Sunday, November 1<sup>st</sup> at 2 p.m. there will be a dedication ceremony at the Mines property; everyone is welcome to attend.
- Fire Company No. 1's annual beefsteak dinner is November 7<sup>th</sup> at 6 p.m.

**Mr. Phelan:** No Report.

**Mayor Winterfield:**

- Requested information on an incident at a lean-to in Mountainside Park.

#### **PUBLIC COMMENT.**

- Marianne Vetter, 775 Newark-Pompton Turnpike, requested clarification on recycling of bottle caps and Pyrex containers.
- Frank Spizzirri, 35 West Franklin Avenue, noted he hadn't received the recycling flyer yet, suggested the Council consider allowing dogs in Woodland Park, made several suggestions for improvements for Shred day, and reported on statements made on social media concerning the Skateboard Park.
- Loretta Terraneo, 61 Third Street, offered to be a liaison between the Parks and Recreation Advisory committee and users of the Bark Park, and stated that dogs who currently walk at Woodland Lake have not affected the water quality.
- Judith Deak, 280 Sunset Road, questioned why there were so many cars at Mountainside Park this weekend.
- Sharon Taylor, 19 Libby Avenue, questioned if the 2007 Parks and Recreation Master Plan would be updated, recommended members of the Skateboard Committee review the plan, expressed support for opening more areas to dogs, and questioned if Pequannock Township tracked and published statistics on instances related to substance abuse.

#### **EXECUTIVE (CLOSED) SESSION.**

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, **Resolution R2015-186**, authorizing an Executive Session to discuss property acquisition and potential litigation was unanimously adopted.

The public portion of the meeting was recessed at 8:35 p.m. followed by the Executive Session during which the following items were discussed:

- Potential property acquisition. Direction was given to the Township Manager.

- Omitted Assessment regarding the Hospital property. Direction was given to the Township Attorney and Township Manager.

The closed session was completed at 8:50 p.m. at which time the public meeting was reconvened.

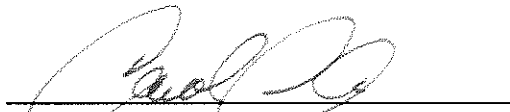
Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**APPROVAL OF MINUTES.**

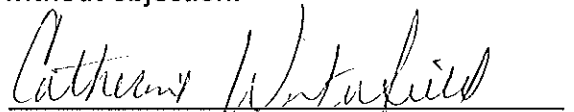
On a motion by Mr. Phelan seconded by Mr. Kohle minutes of the October 13, 2015 meeting were unanimously approved.

**ADJOURNMENT.**

There being no further business, on a motion by Mrs. Florance-Lynch, seconded by Mr. Vanderhoff, the meeting was adjourned at 8:50p.m. without objection.



Carol J. Marsh, Township Clerk

  
Catherine Winterfield, Mayor