

The October 11, 2016 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor David Kohle presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Kohle led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor David Kohle
 Deputy Mayor Jay Vanderhoff
 Councilwoman Melissa Florance-Lynch
 Councilman Richard Phelan
 Councilwoman Catherine Winterfield

Absent: None

Also Attending:

David Hollberg, Township Manager
 Robert Oostdyk, Esq., Township Attorney
 Christopher Tietjen, Asst. to the Twp. Manager
 Carol J. Marsh, Township Clerk

There were 8 members of the public in attendance.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS.

- Joe Wells, Open Space Committee Chair, reported the committee has decided on the type of benches and tables that will be used along the Riverwalk. A volunteer group will be working on the weekends now that the weather is cooler. The Committee is reaching out to other potential volunteers and hoping to complete a few sections before the end of the year.
- Jay Wanczyk, Historic District Commission Chair, reported on the Pathways to History Tour which took place this weekend. Mr. Wanczyk, speaking personally, also reported on fundraising activities related to the Martin Berry House.
- Louise Marchese, Economic Development Committee Recording Secretary, reported receiving a 25 percent discount on her flood insurance and thanked Dave Hollberg, Joe Golden and Ray Metzger for their successful efforts.

PUBLIC COMMENT. There were no public comments.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS.

ORDINANCE INTRODUCTION - Ordinance No. 2016-13, BOND ORDINANCE RE-APPROPRIATING \$16,540,000 AND RE-AUTHORIZING THE ISSUANCE OF \$15,965,000 BONDS AND NOTES OF THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, NEW JERSEY TO PROVIDE FOR THE VILLAGE AREA SEWER EXTENSION PROJECT AND RELATED IMPROVEMENTS PREVIOUSLY AUTHORIZED AND SUPERSEDING BOND ORDINANCE #2010-22, AS AMENDED AND SUPPLEMENTED BY #2014-02, AS AMENDED BY 2015-11 OF THE TOWNSHIP, AMENDING SUCH BOND ORDINANCE AND DIRECTING THE SPECIAL ASSESSMENT OF PART OF THE COST THEREOF

Township Manager Hollberg explained the ordinance will consolidate all of the debt related to the Village Area Sewer project into a single ordinance in anticipation of issuing bonds within the next 6 months. This re-introduction accurately summarizes all of the prior ordinances.

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTION - Ordinance No. 2016-14, ORDINANCE APPROPRIATING \$171,000 FROM THE WATER CAPITAL IMPROVEMENT FUND FOR VARIOUS CAPITAL IMPROVEMENTS FOR THE WATER UTILITY IN AND BY THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, NEW JERSEY

Mr. Hollberg reviewed the Water Utility capital projects to be funded by the ordinance.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTION - Ordinance No. 2016-15, AN ORDINANCE ESTABLISHING MINIMUM AND MAXIMUM SALARIES AND PAY RATES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF PEQUANNOCK FOR THE YEAR 2016

Mr. Hollberg reviewed the changes included in the ordinance noting department heads are reviewing all salary ranges in anticipation of next year's ordinance.

On a motion by Mrs. Florance-Lynch, seconded by Ms. Winterfield, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

RESOLUTIONS.

R2016-170, authorizing Tax Office refunds, overpayments or cancellations.

R2016-171, authorizing Utility Office refunds, overpayments or cancellations.

R2016-172, authorizing release of deposits for construction in a Township Right of Way.

R2016-173, approving the designated special event permit applications (Gro-Rite).

R2016-174, appointing members to the ad-hoc Advisory Committee to evaluate the feasibility of a joint Community & Recreation Center in conjunction with the Boys and Girls Club.

R2016-175, authorizing execution of an agreement with the Houston-Galveston Area Council (H-GAC) national cooperative purchasing program.

R2016-176, authorizing purchases from designated vendors awarded contracts by the H-GAC national cooperative purchasing program.

R2016-177, amending the designated official depositories for the year 2016.

R2016-178, cancelling unexpended Capital Appropriation balances.

R2016-179, approving payment of the itemized claims as set forth on the **October 6, 2016** Bill List

Mr. Kohle requested R2016-174 be considered separately.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, **Resolutions R2016-170 through R2016-173 and Resolutions R2016-175 through R2016-179** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

Mr. Hollberg explained the role of the ad-hoc committee, noting any action must be taken by the Governing Body.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, the Council unanimously approved amending Resolution R2016-174 to include the appointment of Mr. Kohle as the Council's representative on the ad-hoc Community & Recreation Center Advisory Committee.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff **Resolution R2016-174 as amended** was adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- 2016 Best Practices Inventory
 - Mr. Hollberg explained the purpose and standards for the Best Practices inventory and answered questions from the Council regarding various responses in the Inventory.
- Sewer Rate Adjustment
 - Mr. Hollberg reviewed projections of expenses and rates for the Sewer Utility and asked the Council to consider some levelling of the rates across the next few years. After discussion, the majority of Council members expressed agreement.

REPORTS AND NOTICES.

