

The February 13, 2018 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor Catherine Winterfield presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."

Mayor Winterfield led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor Catherine Winterfield
Deputy Mayor David Kohle
Councilwoman Melissa Florance-Lynch
Councilman Ryan Herd
Councilman Richard Phelan

Absent: None

Also Attending:

David Hollberg, Township Manager
Robert Oostdyk, Esq., Township Attorney
Carol J. Marsh, Township Clerk

There were 6 members of the public in attendance.

PRESENTATIONS. There were no presentations.

REPORTS FROM VOLUNTEERS.

- Rocco Salluce, Fair Housing Committee Chair, reported a recent meeting went well, expressed concern there may be plans to disband the committee, and reported questionnaires will be distributed shortly.

PUBLIC COMMENT.

- Rocco Salluce, 153 Jacksonville Road, questioned if Board of Education meetings will be broadcast on Channel 77. Mr. Hollberg stated the Board of Education has chosen to broadcast meetings only on their website.
- Kyle Russell, 6 Walnut Avenue, questioned if there were updates on the skate park proposal, and requested the presentation be distributed in advance of the presentation.
- Laura Levine, 364 Newark Pompton Turnpike, reported on the length of her husband's suspension and expressed frustration at the process and the time it is taking.

PUBLIC HEARINGS. There were no public hearings.

ORDINANCE INTRODUCTIONS. There were no ordinances presented for introduction.

RESOLUTIONS.

- **R2018-52**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2018-53**, authorizing a fee of \$25.00 for each notice of Tax Sale pursuant to N.J.S.A. 54:5-26.
- **R2018-54**, authorizing release of designated Escrow Deposits.
- **R2018-55**, approving the designated special event permit application (PBA Local 172 Car Show).
- **R2018-56**, confirming the designated memberships in the Pequannock Township Fire Department (Zachary Tanis).
- **R2018-57**, appointing Polaris Galaxy as the Township's Risk Management Consultant.

- **R2018-58**, authorizing a professional services agreement between the Township of Pequannock and Greener by Design for Housing Liaison Services for the Pequannock Township Fair Housing Committee.
- **R2018-59**, authorizing a professional services agreement between the Township of Pequannock and Greener by Design for Administrative Agent Services for the Pequannock Township Fair Housing Committee.
- **R2018-60**, authorizing the transfer of **2017** Municipal Budget Appropriation Reserves.
- **R2018-61**, approving payment of the itemized claims as set forth on the **February 9, 2018** Bill List.

At the request of Council members, Mr. Hollberg provided information on the proposed contracts with Greener by Design.

- Rocco Salluce, 153 Jacksonville Road, objected to the cost of the proposed contracts with Greener by Design.
- Frank Spizzirri, 35 West Franklin Avenue, questioned if Greener by Design would be providing a report and was assured they would.
- Mr. Salluce expressed concern that some tasks have not been completed.

Mr. Phelan requested resolutions R2018-58 and R2018-59 be considered separately.

On a motion by Mr. Herd, seconded by Mr. Phelan, **Resolutions R2018-52 through R2018-57** and **Resolutions R2018-60 and R2018-61** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mayor Winterfield.
Against: None. Abstain: None. Absent: None.

On a motion by Mr. Herd, seconded by Mr. Kohle, **Resolutions R2018-58 and R2018-59** and were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mayor Winterfield.
Against: Mr. Phelan. Abstain: None. Absent: None.

ITEMS FOR DISCUSSION. There were no discussion items.

REPORTS AND NOTICES.

- Township of Madison; Resolution R 64-2018, opposing proposed beekeeping rules.
- Morris County, 2018/2019 Milling & Resurfacing Program (previously distributed).
- Borough of Pompton Lakes; Ordinance No. 18-06 Amending Certain Provisions of the Borough Zoning and Land Use Provisions of the Borough Code (previously distributed).

