

The 277th Annual Reorganization Meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order by Township Clerk Carol Marsh at 6:00 p.m. on Tuesday, January 3, 2017 in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike.

The Township Clerk read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this reorganization meeting was filed in the Office of the Township Clerk, posted on the Bulletin Board in the Municipal Building, and transmitted via fax and email to the Record, Suburban Trends and Daily Record newspapers."

Township Clerk Marsh led the Pledge of Allegiance which was followed by a prayer and a moment of silence in honor of those serving our nation.

Assemblyman Kevin Rooney, Freeholder Doug Cabana, Freeholder Deborah Smith, Former Mayor of Wycoff Chris DePhillips, Passaic County Clerk Kristin Corrado, and Passaic County Superior Court Judge Scott Rumana were introduced and welcomed to the meeting.

The Clerk read the Statement of Election Determination from the Morris County Board of Canvassers reporting the following were elected on November 8, 2016 to full four-year terms as members of the Township Council:

Ryan Herd
Dave Kohle

The Honorable Scott Rumana administered the Oath of Office to Mr. Ryan and Mr. Kohle.

ROLL CALL.

Present:

Councilwoman Melissa Florance Lynch
Councilman Ryan Herd
Councilman David Kohle
Councilman Richard Phelan
Councilwoman Cathy Winterfield

Absent: None

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Christopher Tietjen, Asst. to the Twp. Manager
Michele Levine, Deputy Township Clerk
Carol J. Marsh, Township Clerk

SELECTION OF MAYOR AND DEPUTY MAYOR.

The Clerk requested nominations from the Council on the selection of a member to serve as Mayor for the year 2017.

Mr. Kohle nominated Councilwoman Melissa Florance Lynch which was seconded by Ms. Winterfield.

There being no other nominations, Mrs. Florance Lynch was selected to serve as Mayor (**Resolution R2017-01**) by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield.
Against: None. Abstain: None. Absent: None.

Judge Rumana administered the Oath of Office.

The meeting continued with Mayor Florance-Lynch presiding.

Mayor Florance-Lynch introduced Mr. Paul DiGaetano, Bergen County Republican Organization Chair to the meeting,

Mr. Phelan nominated Councilwoman Winterfield to serve as Deputy Mayor for the year 2017 which was seconded by Mr. Herd. There being no other nominations, Ms. Winterfield was selected to serve as Deputy Mayor (**Resolution R2017-02**) by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

Judge Rumana administered the Oath of Office to Deputy Mayor Catherine Winterfield.

Mayor Florance Lynch, joined by Deputy Mayor Winterfield, Councilman Herd, and Councilman Phelan and former Councilman Jay Vanderhoff presented a plaque to Councilman Kohle recognizing his service as Mayor during the year 2016.

APPOINTMENTS BY THE TOWNSHIP COUNCIL.

