

Pequannock Township

COUNCIL MEETING AGENDA

April 22

2025



Township of Pequannock

TOWNSHIP COUNCIL MEETING AGENDA

April 22, 2025 ▪ 7:00 p.m.

1. CALL TO ORDER.

2. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

3. PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.

4. ROLL CALL:

Mayor: John Driesse

Deputy Mayor: Kyle Russell

Council Members: Melissa Florance-Lynch, David Kohle, Vincent Siracusa

5. PRESENTATIONS.

6. REPORTS FROM VOLUNTEERS.

7. PUBLIC COMMENT. *(3 minute limit not to exceed 30 minutes total)*

8. MANAGER'S REPORT

9. PUBLIC HEARINGS

- **ORDINANCE NO. 2025-05;** ORDINANCE AUTHORIZING COMPENSATION IN THE FORM OF A CLOTHING ALLOWANCE OR STIPEND FOR MEMBERS OF THE FIRE DEPARTMENT OF THE TOWNSHIP OF PEQUANNOCK

10. ORDINANCES FOR INTRODUCTION

- **ORDINANCE NO. 2025-06;** ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF \$ 1,524,350 FOR FINANCING THEREOF
- **ORDINANCE NO. 2025-07;** ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF PEQUANNOCK WATER UTILITY, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF \$300,000 FOR FINANCING THEREOF

11. RESOLUTIONS FOR APPROVAL.

- **R2025-101,** Supporting the Submission of a Request for Community Project Funding to the Office of U.S. Congresswoman Mikie Sherrill for the project to Upgrade the Brooklawn Sanitary Sewer Pump Station.
- **R2025-102;** authorizing release of deposits for construction in a Township Right of Way.
- **R2025-103,** authorizing Tax Office refunds, overpayments or cancellations.
- **R2025-104,** approving payment of the itemized claims as set forth on the **April 17, 2025** Bill List and 2018 FEMA Elevation Escrow list.

12. ITEMS FOR DISCUSSION.

13. REPORTS & NOTICES.

14. COUNCIL REPORTS & ANNOUNCEMENTS.

15. PUBLIC COMMENT. *(3 minute limit not to exceed 30 minutes total)*

16. APPROVAL OF MINUTES.

17. EXECUTIVE (CLOSED) SESSION.

- Litigation: Pascack Valley Learning Center v. Township of Pequannock
- Attorney Client Privilege

18. ADJOURNMENT.

Next Meetings: Tuesday, May 13, 2025 7:00 p.m.
Tuesday, May 27, 2025 7:00 p.m.

Manager's Report

MANAGER'S REPORT



To: Township Council

From: Diane K. Rizzi, Acting Township Manager & Adam W. Brewer, Township Manager

Re: Manager's Report – 4/22/2025 Council Meeting

Date: April 18, 2025

A) Ordinance 2025-05 – Fire Department Clothing Allowance

As directed during the 2025 budget process, the amount of the clothing allowance has been increased to a level which was consistent with recommendations from Fire Department leadership. The ordinance was introduced on April 8, 2025 and is now scheduled for a public hearing and potential adoption.

B) General Capital Ordinance

Consistent with prior years, along with the adoption of the municipal budget, introduction of the general capital ordinance is scheduled to established the necessary appropriations implementing the general capital plan established during the budget process. This ordinance is scheduled for introduction on April 22, 2025 with the public hearing and potential adoption on May 13, 2025, provided the municipal budget is adopted.

C) Water Utility Capital Ordinance

Consistent with prior years, along with the adoption of the water utility/municipal budget, introduction of the water capital ordinance is scheduled to established the necessary appropriations implementing the water capital plan established during the budget process. This ordinance is scheduled for introduction on April 22, 2025 with the public hearing and potential adoption on May 13, 2025, provided the water utility/municipal budget is adopted.

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Public Hearings Ordinances for Adoption

PUBLIC HEARINGS / ORDINANCES FOR ADOPTION

TOWNSHIP OF PEQUANNOCK

PLEASE TAKE NOTICE the following ordinance was introduced and passed on first reading at the **April 8, 2025** meeting of the Township Council and will be considered for second reading and final passage during the meeting scheduled to begin at **7:00** p.m. on **April 22, 2025** in the Municipal Building, located at 530 Newark Pompton Turnpike, Pompton Plains, at which time and place any person desiring to comment on this ordinance will be given the opportunity to be heard.