- September 28, 2016; Correspondence - Cablevision
- Resolution Supporting Assembly Bill No. 2717 providing for the allowance of charitable contribution deductions from New Jersey gross income tax. (Township of Jefferson).
- Resolution opposing the publication and distribution of any and all images that purport to glorify or justify violence against law enforcement officers (Several Municipalities).
- Resolution endorsing and supporting the passage of assembly bill No. 3686, designated as "Ralph and David's Law" (Several Municipalities).
- The council requested resolutions similar to those regarding the allowance of charitable contribution deductions and endorsing the passage of "Ralph and David's Law" be placed on the next meeting agenda.

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- An updated status report indicating the Sunset Road and Boulevard Sidewalk projects are now complete was distributed.
- A Joint Study Committee meeting with the Board of Education is scheduled for tomorrow, October 12th at 6:30 p.m. Council members are invited to suggest topics they would like addressed.
- The evaluation of Water Main routes associated with the Water Storage Tank project has been completed. Copies of the evaluation materials have been distributed. The least expensive option is also the most advantageous for permitting and water distribution. The Council is asked to review the material over the next week and advise if there are questions or concerns.

- The New Jersey Association of Floodplain Management Conference is next week in Atlantic City. Upgrades in CRS ratings will be formally presented on Thursday morning. We will have staff there attending the conference. Council members are welcome to attend.
- Information regarding Energy Aggregation has been received. A summary of savings from another Morris County Municipality has been distributed. Mr. Hollberg requested direction from the Council regarding participation in the consortium. After discussion, the Council declined to take action on the program.

COUNCIL REPORTS.

Mrs. Florance-Lynch:

- Environmental Commission meets tomorrow evening at 7:30.
- Flood Advisory Committee meets next Thursday.
- A representative from Economic Advisory Committee is planning to give an update of the Committee's activities at the October 25th Township Council meeting.

Mr. Phelan:

- The First Aid Squad is looking for new members; anyone interested is encouraged to apply. The installation dinner will be held on November 11th at the Knoll in Boonton. The Billy Joel concert is this Saturday at 8:00 p.m.

Mr. Vanderhoff:

- Fire Departments are in the process of their nominations.
- Planning Board meets November 7th.
- Stated an increase in the gas tax is going to be passed and suggested the Council consider adopting a resolution stating their objections to the amount and structure of the increase.

Ms. Winterfield:

- Pathways to History Tour which took place this weekend was well recieved. Approximately 60 people visited the museum.
- The Pequannock Township Historic Society is holding a Trivial Night fundraiser at Senior House on November 12th.

Mayor Kohle:

- The Joint Study meeting is tomorrow evening.
- Attended a breakfast at Chilton Hospital last Thursday and commented on the available Technology.
- Attended a session with the 4th grade at Hillview School also last Thursday.
- This Tuesday October 18th is the first of three opioid epidemic workshops at the First Reformed Church.
- A proclamation regarding opioid awareness was delivered to the Municipal Alliance.

PUBLIC COMMENT.

- Stephanie Gorman, former Township employee, reported on her request to have her W-2 corrected, and objected to a lack of communication from the Township.
- Frank Spizzirri, 35 West Franklin Avenue, suggested moving the ballfield currently located behind the Municipal Building to Jefferson Street and building a Community Center behind Town Hall.
- Joe Wells, 5 Washington Street, commented Village Road looks great and thanked the Township for its completion.

APPROVAL OF MINUTES.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, minutes of the September 13, 2016 meeting were unanimously approved.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, minutes of the September 27, 2016 meeting were unanimously approved with Mr. Vanderhoff abstaining.

EXECUTIVE (CLOSED) SESSION.

On a motion by Mr. Vanderhoff, **Resolution R2016-180**, authorizing an Executive Session to discuss Litigation of a Tax Appeal and property acquisition was unanimously adopted.

The public portion of the meeting was recessed at 8:04 p.m. followed by the Executive Session during which the following items were discussed:

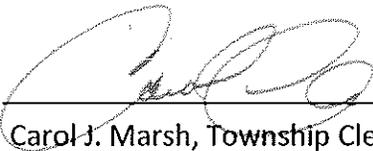
- Tax Appeal – The Council was updated on the Tax appeal of Atlantic Health vs. the Township of Pequannock.
- Property Acquisition – The Township Manager updated the Council on a potential property acquisition and direction was given.

The closed session was completed at 8:17 p.m. at which time the Council reconvened the public meeting.

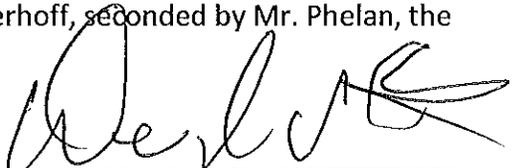
Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

ADJOURNMENT.

There being no further business, on a motion by Mr. Vanderhoff, seconded by Mr. Phelan, the meeting was adjourned at 8:17 p.m. without objection.



Carol J. Marsh, Township Clerk



David G. Kohle, Mayor