

Pequannock Township
COUNCIL MEETING AGENDA

March 11

2025



Township of Pequannock

TOWNSHIP COUNCIL MEETING AGENDA

March 11, 2025 ▪ 7:00 p.m.

1. **CALL TO ORDER.**
2. **STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.**
3. **PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.**
4. **ROLL CALL:**
 - Mayor: John Driesse
 - Deputy Mayor: Kyle Russell
 - Council Members: Melissa Florance-Lynch, David Kohle, Vincent Siracusa
5. **PRESENTATIONS.**
 - New Jersey Senate Resolution recognizing Henry Struble
6. **REPORTS FROM VOLUNTEERS.**
7. **PUBLIC COMMENT.** *(3 minute limit not to exceed 30 minutes total)*
8. **MANAGER'S REPORT**
9. **PUBLIC HEARINGS**
10. **ORDINANCES FOR INTRODUCTION.**
11. **RESOLUTIONS FOR APPROVAL.**
 - **R2025-81**, confirming the designated memberships in the Pequannock Township Fire Department.
 - **R2025-82**, authorizing Temporary Emergency Appropriations for Operating Purposes
 - **R2025-83**, designating official depositories for the year **2025**.
 - **R2025-84**, authorizing Tax Office refunds, overpayments or cancellations.
 - **R2025-84**, approving payment of the itemized claims as set forth on the **March 7, 2025** Bill List and 2018 FEMA Elevation Escrow list.
12. **ITEMS FOR DISCUSSION.**
13. **REPORTS & NOTICES.**
14. **COUNCIL REPORTS & ANNOUNCEMENTS.**
15. **PUBLIC COMMENT.** *(3 minute limit not to exceed 30 minutes total)*
16. **APPROVAL OF MINUTES.**
17. **EXECUTIVE (CLOSED) SESSION.**
 - Contract Negotiations: Shared Services – Borough of Kinnelon
18. **ADJOURNMENT.**

Next Meetings: Tuesday, March 25, 2025 7:00 p.m.
Tuesday, April 8, 2025 7:00 p.m.

Manager's Report

MANAGER'S REPORT

Township of



Pequannock

To: Township Council
From: Adam W. Brewer, Township Manager ^{awb}
Re: Manager's Report – 3/11/2025 Council Meeting
Date: March 7, 2025

A) Flood Information Rate Map – Letter of Final Determination

For those communities in Morris County who filed an appeal for FEMA's Preliminary Flood Information Rate Map (FIRM) to the Scientific Resolution Panel (SRP), the ninety-day appeal period concluded on August 8, 2024. No appeals of the revised FIRMs were received by FEMA. The next step is for FEMA to issue the Letter of Final Determination (LFD), which was done on February 19, 2025. Based upon the LFD issuance date of February 19, 2025, the Effective Date of the revised map will be August 19, 2025. Township code references the most recently Effective map, however, there are some other minor changes that will have to be captured by a revising ordinance. The required ordinance will be prepared and presented prior to the Effective Date.

B) 2025 Morris County Trail Construction Grant

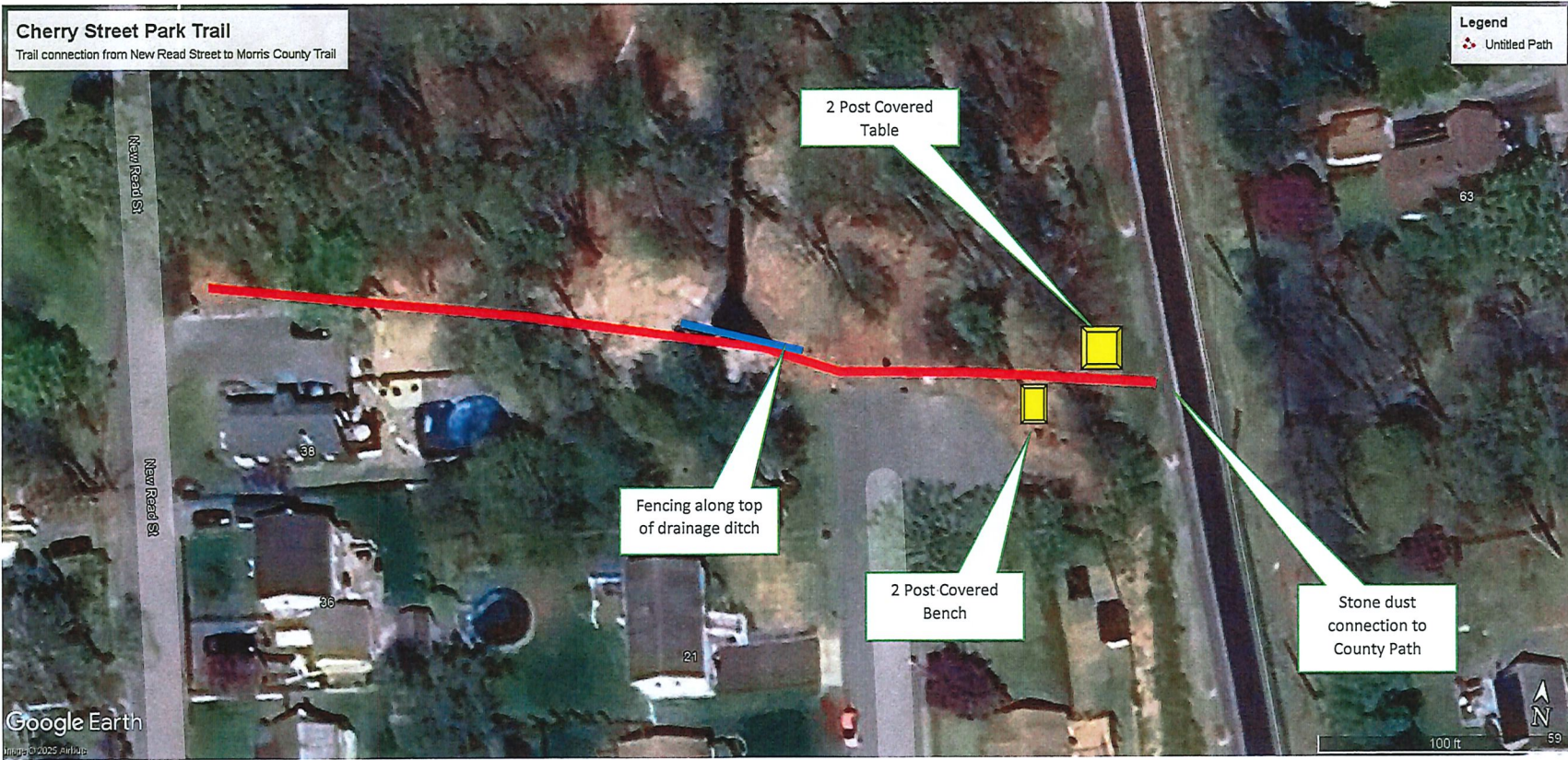
The Morris County Park Commission is once again offering the opportunity to submit for a grant to support the construction of a trail. A Letter of Intent is due by April 4, 2025 with complete applications required by June 6, 2024.

Staff and professionals discussed possible subject for the application and have identified the Cherry Street Park Trail as the recommended subject of the 2025 grant application. Following is a narrative describing the project and a map is attached.

The Township of Pequannock seeks to provide a direct connection to the Morris County Rail Trail from the New Read neighborhood in the Pequannock area of the Township. The proposed stone dust trail would begin on New Read Street, generally following the route of the recently completed storm drain replacement, to the De Mott Street cul-de-sac, with a connection to the Morris County Trail.