MANAGER'S REPORT. Township Manager David Hollberg reported the following:

- Budget Books have been distributed to the Council. The final sections (Capital, Sewer, Utility and Open Space) will be distributed at our first work session.
- The Township has received formal notification that the appeal period for the Flood Maps will begin after the final publication of their Public Notice which is scheduled for tomorrow, February 14th.
- Please make note of the following activities within the Township:

2018

Saturday, April 7

Saturday, April 14

Saturday, April 21

Saturday, April 28

Mayor's River Clean-Up

Township Fishing Contest

Little League Opening Day (Parade)

Tree Sapling Giveaway at Town Hall

Rain Barrel Demonstration at Greenview Park

COUNCIL REPORTS.***Ms. Florance-Lynch***

- Requested an update on recommendations from the County regarding signage and striping on Boulevard.
- Attended a Chamber of Commerce meeting with Mr. Herd and recommended taking advantage of the County's resources for Economic Development and encouraging use of the Tax Reward program.
- Chilton Hospital is working with the schools on a work-study program and internships, and the FBLA is working with local business to make opportunities for students.
- Unico is hosting a Taste of the Town event on Tuesday March 6th at Best Western
- Requested the Council's reconsideration of the use of LED signs.
- Requested an update on the elevation project which was provided by Mr. Hollberg.

Mr. Herd:

- Teen Advisory Committee had their first meeting
- Flood Committee is working on access to capital for homeowners and welcomed Jen McCollough, the new Flood Advocate.
- Open Space Committee discussed the River Walk and the Bike Trail.
- Grains of Hope is Sunday, March 18th. Many volunteers are needed for the event. Anyone interested can go to goh2018.eventbrite.com to register. The goal is to package 175,000 meals this year.
- Municipal Alliance Committee discussed issues related to the possible legalization of marijuana.

Mr. Kohle:

- Fair Housing Committee met January 24th.
- Parks and Recreation met February 5th. The committee discussed the success of the Polar Plunge.
- First Aid Squad reported 71 calls for January, 16 of which were for Cedar Crest and was present for the Polar Plunge. The Squad has requested consideration of moving future demonstrations so the squad does not need to relocate its vehicles and thanked the Township for their support.

Mr. Phelan:

- Planning Board met last Monday; Stephano's will be getting a new facade.

Mayor Winterfield:

- Historic District Commission meeting was cancelled due to weather.
- Environmental Commission will be changing their February 14th meeting to the 21st.
- Will be participating in Read Across America on March 2nd and encouraged other members to sign up.
- Requested initiation of the process for selecting a Citizen of the Year.
- The Planning Board requested consideration of an ordinance requiring submission of a digital copy of an application.

PUBLIC COMMENT.

- Rocco Salluce, 153 Jacksonville, reported there are large holes on Jacksonville Road, and stated he will be carefully monitoring the support of the Fair Housing Committee.

- Kyle Russell, 6 Walnut Avenue, requested status of the repair of the heating.

APPROVAL OF MINUTES.

On a motion by Mr. Kohle, seconded by Mr. Phelan, minutes of the December 12, 2017 and January 2, 2018 meetings were unanimously approved.

On a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, minutes of the November 28, 2017 and December 12, 2017 meetings were unanimously approved with Mr. Herd abstaining of the November 28th minutes and Mr. Phelan abstaining on the December 12th minutes.

EXECUTIVE (CLOSED) SESSION.

On a motion by Mr. Herd, seconded by Mrs. Florance-Lynch **Resolution R2018-62**, authorizing an Executive Session to discuss Contract Issues regarding the hiring of a Township Manager was unanimously adopted.

The public portion of the meeting was recessed at 8:12 p.m. Mr. Canning of the Canning Group joined the closed session.

- Contract Issues (Hiring of a Township Manager): The Council was updated on the Township Manager search and gave direction to the consultant regarding the next steps in the search

Mr. Canning left the closed session at 8:40 p.m.


- Tax Appeals: The Council discussed the Cedar Crest tax appeal and direction was given the Township Manager and Township Attorney.


The closed session was completed at 8:48 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

ADJOURNMENT.

There being no further business, on a motion by Mr. Herd, seconded by Mr. Phelan, the meeting was adjourned at 8:48 p.m. without objection.



Carol J. Marsh, Township Clerk

Catherine Winterfield, Mayor