Carol J. Marsh, Township Clerk

ORDINANCE NO. 2025-05

ORDINANCE AUTHORIZING COMPENSATION IN THE FORM OF A CLOTHING ALLOWANCE OR STIPEND FOR MEMBERS OF THE FIRE DEPARTMENT OF THE TOWNSHIP OF PEQUANNOCK

BE IT ORDAINED by the Township Council of the Township of Pequannock, County of Morris, as follows:

SECTION 1. The following compensation in the form of a clothing allowance for members of the Pequannock Fire Department is hereby established as follows:

<u>Percentage of Response</u>	<u>Allowance Based on Response Time</u>
0 – 19%	\$ 0.00
20 – 29%	\$ 325.00
30 – 39%	\$ 425.00
40 – 59%	\$ 625.00
60 – 79%	\$ 725.00
80% +	\$ 925.00

SECTION 2. The following compensation is for specific identified titles:

<u>Fire Department</u>	<u>Stipend Amount</u>
Chief	\$ 1,825.00
Captain	\$ 1,625.00

Lieutenant 1 & 2	\$ 1,325.00
Training Officer	\$ 925.00
Engineer	\$ 825.00
Local Fire Department Representative	\$ 325.00

SECTION 3. A list of all amounts due to members shall be certified by each respective company Chief and submitted to the Chief Financial Officer no later than November 1st of the year in which the allowance is to be paid for service in the prior 12 months

SECTION 3. This Ordinance shall take effect 20 days after final adoption, as provided by law.

Ordinances for Introduction

ORDINANCES FOR INTRODUCTION

TOWNSHIP OF PEQUANNOCK

ORDINANCE NO. 2025-06

For Introduction April 22, 2025

ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF PEQUANNOCK, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF \$ 1,524,350 FOR FINANCING THEREOF

BE IT ORDAINED by the Township Council of the Township of Pequannock, County of Morris, as follows:

SECTION 1. \$ 1,489,350 from the Capital Improvement Fund and \$35,000 is hereby appropriated from Reserve for Flood Improvements in aggregate appropriating **\$ 1,524,350** for the following improvements in and by the Township of Pequannock, in the County of Morris, New Jersey:

Purpose	Amount Appropriated
(a) Technology Upgrades and Acquisitions Including but not Limited to: Workstation Replacements, Server Upgrades, Firewall Upgrades, & Battery Backups	\$ 49,000
(b) Fire Department Equipment Including but not Limited to: Hose Replacements, Chief's Vehicle Replacement, SCBA Replacements, & REDNMX Software	\$ 185,500
(c) Traffic and Roadway Improvements Including but not Limited to: Road & Parking Lot Resurfacing, Drainage Improvements, Restriping, Purchase of an Excavator, Purchase of a Tire Balancing Machine, & Purchase of a Hot Patcher	\$ 738,500
(d) Upgrades and Purchases related to Municipal Facilities and Parks Including but not Limited to: Shade Tree Replacements, Access Controls at Greenvue Park, Reconstruction of Town Hall Basketball Courts, New Roof on Fire Safety Building, Donation to the BOE for the N. Boulevard Playground, & Renovations to the Fire Company #2 Metal Building	\$ 247,500
(e) Police Equipment Purchases Including but not Limited to: ALPR Replacements, Patrol Rifles, Renovations to the Police Desk, E-Ticket Printers, Office Chairs for Dispatch, & Radio Repeater & Base	\$ 200,850
(f) Health Department Equipment Including but not Limited to Vehicle Replacements	\$ 40,000
(g) First Aid Squad Purchases Including but not Limited to an Ambulance	\$ 63,000
TOTAL	\$ 1,524,350

SECTION 2. The Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith.

SECTION 3. This Ordinance shall take effect 20 days after final adoption, as provided by law.

TOWNSHIP OF PEQUANNOCK

ORDINANCE NO. 2025-07

For introduction April 22, 2025

**ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE
TOWNSHIP OF PEQUANNOCK WATER UTILITY, IN THE COUNTY OF MORRIS,
STATE OF NEW JERSEY AND APPROPRIATING THE SUM OF \$300,000 FOR
FINANCING THEREOF**

BE IT ORDAINED by the Township Council of the Township of Pequannock, County of Morris, as follows:

SECTION 1. \$300,000 from the Capital Improvement Fund for the following improvements in and by the Water Utility of the Township of Pequannock, in the County of Morris, New Jersey:

Purpose	Amount Appropriated
a. Replacement & Upgrades of Hydrants and Meters, Including but not Limited to Full Replacements & Replacement Parts, for the Water Utility	\$ 95,000
b. Services Related to the Demolition of Greenview Water Tank	\$ 105,000
c. Acquisition of New Water Meter Reading Software	\$ 100,000
TOTAL	\$ 300,000

SECTION 2. The Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith.

SECTION 3. This Ordinance shall take effect 20 days after final adoption, as provided by law.

Resolutions

RESOLUTIONS

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council Supporting the Submission of a Request for Community Project Funding to the Office of U.S. Congresswoman Mikie Sherrill for the project to Upgrade the Brooklawn Sanitary Sewer Pump Station

Resolution No. R2025-101

WHEREAS, Township of Pequannock is faced with the need to upgrade the Brooklawn Sanitary Sewer Pump Station, and

WHEREAS, there exists an opportunity for the Township of Pequannock to apply for support for this work to U.S. Congresswoman Mikie Sherrill through a funding request for a Community Project, and

WHEREAS, the assistance of these federal funds would be a significant benefit to the Water Utility rate payers and decrease or eliminate the need for a costly rate increase to fund a required, multi-million-dollar capital improvement; and

WHEREAS, the Township of Pequannock finds it exceptionally beneficial to apply for these funds to complete this required and important project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Pequannock, in the County of Morris, as follows:

1. The Township Council expresses its full support of the submission of the request for Community Project Funding, which would be used to upgrade the Brooklawn Sanitary Sewer Pump Station.
2. The Township Manager is hereby authorized and directed to execute the necessary documents related to this award.

Adopted: April 22, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing release of deposits for construction in a Township Right of Way.

Resolution No. R2025-102

WHEREAS, the property owner(s)/developer(s) designated below were previously granted a permit for construction in a Township Right of Way; and

WHEREAS, a deposit was required to ensure satisfactory completion of required improvements; and

WHEREAS, the improvements have been completed, and the Township Engineer has completed the appropriate inspections and recommends the release of the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The CFO is authorized and directed to return deposits as follows:

Account Number	Address	Applicant Name	Refund
15-295-20-076-128	17574 W. Sherman Street Goodyear, AZ 85338	Diane Vreeland	\$450.00

2. The Township Clerk is directed to forward a certified copy of this resolution to the Township Engineer and Chief Financial Officer.

Adopted: April 22, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor



Township of Pequannock

ENGINEERING DEPARTMENT

Township Engineer:
Joseph R. Golden, PE, PP, CME
Tel: (973) 835-5700 x188
Fax: (973) 835-9396
Email: JGolden@peqtwp.org
Mailing Address:
530 Newark-Pompton Turnpike
Pompton Plains, NJ 07444
Office Address:
99 Alexander Avenue (DPW Annex)
Pompton Plains, NJ 07444

Memorandum

Re: Road Opening (Curbing), Bond Release
117 Sunset Road

Permit No.: 24-00003

To: Tanya Hicks - Administrative Assistant

From: Frank Russo – Township Engineer 

Date: March 26, 2025

Cc: Dave Seugling – Director of Public Works

On March 13, 2025, an inspection was conducted of the above referenced property.

- ☒ The work covered under this permit appears to have been constructed in general conformance with Township standards. The Performance Bond may be released in full.
- ☐ The driveway surface covered under this permit was modified to gravel. No additional work is anticipated. The Performance Bond may be released in full.
- ☐ The work covered under this item has not been completed. Hold for one year from the date of this report.
- ☐ The work covered under this item is either not constructed according to Township standards, is failing, or is not approved based on the comments below:

Comments:

None

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing Tax Office refunds, overpayments or cancellations.

Resolution No. R2025-103

WHEREAS, there appears on the tax records overpayments or otherwise as shown below; and

WHEREAS, the overpayments were created by the reasons indicated below, and the Collector of Taxes recommends the refund or transfers of such overpayments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The proper officers are hereby authorized to make the following refunds and/or cancellations for the reasons stated.

Amount	Block	Lot	Name	Year	Reason
\$ 62.00 \$	1802	30.02	PRO CAP 8 FBO FIRSTTRUST BANK	2024	Lien Redemption BALANCE
\$ 7,615.79	1101	15	PRO CAP 8, LLC	2024	Lien Redemption

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

Adopted: April 22, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving payment of the itemized claims as set forth on the **April 17, 2025** Bill List and 2018 FEMA Elevation Escrow list.

Resolution No. R2025-104

WHEREAS, the Chief Financial Officer has prepared a Bill List setting forth itemized claims for payment; and

WHEREAS, the vouchers requesting payment have been certified by the claimant and approved by the appropriate Township official having knowledge of the materials or services supplied; and

WHEREAS, the CFO has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The claims set forth on the **April 17, 2025** Bill List and summarized as follows are hereby approved for payment:

Fund 01	Current Fund	2,182,049.87
Fund 02	Grant	69,985.72
Fund 04	General Capital Fund	6,724.56
Fund 05	Water Operating Fund	6,724.98
Fund 06	Water Capital Fund	0.00
Fund 07	Sewer Operating Fund	508,324.53
Fund 08	Sewer Capital Fund	7,827.50
Fund 13	Animal Control Fund	358.17
Fund 14	Builders Escrow Fund	725.00
Fund 15	Cash Trust Fund	450.00
Fund 20	Open Space Trust Fund	0.00
Fund 21	COAH Account	0.00
Fund 22	Fire Safety Fund	0.00
Fund 26	Solid Waste Utility Fund	107,186.90
Fund 30	Public Health Utility	0.00
Fund 32	Recreation Trust Fund	9,584.92
TOTAL		<u>\$2,899,942.15</u>

1. The claims set forth on the **April 17, 2018** FEMA Elevation Escrow List summarized as follows are hereby approved for payment:

Fund 31	2018 FEMA Elevation Escrow	\$74,750.00
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2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Township Chief Financial Officer.

Adopted: April 22, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor