

PEQUANNOCK TOWNSHIP COUNCIL

Reorganization Meeting • January 1, 2011

The 2011 Reorganization Meeting of the Township Council of the Township of Pequannock was called to order by Township Clerk Jay Delaney at 2:00 p.m. on Saturday, January 1, 2011 in the Town Hall meeting room located at 530 Newark-Pompton Turnpike.

The Clerk acknowledged the attendance of New Jersey State Senator Joe Pennacchio, Assemblymen Alex DeCroce and Jay Webber, Morris County Freeholder Gene Feyl, and Kinnelon Councilman Ron Mondello.

The Township Clerk read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was filed in the Office of the Township Clerk; posted on the Township website and the Bulletin Board in the Municipal Building; and transmitted via fax to The Record, Suburban Trends and Daily Record newspapers."

Clerk Delaney led the Pledge of Allegiance which was followed by an invocation offered by Deacon Gary Zack from Holy Spirit Church.

The Clerk reported the Morris County Board of Election Canvassers has issued a determination that at the election held on November 2, 2010, Melissa Florance-Lynch, Richard Phelan and Catherine Winterfield were elected to the Township Council for four-year terms from January 1, 2011 to December 31, 2014.

The oath of office was administered first to Melissa Florance-Lynch, then Richard Phelan and lastly to Catherine Winterfield. All oaths were administered by the Township Clerk, after which the new Members of the Council took their seats on the dais.

ROLL CALL

Present:

Edward G. Engelbart
Melissa Florance-Lynch
Richard Phelan
Catherine Winterfield

Absent: Joel D. Vanderhoff

Also attending:

David Hollberg, Township Manager
Michael Hubner, Esq., Township Attorney
Jay Delaney, Township Clerk

SELECTION OF 2011 MAYOR AND DEPUTY MAYOR.

The Clerk requested a motion from the Council on the selection of a member to serve as Mayor for the year 2011.

On a motion by Ms. Winterfield, seconded by Mrs. Florance-Lynch, Richard Phelan was elected to serve as Mayor by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mr. Phelan, Ms. Winterfield.
Against: None. Abstain: None. Absent: Mr. Vanderhoff.

The oath of office was administered to Mayor Phelan by Township Clerk Delaney.

Mayor Phelan thanked the Council and returned to the dais in the Mayor's chair.

Mayor Phelan requested a motion on the selection of a member to serve as Deputy Mayor for the year 2011.

On a motion by Ms. Winterfield, seconded by Mayor Phelan, Melissa Florance-Lynch was elected to serve as Deputy Mayor by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mayor Phelan, Ms. Winterfield.
Against: None. Abstain: None. Absent: Mr. Vanderhoff.

The oath of office was administered to Deputy Mayor Florance-Lynch by Township Clerk Delaney.

Councilman Ed Engelbart presented copies of a drawing of the Brain of a Council Member.

Mayor Phelan thanked Councilman Engelbart.

APPOINTMENTS BY THE TOWNSHIP COUNCIL.

The list of appointments was presented. In response to a question from Mr. Engelbart regarding the Sewerage Authority appointment, Township Attorney Hubner indicated this appointment is effective February 1st but it is generally made at the reorganization meeting. Mr. Engelbart suggested the re-appointment of Paul Hollick to the position given his experience in both finance and engineering. Ms. Winterfield noted Mr. Hollick has served Pequannock well but expressed her belief in the importance of the Council having a direct line to the authority. Mrs. Florance-Lynch agreed that Mayor Phelan's background in finance will be of benefit to the Township. Mayor Phelan noted Mr. Hollick's 10 years of service on the Authority but feels this is the time

for a change. Mr. Engelebart requested the sewerage authority appointment be voted separately.

Professional Appointments:

- a. Township Attorney (1 Year Term expires 12/31/2011).....Michael E. Hubner Esq.
Johnson Murphy Hubner McKeon Wubbenhorst Bucco & Appelt, P.C.
- b. Bond CounselMcManimon & Scotland, LLC
- c. Auditor (1 Year Term expires 12/31/2011).....Louis C. Mai, CPA
Louis C. Mai, CPA & Associates

Planning Board:

- d. Class 3 Member (Governing Body).....(1 Year Term expires 12/31/2011) Councilman Vanderhoff
Zoning Board of Adjustment:
- e. Regular Member(4 Year Term expires 12/31/2014)Donald Bruno

