



**Township of Pequannock  
Open Space Advisory Committee**  
December 11, 2017, 7:00 PM  
Municipal Building, 2<sup>nd</sup> Floor  
530 Newark-Pompton Turnpike  
Pompton Plains, NJ 07444

**OPEN SESSION MINUTES**

The meeting was called to order by Chairman Wells at 7:00 pm.

Voting Members Present (X):

X	Joseph Wells (Chairman)	X	Frank Spizzirri (Vice-Chair)	X	Robin Jones (Secretary)
X	Tom Andrea		Hon. Ryan Herd		Jeffrey Mauriello
	Sean Mulhall	X	Robert Safarik	X	Rudy Steinthal
X	Julie Unger				

Others Present (X):

X	Frank Pinto, Spinelli & Pinto Consulting, LLC	X	Kerry Heck, Member of Public
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A quorum was established.

**Mission Statement**

To provide advice to the Township Council concerning open space acquisition and property stewardship issues.

Minutes Review & Approval

On motion of member Steinthal seconded by Andrea, the Open Session minutes of the November 13, 2017 meeting were approved unanimously.

2018 Meeting dates: Frank motion, 2<sup>nd</sup> by Andrea to set the meeting dates as the second Monday of each month at 7 PM. All were in favor of keeping the schedule as is.

2018 Nominations: Mr. Spizzirri nominated Mr. Wells as Chairman. There were no other nominations. Roll call vote was taken with all present in favor. Mr. Andrea nominated Mr. Spizzirri as Vice-Chairman. There were no other nominations. Roll call vote was taken with all present in favor. Both were unanimously elected.

Township Council Report:

Mr. Wells reported that Council is in session while the meeting was conducted, so no report was given. The December 26<sup>th</sup> meeting will be at 1 PM.

Planning Board Report:

No report was given.

Environmental Commission Report:

Mr. Andrea reported that the last meeting was held at the Senior Center for viewing a webinar. The seating was excellent and accordingly all meetings will now be held there. There are Green Teams in the

school districts. They are looking into doing energy audits but are having difficulty obtaining utility bills. They are looking to update their ERI. They will have a webinar in January concerning stormwater. They may be doing a rainbarrel program. Saturday, May 19<sup>th</sup> they will participate in a Green Fair at the High School.

#### Historic District Commission Report:

Member Safarik reported on the official opening of Martin Berry house on May 5<sup>th</sup>. He was unable to attend the last meeting. The Commission is actively seeking additional members.

#### Parks & Recreation Advisory Committee Report:

Member Steinthal reported that the Elf show on Broadway is sold out. Fields 1 & 3 are complete. They are working on the Washington Park multi-purpose field and it will be ready to open next year. The pricing changed for PV park. The rates will now be based on residency.

1. Pompton Riverwalk -
  - A. 84 Pequannock Ave Property update – Mr. Pinto reported that the closing should occur by the end of the month.
  - B. NJDWSC – Bauer & Covello Easement Updates – No update from last month. We are waiting for surveys to be obtained by the District.
  - C. Plaza 23 (Phillips Edison Co.) – Feb site visit was requested by Sean from Phillips Edison. He is a regional manager and is not in the local area.
  - D. Schaefer Property – Mr. Pinto made 2 phone calls, followed by a letter to Dave Schaefer sent last week.
  - E. Trails Mapping Update – updates provided by Frank, Zenon is doing the mapping of inset maps for the kiosks as well as the first draft for the foldable map.
  - F. Plantings along Pequannock Ave - Kerry Heck provided an overview of his landscape plan for plantings that exist along Pequannock Avenue, from Shady Street northward to Route 23.
2. Pio Costa Property – Chairman Wells reported that he went to Council who was supportive of receiving the property. Mr. Pio Costa is in Florida and will return at the beginning of 2018.
3. Budget Items – Member Spizzirri reported that he spoke to the Administrator, who will create a separate budget for the Open Space Committee. This way the new Administrator will understand the Committee has a budget for materials and shirts.
4. Shirts for Members: Member Spizzirri showed the two Township emblems/logos. The shirts should be ordered for those members who are involved with public appearances related to the Open Space Committee. As many members are representatives of other Committees wearing the OS Comm shirt would likely not be necessary. The shirt would be for PR purposes. It was decided that the “permanent” members were to have shirts ordered. The Committee also discussed the two logos, the longer standing Indian head and the “crest”. After much discussion the committee agreed to wait for the next month to decide on which logo to use.

#### Other items:

Appointments: Chairman Wells reported that Rudy is now the rep from the Parks and Rec Committee. Tom Andrea filled a vacancy on the OS Comm for a general public member. Tom stated that he was more than willing to step aside to allow Mr. Heck to be able to join the Committee. Tom currently sits on four committees. A vote was taken and all were in agreement to recommend Mr. Heck be added as a member of the Committee.

Correspondence: No correspondence was reviewed.

Adjournment:

On motion of member Spizzirri with all in agreement, the meeting concluded at 8:48 PM.

**Next meeting is Scheduled for:  
Monday, January 8, 2018 7:00 pm  
530 Newark-Pompton Turnpike  
Pompton Plains, NJ 07444**

Respectfully Submitted,

*Frank*

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Frank Pinto, Committee Facilitator