

The March 22, 2016 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor David Kohle presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Kohle led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor David Kohle  
 Deputy Mayor Jay Vanderhoff  
 Councilwoman Melissa Florance-Lynch  
 Councilman Richard Phelan  
 Councilwoman Catherine Winterfield

Absent: None

Also Attending:

David Hollberg, Township Manager  
 Robert Oostdyk, Esq., Township Attorney  
 Christopher Tietjen, Asst. to the Twp. Manager  
 Carol J. Marsh, Township Clerk

There were 37 members of the public in attendance.

**PRESENTATIONS.**

- Mayor David Kohle read a proclamation declaring April, 2016 Autism Awareness Month in Pequannock Township.
- Mr. Kohle presented the Suburban Women's Club with a proclamation recognizing the 70<sup>th</sup> Anniversary of the Club.
- Ruth Spellman, Pequannock Township Public Library Board of Trustees Vice Chair, and James Cutillo, R.A, A.I.A, presented plans for expansion of the Pequannock Township Public Library children's section.

**REPORTS FROM VOLUNTEERS.**

- Ken Hardaker, Flood Advisory Committee, reported the Committee's support of applying for a second round of Flood Elevation grants, concern for locating a skate park in a flood zone, and stated the committee is reviewing an emergency communication app.
- Frank Spizzirri, Open Space Advisory Committee Vice Chair, reported the Passaic River Coalition has offered the Township property (Block 902, Lot 12) as a donation and added the Mayor's River Cleanup is scheduled for Saturday, April 9<sup>th</sup>.
- Louise Marchese, Economic Development Commission and Flood Advisory Committee Recording Secretary, reiterated the Flood Committee's concern regarding the location of a Skate Park, requested a representative of the Office of Emergency Management attend a meeting to review evacuations plans, and reported from the Economic Development Commission on grand openings.
- Ed Engelbart, Township Historian, Historic District Commission member, questioned if public comments would be taken during the discussion of the Martin Berry House Preservation plan and stated the Historic District Commission would be interested in receiving historic information on the Suburban Women's Club.

**PUBLIC COMMENT.**

- Louise Marchese, 16 Roland Road, expressed happiness that residents in flood areas are continuing to maintain and improve their homes.

**PUBLIC HEARINGS.** There were no public hearings.

**ORDINANCE INTRODUCTIONS.**

**ORDINANCE INTRODUCTION - Ordinance No. 2016-04, ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) FOR THE YEAR 2016**

Township Manager Hollberg reviewed the ordinance noting the it has no specific effect on this year's budget and is used as a planning tool.

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

**RESOLUTIONS.**

- **R2016-76**, approving introduction the 2016 Municipal Budget.
- **R2016-77**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2016-78**, awarding a contract to Robert H. Hoover & Sons, Inc. for the contract amount of \$161,369.00 in accordance with the bid specifications.
- **R2016-79**, authorizing an Interlocal Agreement between the Township of Pequannock and the Borough of Bloomingdale Board of Health for Public Health Services.
- **R2016-80**, determining that connections can be made to Phase 2 of the Village Area Sanitary Sewer System.
- **R2016-81**, approving payment of the itemized claims as set forth on the **March 18, 2016** Bill List.

On a motion by Mr. Vanderhoff, seconded by Mr. Phelan, **Resolution R2016-76**, approving introduction the 2016 Municipal Budget, was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

The Council discussed issued related to the timing and cost of sewer connections.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, **Resolutions R2016-77 through R2016-81** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

**ITEMS FOR DISCUSSION.**

- Ordinance concerning sump connections.

Mr. Hollberg reviewed a proposed ordinance concerning sump pumps. After a brief discussion, the Council recommended the ordinance be introduced with modifications.

- Review of the Martin Berry House Preservation Plan.

The Council discussed issues concerning an underground storage tank on the property and issues related to the roof.

- Ed Engelbart, 16 Hopper Ave, commented the Preservation Board is a mechanism to deal with the preservation of an old house, there is 80/20 funding available, and the fund is a trust and not subject to the political give and take of current expense budgets.

**REPORTS AND NOTICES.** There were no reports or notices.

**MANAGER'S REPORT.** Township Manager David Hollberg reported the following:

- The Streetlights that had been identified as missing have all been replaced.
- A Federal Disaster Declaration have been made for Winter Storm Jonas which will allow us to submit our snow response expenses for reimbursement. The kick off meeting was held today at Morris County OEM starting the 30 day period to file our Request for Public Assistance (RPA).

**COUNCIL REPORTS.**

***Mrs. Florance-Lynch:***

- Economic Development Committee meets tomorrow.

***Mr. Phelan:***

- Granite obstacles from the Nike Skateboard barge have been moved to the Morris Pipe and Supply Company site.
- Two weekends ago, two ambulances were out of services for repairs and the First Aid Squad had to reach out to surrounding areas for mutual aid.

***Mr. Vanderhoff:***

- Reported a request to have the portable radar sign located on Pequannock Avenue and also relayed comments from a resident concerning curbs in the Village Area.

***Ms. Winterfield:***

- Requested status on a meeting concerning noise from helicopters.

***Mayor. Kohle:***

- Fair Housing meets tomorrow.

**PUBLIC COMMENT.**

- Barbara Van Duyne, 1201 Chatfield, questioned if the oil tank issue will postpone the signing of the contract to purchase the Martin Berry House.
- Jane Costello, 3 Van Alen Place, inquired if the Township has documentation about the oil tank.
- Paul Havlin, Oak Ridge, NJ, noted older tanks were built with heavy gauge steel and leaking is typically not an issue.
- Louise Marchese, 16 Roland Road, questioned where the charges for sump pumps would go. Mr. Hollberg stated they remain in the sewer utility budget.
- Lou Hebert, 11 Copley Court, questioned cost of sewer assessment for commercial property affected by the sewer extension.

**EXECUTIVE (CLOSED) SESSION.**

On a motion by Mr. Phelan, seconded by Ms. Winterfield, **Resolution R2016-82**, authorizing an Executive Session to discuss property acquisition, and litigation on tax appeals was unanimously adopted.

The public portion of the meeting was recessed at 8:38 p.m. followed by the Executive Session during which the following items were discussed:

- Contract for the Purchase of the Martin Berry House. Direction was given to the Township Manager to proceed with the contract and to request removal of the oil tank but to otherwise

provide that all other contingencies have been satisfied.

- The Council was updated on the tax appeal filed by Atlantic Health regarding the Chilton Hospital site.

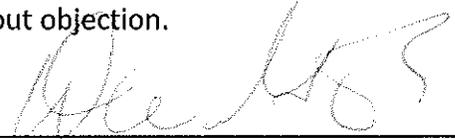
The closed session was completed at 8:50 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**APPROVAL OF MINUTES.** There were no minutes presented for approval.

**ADJOURNMENT.** There being no further business, on a motion by Mr. Vanderhoff, seconded by Mr. Phelan, the meeting was adjourned at 8:51 p.m. without objection.

  
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Carol J. Marsh, Township Clerk

  
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David G. Kohle, Mayor