

The November 8, 2016 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor David Kohle presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Kohle led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor David Kohle  
Deputy Mayor Jay Vanderhoff  
Councilwoman Melissa Florance-Lynch  
Councilman Richard Phelan  
Councilwoman Catherine Winterfield

Absent: None

Also Attending:

David Hollberg, Township Manager  
Robert Oostdyk, Esq., Township Attorney  
Christopher Tietjen, Asst. to the Twp. Manager  
Carol J. Marsh, Township Clerk

There were 2 members of the public in attendance.

**PRESENTATIONS.** There were no presentations.

**REPORTS FROM VOLUNTEERS.** There were no reports from volunteers.

**PUBLIC COMMENT.**

- Frank Spizzirri, 35 West Franklin Avenue, congratulated Mayor Kohle and Ryan Herd.

**PUBLIC HEARINGS.** There were no public hearings.

**ORDINANCE INTRODUCTIONS.**

**ORDINANCE INTRODUCTION - Ordinance No. 2016-16, AN ORDINANCE AMENDING CHAPTER 152 ENTITLED "SEWERS" OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK AND REVISING THE SEWER RENTAL FEES AND RATES**

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None

**ORDINANCE INTRODUCTION - Ordinance No. 2016-17, AN ORDINANCE AMENDING SUBSECTION 3.19.020 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK ENTITLED "COMPOSITION OF POLICE OFFICERS"**

In response to comments from members of the Council, Mr. Hollberg reviewed the budget and staffing implications of the ordinance emphasizing the intent is to manage the impact of Police Department retirements over the next few years.

On a motion by Mr. Vanderhoff, seconded by Mr. Phelan, the ordinance was approved for introduction by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.

Against: None. Abstain: None. Absent: None.

#### RESOLUTIONS.

- **R2016-188**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2016-189**, authorizing release of deposits for construction in a Township Right of Way.
- **R2016-190**, encouraging the Legislature and Governor to limit the motor vehicle fuel tax to the amount necessary to keep the Transportation Trust Fund solvent and viable.
- **R2016-191**, authorizing the transfer of 2016 Municipal Budget Appropriations.
- **R2016-192**, approving payment of the itemized claims as set forth on the **November 4, 2016** Bill List.

On a motion by Mr. Phelan, seconded by Mr. Vanderhoff, **Resolutions R2016-188 through R2016-192** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Mr. Vanderhoff, Ms. Winterfield, Mayor Kohle.  
Against: None. Abstain: None. Absent: None.

#### ITEMS FOR DISCUSSION.

- Pequannock Township Boards and Committees.  
The Council discussed the timing and process of determining appointments to Boards and Committees and requested a special meeting be scheduled for November 29, 2016 at 6:00 p.m.
- Reorganization meeting date.  
The Council scheduled the 2017 reorganization meeting for January 3, 2017 at 6:00 p.m. and requested the November 22, 2016 meeting be rescheduled to 6:00 p.m. The Council tentatively approved the 2017 meeting schedule and agreed to hold the first regular meeting of November 2017 on November 7<sup>th</sup> rather than November 14<sup>th</sup> to avoid conflict with the League of Municipalities Convention.

#### REPORTS AND NOTICES.

- Borough of Kinnelon; AN ORDINANCE AMENDING THE LAND USE ORDINANCE OF THE BOROUGH OF KINNELON, IN THE COUNTY OF MORRIS, NEW JERSEY, TO UPDATE SUBMISSION REQUIREMENT FOR APPLICATIONS FOR DEVELOPMENT.

**MANAGER'S REPORT.** Township Manager David Hollberg reported the following:

- The Township is actively reviewing opportunities for shared services with other agencies and communities. Opportunities to provide vehicle maintenance services to our Board of Education are being investigated. The Borough of Bloomingdale will provide Animal Control Services on an interim basis to cover some vacancies in the Pequannock Township program and Pequannock Township assisted the borough of Prospect Park by lending our tractor for a Haunted Hay ride when theirs broke down.
- The 2017 Budget process is well underway. Departments have submitted their budget requests and Departmental budget hearings were held last week.

#### COUNCIL REPORTS.

**Mrs. Florance-Lynch:**

- Environmental Commission meets tomorrow night.
- Flood Advisory Commission meets Thursday night. The Committee is considering a date in early 2017 for their public outreach meeting.

**Mr. Phelan:**

- First Aid Squad Installation Dinner is this Friday at the Knoll.

**Mr. Vanderhoff:**

- At the November 7<sup>th</sup> meeting the Planning Board discussed an application by Crestmont Toyota. A review of open issues on the site is scheduled in December.
- Fire Company 1 has their slate of officers ready for election next month.
- Fire Company 2 should finish on Thursday night.

**Ms. Winterfield:**

- Historic District Commission is holding a Trivia Night at the Senior House on Saturday night. The Commission requested cable service for the museum and reported satisfaction with the new lights. Historic Societies from municipalities which were historically part of Pequannock are participating in Olde Pequannock Day on November 13<sup>th</sup> from 1:00 p.m. to 3:00 p.m. at the Montville Library.
- Questioned the status of the Skateboard Park RFP.

**Mayor Kohle:**

- Attended the Parks and Recreation Advisory Board meeting last night and joined Ms. Winterfield at a Girl Scout meeting later in the evening.
- Attended the SJG Veterans Day concert today and thanked Veterans for their service.

**PUBLIC COMMENT.** There were no public comments.

**APPROVAL OF MINUTES.**

On a motion by Mr. Phelan, seconded by Ms. Winterfield, minutes of the October 11, 2016 meeting were unanimously approved.

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, minutes of the October 25, 2016 meeting were unanimously approved with Ms. Winterfield abstaining.

**EXECUTIVE (CLOSED) SESSION.**

On a motion by Mr. Phelan, seconded by Mrs. Florance-Lynch, **Resolution R2016-193**, authorizing an Executive Session to discuss litigation and personnel was unanimously adopted.

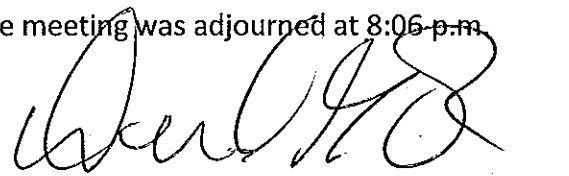
The public portion of the meeting was recessed at 7:36 p.m. at which time the Township Council met in Executive Session to discuss the following items:

- Litigation – Tax Appeals. Mr. Hollberg updated the Council on the status of tax appeal litigation with Plaza 23 Diner, Atlantic Health Care and Cedar Crest.
- Personnel – the Council discussed a contract proposal for the Township Manager and expressed support for the proposal.

The closed session was completed at 8:06 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**ADJOURNMENT.** There being no further business the meeting was adjourned at 8:06 p.m. without objection.

  
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Carol J. Marsh, Township Clerk  
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David G. Kohle, Mayor