

The January 10, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Melissa Florance-Lynch
 Deputy Mayor Catherine Winterfield
 Councilman Ryan Herd
 Councilman David Kohle
 Councilman Richard Phelan

Absent: None

Also Attending:

David Hollberg, Township Manager
 Robert Oostdyk, Esq., Township Attorney
 Brian Spring, Township Chief of Police
 Christopher Tietjen, Asst. to the Twp. Manager
 Carol J. Marsh, Township Clerk

There were 18 members of the public in attendance.

PRESENTATIONS.

- Mayor Florance Lynch administered the Oath of Office to Police Officer Sean Higgins.
- On behalf of the Rotary Club, Doug Cook and John Driesse presented a donation for the purchase of Officer Higgins' first police vest.

REPORTS FROM VOLUNTEERS. There were no reports from volunteers.

PUBLIC COMMENT. There were no public comments.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

- **R2017-39**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2017-40**, confirming the designated memberships in the Pequannock Township Fire Department
- **R2017-41**, authorizing payment in the amount of \$2,348.79 to Jacqueline Bourdony for Accumulated Leave.
- **R2017-42**, authorizing payment in the amount of \$1,173.58 to Anna Lee for Accumulated Leave
- **R2017-43**, authorizing a contract for Professional Services to Spinelli and Pinto Consulting, LLC in amount not to exceed \$12,000.00 for Open Space Services.
- **R2017-44**, approving payment of the itemized claims as set forth on the **January 10, 2017** Bill List.

On a motion by Mr. Phelan, seconded by Mr. Kohle, **Resolutions R2017-39 through R2017-44** were adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
 Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- Route 23 Sewer Project. Mr. Hollberg reviewed the route options, status and budget of the project.
- The Council agreed to schedule the 2017 budget workshop meetings at 6:00 p.m.

REPORTS AND NOTICES. There were no reports or notices.

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- The Martin Berry House closing has been tentatively scheduled for Thursday, January 19th pending removal of personal items from the home..
- The skate park RFP is complete and will be advertised as soon as we receive a response from the firm that previously prepared the flood development permit for Washington Park.
- The preliminary layout for the Mountain Avenue improvement is complete. Some residents will be receiving a letter requesting that right of way be dedicated to the Township. The overall key maps indicating the impacted parcels are available for Council to review.

COUNCIL REPORTS.***Mr. Herd:***

- Open Space Advisory Committee is working on maps for walking paths and selecting kiosks for the trails.

Mr. Kohle:

- Parks and Recreation Advisory Committee met last night. The committee has not yet reported their elected officers for 2017.
- The First Aid Squad reported receiving 687 calls in 2016 for a total of 16,207 hours of volunteer time by 37 members. The Squad reported a successful membership drive. Training will be required for new members. Search and rescue training is being planned with the Fire Companies and the Police Department. The First Aid Squad reported satisfaction with the vehicle service from the Township Garage and hopes to have parking spots repainted in the spring.
- Casino Night is this Saturday.

Mr. Phelan:

- Planning Board met last night with a full board present.
- Fire Company 1 met on Friday.
- Fire Company 2 will meet this Thursday.

Ms. Winterfield:

- Historic District Commission reported the 2016 slate of Officers will remain for 2017.

Mayor Florance-Lynch:

- Flood Committee meets Thurs at 7:30 p.m.
- Thanked those who came out to the 2nd annual Polar Plunge last weekend which raised money for a sound system at the High school turf field.

PUBLIC COMMENT. There were no public comments.

APPROVAL OF MINUTES.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, minutes of the November 22, 2016, November 29, 2016, and December 13, 2016 meetings were approved by voice vote with Mr. Herd abstaining.

EXECUTIVE (CLOSED) SESSION.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, **Resolution R2017-45**, authorizing an Executive Session to discuss litigation was unanimously adopted.

The public portion of the meeting was recessed at 8:28 p.m. followed by the Executive Session during which the following items were discussed:

- Litigation – The Council was appraised of the Court decision in Handel vs. the Township of Pequannock. A discussion ensued regarding future proceedings in that matter.
- Property Acquisition. The Council was briefly advised by the Township Manager of the status of the acquisition of the Martin Berry House.

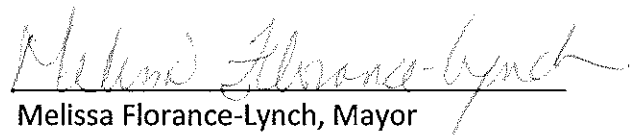
The closed session was completed at 7:40 p.m. at which time the public meeting was reconvened.)

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

ADJOURNMENT.

There being no further business, on a motion by Mr. Phelan, seconded by Mr. Kohle, the meeting was adjourned at 7:41 p.m. without objection.



Carol J. Marsh, Township Clerk

Melissa Florance-Lynch, Mayor