Historic District Commission:

- f. Regular Member(5 Year Term expires 12/31/2015) Jane Costello

Shade Tree Commission:

- g. Regular Member(5 Year Term expires 12/31/2015)Louis Skvarca

- h. Alternate Member No. 1(5 Year Term expires 12/31/2015)James Finley

Fair Housing Committee:

- i. Regular Member(3 Year Term expires 12/31/2013)Ruth Spellman

- j. Regular Member(3 Year Term expires 12/31/2013)Janice Thomson

- k. Alternate Member No. 2(3 Year Term expires 12/31/2013) Rocco Salluce

Open Space Advisory Committee:

- l. Regular Member(3 Year Term expires 12/31/2013) Francis Spizzirri

- m. Regular Member(3 Year Term expires 12/31/2013)Nancy Towner

- n. Township Council representative(1 Year Term expires 12/31/2011) ..Councilperson Winterfield

- o. Parks & Recreation Adv. Comm. rep. ..(1 Year Term expires 12/31/2011) Tom Andrea

- p. Environmental Commission rep.(1 Year Term expires 12/31/2011)Rudy Steinthal

- q. Historic District Commission rep.(1 Year Term expires 12/31/2011)Jay Wanczyk

- r. Planning Board representative.....(1 Year Term expires 12/31/2011) Nicholas Kapotes

Parks & Recreation Advisory Committee:

- s. Regular Member(3 Year Term expires 12/31/2013) Douglas Troast

- t. Regular Member(3 Year Term expires 12/31/2013) Tom Andrea

- u. Regular Member(3 Year Term expires 12/31/2013)Denise Genovese

Flood Control Advisory Committee:

- v. Regular Member(3 Year Term expires 12/31/2013)Dara Hardaker

Senior Citizen Advisory Committee:

- w. Regular Member(3 Year Term expires 12/31/2013)Dorothy Sarto

- x. Regular Member(3 Year Term expires 12/31/2013)Ronald Aiosa

Economic Development Commission:

- y. Regular Member(Unexpired 3 Year Term expires 12/31/2012)Charles Melleno

- z. Regular Member(Unexpired 3 Year Term expires 12/31/2012) Kevin Boyle

- aa.Regular Member(Unexpired 3 Year Term expires 12/31/2012)Steven McCrostie

On a motion by Ms. Winterfield, seconded by Mrs. Florance-Lynch, the appointments by the Township Council (a. through aa.) were approved by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mayor Phelan, Ms. Winterfield.

Against: None. Abstain: Mr. Vanderhoff.

Pequannock, Lincoln Park & Fairfield ("Two Bridges") Sewerage Authority

On a motion by Ms. Winterfield, seconded by Mrs. Florance-Lynch, the appointment of Richard Phelan to the Sewerage Authority (5 Year term 2/1/2011 – 2/1/2016) was approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Phelan, Ms. Winterfield.

Against: Mr. Engelbart. Abstain: None. Absent: Mr. Vanderhoff.

DESIGNATION OF TOWNSHIP COUNCIL LIAISONS FOR THE YEAR 2011.

The following list of Council Liaison was presented:

- a. Environmental CommissionDeputy Mayor Florance-Lynch
- b. Historic District Commission Councilman Engelbart
- c. Shade Tree Commission..... Councilman Vanderhoff
- d. Fair Housing Committee Councilperson Winterfield
- e. Parks & Recreation Advisory CommitteeCouncilperson Winterfield
- f. Flood Control Advisory CommitteeDeputy Mayor Florance-Lynch
- g. Senior Citizen Advisory Committee.....Deputy Mayor Florance-Lynch

- h. Economic Development CommissionDeputy Mayor Florance-Lynch
- i. Municipal Alliance Committee Mayor Phelan
- j. Fire Department..... Councilman Vanderhoff
- k. First Aid Squad..... Mayor Phelan

On a motion by Ms. Winterfield, seconded by Mrs. Florance-Lynch, the above Council Liaisons were approved by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mayor Phelan, Ms. Winterfield.
 Against: None. Abstain: None. Absent: Mr. Vanderhoff.

ADDITIONAL RESOLUTIONS.

The following additional resolutions were presented:

- a. **R2011-18**, Designating Official Newspapers
- b. **R2011-19**, Establishing Meeting Dates and Fee for Meeting Notices
- c. **R2011-20**, Adopting 2011 Temporary Budget
- d. **R2011-21**, Adopting 2011 Temporary Debt Service Budget
- e. **R2011-22**, Establishing Penalty and Interest Rate on Delinquent Taxes
- f. **R2011-23**, Authorizing Issuance of Duplicate Tax Sale Certificate
- g. **R2011-24**, Designating Depositories for Township Funds
- h. **R2011-25**, Designating for Special Accounts
- i. **R2011-26**, Authorizing Petty Cash Funds for Township Clerk, Police Chief and the Recreation Department
- j. **R2011-27**, Authorizing Change Funds for Court Administrator, Collector of Taxes, Utility Collector & Health Department
- k. **R2011-28**, Authorizing Investment of Idle Funds and Fund Transfers
- l. **R2011-29**, Authorizing Facsimile Stamp
- m. **R2011-30**, Authorizing Night Depository
- n. **R2011-31**, Designating the Certifying Agent for Public Employees' Retirement System (PERS) and Police & Fire Retirement System (PFRS)

On a motion by Mr. Engelbart, seconded by Ms. Winterfield, Resolutions R2011-18 through R2011-31, were approved by the following vote:

For: Mr. Engelbart, Mrs. Florance-Lynch, Mayor Phelan, Ms. Winterfield.
 Against: None. Abstain: None. Absent: Mr. Vanderhoff.

ANNOUNCEMENT OF MAYOR'S APPOINTMENTS FOR 2011.

The following appointments by the Mayor were announced:

Planning Board:

- Class 1 Member (Mayor/designee) ..(1 Year Term expires 12/31/2011) Mayor Richard Phelan
- Class 4 Member.....(4 Year Term expires 12/31/2014) Philip Dickinson
- Class 4 Member.....(4 Year Term expires 12/31/2014)Nicholas Kapotes

Environmental Commission:

- Regular Member(3 Year Term expires 12/31/2013)Rudy Steintal
- Regular Member(3 Year Term expires 12/31/2013)Nancy Towner
- Regular Member(3 Year Term expires 12/31/2013) Jeffrey Mauriello

Library Board of Trustees:

- Mayor (or designee)(1 Year Term expires 12/31/2011)Deputy Mayor Florance-Lynch
- Trustee(5 Year Term expires 12/31/2015)Nicholas Galante

ANNOUNCEMENT OF MANAGER'S APPOINTMENTS FOR 2011.

Township Manager David Hollberg announced the following appointments:

- Construction OfficialRobert Grant
- Court AdministratorShelly Gallagher
- Township Engineer David Battaglia
- Director of Public Works William Pereira
- Health Officer..... Peter Correale
- Township Planner.....Eileen Banyra/Jill Hartmann
- Plumbing Sub Code OfficialJohn Kostrowski
- Chief of Police..... Brian C. Spring
- Prosecutor Nicholas A. Galante
- Director of Parks & Recreation..... Denise Furfaro
- Electrical Sub Code Official Carmine Agostinelli
- Fire Sub Code Official David Evangelista
- Director, Bureau of Fire Safety Dennis Lonagan
- Zoning Officer.....Jill Hartmann
- Director of Finance Lori Tamogursky
- Municipal Court JudgeJohn A. Paparazzo

Fire Department Chief..... David James
David James Chief, Fire Co. #1 • David Reeves, Chief, Fire Co. #2


Office of Emergency Management (Local Emergency Planning Committee)
Bobbi Jo Murphy, Coordinator/Chairman
William McCrystal, Deputy Coordinator
Brian C. Spring, Chief of Police
David Hollberg, Township Manager
Peter Correale, Health Officer
Tom Abazia - R.A.C.E.S. Radio Coordinator/Operator
William Pereira, Public Works Director
David James, Chief - Fire Company #1
David Reeves, Chief – Fire Company #2
Greg Renna, Chief – First Aid Squad
David Battaglia, Township Engineer
Anna Lee, Emergency Operations Center Coordinator
Susan DeGraw, Chilton Hospital Emergency Services
Jules Cirelli, Security/EMS Supervisor, Cedar Crest Village

PUBLIC COMMENTS

There were no comments presented.

ADJOURNMENT

There being no further business, on a motion by Mr. Engelbart, seconded by Mrs. Florence-Lynch, the meeting was adjourned at 2:32 p.m. by unanimous vote of the Council.



Joseph J. Delaney, Jr., Township Clerk