

The December 22, 2015 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Cathy Winterfield presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Winterfield led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Cathy Winterfield
Deputy Mayor David Kohle
Councilwoman Melissa Florance-Lynch
Councilman Richard Phelan
Councilman Jay Vanderhoff

Absent: None

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Christopher Tietjen, Asst. to the Twp. Manager
Carol J. Marsh, Township Clerk

There were 9 members of the public in attendance.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS.

- Joe Wells, Open Space Advisory Committee member, reported on the bike path environmental survey.
- Frank Spizzirri, Open Space Advisory Committee Chair, reported locating documents needed for updating the Pequannock Recreation and Open Space Inventory, and thanked the Council for their help with Open Space issues.
- Stephen Connelly, Skateboard Park Advisory Committee Chair, reported on a potential location for a skateboard park and having secured storage for the obstacles.

PUBLIC COMMENT.

- Tom Hausleben, 3 Peck Ave, submitted a request to allow his property to be connected to the Newark-Pompton Turnpike sewer extension.
- Stephen Connelly, 44 Duncan Ave, questioned when the minutes for the property acquisition closed session would be available.
- Lou Hebert, 11 Copley Court, questioned if the Dial-A-Ride contract renewal contained any additional programs, and requested and received an explanation of the emergency appropriation for water.

PUBLIC HEARINGS.

PUBLIC HEARING - Ordinance No. 2015-18, AN ORDINANCE AMENDING CHAPTER 160 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK ENTITLED "STREETS AND ROADS" CONCERNING RESTRICTIONS ON STREET OPENINGS

There were no public comments.

On a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, the ordinance was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mr. Vanderhoff, Mayor Winterfield.

Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

- **R2015-205**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2015-206**, authorizing the Utility Collector to cancel Utility balances for the year 2015.
- **R2015-207**, authorizing the reinstatement of special assessment installment payment plan.
- **R2015-208**, authorizing release of designated Escrow Deposits.
- **R2015-209**, authorizing a Cooperative Agreement to provide transportation services for Senior and Disabled residents through the Dial-A-Ride Program.
- **R2015-210**, providing for the appropriation of debt service requirements for 2016 fiscal year.
- **R2015-211**, authorizing cancellation of outstanding checks.
- **R2015-212**, approving payment of the itemized claims as set forth on the December 17, 2015 Bill List.
- **R2015-213**, authorizing an Emergency Appropriation for the purchase of bulk water from the Newark Water Supply.
- **R2015-214**, accepting a temporary construction access and license agreement from Wells Fargo Bank, N.A. (523 State Route 23) in connection with the Village Area Sewer project.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, **Resolutions R2015-205 through R2015-214** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mr. Phelan, Mr. Vanderhoff, Mayor Winterfield.

Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- The Council reviewed suggestions for 2016 Board Appointments.

REPORTS AND NOTICES. There were no reports or notices.

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- The evaluation committee has gone through the process of scoring the Water Tank Engineering RFPs. The results of the preliminary committee review have been distributed. The next step is to have the Township Engineer review the evaluations and financials of the proposals. A summary and recommendation will be provided to the Council for review. A contract award for engineering is tentatively scheduled for the end of January. Completion of the project is estimated to be in late 2017 or early 2018.
- Legislation was introduced regarding the hospital taxation issue which is a response to the Morristown case. The Senate version has been passed. The Assembly version is expected to be sent to committee in early January. Feedback from the League of Municipalities has been distributed.
- A presentation and draft report of the Martin Berry House Preservation Plan is expected in January.
- The Township's communications are being reviewed and updates are under consideration especially with regard to social media. An outside firm has briefly reviewed the Township's practices and will provide a report and a proposal.

COUNCIL REPORTS.**Mr. Kohle:**

- The Polar Plunge is scheduled for January 10, 2016.

Mr. Vanderhoff:

- No Report.

Mrs. Florance-Lynch:

- No Report.

Mr. Phelan:

- No Report.

Mayor Winterfield:

- Wished everyone a great holiday.

PUBLIC COMMENT. There were no public comments.

EXECUTIVE (CLOSED) SESSION. On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, **Resolution R2015-215**, authorizing an Executive Session to discuss Property Acquisition was unanimously adopted.

The public portion of the meeting was recessed at 7:56 p.m. at which time the Township Council met in Executive Session to discuss the acquisition of Block 2601 Lot 4 (469 Turnpike) and gave the Township Manager instructions for bidding on the property.

The closed session was completed at 8:06 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

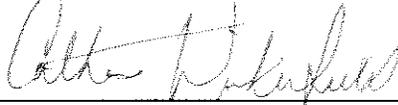
APPROVAL OF MINUTES.

On a motion by Mr. Phelan, seconded by Mayor Winterfield, minutes of the December 8, 2015 meeting were unanimously approved.

ADJOURNMENT. There being no further business, on a motion by Mrs. Florance-Lynch, seconded by Mr. Kohle, the meeting was adjourned at 8:07 p.m. without objection.



Carol J. Marsh, Township Clerk



Catherine Winterfield, Mayor