- **R2017-03**, appointing Robert Oostdyk, Esq. and the firm Murphy McKeon PC, as Township Attorney for the year 2017 and authorizing a contract for this Professional Service.
- **R2017-04**, appointing Edward J. McManimon, III, Esq. and the firm McManimon & Scotland as Bond Counsel for the year 2017 and authorizing a contract for this Professional Service.
- **R2017-05**, appointing Valerie Dolan, and the firm Nisivoccia, LLP as Township Auditor for a term of two (2) years and authorizing a contract for this Professional Service for the year 2017.
- **R2017-06**, appointing Robert W. Mayer, Esq., as Municipal Public Defender.
- **R2017-07**, appointing Nicholas A. Galante, Esq., as Municipal Prosecutor.
- **R2017-08**, appointing Planning Board members
 - Class 3 Member(1 Year Term expires 12/31/2017)..... Councilman Phelan
 - Class 4 Member(4 Year Term expires 12/31/2020).....Gerard Fitamant
 - Class 4 Member(unexpired 4 Year Term expires 12/31/2018) Jay Vanderhoff
 - Alternate Member #1(2 Year Term expires 12/31/2018)..... Sean Mulhall
 - Alternate Member #2(unexpired 2 Year Term expires 12/31/2017) Ken Hardaker
- **R2017-09**, appointing members to the Zoning Board of Adjustment.
 - Regular Member(4 Year Term expires 12/31/2020)..... Lou Hebert
 - Alternate Member #1(2 Year Term expires 12/31/2018)..... John Driesse
- **R2017-10**, appointing the Pequannock Township member of the Dial-A-Ride Board of Trustees.
 - Trustee(1 Year Term expires 12/31/2017)..... Carol Ashley
- **R2017-11**, appointing members to the Fair Housing Committee.
 - Regular Member (3 Year Term expires 12/31/2019)..... Judi Dudgeon
 - Regular Member (3 Year Term expires 12/31/2019)..... Mary Thomas
 - Regular Member (3 Year Term expires 12/31/2019)..... Rocco Salluce
- **R2017-12**, appointing members of the Open Space Advisory Committee.
 - Township Council (1 Year Term expires 12/31/2017)..... Councilman Herd
 - Regular Member..... (3 Year Term expires 12/31/2019).....Frank Spizzirri
 - Regular Member..... (3 Year Term expires 12/31/2019)..... Julie Unger
- **R2017-13**, appointing members of the Parks & Recreation Advisory Committee.
 - Regular Member (unexpired 3 Year Term expires 12/31/2018).....George D. Sous
 - Regular Member (3 Year Term expires 12/31/2019)..... Larry Scienski
 - Regular Member (3 Year Term expires 12/31/2019)..... Tom Andrea
 - Regular Member (3 Year Term expires 12/31/2019)..... Rudy Steinthal
 - Regular Member (3 Year Term expires 12/31/2019).....Alberta Alleva
 - Youth Liaison (1 Year Term expires 12/31/2017)..... Rebecca Wells

- **R2017-14**, appointing members of the Flood Control Advisory Committee.
 Regular Member (3 Year Term expires 12/31/2019) Evelyn Justesen
 Regular Member (3 Year Term expires 12/31/2019) Nick DeStefano
 Regular Member (3 Year Term expires 12/31/2019) Dara Hardaker
- **R2017-15**, appointing members of the Historic District Commission.
 Regular Member (5 Year Term expires 12/31/2021) Lou Hebert
 Regular Member (5 Year Term expires 12/31/2021) Robert Safarik
- **R2017-16**, appointing members of the Senior Citizens Advisory Committee.
 Regular Member (3 Year Term expires 12/31/2019) Bette Valle
 Regular Member (3 Year Term expires 12/31/2019) Lorelle Laub
 Regular Member (3 Year Term expires 12/31/2019) Suzanne Lambach
 Regular Member (Unexpired 3 Year Term expires 12/31/2017) Dara Hardaker
- **R2017-17**, appointing members to the Economic Development Committee.
 Regular Member (unexpired 5 Year Term expires 12/31/2017) Diane Leva
 Regular Member (5 Year Term expires 12/31/2021) Robert Richardson
 Regular Member (5 Year Term expires 12/31/2021) Paul Darmofalski
- **R2017-18**, appointing members of the Joint Study Commission.
 Regular Member (1 Year Term expires 12/31/2017) Councilman Kohle
 Regular Member (1 Year Term expires 12/31/2017) Deputy Mayor Winterfield

On a motion by Mr. Phelan, seconded by Mr. Kohle, **Resolutions R2017-03 through R2017-18** (agenda items 9-A through 9-LL) were approved by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

DESIGNATION OF TOWNSHIP COUNCIL LIAISONS.

- **R2017-19**, designating Council Liaisons for the Year 2017.

| | |
|---------------------------------------|--------------------------|
| Environmental Commission | Deputy Mayor Winterfield |
| Historic District Commission | Deputy Mayor Winterfield |
| Shade Tree Commission | Councilman Phelan |
| Fair Housing Committee | Councilman Kohle |
| Parks & Recreation Advisory Committee | Councilman Kohle |
| Flood Control Advisory Committee | Mayor Florance-Lynch |
| Senior Citizen Advisory Committee | Councilman Herd |
| Economic Development Commission | Mayor Florance-Lynch |
| Teen Advisory Committee | Deputy Mayor Winterfield |
| Municipal Alliance Committee | Councilman Herd |
| Fire Department | Councilman Phelan |
| First Aid Squad | Councilman Kohle |

On a motion by Mr. Phelan, seconded by Ms. Winterfield, **Resolution R2017-19** approving the Council Liaisons (agenda items 10A-10L) was approved by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

OTHER RESOLUTIONS.

- **R2017-20**, designating the Township’s Official Newspapers for the year 2017
- **R2017-21**, establishing meeting dates for the year 2017.

- **R2017-22**, adopting 2017 Temporary Budget.
- **R2017-23**, authorizing Temporary Appropriations for Debt Service.
- **R2017-24**, authorizing the cancellation of small property tax refunds, delinquent charges and fees.
- **R2017-25** Council establishing the rate of interest and penalties to be charged on delinquent taxes.
- **R2017-26**, providing for fees for tax sale certificate redemption calculations.
- **R2017-27**, authorizing issuance of Duplicate Tax Sale Certificates.
- **R2017-28**, designating official depositories for the year 2017.
- **R2017-29**, designating official depositories for Special Accounts
- **R2017-30**, authorizing Petty Cash Funds for the Township Clerk, Police Chief, and Recreation Department.
- **R2017-31**, authorizing Change Funds for the Township Tax Collector, Utility Collector, Health Department and Municipal Court.
- **R2017-32**, authorizing investment of idle funds.
- **R2017-33**, authorizing facsimile signature stamp:
- **R2017-34**, authorizing Night Depositories.
- **R2017-35**, designating the Certifying Agent for Public Employees’ Retirement System (PERS) and Police and Fire Retirement System (PFRS).

On a motion by Mr. Herd, seconded by Ms. Winterfield, **Resolutions R2017-20 through R2017-35** (agenda items 11-A through 11-S) were approved by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: None.

MAYOR’S APPOINTMENTS.

Mayor Florance-Lynch announced the following Mayoral appointments:

Planning Board

- Class 1 Member (Mayor/designee)..... Mayor Florance-Lynch
- Class 2 Member (Environ. Comm.)..... (1 Year Term expires 12/31/2017)..... Robert Cascone

Environmental Commission

- Regular Member..... (3 Year Term expires 12/31/2019).....Jeffrey Mauriello
- Regular Member..... (3 Year Term expires 12/31/2019)..... Robert Cascone
- Youth Advisory Member..... (1 Year Term expires 12/31/2017).....Spencer Andrea

Library Board of Trustees

- Mayor (or designee)..... (1 Year Term expires 12/31/2017).....Mayor Florance-Lynch
- Trustee (5 Year Term expires 12/31/2021).....Ruth Spellman

Shade Tree Commission

- Regular Member(5 Year Term expires 12/31/2021).....Forrest Harper

TOWNSHIP MANAGER’S APPOINTMENTS.

Township Manager David Hollberg announced the following appointments for the year 2017.

- Construction Official..... Robert Grant
- Engineer Joseph Golden
- Court Administrator Shelly Gallagher
- Director of Public Works Mark Struble
- Health OfficerPeter Correale

Plumbing Sub Code OfficialChristopher Gibbons
 Chief of Police.....Brian C. Spring
 Director of Parks & Recreation.....Peter Correale
 Electrical Sub Code Official.....Carmine Agostinelli
 Fire Sub Code Official Robert Grant
 Director, Bureau of Fire Safety..... Robert Westdyk
 Zoning Officer.....Jill Hartmann
 Director of Finance..... Lori Tarnogursky
 Fire Department Chief.....Christopher Burlew

PUBLIC COMMENTS. There were no public comments

ADJOURNMENT. There being no further business, on a motion by Mr. Kohle, seconded by Mr. Phelan, the meeting was adjourned at 6:24 p.m. without objection.



 Carol J. Marsh, Township Clerk



 Melissa Florance-Lynch, Mayor