

The October 10, 2017 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Melissa Florance-Lynch presiding.

Deputy Township Clerk Michele Levine read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Florance-Lynch led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Melissa Florance-Lynch
Deputy Mayor Catherine Winterfield
Councilman Ryan Herd
Councilman David Kohle
Councilman Richard Phelan

Absent: None

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Peter Correale, Township Health Officer
Michele Levine, Deputy Township Clerk

There were 16 members of the public in attendance.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS.

- John Driesse, Economic Development Advisory Committee Chair, recommended the Township hire a planner and suggested the checklist for new businesses be reviewed and updated.
- Paul Darmofalski, Economic Development Advisory Committee member, reiterated the recommendation for retaining a planner and the need for reviewing the new business checklist.
- Members of the Council discussed issues related to economic development and the planning process. It was requested the Committee formalize their recommendations for the Council's consideration.
- Louise Marchese, Economic Development Advisory Committee member, reported several members put together procedures for new businesses several years ago and she will ensure the procedure is updated.
- Tom Lyons, First Aid and Rescue Squad Chief, reported the First Aid Squad's new ambulance has been delivered and thanked the Council and Administration for their work and support.

PUBLIC COMMENT.

- Dave Stapp, 749 Turnpike, Chair of the Pequannock Township Historical Society, reported 80 people visited the Martin Berry House as part of the Pathways to History Tour, thanked the Council and Administration for their efforts, requested outside lighting be installed to allow for evening meetings, and reported on future activities of the Historical Society.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTION - Ordinance No. 2017-15; ORDINANCE AMENDING CHAPTER 129 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK ENTITLED, "PARKS AND RECREATION"

Township Manager Hollberg summarized the purpose of the ordinance.

On a motion by Mr. Phelan, seconded by Mr. Herd, the ordinance was approved for introduction by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

ORDINANCE INTRODUCTION - Ordinance No. 2017-16; AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE PURCHASE OF BLOCK 3711, LOT 6 (DEUTSCHE BANK)

Township Manager Hollberg provided a history of the property purchase.

On a motion by Mr. Kohle, seconded by Ms. Winterfield, the ordinance was approved for introduction by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

RESOLUTIONS.

- **R2017-179**, authorizing release of deposits for construction in a Township Right of Way.
- **R2017-180**, certifying there are no objections to the issuance of an Alcoholic Beverage Control Social Affair Special Permit for Holy Spirit School.
- **R2017-181**; authorizing the Township Manager to attend the Tax Sale and bid on properties included within the Township's Affordable Housing Program.
- **R2017-182**, cancelling unexpended Capital Appropriation balances.
- **R2017-183**, approving payment of the itemized claims as set forth on the **October 10, 2017** Bill List.

On a motion by Mr. Herd, seconded by Mr. Phelan, **Resolutions R2017-179 through R2017-183** were adopted by the following vote:

For: Mr. Herd, Mr. Kohle, Mr. Phelan, Ms. Winterfield, Mayor Florance-Lynch.
Against: None. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION.

- **Carry In, Carry Out Policy**
Parks and Recreation Director Peter Correale reviewed the effects of the Carry In/Carry Out policy noting there is less trash in the parks, and staff resources have effectively used in other areas. Mr. Kohle reported the Parks and Recreation Advisory Committee discussed the policy and recommended it be retained. Members of the Council discussed feedback and observations resulting from the policy.
 - Mike Bertuna, 8 Reynolds Road, expressed opposition to the policy and recommended the Township hire more workers to pick up the trash if that is necessary.
 - Dave Stapp, 749 Turnpike, reported regularly picking up bottles near the basketball courts but stated the situation is improving.
 - Kyle Russell, 6 Walnut Avenue, criticized the policy stating she has observed a lot of trash in Greenview Park.
 Members of the Council recommended additional signage, requested the Township consider providing trash bags, and recommended the policy be retained.

- Field usage fees.

Mr. Correale outlined recommendations of the department for modifying the field usage fees to give priority to Township groups and to prevent monopolization of fields.

