

The February 14, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

- Mayor Melissa Florance-Lynch
- Deputy Mayor Catherine Winterfield
- Councilman Ryan Herd
- Councilman David Kohle
- Councilman Richard Phelan

Absent: None

Also Attending:

- David Hollberg, Township Manager
- Robert Oostdyk, Esq., Township Attorney
- Christopher Tietjen, Asst. to the Twp. Manager
- Carol J. Marsh, Township Clerk

There were 14 members of the public in attendance.

PRESENTATIONS.

- The Suburban Women's Club was presented with a proclamation regarding Teen Dating Violence.

REPORTS FROM VOLUNTEERS.

- John Driesse, Economic Development Committee Chair, outlined the committee's plans to encourage quality businesses, implement formal committee reports, encourage communication with other committees, invite guest speakers on various subjects, and review local zoning ordinances and maps:

PUBLIC COMMENT.

- Mary Ann Couch, 250 Boulevard, reported an excessive number of trucks travelling on the Boulevard, recommended the Township take steps to control the truck traffic, and expressed concern about future plans for the Parks and Recreation Department.

PUBLIC HEARING - Ordinance No. 2017-01, BOND ORDINANCE PROVIDING FOR THE ROUTE 23 SEWER PROJECT IN AND BY THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$6,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$6,100,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF AND DIRECTING THE SPECIAL ASSESSMENT OF PART OF THE COST THEREOF

There were no public comments.

On a motion by Mr. Phelan, seconded by Mr. Herd, the Public Hearing was closed without objection.

On a motion by Mr. Phelan, seconded by Mr. Herd, the ordinance was adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

R2017-54, authorizing release of designated Escrow Deposits.

R2017-55, authorizing submission of the 2016 Recycling Tonnage Grant.

R2017-56, appointing individuals to serve on the Open Space Advisory Committee.

R2017-57, authorizing the award of a Professional Services Contract to DMC Associates, Inc., Land Surveyors in an amount not to exceed \$25,000.00 to provide land surveying services.

R2017-58, approving Change Order No. 1 for the **Village Area Road Reclamation** project increasing the contract with Reclamation LLC of Hurley, NY by \$36,357.75 to a revised contract price of \$327,607.75.

R2017-59, authorizing the transfer of **2016** Municipal Budget Appropriation Reserves.

R2017-60, determining the form and other details of \$20,080,000 Sewer Utility bonds of the Township of Pequannock, in the County of Morris, New Jersey and providing for their sale.

R2017-61, providing for the combination of certain issues of Sewer Utility bonds of the Township of Pequannock, in the County of Morris, New Jersey into a single issue of bonds aggregating \$20,080,000 in principal amount.

R2017-62, approving payment of the itemized claims as set forth on the **February 13, 2017** Bill List.

On a motion by Mr. Phelan, seconded by Mr. Kohle **Resolutions R2017-54 through R2017-62** were adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.

Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- Memorandum of understanding between the Township of Pequannock and the Pequannock Township Historic Society relating to the Martin Berry House:
Mr. Tietjen summarized the terms of a draft memorandum of understanding. Members of the Council expressed support for the agreement. Mr. Hollberg requested members of the Council review the draft and contact him with comments.
- Citizen of the Year procedures: Mr. Hollberg suggested each Council member nominate one person from the applications received. The Council will determine the award at the May 9th Council meeting and present the award at the May 23rd meeting.

REPORTS AND NOTICES.

- Township of Pequannock Board of Adjustment; Notice of Public Hearing, 10 Irving Street, Block 4401 Lot 1 (previously distributed via email).

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- An updated Project Status Report was distributed. Significant progress has been made in the past month on the Water Tank, Martin Berry House and Mountain Avenue projects.
- The Manager's Budget Recommendation has been finalized and is available for Council review. Despite a significant decrease in the assessed valuation, the proposal calls for only a 2% Tax Rate increase. Our first budget work session is scheduled for Tuesday February 21st.
- The existing utility poles at Hopper & Boulevard will not support the replacement of the blinking traffic signal at that location. The Traffic Bureau is investigating alternatives, however, replacement appears to be cost prohibitive.

COUNCIL REPORTS.

