

The April 25, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Melissa Florance-Lynch
Deputy Mayor Catherine Winterfield
Councilman Ryan Herd
Councilman David Kohle
Councilman Richard Phelan

Absent: None

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Christopher Tietjen, Asst. to the Twp. Manager
Carol J. Marsh, Township Clerk

There were 5 members of the public in attendance.

PRESENTATIONS.

- Morris County Stigma Free - Mary Vineis, NewBridge Services' Director of Community Response and Education and Municipal Alliance Coordinator for Pequannock Township, reported on the Morris County Stigma Free Initiative and Township activities that relate to the program, and asked the Council consider adopting a resolution regarding the Initiative.
- Mayor Florance-Lynch presented a proclamation celebrating Arbor Day.
- On behalf of the Shade Tree Commission, Urban Forestry Consultant John Linson presented the 2017 to 2021 Community Forestry Management Plan.

REPORTS FROM VOLUNTEERS.

- Louise Marchese, Flood Control Advisory Committee and Economic Development Committee Recording Secretary, reported the April 24th Flood Advisory Public Outreach event was a success, and reported Mike Fabrizio of the Pompton Lakes Business Improvement District will be meeting with the Economic Advisory Committee at their next meeting.
- Tom Andrea, Environmental Commission Vice Chair, gave an overview of a mini Bio Blitz planned for Sunday, April 30th.

PUBLIC COMMENT. There were no public comments.

PUBLIC HEARING – 2017 Municipal Budget.

- Township Manager David Hollberg acknowledged the efforts of Township Auditor Valerie Dolan, Township Treasurer Hollis Lyon, and Assistant to the Township Manager Christopher Tietjen in putting together the 2017 Municipal Budget and described an amendment required by the State to be introduced later in the evening.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, the public hearing on the 2017 Municipal Budget was opened without objection.

There were no public comments.

On a motion by Mr. Phelan, seconded by Mr. Herd, the Municipal Budget Hearing was closed by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

- **R2017-92**, authorizing release of designated Escrow Deposits.
- **R2017-93**, approving the designated special event permit applications (Holy Spirit Carnival).
- **R2017-94**, approving the Township's 2017-2021 Community Forestry Management Plan.
- **R2017-95**, approving payment of the itemized claims as set forth on the **April 20, 2017** Bill List.
- **R2017-96**, to amend the 2017 Municipal Budget.

On a motion by Mr. Phelan, seconded by Mr. Kohle, **Resolution R2017-96** approving introduction of an amendment to the 2017 Municipal Budget was adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

On a motion by Mr. Phelan, seconded by Ms. Winterfield, **Resolutions R2017-92 through R2017-95** were adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION. There were no discussion items.

REPORTS AND NOTICES. There were no reports or notices.

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- Bids for the Library addition were opened today. The apparent low bid was \$321,000. The bids will be reviewed for compliance and the Library Board will be requested to provide a recommendation for Council to take formal action.
- Please make note of activities within the Township on these dates:
 - Saturday, April 29 Fishing Contest at Woodland Lake (Date Changed)
 - Monday, May 29 Memorial Day Parade
 - Saturday, June 3 Shred Day: 9 – 12 at Town Hall
 - Sunday, June 4 Street Fair 11-5 Turnpike at Jackson
 - Thursday, June 29 Fireworks at the High School field
- The kick-off meeting with FEMA for the 2015 FEMA Elevation Grant was held last week which begins the formal process of getting the subject homes elevated.
- Renovations to the Henning House will be completed over the next couple of weeks. We anticipate that the Office of Fire Safety will occupy that space sometime in June.

COUNCIL REPORTS.

Mr. Herd:

- The High School's Chris Herran event was very successful.
- Senior Advisory committee reported Dial-A-Ride can be used for seniors with 72 hour notice however any health issues take precedence.

- Requested information about the use of trash cans during events and suggested better signage, education and clarification of policy may be necessary.
- Requested information regarding notice of homeowners in flood prone areas.

Mr. Kohle:

- This Saturday will be the fishing contest at Woodland Lake.
- Fair Housing meets tomorrow.

Mr. Phelan:

- Noted the completion of the Forestry Plan.

Ms. Winterfield:

- Environmental Commission discussed participating in the Trex program which recycles plastic bags and questioned the rules for recycling plastic bags.
- Requested information on the status of the review of Skateboard Park bid responses.

Mayor Florance-Lynch:

- Flood Committee's Public information session went well. The event is the first in a series. The event was well attended by residents and elected representatives and will help with the Township's CRS rating. The committee also discussed the possibility of organizing drills for emergency preparedness.
- Bids for the Library addition were opened today. The Library reported the need to fill the position of Head of Children's services.
- Economic Development Committee meets tomorrow at 7:30 p.m.
- Dial-A-Ride celebrated its 40th Anniversary at a well-attended event today.
- Reported the Pequannock Board of Education is requesting representation from the Council on the District-wide Green Team.

PUBLIC COMMENT.

- Louise Marchese, 31 Roland Road, requested information regarding prevailing wage regulations in connection with the Elevation Grants.
- Jay Wanczyk, 26 Poplar Avenue, commended the Council for their work on flooding issues and reported Dial-A-Ride's 40th Anniversary will be the subject of the display case next week.

APPROVAL OF MINUTES.

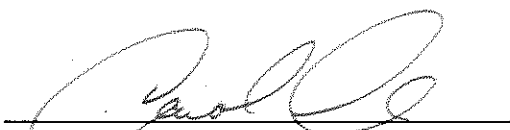
Mr. Kohle requested a correction to the April 14th minutes.

On a motion by Mr. Kohle seconded by Ms. Winterfield, minutes of the April 11, 2017 meeting as corrected were unanimously approved.

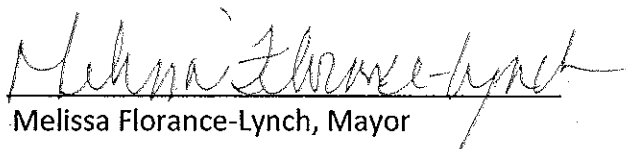
EXECUTIVE (CLOSED) SESSION. There was no Executive Session.

ADJOURNMENT.

There being no further business, on a motion by Mr. Kohle, seconded by Mr. Herd, the meeting was adjourned at 8:32 p.m. without objection.



Carol J. Marsh, Township Clerk



Melissa Florance-Lynch, Mayor