- Mike Bertuna, 8 Reynolds Road, suggested implementing an early sign up period for in-town groups.

REPORTS AND NOTICES. There were no reports or notices.

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- An updated Status Report has been distributed. A new format with more extensive information is being implemented.
- There has been significant progress on the water tank – a color needs to be chosen.
- The First Aid Squad has placed their ambulance in service.
- The replacement for Engine 2-1 has been ordered. Estimated delivery is this time next year.
- Please make note of activities within the Township on these dates:

Saturday, October 28	Household Hazardous Waste Day: 9 a.m. to 2 p.m. at PV Park
Saturday, November 4	Shred Day at Town Hall – 9:00 a.m. to 1:00 p.m.
Sunday, November 26	Christmas Tree Lighting at Senior House

COUNCIL REPORTS.

Ms. Winterfield:

- Environmental Commission meets tomorrow night.
- Pathways to History was exciting and well attended.

Mr. Kohle:

- First Aid Squad met last night and reported 55 calls for last month including several large events and serious emergencies. The Squad's annual concert is being held Saturday, October 28th at 8:00 p.m. at the High School auditorium. Their installation dinner is Friday November 3rd at the Brownstone.
- Requested testing of the Opticon devices.

Mr. Phelan:

- Ticket are available for Fire Co. No. 2's annual Fish and Chips dinner.
- November 4th is the tentative date for Fire Co. No. 1's Beefsteak Dinner.

Mr. Herd:

- Senior Citizen Advisory Committee is attempting to assess the needs of Senior Citizens not living in one of the Township's large complexes and questioned if the RSVP program might have information that is useful for outreach efforts. The Committee would like to ensure senior citizens are aware they can use Dial-A-Ride for transportation, and inquired if it makes sense to have a senior coordinator in the Parks and Recreation Department.
- Open Space Committee is discussing problems with invasive species and requested information on aspects of a proposed concrete plant.
- Municipal Alliance meets tomorrow.

Mayor Florance-Lynch:

- Flood Advisory Committee meets this Thursday at 7:30 p.m. The Committee requested information about the possibility of a homeowner meeting and questioned if there has been progress made concerning financing of flood mitigation construction.
- There is an Eagle Scout Court of Honor for Anthony Finnen scheduled for Sunday, October 22nd at Senior House at 1 p.m.

PUBLIC COMMENT.

- Louise Marchese, 16 Roland Road, announced the Pequannock Republican Club is holding a Candidate's night for Board of Education Candidates on Thursday October 19th at 7:30 p.m. at Senior House and noted the First Reformed Church has a list of Seniors who are shut ins.
- Lou Hebert, 11 Copley Court, stated the Zoning Board of Adjustment has asked a number of questions about the proposed cement plant and noted the next meeting is November 2nd. Mr. Hebert also questioned if Veterans are included in discussions of Dial-A-Ride services and asked if the tax sale is open to the public.
- Frank Spizzirri, 35 West Franklin Avenue, commented the property being considered for a cement plant is part of a larger tract that was previously slated to be an Audubon sanctuary and reported the Open Space Committee is concerned about the rinsing of trucks in wetlands that are in close proximity to the Lincoln Park swim area.

APPROVAL OF MINUTES. There were no minutes presented for approval.

EXECUTIVE (CLOSED) SESSION.

On a motion by Mr. Kohle, seconded by Mr. Phelan, **Resolution R2017-184**, authorizing an Executive Session to discuss litigation of a Tax Appeal Settlement was unanimously adopted.

The public portion of the meeting was recessed at 8:33 p.m. followed by the Executive Session during which the following items were discussed:

- The Township Attorney advised the Council of a proposed settlement in a Tax Appeal filed by the Township for Block 4402 Lot 4, Newark Pompton Plaza LLC, and direction was given the attorney.

The closed session was completed at 8:40 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

ADJOURNMENT. There being no further business the meeting was adjourned at 8:41 p.m. without objection.


Michele M. Levine, Deputy Township Clerk


Melissa Florance-Lynch, Mayor