Mr. Herd:

- Open Space Committee is finalizing plans for four kiosks on walking trails and are looking for involvement from Scouts and other groups; Construction of the bike path is scheduled to start in 2018.
- Information on an option for electronics recycling has been circulated by email.
- Requested information on a recent announcement regarding Narcan Training.
- Pequannock Township Coalition has scheduled an exhibit entitled "In Plain Sight" regarding substance abuse awareness on February 23rd from 7:00 p.m. to 8:30 p.m.
- Senior Advisory Committee is discussing project healthy bones and reported the most important goal is to get seniors out and socializing.
- Unico is holding the 2nd annual Toast of the Town as a charitable fundraiser.

Mr. Phelan:

- Shade Tree Commission met on the 4th Friday in January however there was insufficient attendance for a quorum.
- Fire Co. No. 2 has requested a presentation regarding a new fire truck during one of the budget workshops.
- Commended the Department of Public Works on the snow removal.
- Requested information regarding the parking of a Township truck.

Ms. Winterfield:

- Environmental Commission met last Wednesday. Blue Line inspections are scheduled for this Sunday. George Stafford of the NJ Highlands Coalition attended the most recent meeting and distributed several sample resolutions regarding release of a draft water report and supporting open space preservation. The resolutions are being reviewed by the Commission for possible consideration by the Council. Several members will be attending training on March 25th.
- Skatepark committee will meet this Saturday at 9:00 a.m.

Mr. Kohle:

- Parks and Recreation met February 6th and discussed RFPs for the swim lanes.
- First Aid Squad thanked all who attended the Casino Night fundraiser and reported a busy month in January.

Mayor Florance-Lynch:

- NewBridge would like to present an update on their services and programs at a upcoming Council meeting.
- Library Board meeting previously scheduled for February 15th has been moved to the following Wednesday, February 22nd. The Board is requesting a review of the specs for the Children's addition.
- Flood Committee met with the Township Engineer and Manager to discuss topics of discussion for the public outreach event scheduled for April 24, 2017. The Committee is preparing to roll out a flood app and would like comments from the administration.
- Economic Development Committee will meet at next Wednesday, February 22nd at 7:30 p.m. The committee is working on several initiatives.
- The first budget workshop is scheduled for Tuesday, February 21st at 7:00 p.m.
- Attended the Boy Scout Blue and Gold Dinner last Sunday with Mr. Kohle and Mr. Herd.
- The Mayor's River Cleanup will be held on Saturday, April 1st from 9:00 a.m. to 1:00 p.m.
- Suburban Women's Club is holding their annual Tricky Tray on Wednesday, March 8th.

- Knights of Columbus is hosting a Saint Patrick's Day dinner dance on Saturday March 18th.

PUBLIC COMMENT. There were no public comments.

APPROVAL OF MINUTES.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, minutes of the December 27, 2016 special and regular meetings, and the January 3, 2017 and January 10, 2017 meetings were unanimously approved with Mr. Herd abstaining on the minutes of the December 27th Special and Regular meetings.

On a motion by Mr. Kohle, seconded by Ms. Winterfield, minutes of the January 24, 2017 meeting were unanimously approved with Mr. Phelan abstaining.

EXECUTIVE (CLOSED) SESSION.

On a motion by Mr. Phelan, seconded by Mr. Herd, **Resolution R2017-63**, authorizing an Executive Session to discuss Litigation was unanimously adopted.

The public portion of the meeting was recessed at 8:08 p.m. followed by the Executive Session during which the following items were discussed:

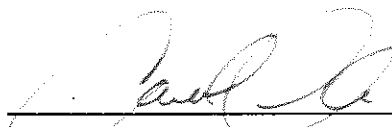
- Tax Appeals – The Council was advised on the matter of Pompton Valley Professional Center vs. The Township of Pequannock and the Council agreed to a settlement as proposed by the Tax assessor in that matter.
- Litigation – The Council was updated on various litigation matters involving the Township at this time including Munnely vs. the Township of Pequannock, Handel vs. the Township of Pequannock, Atlantic Health vs. the Township of Pequannock, and Cedar Crest.

The closed session was completed at 8:32 p.m. at which time the public meeting was reconvened.

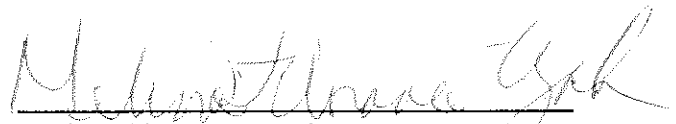
Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

ADJOURNMENT.

There being no further business, on a motion by Mr. Kohle, seconded by Mr. Herd, the meeting was adjourned at 8:33 p.m. without objection.



Carol J. Marsh, Township Clerk



Melissa Florance-Lynch, Mayor