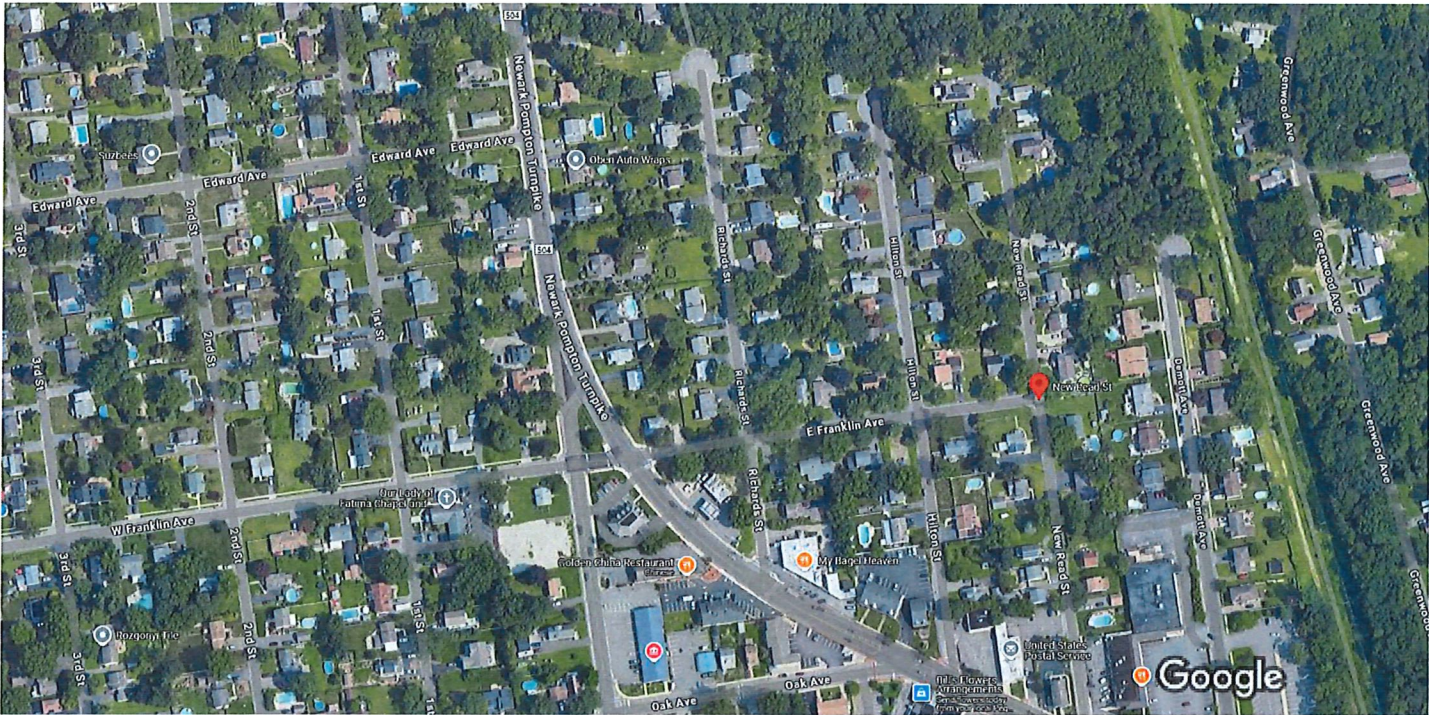
The Township's proposal would include the purchase and installation of two (2) amenities, a 6' canopy with a single bench, as well as a 6' canopy with a table. The introduction of these amenities would provide a shaded sitting area, as well as respite from inclement weather for trail users. The proposal would also provide a starting point for any future improvements to the Cheery Street Park area at the end of DeMott Avenue.

* * *



Google Maps

New Read St



Imagery ©2025 Airbus, Maxar Technologies, Map data ©2025 100 ft



New Read St

- 

Directions
- 

Save
- 

Nearby
- 

Send to phone
- 

Share



Pequannock Township, NJ 07440

Resolutions

RESOLUTIONS

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council confirming the designated memberships in the Pequannock Township Fire Department.

Resolution No. R2025-81

WHEREAS, the designated individuals have applied for membership in the Pequannock Township Fire Department; and

WHEREAS, pursuant to §3.18.050 of the Township Code the applications for membership have been approved by the Township Manager who has recommended the memberships be confirmed by the Township Council.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey, as follows:

1. The following applications for membership in the Pequannock Township Fire Department are hereby confirmed:
Joseph DanielloJunior Firefighter
2. The Township Clerk is hereby authorized to execute the necessary documents for filing with the Pequannock Township Fire Department.

Adopted: March 11, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution authorizing Temporary Emergency Appropriations for Operating Purposes.

Resolution No. R2025-82

WHEREAS, no adequate provision has been made in the 2025 Temporary Budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of Emergency Temporary Appropriations; and

WHEREAS, Emergency Temporary Appropriations adopted in the year 2025 pursuant to the provisions of N.J.S.A 40A:4-20 are to be subsequently included in their respective annual budgets as listed below; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey, as follows:

Current Fund:	<u>Amount</u>
Public Employees' Retirement System	\$ 507,000
Police & Firemen's Retirement System	\$ 1,472,130
Sick PTO Buyback	\$ 105,000
Fire Safety- OE	\$ 20,000
Recreation- OE	\$ 5,000
Health- OE	\$ 20,000
Animal Control- OE	\$10,000
Dial A Ride- OE	\$ 20,000
Telephone	\$ 5,000
Liability Insurance- OE	\$ 150,000
Worker's Comp Insurance- OE	\$ 100,000
Tax Assessment- OE	\$ 10,000
Shade Tree- OE	\$ 5,000
Data Processing- OE	\$ 30,000
Environmental Protection- OE	\$ 1,000
Total	\$ 2,460,130
Water Utility:	
Public Employees' Retirement System	\$ 128,500
Sewer Utility:	
Public Employees' Retirement System	\$ 54,000
Sewer Operations- OE	\$ 15,000
Total	\$ 69,000
Solid Waste Utility:	
Public Employees' Retirement System	\$ 38,000

1. In accordance with the requirements of N.J.S.A. 40A:4-20, this resolution has been adopted by a vote of not less than two-thirds of the full membership of the Governing Body.
2. The Township Clerk is directed to forward a certified copy of this Resolution to the Township Manager/Chief Financial Officer.

Adopted: March 11, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council designating official depositories for the year **2025**.

Resolution R2025-83

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body of a Municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey, that the following banks are designated as depositories for Township funds:

DEPOSITORIES

PNC, N.J.	TD Bank
Valley National Bank	Columbia Bank
State of N.J. Cash Management Fund	Lakeland Savings Bank
CSBK (Clifton Savings Bank)	Kearny Federal Savings Bank

ACCOUNTS

Current Fund	Claims Account
General Capital	Payroll
Payroll SUI Trust	Payroll Agency
Water Utility Operating	Payroll Section 125 Trust
Water Utility Capital	Animal Control Account
Sewer Utility Operating	Developers Escrow I, II, & III
Sewer Utility Capital	COAH Trust Fund
Recreation Utility Operating	Cash Trust Funds
Recreation Utility Capital	Fire Safety Trust Account
Solid Waste Utility Operating	Sewer Assessment Account
State & Federal Grant Fund	Health Claims
Open Space Trust	FEMA Escrow 2015
FEMA Escrow 2016	EFT Claims
FEMA Escrow 2018	Payroll 125 Medical Contributions
Recreation Trust	Municipal Law Enforcement Trust

BE IT FURTHER RESOLVED that the Custodian of these funds shall be the Treasurer and all disbursements shall be made by checks signed by the Mayor and Treasurer or Mayor and Chief Financial Officer, with the exception of the Payroll Account and Payroll Agency Account and Payroll Trust Accounts and Builders (Developers) Escrow Accounts which shall be signed by the Treasurer, Manager, or Chief Financial Officer.

Adopted: March 11, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing Tax Office refunds, overpayments or cancellations.

Resolution No. R2025-84

WHEREAS, there appears on the tax records overpayments or otherwise as shown below; and

WHEREAS, the overpayments were created by the reasons indicated below, and the Collector of Taxes recommends the refund or transfers of such overpayments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The proper officers are hereby authorized to make the following refunds and/or cancellations for the reasons stated.

Amount	Block	Lot	Name	Year	Reason
\$ 3,050.88 \$ 600.00	2001	1	Bala Partners LLC	2024	Lien Redemption Return of Premium
\$ 4,120.21 \$ 700.00	2001	1	Bala Partners LLC	2024	Lien Redemption Return of Premium

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

Adopted: March 11, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving payment of the itemized claims as set forth on the **March 7, 2025** Bill List and 2018 FEMA Elevation Escrow list.

Resolution No. R2025-85

WHEREAS, the Chief Financial Officer has prepared a Bill List setting forth itemized claims for payment; and

WHEREAS, the vouchers requesting payment have been certified by the claimant and approved by the appropriate Township official having knowledge of the materials or services supplied; and

WHEREAS, the CFO has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The claims set forth on the **March 7, 2025** Bill List and summarized as follows are hereby approved for payment:

Fund 01	Current Fund	4,070,502.45
Fund 02	Grant	2,552.74
Fund 04	General Capital Fund	165,981.70
Fund 05	Water Operating Fund	147,482.46
Fund 06	Water Capital Fund	0.00
Fund 07	Sewer Operating Fund	71,134.77
Fund 08	Sewer Capital Fund	6,565.15
Fund 13	Animal Control Fund	10,415.00
Fund 14	Builders Escrow Fund	3,054.50
Fund 15	Cash Trust Fund	24,978.54
Fund 20	Open Space Trust Fund	625.00
Fund 21	COAH Account	0.00
Fund 22	Fire Safety Fund	0.00
Fund 26	Solid Waste Utility Fund	84,897.53
Fund 30	Public Health Utility	0.00
Fund 32	Recreation Trust Fund	12,839.97
TOTAL		<u>\$4,601,029.81</u>

1. The claims set forth on the **March 7, 2018** FEMA Elevation Escrow List summarized as follows are hereby approved for payment:

Fund 31	2018 FEMA Elevation Escrow	\$48,775.00
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2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Township Chief Financial Officer.

Adopted: March 11, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor