

Pequannock Township

COUNCIL MEETING AGENDA

May 27

2025



Township of Pequannock

TOWNSHIP COUNCIL MEETING AGENDA

May 27, 2025 ▪ 7:00 p.m.

1. CALL TO ORDER.

2. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

3. PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.

4. ROLL CALL:

Mayor: John Driesse

Deputy Mayor: Kyle Russell

Council Members: Melissa Florance-Lynch, David Kohle, Vincent Siracusa

5. PRESENTATIONS.

- Citizen of the Year

6. REPORTS FROM VOLUNTEERS.

7. PUBLIC COMMENT. *(3 minute limit not to exceed 30 minutes total)*

8. MANAGER'S REPORT.

9. PUBLIC HEARINGS

- **ORDINANCE NO. 2025-08;** ORDINANCE ESTABLISHING MINIMUM AND MAXIMUM SALARIES AND PAY RATES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF PEQUANNOCK

10. ORDINANCES FOR INTRODUCTION

11. RESOLUTIONS FOR APPROVAL.

- **R2025-118**, certifying that the members of the Governing Body have reviewed the Annual Report of Audit for the Year **2024**.
- **R2025-119**, approving the Corrective Action Plan for the 2024 Municipal Audit.
- **R2025-120**, authorizing the use of the Bergen County Cooperative Pricing System for the purchase of a Commercial Grounds Equipment.
- **R2025-121**, authorizing the purchase of two 2025 Chevy Tahoe PPVs from designated vendors awarded contracts by the New Jersey State Contract.
- **R2025-122**, authorizing Tilcon New York, Inc. under the use of the Morris County Cooperative Pricing Council for the Annual Road Resurfacing Improvements Project in the amount of \$170,000.00.
- **R2025-123**, authorizing a Morris County Trail Construction Grant Application – Cherry Street Park Trail.
- **R2025-124**, recognizing & authorizing Employee Benefits Consulting Services Group, LLC and the Vozza Agency each as a producer/consultant of the Township of Pequannock's Medical and Dental Insurance Program with the North Jersey Municipal Employee Benefits Fund.
- **R2025-125**, authorizing the use of the Educational Services Commission of NJ Cooperative Pricing System for the purchase of an Asphalt Hotbox Reclaimer from Trius, Inc.
- **R2025-126**, authorizing the execution of an agreement concerning sewer use payment delinquency.
- **R2025-127**, authorizing release of refundable permit bonds.
- **R2025-128**, authorizing release of designated Escrow Deposits.
- **R2025-129**, authorizing Tax Office refunds, overpayments or cancellations.
- **R2025-130**, approving payment of the itemized claims as set forth on the **May 22, 2025** Bill List and FEMA Elevation Escrow list.

12. ITEMS FOR DISCUSSION.

- 2026 NJ DOT Municipal Aid Application (Continued from May 13, 2025)
- Pickleball Operations

13. REPORTS & NOTICES.

14. COUNCIL REPORTS & ANNOUNCEMENTS.

15. PUBLIC COMMENT. *(3 minute limit not to exceed 30 minutes total)*

16. APPROVAL OF MINUTES.

17. EXECUTIVE (CLOSED) SESSION.

- Litigation: Pascack Valley Learning Center v. Township of Pequannock

18. ADJOURNMENT.

Next Meetings: Tuesday, June 10, 2025 7:00 p.m.
Tuesday, July 8, 2025 7:00 p.m.

Manager's Report

MANAGER'S REPORT

Township of



Pequannock

To: Township Council

From: Adam W. Brewer, Township Manager^{AWB}

Re: Manager's Report – 5/27/2025 Council Meeting

Date: May 23, 2025

A) Salary Ordinance for non-represented municipal staff

Annually, the Township of Pequannock adopts the salary ordinance for non-represented staff. Approval of this ordinance is the legislative act establishing the range of salaries for those individuals not in a union. Following introduction on May 13, 2025, a public hearing and potential adoption have been scheduled for May 27, 2025.

B) 2025 Road Resurfacing Program

This year's paving program includes the following streets and parking lots:

- Van Dyk Place
- Wren Place
- Foothills Parking Lot
- Lyman Park (Parking Lot and Road)
- Washington Park (small portion over water mains)

A resolution has been scheduled for the Council's consideration, authorizing the use of the contractor through the Morris County Cooperative Pricing Council.

In addition to those streets noted above, additional paving in 2025 is planned for the following streets and parking areas:

- Library Parking Lot
- Sunset Road Phase I
- Marvin/PV Park Road Parking Area
- Town Hall Basketball Courts

C) 2026 NJ DOT Municipal Aid Application – Sunset Road – Phase 2: West Parkway to West Sunset Road

Last year the Township made an application for the 2025 Municipal Aid Grant to the NJ DOT for Sunset Road Phase 1. This project includes Sunset Road from South Sunset to West Parkway and has a corresponding appropriation in the 2025 capital budget.

Following discussion on May 13, 2025, direction was given by the Council to see if the application could be prepared without the new curbing and leaving the geometry of the intersection unchanged. Following discussion with Frank Russo, Township Engineer, it has been confirmed that the application can be prepared as directed; however, there are two points for continued discussion:

- 1) The installation of curbing would enhance the lifespan of the road surface by providing an edge. Would the Council approve the installation of flat curbing, that will have the same/almost the same profile as the asphalt roadway?

Township of



Pequannock

- 2) Each year, in addition to the resurfacing components of the NJ DOT application, the Township works to include safety improvements in the design of the projects. This elevates the Township's application to one that is not just resurfacing. The elimination of the intersection improvements may reduce one of the points of safety enhancement, which could cause the application to be reviewed as a resurfacing application; a category with greater competition. This is not to say that we believe the application will not get funded but the Council should be aware that there may be more competition.

D) Pickleball Operations and Recommendations

Over the past year, the Parks and Recreation Advisory Committee and a special Subcommittee have been doing research into the management of pickleball courts and how neighboring/other municipalities in the region operate. The hard and helpful work resulted comprehensive recommendations from the subcommittee to the Parks & Recreation Advisory Committee. Enclosed please find documents related to those recommendations.

With respect to the operations and rules, those which that are recommended are consistent with neighboring municipalities. There is one area where the recommendation from the Committee and the staff differs. The recommendation from the committee calls for all courts to be utilized as open courts, all of the time. The recommendation from staff is that during a percentage of available time (off peak), the ability to reserve some courts remains for those who do not wish to participate in the open court approach.

Regarding a fee structure for use or an annual membership, an ordinance will be forthcoming for the Council's consideration.

* * *

Open Play Court Rules and Court Etiquette.

All play is subject to the separately posted General Rules for Use of Pickleball Courts.

Courts are available on a first come first served basis. The spirit of Open Play is to allow everyone to play with different players in a recreational and fun setting.

Rules of Open Play format:

Place your name on the **white board** in the next available slot or box. 4 names per box.

Doubles play is required when players are waiting.

The next four players on the board are considered "on deck" and should be ready to move to the open court and play a single game to 11 points, (win by 2) or 20 minutes.

Games are played to USA Pickleball Association Official Rules Handbook.

Players wishing to play together should enter their names together in the next available box.

Upon completion of the game, all 4 players will leave the court and can re-enter their names on the white board in the next available slot or box.

If no players are waiting, players may continue to play another game. Singles may also be played if no other players are waiting.

Do not chase your ball though active courts. Wait for others to return your ball to you. Call "BALL" to alert other players on adjacent courts of a wayward ball.

Close calls: the team closest to the ball makes the call. Resolve any uncertainty in favor of your opponents.

Spectators cannot make line-calls or interfere in anyway with active players

Anytime 4 or more courts are available: That day all players vote by majority agreement that they will designate one court for higher skill and/or one court for beginners only.

- **Use Main Gate for Courts 1 & 2**
- **Use Gate 2 for Courts 4 & 5?**
- **Use Gate 3 for Courts 3 & 6?**

Players should always demonstrate good sportsmanship and respect for others.

Open Play Court Rules and Court Etiquette. (explained)

All play is subject to the separately posted General Rules for Use of Pickleball Courts.

Courts are available on a first come first served basis. The spirit of Open Play is to allow everyone to play with different players in a recreational and fun setting.

Rules of Open Play format:

Place your name on the white board in the next available slot or box. 4 names per box. (Paddle rack is the other option. 6-9 courts would require a rack to hold a min' of 36 paddles. Cost prohibitive and more difficult for players to manage as they require constant movement as players go out to court)

Doubles play is required when players are waiting. (single player PB is not common but is not unheard of. Would not be banned unless people are waiting to use the courts)

The next four players on the board are considered "on deck" and should be ready to move to the open court and play a single game to 11 points, (win by 2) or 20 minutes. (keeps players moving. Other players get annoyed if people are not ready to move out to the courts as soon as a game is over) Play to 11, win by 2 points is USA PB std rules. Or "20 mins" really meant to stop people playing for too long. Unlikely to be enforced but is a common "cheat" for a group of 4 to play much longer than they should...)

Games are played to USA Pickleball Association Official Rules Handbook. (this is the world Std rules for PB. – stops any potential issues around rule interpretation).

Players wishing to play together should enter their names together in the next available box. (allows friends /families to play together, beginners or advanced players to play together)

Upon completion of the game, all 4 players will leave the court and can re-enter their names on the white board in the next available slot or box. (noted to stop players entering their names on the white board more than once, - it's a common cheat)

If no players are waiting, players may continue to play another game. Singles may also be played if no other players are waiting. (if nobody is waiting players can play as long as they like/ singles play is also fine when nobody is waiting)

Do not chase your ball though active courts. Wait for others to return your ball to you. Call "BALL" to alert other players on adjacent courts of a wayward ball. (big issue for PB is players tripping on balls from other courts. Calling BALL! is the same as calling FOUR! in golf, -acts as a safety warning))

Close calls: the team closest to the ball makes the call. Resolve any uncertainty in favor of your opponents. (Common PB etiquette. Resolves line calls)

Spectators cannot make line-calls or interfere in anyway with active players (common PB etiquette)

Anytime 4 or more courts are available: That day all players vote by majority agreement that they will designate one court for higher skill and/or one court for beginners only.

- **Use Main Gate for Courts 1 & 2 (Draft)**
- **Use Gate 2 for Courts 4 & 5? (Draft)**
- **Use Gate 3 for Courts 3 & 6? (Draft)**

Courts and their associated gates need to be well marked to avoid people cutting across other courts to get to their court. Courts on the back side will require a 90 second walk around the BB court

Players should always demonstrate good sportsmanship and respect for others. (common PB etiquette)

General Rules for Use of Pickleball Courts

Players must purchase a yearly membership to use courts. Membership available through Pequannock Parks and Recreation 530 Newark Pompton Turnpike Ph 973 835-5700 ext 145 /158.

Courts open daily 7:00 AM – 10 PM.

(Winter Hours December 1st to March 31st 7:00 AM to 8:00 PM, conditions permitting).

1. Pickleball Court use is restricted to those individuals who have purchased an annual pickleball membership and have received an identification badge from Pequannock Parks and Recreation. ID badges must be with players and on the courts at all times. Badges are non-transferable.
2. Spot Checks of ID badges shall be conducted by Parks and Recreation staff. Violation of the rules will result in denial of court usage.
3. No unauthorized paid athletic coaching or private lessons are permitted.
4. Pickleball courts are for pickleball play only.
5. An athletic shoe, footwear with non-marking soles is required. Such footwear shall be primarily designed for sports and other forms of exercise. Please ensure shoes are dry and free from dirt before entering courts.
6. Shirts must be worn at all times.
7. Children under the age of 12 must be accompanied by an adult.
8. There is a maximum of four players on the court at one time.
9. Personal chairs and bags must be lined up outside the fence by the entrance gates.
10. The Township of Pequannock shall have priority over use for sponsored activities or events.
11. No individual group or organization shall occupy the pickleball courts for private league or tournament without written permission from Pequannock Township Parks and Recreation.
12. Please discard all garbage into proper receptacles
13. There shall be no use of snow and ice removal equipment or chemicals. Any violation may result in the immediate closure of the courts for the winter season.
14. The following are **not** permitted on the courts:
 - a. Animals, with the exception of identifiable service animals.
 - b. Wheeled devices such as bicycles, skateboards, scooters and alike.
 - c. Food and gum.
 - d. Smoking, vaping, glass containers and alcoholic beverages are prohibited.
15. Users shall adhere to all other rules as designated in Pequannock Parks and Recreation Athletic Fields Usage Guidelines.

In the event of emergency dial 911. Pequannock Police department can be reached.

at 973 835-1700 Closest AED located on public restroom wall.

General Rules for Use of Pickleball Courts (with explanation)

Players must purchase a yearly membership to use courts. Membership available through Pequannock Parks and Recreation 530 Newark Pompton Turnpike Ph 973 835-5700 ext 145 /158.

Courts open daily 7:00 AM – 10 PM.

(Winter Hours December 1st to March 31st 7:00 AM to 8:00 PM, conditions permitting).

Weather dependent but may change to Courts closed December to end of February.

16. Pickleball Court use is restricted to those individuals who have purchased an annual pickleball membership and have received an identification badge from Pequannock Parks and Recreation. ID badges must be with players and on the courts at all times. Badges are non-transferable. Parks and Rec are also pro-fees. Barb to determine fee structure. May include a family rate. Likely to use the same card as PV park. Fees will be critical to limit non township players from using the courts. Nonresidents using the courts are an on-going issue/common problem and cause of complaints in other towns. Addressing this now was considered important.
17. Spot Checks of ID badges shall be conducted by Parks and Recreation staff. Violation of the rules will result in denial of court usage. Important to have this stated in the rules but the practicality of enforcing compliance will be up to Parks and Rec.
18. No unauthorized paid athletic coaching or private lessons are permitted. There are dozens of private coaches offering lessons. – Parks and Rec would need to authorize this activity.
19. Pickleball courts are for pickleball play only. (helps reduce non pickleball usage)
20. An athletic shoe, footwear with non-marking soles is required. Such footwear shall be primarily designed for sports and other forms of exercise. Please ensure shoes are dry and free from dirt before entering courts. (Pebbles and stones as small as a grain of rice will impact ball-bounce. Unlikely to be followed but will help keep the courts cleaner.)
21. Shirts must be worn at all times.
22. Children under the age of 12 must be accompanied by an adult. (safety /liability)
23. There is a maximum of four players on the court at one time. (stops non-players from entering the courts, -there is no room for spectators to be on the courts anyway)
24. Personal chairs and bags must be lined up outside the fence by the entrance gates. (protecting court surface) Not uncommon for non-players to sit and watch games. This needs to be done outside the perimeter fencing)
25. The Township of Pequannock shall have priority over use for sponsored activities or events. (maintains Parks and Recs ability to schedule tournaments, leagues, lessons -as needed)
26. No individual group or organization shall occupy the pickleball courts for private league or tournament without written permission from Pequannock Township Parks and Recreation.
27. Please discard all garbage into proper receptacles. (summer -water bottles)
28. There shall be no use of snow and ice removal equipment or chemicals. Any violation may result in the immediate closure of the courts for the winter season. (has been a problem for other towns in the NE. chemicals will damage the surface)

29. The following are **not** permitted on the courts: (legal / liability)

- a. Animals, with the exception of identifiable service animals.
- b. Wheeled devices such as bicycles, skateboards, scooters and alike.
- c. Food and gum.
- d. Smoking, vaping, glass containers and alcoholic beverages are prohibited.

30. Users shall adhere to all other rules as designated in Pequannock Parks and Recreation Athletic Fields Usage Guidelines.

In the event of emergency dial 911. Pequannock Police department can be reached.

at 973 835-1700 Nearest emergency AED located on exterior of public restroom wall.

4:18



Photo

Done



Public Hearings Ordinances for Adoption

PUBLIC HEARINGS / ORDINANCES FOR ADOPTION

TOWNSHIP OF PEQUANNOCK

PLEASE TAKE NOTICE the following ordinance was introduced and passed on first reading at the **May 13, 2025** meeting of the Township Council and will be considered for second reading and final passage during the meeting scheduled to begin at **7:00** p.m. on **May 27, 2025** in the Municipal Building, located at 530 Newark Pompton Turnpike, Pompton Plains, at which time and place any person desiring to comment on this ordinance will be given the opportunity to be heard.

Carol J. Marsh, Township Clerk

ORDINANCE NO. 2025-08

ORDINANCE ESTABLISHING MINIMUM AND MAXIMUM SALARIES AND PAY RATES FOR DESIGNATED OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF PEQUANNOCK.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AS FOLLOWS:

SECTION I. This ordinance shall amend the minimum and maximum salaries and pay rates for selected positions in the Township which are not covered by a collective bargaining agreement. The salaries indicated within the range are those that will be in effect retroactive to January 1, 2025 upon final passage of this ordinance in accordance with and subject to the provisions of Chapter 53 of the Township Code.

SECTION II. This ordinance shall remain in effect until a successive ordinance is passed amending minimum and maximum salaries.

<u>Title</u>	<u>Min</u>	<u>Max</u>
Accounts Clerk	\$ 38,000.00	\$ 59,000.00
Accounts Payable Clerk	\$ 38,000.00	\$ 62,000.00
Administrative Assistant- Hourly	NJ Minimum Wage	\$ 20.00
Administrative Assistant I	\$ 26,000.00	\$ 57,000.00
Administrative Assistant II	\$ 46,000.00	\$ 61,000.00
Administrative Assistant II/ Registrar	\$ 46,000.00	\$ 77,000.00
Animal Control Officer	\$ 36,000.00	\$ 52,000.00
Animal Control Officer- Hourly	\$ 15.00	\$ 35.00
Animal Shelter Clerk / Maintenance- Hourly	NJ Minimum Wage	\$ 23.00
Assistant to the Chief Financial Officer	\$ 45,000.00	\$ 80,000.00
Assistant Coach- Hourly	NJ Minimum Wage	\$ 35.00
Assistant Day Camp Director	\$ 300.00	\$ 6,000.00
Assistant Health Officer	\$ 88,000.00	\$ 115,000.00

Assistant Lake Manager	\$ 300.00	\$ 6,000.00
Assistant Day Camp Director	\$ 300.00	\$ 6,000.00
Assistant Swim Coach	\$ 300.00	\$ 6,000.00
Assistant to the Township Manager	\$ 42,000.00	\$ 54,000.00
Assistant Township Manager	\$ 50,000.00	\$ 85,000.00
Assistant Transportation Coordinator	\$ 30,000.00	\$ 52,000.00
<u>Title</u>	<u>Min</u>	<u>Max</u>
Assistant Zoning Officer	\$ 1,500.00	\$ 8,320.00
Assistant Zoning Officer - Hourly	\$ 15.00	\$ 35.00
Board Secretary	\$ 100.00/meeting	\$ 125.00/meeting
Chief of Police	\$ 156,000.00	\$ 220,000.00
Clerk (Accounts, Utility, Tax) - Hourly	NJ Minimum Wage	\$ 23.00
Clean Communities Coordinator	-----	\$ 3,000.00
Construction Official	\$ 88,000.00	\$ 175,000.00
Council Member	\$ 1.00	\$ 6,000.00
Court Administrator	\$ 56,000.00	\$ 105,000.00
Court Attendant- Hourly	\$ 15.00	\$ 35.00
Custodian	\$ 26,000.00	\$ 45,000.00
Custodian- Hourly	NJ Minimum Wage	\$ 21.00
Customer Service Representative	\$ 27,500.00	\$ 54,000.00
Day Camp Counselor	\$ 300.00	\$ 6,000.00
Day Camp Director	\$ 1,000.00	\$ 10,000.00
Deputy Court Administrator	\$ 39,000.00	\$ 60,000.00
Deputy Court Administrator- Hourly	\$ 15.00	\$ 35.00
Deputy Emergency Mgmt. Coordinator	\$ 1,000.00	\$ 6,000.00
Deputy Municipal Clerk	\$ 46,000.00	\$ 76,000.00
Deputy Registrar	\$ 46,000.00	\$ 76,000.00
Dial A Ride Driver	\$ 35,000.00	\$ 48,000.00
Dial A Ride Driver- Hourly	NJ Minimum Wage	\$ 22.00
Director of Finance/ Certified Municipal Finance Officer	\$ 65,000.00	\$ 140,000.00
Director of Parks & Recreation	\$ 78,000.00	\$ 121,000.00
Director of Public Works	\$ 96,000.00	\$ 145,000.00
Draftsperson- Hourly	NJ Minimum Wage	\$ 20.00
Emergency Management Coordinator	\$ 2,000.00	\$ 18,000.00

Enforcement Officer/ Engineering Inspector	\$ 55,000.00	\$ 85,000.00
Executive Confidential Secretary	\$ 45,000.00	\$ 90,000.00
Fire Official- Hourly	\$ 20.00	\$ 50.00
Fire Inspector- Hourly	\$ 15.00	\$ 25.00
Fire Safety Inspector - Hourly	\$ 20.00	\$ 50.00
<u>Title</u>	<u>Min</u>	<u>Max</u>
Fire Safety Inspector / Official	\$ 2,000.00	\$ 22,900.00
Flood Resilience Officer	\$ 46,000.00	\$ 110,000.00
Gate Guard- Hourly	NJ Minimum Wage	\$ 20.00
Head Coach - Hourly	\$ 20.00	\$ 50.00
Head Life Guard	\$ 1,000.00	\$ 10,000.00
Head Lifeguard- Hourly	NJ Minimum Wage	\$ 20.00
Health Educator- Hourly	\$ 20.00	\$ 50.00
Health Officer	\$ 100,000.00	\$ 153,920.00
Human Resources Administrator	\$ 54,000.00	\$ 72,000.00
Lake Manager	\$ 1,000.00	\$ 10,000.00
Land Use Secretary	\$ 51,000.00	\$ 81,000.00
Lifeguard- Hourly	NJ Minimum Wage	\$ 20.00
Municipal Alliance (MAC) Coordinator	\$ 500.00	\$ 5,200.00
Management Intern- Hourly	NJ Minimum Wage	\$ 20.00
Mayor	\$ 1.00	\$ 6,200.00
Media Specialist	\$ 1,200.00	\$ 2,400.00
Meter Reader- Hourly	NJ Minimum Wage	\$ 20.00
Municipal Clerk	\$ 65,000.00	\$ 115,000.00
Municipal Housing Coordinator	\$ 5,000.00	\$ 14,000.00
Municipal Court Judge	\$ 27,000.00	\$ 55,000.00
Municipal Prosecutor	\$ 10,000.00	\$ 32,000.00
Park Ranger	\$ 34,000.00	\$ 57,000.00
Park Ranger- Hourly	NJ Minimum Wage	\$ 20.00
Payroll Administrator	\$ 45,000.00	\$ 76,000.00
Payroll Clerk	\$ 35,000.00	\$ 60,000.00
Payroll Clerk- Hourly	NJ Minimum Wage	\$ 25.00
Planner/Zoning Officer	\$ 68,000.00	\$ 100,000.00
Police Dispatcher	\$ 41,000.00	\$ 68,000.00

Police Dispatcher- Hourly	NJ Minimum Wage	\$ 25.00
Police Dispatcher- Senior	\$ 53,000.00	\$ 78,000.00
Police Records Administrator	\$ 52,000.00	\$ 89,000.00
Principal Accountant	\$ 49,000.00	\$ 73,000.00
Program Assistant Coach	\$ 300.00	\$ 6,000.00
<u>Title</u>	<u>Min</u>	<u>Max</u>
Program Assistant Coach- Hourly	NJ Minimum Wage	\$ 25.00
Program Coordinator- (Recreation)	\$ 38,000.00	\$ 65,000.00
Program Coordinator- Hourly	NJ Minimum Wage	\$ 20.00
Program Head Coach	\$ 1,000.00	\$ 10,000.00
Program Instructor	\$ 300.00	\$ 6,000.00
Public Defender	\$ 3,000.00	\$ 15,000.00
Public Health Nurse	\$ 58,000.00	\$ 98,000.00
Public Health Nurse - Hourly	\$ 20.00	\$ 50.00
Public Works Inspector - Hourly	\$ 20.00	\$ 50.00
Race Coordinator	\$ 1,000.00	\$ 10,000.00
Qualified Purchasing Agent (QPA)	\$ 2,500.00	\$ 10,000.00
Recreation Coordinator	\$ 52,000.00	\$ 92,000.00
Recreation Program Coordinator - Hourly	NJ Minimum Wage	\$ 20.00
Recycling Coordinator	---	\$ 3,000.00
Registered Environmental Health Specialist - Hourly	\$ 20.00	\$ 50.00
Registrar of Vital Statistics	\$ 3,000.00	\$ 10,000.00
Registered Environmental Health Specialist I	\$ 54,000.00	\$ 65,600.00
Registered Environmental Health Specialist II	\$ 65,000.00	\$ 81,594.00
School Crossing Guard- Hourly	\$ 15.00	\$ 35.00
Seasonal Public Works Laborer (Roads, Parks, Solid Waste)- Hourly	\$ 13.00	\$ 25.00
Senior Environmental Health Specialist	\$ 77,000.00	\$ 106,427.00
Special Police – Class I- Hourly	\$ 15.00	\$ 35.00
Special Police – Class II- Hourly	\$ 15.00	\$ 35.00
Sub Code Inspector (Plumbing, Electrical, Fire, Building) - Hourly	\$ 20.00	\$ 52.00
Sub Code Official (Plumbing, Electrical, Fire, Building) - Hourly	\$ 20.00	\$ 52.00
Superintendent of Public Works	\$ 80,000.00	\$ 125,000.00

Swim Coach	\$ 1,000.00	\$ 10,000.00
Tax Assessor (PT)	\$ 35,000.00	\$ 62,000.00
Tax Collector	\$ 69,000.00	\$ 96,000.00
T-Ball Clinic Supervisor	\$ 300.00	\$ 6,000.00
Technical Assistant to the Construction Official	\$ 47,000.00	\$ 69,000.00
<u>Title</u>	<u>Min</u>	<u>Max</u>
Township Engineer	\$ 100,000.00	\$ 148,000.00
Township Manager	\$ 108,000.00	\$ 177,000.00
Transportation Coordinator (Dial-A-Ride)	\$ 44,000.00	\$ 68,000.00
Transportation Service Director (Dial-A-Ride)	\$ 2,000.00	\$ 6,240.00
Treasurer	\$ 50,000.00	\$ 86,000.00
Utility Collector	\$ 49,000.00	\$ 70,000.00
Violations Clerk	\$ 25,000.00	\$ 33,300.00
Violations Clerk- Hourly	NJ Minimum Wage	\$ 25.00
W-2; T-3 Licensed Operator	\$ 9,600.00	\$ 15,000.00
Water Superintendent / Licensed Operator	\$ 94,000.00	\$ 117,000.00

Resolutions

RESOLUTIONS

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council certifying that the members of the Governing Body have reviewed the Annual Report of Audit for the Year **2024**.

Resolution No. R2025-118

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the **Annual Report of Audit for the year 2024** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Council of the Township of Pequannock, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Adopted May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF MORRIS

We, members of the governing body of the *TOWNSHIP OF PEQUANNOCK* in the County of *MORRIS*, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the *TOWNSHIP COUNCIL* of the *TOWNSHIP OF PEQUANNOCK* in the county of MORRIS;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Township Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2024;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

John Driesse (L.S.) _____

Melissa Florance-Lynch (L.S.) _____

David G. Kohle (L.S.) _____

Kyle Russell (L.S.) _____

Vincent Siracusa (L.S.) _____

Carol J. Marsh, Township Clerk

Sworn to and subscribed before me this

_____ day of _____

Notary Public of New Jersey

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving the Corrective Action Plan for the 2024 Municipal Audit.

Resolution No. R2025-119

WHEREAS, the Township of Pequannock has received a report of audit for the year ending December 31, 2024; and

WHEREAS, Local Finance Notice No.92-15 dated July 8, 1992 requires that the Chief Financial Officer submits a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and

WHEREAS, the Chief Financial Officer has prepared a Corrective Action Plan relating to the findings of the 2024 Audit.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Pequannock hereby approves the corrective action plan prepared and submitted by the Chief Financial Officer in response to the findings and recommendations included as part of the audit report for the year ending December 31, 2024

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Corrective Action Plan

For Audit Year Ending 12/31/2024

Finding #1

Description: The Township does not have a foreclosed property register.

Recommendation: A foreclosed property register be in use and kept current.

Corrective Action: A foreclosed property register will be kept and maintained by the appropriate departments.

Implementation Date: Within a reasonable timeframe and maintained as foreclosed property arises.

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing the use of the Bergen County Cooperative Pricing System for the purchase of a Bobcat Excavator.

Resolution No. R2025-120

WHEREAS, the purchase of goods and services by municipalities is authorized and regulated by the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, purchases which exceed the bid threshold must be authorized by the municipal governing body and if purchased under an approved Cooperative Purchasing Program are exempt from the regulations which require advertising for public bids and solicitation of quotes for purchases which exceed the quote threshold; and

WHEREAS, the Township is a member of the Bergen County Cooperative Pricing System ("BCP"); and

WHEREAS, the Director of Public Works and Township Manager have recommended the purchase of equipment, materials and supplies from authorized vendors under the BCP; and

WHEREAS, the Chief Financial Officer has certified that: 04-215-24-700-507 (Ord 2024-11) & 04-215-25-700-306 (Ord 2025-06) have funds available in the amount of \$161,278.40 for the purchase of a Bobcat excavator;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, County of Morris and State of New Jersey to hereby authorize the purchase of the following item(s):

Item	Total Item Cost
E88 R2-Series Bobcat Compact Excavator	\$ 161,278.40
Total Cost	\$161,278.40

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-120

I, Julie Kupilik, Chief Financial Officer, certify that: 04-215-24-700-507 (Ord 2024-11) & 04-215-25-700-306 (Ord 2025-06) have funds available in the amount of \$161,278.40 for the purchase of a Bobcat excavator.

A handwritten signature in black ink, appearing to read "Julie McIvor", with a long horizontal stroke extending to the right.

Julie McIvor
Chief Financial Officer

5/22/25
Date



Quotation Number: **SC1149583**
 Quote Sent Date: **Apr 24, 2025**
 Expiration Date: **June 30, 2025**
 Prepared By: **Steve Caputo**
 Phone: +19738005097
 Email: steve.caputo@njbobcat.com

Customer
Township of Pequannock
 530 NEWARK POMPTON TPKE
 PEQUANNOCK, NJ, 07440
 Phone: +1 973 835 1700

Contact
David Seugling
 Email: dseugling@peqtpw.org

Dealer
Bobcat of North Jersey, Totowa, NJ
 201 MALTESE DRIVE
 TOTOWA, NJ, 07512

Item Name	Item Number	Quantity	Price Each	Total
E88 R2-Series Bobcat Compact Excavator	M3327	1	103,740.44	103,740.44
Standard Equipment: 65.9 HP Turbocharged, Bobcat 2.4L, Tier 4 Diesel Engine, Non-DPF Auto-Idle Auto-Shift, Two-Speed Travel Auxiliary Hydraulics with Selectable Flow w/ Arm Mounted Flush Face Quick Couplers Cab, Enclosed with HVAC - ROPS/TOPS & Level 1 FOPS: Includes: Cup Holder, Retractable Seat Belt, Cloth Suspension Seat Control Console Locks Control Pattern Selector Valve (ISO/STD) Conventional Tail Swing Dozer Blade w/ Float Engine/Hydraulic Monitor with Engine Idle Fingertip Auxiliary Hydraulics Fingertip Boom Swing Control		Horn Hydraulic Joystick Controls Integrated Bucket Link Lift Point Keyless Start LED Work Lights - 2 front facing cab mounted, 1 under boom Lift Eye Long Arm Mirrors - Left and Right Side Pin - On Attachment Mounting System Rubber Tracks Deluxe Instrument Panel Telematics with 2-year Machine IQ Basics Subscription +90-Day Machine IQ Health & Security Trial Warranty: 2 years, or 2000 hours whichever occurs first		
Cab Deluxe Package <i>Included:</i> Cab Deluxe Package:, *MUST SELECT HYDRAULIC PIN-GRABBER READY OR HYDRAULIC PIN- GRABBER*, Enclosed Cab with Auto HVAC, Telematics with 3-year Machine IQ Health & Security Subscription, Keyless Start, Bobcat 7" Touch Display with Radio and Bluetooth, Heated High Back Cloth Suspension Seat, Travel Motion Alarm	M3327-P11-C12	1	3,840.13	3,840.13
Hydraulic Activated Pin-Grabber Quick Coupler	M3327-R06-C17	1	6,990.98	6,990.98
Hydraulic Clamp - Long Arm - Class VI w/ Diverter Valve	M3327-R08-C15	1	5,793.60	5,793.60
Hydraulic Angle Blade	M3327-R12-C02	1	6,493.00	6,493.00
Long Arm + Additional Bolt-on Counterweight	M3327-R03-C09	1	2,256.09	2,256.09
18" Class 6 SD MX Bucket. 55mm pins not included.	7457613	1	2,178.24	2,178.24

24" Class 6 SD MX Bucket. 55mm pins not included.	7457616	1	2,356.11	2,356.11
36" Class 6 SD MX Bucket. 55mm pins not included.	7457619	1	2,905.23	2,905.23
MX Drum Mulcher 36"	7486183	1	17,787.12	17,787.12
55mm Pin-on Mounting Cap	7498942	1	1,648.81	1,648.81
97" MX Drum Mulcher Hose Kit	46884604	1	719.64	719.64
60" MX6 PIN-ON GRADING	7334506	1	2,805.80	2,805.80
Ripper, 55mm Pin	7328286	1	1,763.21	1,763.21
Total for E88 R2-Series Bobcat Compact Excavator				161,278.40
			Quote Total - USD	161,278.40
			Dealer P.D.I.	0.00
			Tariff Surcharge	0.00
			Freight Charges	0.00
			Destination Charges	0.00
			Dealer Assembly Charges	0.00
			Sales total before Taxes	161,278.40
			Taxes	0.00
			Quote Total - USD	161,278.40

Pricing per Bergen County co-op Bid 24-10 Grounds and Maintenance Equipment

20% off base item

10% off attachment

Tariff charges applied to line items

Customer acceptance: Quotation Number:: SC1149583		Purchase Order:_____
Authorized Signature: Print:_____ Sign:_____		
Date:_____ Email:_____		Tax Exempt: Y ☐ / N ☐

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing the purchase of two 2025 Chevy Tahoe PPVs from designated vendors awarded contracts by the New Jersey State Contract.

Resolution No. R2025-121

WHEREAS, the purchase of goods and services by municipalities is authorized and regulated by the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, purchases which exceed the bid threshold must be authorized by the municipal governing body and if purchased under an approved Cooperative Purchasing Program are exempt from the regulations which require advertising for public bids and solicitation of quotes for purchases which exceed the quote threshold; and

WHEREAS, the Township of Pequannock is able to utilize the New Jersey State Contract; and

WHEREAS, the Chief of Police and Township Manager/QPA have recommended the purchase of equipment, materials and supplies from authorized vendors through the New Jersey State Contract; and

WHEREAS, the Chief Financial Officer has certified that: certify that: 01-201-25-240-000 (Police OE) has funds available in the amount of \$114,335.76 for the purchase of police vehicles;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The purchase of equipment, materials, and supplies is hereby authorized from the following vendors awarded contracts by the Educational Services Commission of NJ:

VENDOR	CONTRACT No.	ITEM	AMOUNT
Gentilini Chevrolet, LLC	NJ State Contract #21-FLEET-01485	(Two) 2025 Chevy Tahoe PPV	\$114,335.76

2. The Township Clerk is directed to forward a certified copy of this resolution to the Chief of Police and the Township Manager/Purchasing Agent.

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-121

I, Julie Kupilik, Chief Financial Officer, certify that: 01-201-25-240-000 (Police OE) has funds available in the amount of \$114,335.76 for the purchase of police vehicles.

A handwritten signature in dark ink, appearing to read "Julie McIvor", with a long horizontal stroke extending to the right.

Julie McIvor
Chief Financial Officer

5/20/25
Date

REQUISITION

1 of 7

REQUISITION NUMBER

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TOWNSHIP OF PEQUANNOCK
530 TURNPIKE

POMPTON PLAINS NJ 07444
(973) 835-5700
FAX: (973) 835-1152
TAX ID: 22-6002204

REQ DATE

CONTRACT NO.

5/13/2025

CREATED BY

DEPARTMENT

BobB

Police

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10205
Gentilini Chevrolet, LLC
500 John S. Penn Blvd
Woodbine NJ 08270

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Police Department
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
01201252403000 Police- Vehicle Purchase	2.000		G-V-25TAH-PATROL 2025 Incoming (071 - 05) Section 10 Price Line 19 from the Bid Solicitation. 2024 Chevrolet Tahoe Police Package Vehicle (PPV), 4-Door, 4WD THIS QUOTE IS FROM DEALER INVENTORY PRE-ORDERED CUSTOMER QUOTE IF AFTER MANUFACTURER CUT-OFF DATE		
01201252403000 Police- Vehicle Purchase	2.000		CK10706-V-24/25-NJS-9C1-F0 24/25 Chevrolet Tahoe (CK10706) 4WD 4dr PPV 9C1 PACKAGE NJS 2025 Incoming 2024 Stocked with equipment Doc #:21-FLEET-01485 Item #:3 Section 10 Price Line 19 from the Bid Solicitation. 2024 Chevrolet Tahoe Police Package Vehicle (PPV), 4-Door, 4WD, with Gasoline Engine as specified in the Bid Solicitation. Model Year: 2024 Make: Chevrolet Model: Tahoe Police Package Vehicle (PPV), 4-Door,	54943.070	109,886.14
Continued on next page.				Continued...	

APPROVAL FOR PURCHASE

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Police Department
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
01201252403000 Police- Vehicle Purchase	2.000 2.000		Order: 90 days State Contract Number: 21-FLEET-01485 CK10706-ITEM Blanket Order Number 21-FLEET-01485 Item # 3 Class-Item 071-05 Section 10 Price Line 19 from the Bid Solicitation. Chevrolet Tahoe Police Package Vehicle (PPV), 4-Door, 4WD, with Gasoline Model: Tahoe Police Package Vehicle (PPV), 4-Door, 4WD, with Manufacturer's Body Code: CK10706		
01201252403000 Police- Vehicle Purchase	2.000		AMF-CK10706-25 AMF Remote Keyless Entry Package	68.250	136.50
01201252403000 Police- Vehicle Purchase	2.000		V76-CK10706-25 V76 Recovery hooks, 2 front, frame-mounted, Black	45.500	91.00
01201252403000 Police- Vehicle Purchase	2.000		5T5-CK10706-25 5T5 Seats, front cloth and second row vinyl		
01201252403000 Police- Vehicle Purchase	2.000		PREP-KIT-25 PREP-KIT-STOCK VEHICLES STK-Protection Package Dealer installed option on all stock vehicles included		
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APPROVAL FOR PURCHASE

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3 of 7

REQUISITION NUMBER

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TOWNSHIP OF PEQUANNOCK
530 TURNPIKE

POMPTON PLAINS NJ 07444
(973) 835-5700
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Police

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10205
Gentilini Chevrolet, LLC
500 John S. Penn Blvd
Woodbine NJ 08270

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Police Department
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
01201252403000 Police- Vehicle Purchase	2.000		6N6-CK10706-25 6N6 Door locks and handles, inside rear doors inoperative	56.420	112.84
01201252403000 Police- Vehicle Purchase	2.000		RZB-CK10706-25 RZB Color Keyed with lettering / Vinyl (dealer-installed) Door entry guard installed on each scuff plate (4 doors). Reflective grade vinyl is visible when doors are open. (Item can be duplicated for additional Safety Reflective coverage area) 1" inch Diamond Grade Reflective square Item in lieu of factory Black Grille and bow tie modified due to factory constraints are open. (Item can be duplicated for additional Safety Reflective coverage area) 1 inch square x 4 Item in lieu of factory Black Grille and bow tie modified due to factory constraints	905.450	1,810.90
01201252403000 Police- Vehicle Purchase	2.000		6N5-CK10706-25 6N5 Switches, rear	51.870	103.74
Continued on next page.				Continued...	

APPROVAL FOR PURCHASE

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REQUISITION NUMBER

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TOWNSHIP OF PEQUANNOCK
530 TURNPIKE

POMPTON PLAINS NJ 07444
(973) 835-5700
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REQ DATE

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Police Department
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
01201252403000 Police- Vehicle Purchase	2.000		BTV-CK10706-25 BTV Remote start	273.000	546.00
	2.000		PQA-CK10706-25 PQA 1FL Safety Package	359.450	718.90
			It will select: UHY Automatic Emergency		
			Braking UEU Forward Collision Alert UE4		
			Following Distance Indicator UKJ Front		
			Pedestrian Braking		
01201252403000 Police- Vehicle Purchase	2.000		9G8-CK10706-25 9G8 Headlamps, Daytime	45.500	91.00
			Running Lamps and automatic headlamp		
			control delete		
01201252403000 Police- Vehicle Purchase	2.000		UTQ-CK10706-25 UTQ Theft-deterrent	45.500	91.00
			system		
01201252403000 Police- Vehicle Purchase	2.000		UDA-CK10706-25 UDA OnStar deactivated	45.500	91.00
			(does not delete Bluetooth) (Deletes		
			(UE1) OnStar and (VV4) 4G LTE Wi-Fi		
			Hotspot capable.)		
01201252403000 Police- Vehicle Purchase	2.000		UN9-CK10706-25-CRN UN9 Radio	140.000	280.00
			Suppression Package, with ground straps		
01201252403000 Police- Vehicle Purchase	2.000		WX7-CK10706-25 WX7 Wiring, auxiliary	54.600	109.20
			speaker.		

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APPROVAL FOR PURCHASE

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5 of 7

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DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
01201252403000 Police- Vehicle Purchase	2.000		SPECIFY COLOR BELOW) PRICING AND MAY REQUIRE ADDL PRICING ** TWO TONE AVAILABLE BY MEE ** CLR-GBA-CK10706-25-BLACK Black		
	2.000		CLR-TGK-CK10706-25-SPECIAL Special Paint CLR-01U-CK10706-25 Special Exterior Color		
01201252403000 Police- Vehicle Purchase	2.000		CLR-5T4-CK10706-25 Exterior body colored parts		
01201252403000 Police- Vehicle Purchase	2.000		State Contract Number: 17-FLEET-00758-MEE		
01201252403000 Police- Vehicle Purchase	2.000		17-FLEET-00758-MEE Item # 4 30% off listed MSRP Solicitation (Bid) No.: 17DPP00046 Class-Item 055-79 Category 12 Vehicle Siren Systems and Vehicle Light Systems and Associated Accessories Price Line 143 from the Bid Solicitation State-Supplied Price Sheet Brand: Muni		
Continued on next page				Continued...	

APPROVAL FOR PURCHASE

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DATE

THIS IS NOT A PURCHASE ORDER

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6 of 7

REQUISITION NUMBER

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TOWNSHIP OF PEQUANNOCK
530 TURNPIKE

POMPTON PLAINS NJ 07444
(973) 835-5700
FAX: (973) 835-1152
TAX ID: 22-6002204

REQ DATE

CONTRACT NO.

5/13/2025

CREATED BY

DEPARTMENT

BobB

Police

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10205
Gentilini Chevrolet, LLC
500 John S. Penn Blvd
Woodbine NJ 08270

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Police Department
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
			CANNOT BE COMPLETED WITHOUT THE ADDITIONAL BILLING NOT INCLUDED IN THIS QUOTE. PLEASE NOTE IF THERE IS NO LINE ITEM WITH AN ADDITIONAL ESTIMATE NUMBER THIS QUOTE IS INCOMPLETE. ** Gentilini and Municipal Equipment has the unilateral right to cancel this order if and when the manufacturer cancellations affect the pecking order or vehicles assigned. ** ** This is our mission until product and supplies improve ** THIS VEHICLE HAS AN ADDITIONAL WORK ORDER. PLEASE CALL MUNICIPAL EQUIPMENT FOR COMPLETE DETAILS.		
01201252403000 Police- Vehicle Purchase	2.000		UND-MEE-25-TAHOE ONLY Undercoat per gallon		
01201252403000 Police- Vehicle Purchase	68.000		LABOR-25 TAHOE ONLY Labor for MEE items Included with Vehicle undercoat and		
Continued on next page.					Continued...

APPROVAL FOR PURCHASE

DATE

DATE

THIS IS NOT A PURCHASE ORDER

REQUISITION

7 of 7

REQUISITION NUMBER

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TOWNSHIP OF PEQUANNOCK
530 TURNPIKE

POMPTON PLAINS NJ 07444
(973) 835-5700
FAX: (973) 835-1152
TAX ID: 22-6002204

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10205
Gentilini Chevrolet, LLC
500 John S. Penn Blvd
Woodbine NJ 08270

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REQ DATE 5/13/2025
CONTRACT NO.
CREATED BY BobB
DEPARTMENT Police

Police Department
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

2025 Chevy Tahoe Patrol Vehicle Purchases

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
			CONTRACT AND/OR NONCONTRACTS ITEMS LISTED ON STOCK VEHICLES. CUT OFF DATE HAS PASSED ON 2024 MODELS. 2025 ORDER BANKS OPEN EARLY FALL		
PO Total					114,335.76

APPROVAL FOR PURCHASE

DATE

DATE

THIS IS NOT A PURCHASE ORDER

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing Tilcon New York, Inc. under the use of the Morris County Cooperative Pricing Council for the Annual Road Resurfacing Improvements Project in the amount of \$170,000.00.

Resolution No. R2025-122

WHEREAS, the Annual Road Resurfacing project will be accomplished through the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, the MCCPC advertised and received sealed bids for Contract #6, Road Resurfacing; and

WHEREAS, the MPPCP awarded Contract #6 CAT. A and B, Road Resurfacing to Tilcon New York Inc. on February 06, 2025; and

WHEREAS, the Township Council is a member of the Morris County Cooperative Pricing Council ("MCCPC"); and

WHEREAS, the Chief Financial Officer has certified that: 04-215-20-701-000 (Ord 2020-06), 04-215-21-703-000 (Ord 2021-08), 04-215-24-700-304 (Ord 2024-11), & 04-215-25-700-000 (Ord 2025-06) have funds available in the amount of \$170,000 for 2025 road resurfacing projects;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, County of Morris and State of New Jersey to hereby authorize the Township Clerk to certify the following items of construction, quantities and contractors for the Annual Road Resurfacing Improvements Project as listed below:

Item	Total Item Cost
Milling and Paving Via MCCPC Contract # 6	\$ 170,000.00
Total Cost	\$170,000.00

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-122

I, Julie Kupilik, Chief Financial Officer, certify that: 04-215-20-701-000 (Ord 2020-06), 04-215-21-703-000 (Ord 2021-08), 04-215-24-700-304 (Ord 2024-11), & 04-215-25-700-000 (Ord 2025-06) have funds available in the amount of \$170,000 for 2025 road resurfacing projects

A handwritten signature in black ink, appearing to read "Julie McIvor", with a long horizontal stroke extending to the right.

Julie McIvor
Chief Financial Officer

5/19/25
Date

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing a Morris County Trail Construction Grant
Application – Cherry Street Park Trail

Resolution No. R2025-123

WHEREAS, the County, created the Morris County Open Space, Recreation, Farmland, and Historic Preservation Trust Fund (“Trust Fund”), in accordance with P.L. 1997, c24 (N.J.S.A. 40:12-15.1 et seq.), and any subsequent amendments thereto; and,

WHEREAS, on November 4, 2014, the voting electorate of Morris County approved the ballot question to permit trail construction as an allowable use under the Trust Fund, and on April 27, 2016, the County, adopted the Morris County Trail Construction Grant Program, hereinafter referred to as the “Program”; and

WHEREAS, the Program, will provide funding for the rehabilitation and expansion of existing as well as the construction of new motorized, non-motorized, or diversified recreational trails; and,

WHEREAS, the Township of Pequannock wishes to apply for and obtain a grant through the 2025 Morris County Trail Construction Grant Program in the amount of \$49,585 for the Cherry Street Park Trail Project.

NOW THEREFORE BE IT RESOLVED, that the Township Council of the Township of Pequannock do hereby authorize the preparation and submission of a 2025 Morris County Trail Construction Grant Application on behalf of the Township of Pequannock; and

BE IT FURTHER RESOLVED, that the Township Council of the Township of Pequannock authorize the expenditure of the required 20% match for this grant through Capital Improvement funds and/or in-kind contributions in the amount of \$13,500; and

BE IT FURTHER RESOLVED, that the Township Council of the Township of Pequannock acknowledge the grant program will operate on a reimbursement basis only, and agree to provide full advance funding to complete the project; and

BE IT FURTHER RESOLVED, that upon receipt of the Grant Agreement, authorizes the Township Manager and/or Mayor, to execute such agreement on behalf of the Township of Pequannock and that this signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

APPLICATION FORM - 2025 CONSTRUCTION

INTRODUCTION

Complete this Application Form using the separate Instructions Form. Provide ALL the information requested into one comprehensive document. This Application will serve as your submission. Complete all sections of the application. Incomplete applications will not be considered.

1) Name of Project, Applicant Information & Signatures

a) Name of Project: _____

b) Municipal Representative Name & Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Signature: _____

c) Project Designer - Name & Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Signature: _____

d) Mayor Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Signature: _____

APPLICATION FORM - 2025 CONSTRUCTION

2) Project Category & Type

Select either Minor or Major categories of construction.

2.1) Major Construction

a) New Construction

b) Trail Enhancement

(if selected, verification is required under Section 3i)

2.2) Minor Construction

a) New Construction

b) Trail Enhancement

(if selected, verification is required under Section 3i)

Minor Construction Criteria

a) Pre-Approval Verification:	
b) Project Costs:	
c) Length:	
d) Surface:	
e) Slope:	
f) Major Features:	
g) Agency Review:	

APPLICATION FORM - 2025 CONSTRUCTION

3) Project Description

Provide a description of how the trail project intends to address the following:

a) General Goals:	
b) Access: <i>Accessibility standards used</i>	
c) Access: <i>Major destinations and/or significant features</i>	
d) Diversity: <i>Identify the user type(s)</i>	
e) Connectivity: <i>Connects with an existing trail(s)</i>	
f) Connectivity: <i>Logical termini</i>	
g) Concurrency: <i>Consistent with existing planning and policy initiatives</i>	
h) Concurrency: <i>Project is of regional significance</i>	
i) (Trail Enhancement Only): <i>Increased capacity and/or access</i>	

APPLICATION FORM - 2025 CONSTRUCTION

4) Project Maps & Site Photos

Include the following maps and support materials for the information as requested.

- a) Project Location Map with Trail Alignment
- b) NJDEP GeoWeb Database Map with Trail Alignment
- c) National Wetlands Inventory with Trail Alignment
- d) Project Location Photos – minimum of 6 photos (*with captions and key sheet*)
- e) Project Video (*OPTIONAL*)

5) Project Readiness

Select a response to the questions below and provide a description supporting the response. Also, utilize mapping prepared in Section 4 to document and verify information below and/or provide separate maps as necessary to best illustrate response.

Question

- a) Will any part of the proposed trail project impact streams, rivers, lakes, ponds, flood plains, flood ways, riparian zones, and/or freshwater wetlands?

YES

NO

- i. If yes, is this an area regulated by NJDEP?

Provide description supporting above response:

- b) Will any part of the proposed trail project be built in areas with steep slopes (12% or above)?

YES

NO

- i. If yes, identify via description and mapping, where within the project area, steep slopes (12% or above) occur?

Provide description supporting above response:

- c) Are there additional environmental constraints located within the area of the proposed trail project not listed above?

YES

NO

APPLICATION FORM - 2025 CONSTRUCTION

i. If yes, identify via descriptions and mapping, what types and where they are located below.

Provide description supporting above response:

d) Provide the estimated square feet of the proposed trail using dimensions outlined in Section 10c (trail length) and 10d (trail width). Estimates shall include width of clearing.

e) Separate from the trail, provide the estimated square feet of the proposed developed areas such as parking, trailheads, etc.

i. Does the combined total of items d & e (above) exceed $\frac{1}{4}$ acre?

YES

NO

ii. If yes, describe how stormwater management is addressed below.

iii. If no, explain generally how drainage will be handled below.

f) Identify all permits anticipated to complete the design of the proposed trail project.

APPLICATION FORM - 2025 CONSTRUCTION

6) Construction Documents

Provide construction documents, signed and sealed by a licensed professional, verifying your project is construction ready including:

- a) Final Design Plans
- b) Specifications
- c) Engineer's Construction Cost Estimate
- d) Permit Approvals
- e) Construction Schedule

7) Project Costs, Match & Requested Grant

Provide the following information.

a) Construction Costs =

b) Matching Funds (20% minimum) =

c) Requested Grant (costs minus match) =

8) Funding Strategy

Provide a description and amount of matching funds and sources that will be used.

Type:	Description & Amount:
a) Matching Funds (20% minimum)	
i. Cash	
ii. Other Grant Resources (provide Award Letter)	
iii. In-kind Contribution (Provide Evidence of Resource Commitment Letter)	
iv. Indirect Services (provide support verification)	
b) Long-Term Funding	

APPLICATION FORM - 2025 CONSTRUCTION

9) Trail Design Intent & Standards

Provide the following information related to the design intent of the project.

a. Trail Class

	CLASS TYPE	DESCRIPTION	LENGTH (feet / Mile)
	Trail Class 1:	Minimally Developed	
	Trail Class 2:	Moderately Developed	
	Trail Class 3:	Developed	
	Trail Class 4:	Highly Developed	
	Trail Class 5:	Fully Developed	

b. Designated Use

NON-MOTORIZED	MOTORIZED
Pedestrian/Hiker	Motorized (off-road use)
Biking/Mountain Biking	ATV (all-terrain vehicle or quad)
Equestrian	Off Highway Vehicle (OHV-jeeps, etc.)
Mixed Use	

c. Surface Type

IMPERVIOUS SURFACE		POROUS SURFACE	
TYPE	LENGTH (feet/mile)	TYPE	LENGTH (feet/mile)
Concrete		Wood Chips/Mulch	
Asphalt		Gravel/Stone Dust	
Boardwalk		Native Soil	
Other		Porous Pavement	

d. Design Features

Trail Width (inches/feet)	
Target Grade (percent)	
Clearing Width (feet/inches)	
Shoulder Width (feet/inches)	

e. Design Standards

Provide description:

APPLICATION FORM - 2025 CONSTRUCTION

10) Support Documentation

Provide the following information related to the support and approval of the proposed trail project and grant submission as requested. Indicate N/A if not applicable.

	Description
a) Governing Body Resolution	
b) Evidence of Resource	
c) Agency Authorization	

**PROPOSED CHERRY STREET PARK TRAIL
PROJECT LOCATION MAP
&
NJDEP GEOWEB DATABASE MAP**



PLANNING & ENGINEERING DEPARTMENT

530 NEWARK POMPTON TPK.
POMPTON PLAINS, NJ 07444

TOWNSHIP OF PEQUANNOCK

Resolution Recognizing & Authorizing Employee Benefits Consulting Services Group, LLC and the Vozza Agency each as a producer/consultant of the Township of Pequannock's Medical and Dental Insurance Program with the North Jersey Municipal Employee Benefits Fund.

Resolution No. R2020-124

WHEREAS, the Township of Pequannock is a member of the North Jersey Municipal Employee Benefits Fund (hereinafter "FUND"); and

WHEREAS, the Fund, recognizing that members may have existing relationships with licensed brokers/consultants, allow the member to appoint firms to perform the portion of the professional consulting services to the member municipality; and

WHEREAS, Employee Benefits Consulting Services Group, LLC and the Vozza Agency have provided the Township of Pequannock with consulting, field, and marketing services in connection with the employee medical and dental benefits plans; and

WHEREAS, the nature of the Consultant's duties renders comparative bidding impractical and as such it is exempt from the Local Public Contracts Law NJSA 40A:11-5 (m); and

WHEREAS, these services will be provided to the Township of Pequannock for the balance of the 2025 calendar year in accordance with the following rate structure:

Producer/Consultant	Med/Rx Agg (pe/pm)	Medicare Advantage Agg (pe/pm)	Dental Agg (pe/pm)
Employee Benefits Consulting Services	\$27.05	\$27.05	\$2.20
Vozza Agency	\$27.05	\$27.05	\$2.20

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, County of Morris and State of New Jersey to recognize and authorize Employee Benefits Consulting Services Group, LLC and the Vozza Agenda each as a producer/consultant of the Township of Pequannock's Medical and Dental insurance Program with the North Jersey Employee Benefits Fund as enumerated in the recitals above, which are incorporated herein for the year 2025, concluding December 31, 2025.

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Adam Brewer

From: Joe Rude <jrude@ebcsg.com>
Sent: Monday, May 5, 2025 2:20 PM
To: Adam Brewer
Cc: Laura Andersen
Subject: Health Benefit Consultant
Attachments: JOE RUDE biography 2016 letter size.ppt; LAURA ANDERSEN biography 2016.ppt; Laura A NJ license good until 6-30-25.pdf; DOC050625-05062025022554.pdf; DOC050625-05062025022548.pdf; DOC050625-05062025022540.pdf

EMPLOYEE BENEFITS CONSULTING
SERVICES GROUP
Joseph M. Rude Managing Director
111 Bauer Dr. Oakland, N.J. 07436
Main 201-337-0555 ext.316
Alt 973-646-1219
Cell 201-247-6553
Fax 201-651-5526
[Email jrude@ebcsg.com](mailto:jrude@ebcsg.com)
Web www.gente.solutions

Adam,

We have represented The Township of Pequannock as the Health Benefits Consultant for well over 20 years and feel our in-depth knowledge of the various coverages the township has given us a unique advantage in helping Pequannock's employee if they have any questions concerning coverages.

During this period, we were employed by UHY when the town was self-funded through Insurance Designs Administrators and helped with the transition to the NJMHIF.

During this period UHY was acquired by Employee Benefits Consulting Services and is currently acting as Pequannock's Health Benefits Consultant

As you are aware in October 2024, we did a comparison of coverages between the NJ State Health Benefits Program (SHBP) and the current NJMHIF and illustrate why it made sense to continue with NJMHIF. We currently work with Conner Strong & Buckelew your new Program Manager with a large school district in Schools Health Insurance Fund and are familiar with their overall procedures and operation and this will give us an advantage with your employees during the transition period. We are also the broker for other municipalities, small and large organizations, and have vast experience in all aspects of insurance. Laura Andersen and I would consider it a privilege to continue as Pequannock's Health Benefits Consultant.

Health Benefits Consultant Fee
Medical & Prescription \$34 per member per month

Dental per member per month \$2.50
Attached is information you may need

EMPLOYEE BENEFITS CONSULTING
SERVICES GROUP

Joseph M. Rude Managing Director
111 Bauer Dr. Oakland, N.J. 07436
Main 201-337-0555 ext.316

Alt 973-646-1219

Cell 201-247-6553

Fax 201-651-5526

Email jrude@ebcsg.com

Web www.gente.solutions

JOSEPH M. RUDE



Strong relationships start here

**MANAGING DIRECTOR, Employee Benefits
Consulting Services Group – a gente Company**

Email: jrude@ebcsg.com
Phone: 201-337-0009 ext. 316
973-646-1219

EXPERIENCE:

Employee Benefits

**ACTIVE & PRIOR PROFESSIONAL
MEMBERSHIPS:**

National Association of Health Underwriters
(NAHU)
Certified American Health Insurance Plans
Licensed State of New Jersey, Life, Accident,
Health and Property & Casualty

ACTIVE & PRIOR CIVIC MEMBERSHIPS:

President – Big Brothers/Big Sisters of
Bergen and Passaic County
Active with groups and associations working
with children who require special needs
Member ARC – Downs Syndrome
Catholic Charities Diocese – “Operation
Helping Hands”, Katrina 2006, New Orleans,
LA

Joe is a Managing Director for EBCSG, a gente Company, located in Wayne, New Jersey. He brings over 40 years of experience to the position. Joe specializes in the public sector industry. His expertise and strategic applications in this area have been recognized by both municipalities and school boards locally. His core technical strengths include working with self-funded clients, designing health and welfare programs, and resolving claims issues.

Joe was involved in facilitating and implementing the beginning of the Morris/Passaic/Bergen counties Health Insurance Fund which included over 20 Boards of Education.

• PROFESSIONAL EXPERIENCE:

- Designing health and welfare programs
- Fully insured and self-funded programs
- Private and public sector
- Integrated benefits
- Claims resolution
- Property & Casualty

• BACKGROUND:

- Licensed Life, Accident, Health, and Property & Casualty in the state of New Jersey
- Joined gente in 2016
- UHY Advisors, Oakland, NJ 2002 – 2015
- Gallagher Benefits Services Wayne, NJ 1988 - 2001
- Steel Agency, Wayne NJ 1974 – 1988
- Trenton State Teachers College, Trenton, NJ

Laura K Andersen



Strong relationships start here

**Benefits Consultant, Employee Benefits
Consulting Services Group – a gente Company**

Email: landersen@ebcsg.com
Phone: 973-646-1203

EXPERIENCE:

Employee Benefits

ACTIVE & PRIOR PROFESSIONAL MEMBERSHIPS:

National Association of Insurance Women
of Northern New Jersey past President
Licensed State of New Jersey, Life, Accident,
& Health
Licensed State of New Jersey Real Estate
Referral Agent

ACTIVE & PRIOR CIVIC MEMBERSHIPS:

National Association of Insurance Women
Winner of Rookie of the Year and the
Speaker's Award
Warwick, NY Chorale group
West Milford, New Jersey Open Space
Committee

Laura is a Benefits consultant for EBCSG, a gente Company located in Wayne, New Jersey. She brings over 25 years of Benefits experience to the position. Laura focuses on client service, account management, and employee benefit plan design.

Her core technical strengths include, analyzing client benefits needs and financial considerations, educating clients about underwriting guidelines and changing trends in the insurance industry. Laura's key strengths are her ability to communicate the intricate benefit plan designs of both small and large private and public sector clients and obtain appropriate costs. She also bridges the gap between the members and the carrier claims teams acting as a liaison to help resolve any unresolved claims.

• **PROFESSIONAL EXPERIENCE:**

- Human Resources –Benefits Supervisor
- Designing health and welfare programs
- Fully insured and self-funded programs
- Private and public sector
- Direct client responsibilities for a variety of clients

• **BACKGROUND:**

- St. Peter's University Bachelor's Degree in Business Management
- Licensed Life, Accident, & Health in the state of New Jersey, New York, and Pennsylvania
- Licensed NJ Real Estate Referral Agent
- Joined gente in 2016
- UHY Advisors, Oakland, NJ 2006– 2016
- Wells Fargo Insurance, formally Wachovia Wayne, NJ 1991-2006
- Suez, formally Hackensack Water Company Harrington Park, NJ 1988-1991
- Saint Peter's Medical Center New Brunswick, NJ 1985-1988
- United Merchants and Mfg- Teaneck, NJ 1983-1985
- Engelhard Industries Newark, NJ 1981-1983



THE VOZZA AGENCY

An Insurance & Risk Management Corporation

May 2, 2025

Mr. Adam Brewer
Township Manager
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains, NJ 07444

RE: Health Benefits Consulting

Dear Mr. Brewer,

The Vozza Agency values the opportunity to submit our credentials for the position of Township Health Benefits Consultant. For those that may not be familiar, I wanted to give you some background information on the Agency as well as some of our history.

The Vozza Agency has been servicing the insurance needs of its commercial, public entity and individual clients for over 70 years. While we are a full-service agency, we specialize in the public entity business. We explore areas of competitive pricing, counsel clients on protection, limits, costs, and feasibility of alternate methods of risk transfer including self-insurance programs.

Because of our specialization, we are quite familiar with the coverage and legislative issues affecting municipalities and the marketplace. We serve as the Program Manager for the Municipal Reinsurance Health Insurance Fund (MRHIF) which purchases services for and insures more than 320 towns and school boards in New Jersey. This allows us to maintain a good working relationship with the Third-Party Administrator's (TPA) utilized throughout the Funds' including the North Jersey Municipal Employee Benefits Fund (NJMEBF). We have collaborated with the vendors/ Pharmacy Benefit Managers (PBM) actuary and rating for over 30 years and know the funds operations inside and out which benefits the town and its employees.

Our office was instrumental in assisting the Township with NJMEBF membership effective 1/1/2020. Making this transition allowed the Township to move away from a self-funded plan environment giving the Township the ability to stabilize their costs related to employee health benefits and away from the monthly possibility of unexpected claim costs. Also, by joining the NJMEBF the township was able to significantly reduce its fixed cost, i.e., stoploss and TPA/PBM due to the purchasing power of HIF and pooling of claims cost. To further reduce employer / employee costs, we introduced lower-cost plan options for the employees, including the Aetna Preferred and HDHP plans.

The last few years have been especially hard on the healthcare industry with medical and prescription claims increasing about 15% from cancer treatments, diabetes treatment and new GLP1 drugs for weight loss medications. We have also seen a high utilization of healthcare services with members still catching up on routine procedures post Covid, along with elective surgical procedures.

Healthcare for your employees must be a top priority. Our agency works diligently to keep our clients informed and up to date on any changes in legislation, such as the Affordable Care Act (ACA), NJ mandates etc. As well as overall trends in prescription drug costs. We provide dedicated, knowledgeable members of our staff as a direct resource to review your employee health benefits program, provide support for union negotiations, including recommendations for coverage changes to provide cost savings. We directly assist employees with carrier level claim issues and follow through to resolution.

We introduced and assisted the Township with the implementation of the HIF wellness program in 2021. Township employees have engaged and enjoyed the benefits of the program where the Twp has seen consistent growth. The Vozza Agency was instrumental in the development of this program over ten years ago, which has grown to be the most successful wellness initiative of all funds across the state.

We provide exceptional guidance and expertise in helping the Township employees maintain healthy lifestyles and maintain overall good health which should lead to better health outcomes for employees and lower claim costs for the Township. Extensive research and studies have demonstrated the effectiveness of employee wellness programs as a tool for controlling costs. We will continue to provide the Township with legislative briefs and other updates relative to important health care changes.

Another item I feel sets us apart from other firms is our knowledge of the various markets that provide medical/Rx coverage to NJ municipalities which provides us with the ability to obtain advantageous terms on behalf of the Township. We possess an important institutional memory of benefit requirements/past changes and have a proven record of results as respect to customer service, union negotiations, claims resolution and employee education.

We will continue to provide our services which exceed those as required in the standard NJMEBF producer agreement attached for the per employee per month "PEPM" rate which is included in the Funds assessment and determined annually by the executive committee for both the medical/RX and dental which is currently \$27.05 PEPM for medical/RX and \$2.20 for dental,

We appreciate the opportunity to offer our qualifications and would welcome the opportunity to continue to provide the Township of Pequannock with the innovative solutions and quality service it deserves.

Very truly yours,
THE VOZZA AGENCY

David J. Vozza

David J. Vozza
President

SAMPLE PRODUCERS AGREEMENT

This Agreement entered into this 1st day of May 1, 2025, between the Township of Pequannock (hereinafter referred to as Municipality) and The Vozza Agency, Inc. (hereinafter referred to as producer).

Witnesseth:

WHEREAS, the Producer has offered to the Municipality professional employee benefits producer field services pursuant to the municipality's membership in the North Jersey Municipal Employee Benefits Fund (hereinafter referred to as Fund), and;

WHEREAS, the Municipality desires these services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held, and;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein agree as follows:

The Producer, for and in consideration of the amount stated hereinafter, agrees to provide services to the Municipality in accordance with the services described in the producer agreement:

- A. Evaluation of the Fund Member(s) requirements and coverage available through the Fund.
- B. Explanation of the various coverages available from the Fund and assist the Fund Member(s) in the selection of proper coverage.
- C. Preparation of applications, census data and disclosure forms, etc., required by the Fund.
- D. Presentation of the Fund's programs to officials of the Fund Member(s) and, when so directed by them, to the bargaining units and other covered persons, including employee meetings, etc., for the purpose of communicating and coordinating the installation of the Fund's program(s).
- E. Review the Fund's assessment (s) with the Fund Member(s) and assist the Fund Member(s) in the preparation of the Health Benefits portion of its insurance budget.
- F. Assist the Fund Member(s) in reviewing the proposed plan document as prepared by the fund to make sure it is consistent with current benefit plans (prior document it was to replace if applicable), and other contractual requirements, including any amendments, thereto, prior to the final approval of said document.
- G. Act as a liaison between Fund Member(s), its covered persons, bargaining units etc. and The funds Program Manager as well as any other Fund Professional(s) to resolve coverage, claim and service issues.
- H. Act as a liaison between the Fund and the Fund member(s), its bargaining units and other covered persons for the purpose of providing ongoing member communications.
- I. Assist the Fund in achieving its objectives, which include, but are not limited to cost containment efforts, employee education/communication and problem resolution.
- J. Assist the fund with the annual open enrollment and coordinate the enrollment process between the Fund Member(s), The Program Manager and other Fund professionals.

K. Consult with Municipality concerning plan design options in accordance with the Fund objectives. When requested by municipality, provide advice and attendance with union negotiations regarding proposed plan changes and communicate any proposed changes to The Program Manager, within the Fund's Benefit Change Policy/Procedure for processing such change. Program Manager will present such changes for approval in accordance with the Fund's procedures. Coordinate all appropriate revisions to plan documents with The Program Manager as necessitated by such changes.

L. Promptly communicate to The Program Manager, any written complaints or claim appeals received by the Producer and assist in the resolution of same according to Fund's policies and procedures.

N. Keep informed on the funds operations as to the extent allowed by the Fund and apprise Fund Member(s) on Fund matters of importance to them.

The term of the agreement shall be from the 1st day of May 2025 to December 31st, 2026 unless terminated as hereinafter provided in this Agreement.

The Municipality authorizes the Fund to pay its consultants as compensation for services rendered the amount as determined by the Fund, and which amount has been included in the Municipality's assessment. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund. For any coverages authorized to be placed outside of the fund the producer shall receive the normal commission paid by an insurance carrier.

Either party may cancel this Agreement at any time by mailing to the other written notice calling for termination at any time, not less than 90 days thereafter. Fees shall be prorated to the date of termination.

ATTEST:

MUNICIPALITY:

Municipal Clerk

Mayor

ATTEST:

CONSULTANT:

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing the use of the Educational Services Commission of NJ Cooperative Pricing System for the purchase of an Asphalt Hotbox Reclaimer from Trius, Inc.

Resolution No. R2025-125

WHEREAS, the purchase of goods and services by municipalities is authorized and regulated by the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, purchases which exceed the bid threshold must be authorized by the municipal governing body and if purchased under an approved Cooperative Purchasing Program are exempt from the regulations which require advertising for public bids and solicitation of quotes for purchases which exceed the quote threshold; and

WHEREAS, the Township is a member of the Educational Services Commission of NJ Cooperative Pricing System ("ESCNJ"); and

WHEREAS, the Director of Public Works and Township Manager have recommended the purchase of equipment, materials and supplies from authorized vendors under the ESCNJ; and

WHEREAS, the Chief Financial Officer has certified that: 04-215-25-700-304 (Ord 2025-06) has funds available in the amount of \$50,434.90 for the purchase of an asphalt hotbox reclaimer;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, County of Morris and State of New Jersey to hereby authorize the purchase of the Asphalt Hotbox Reclaimer for \$50,434.90:

Item	Total Item Cost
KMI 8000TEDD Asphalt Hotbox Reclaimer	\$ 50,434.90
Total Cost	\$50,434.90

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-125

I, Julie Kupilik, Chief Financial Officer, certify that: 04-215-25-700-304 (Ord 2025-06) has funds available in the amount of \$50,434.90 for the purchase of an asphalt hotbox reclaimer.

A handwritten signature in dark ink, appearing to read "Julie McIvor", with a long horizontal stroke extending to the right.

Julie McIvor
Chief Financial Officer

5/22/25
Date



TRIUS inc.

5049 Industrial Rd
Farmingdale, NJ 07727
732-751-9611 Fax: 732-751-9619

Since 1959

Date: 5/22/2025

To: PEQUANNOCK TOWNSHIP
ATTN: RICK MERZ

Quotation From: BRANDON RODRIGUEZ
Quotation #: BR051925KN-ESCNJ

EM rmerz@pewtwp.org
P 973-261-3331
F

Terms: NET 30
FOB: DELIVERY
Delivery: APPROX. 6-9 WEEKS

Qty	EDUCATIONAL SERVICES COMMISSION OF NJ	List	%	Discount	Net Sell
	NJ STATE APPROVED CO-OP PRICING SYS. #65MCESCCPS GROUNDS EQUIPMENT BID #ESCNJ 22/23-13				
	SUPPLY AND DELIVER:				
1	<u>KMI 80000TEDD Asphalt Hotbox Reclaimer</u> 4 Ton Trailer Mounted Electric Brake- Diesel- Dump	\$36,915.00	2%	(\$738.30)	\$36,176.70
1	KMI 7 Gallon Utility Solvent Tank	\$500.00	2%	(\$10.00)	\$490.00
1	KMI 4 Hole Tool Rack- Mounted on Trailer	\$390.00	2%	(\$7.80)	\$382.20
1	KMI Hoist -12V	\$3,725.00	2%	(\$74.50)	\$3,650.50
1	KMI Torch (Diesel Unit)	\$2,000.00	2%	(\$40.00)	\$1,960.00
1	KMI 30 Gallon Heated Tack Tank 10,000 BTU Propane Burner	\$4,950.00	2%	(\$99.00)	\$4,851.00
1	KMI Amber Strobe Light, Mounted and Switched	\$400.00	2%	(\$8.00)	\$392.00
1	KMI Rear Mounted Fender Strobes	\$875.00	2%	(\$17.50)	\$857.50
1	KMI Lithium-Ion Battery Upgrade	\$1,250.00	2%	(\$25.00)	\$1,225.00
1	Trius TRI-OVER Oversize Handling	\$500.00	10%	(\$50.00)	<u>\$450.00</u>
		TOTAL			\$50,434.90

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing the execution of an agreement concerning sewer use payment delinquency

Resolution No. R2025-126

WHEREAS, Sunset Pub and Grill has been a user of the Township sanitary sewer system for its business located at the Lincoln Park Airport and has not paid for the sanitary sewer service until advised to do so in 2024, and

WHEREAS, Current Township management was unaware of the fact that the property was served by the Township sanitary sewer system without being billed and that the account was being billed for public water but not sanitary sewer service until approximately a year ago. At that time billing for current usage was initiated; and

WHEREAS, having received no reasonable proposal to address the issue of unpaid use of the sewerage system, the Township began billing Sunset Pub and Grill for past sewer usage on February 12, 2025 and issued a water termination notice on March 19, 2025 which was extended to May 8, 2025 at the request of Sunset Pub and Grill; and

WHEREAS, the Township Council authorized the Township Manager to permit a time period of up to three years for repayment, upon request, provided a payment plan was agreed upon by Sunset Pub and Grill; and

WHEREAS, Sunset Pub and Grill has agreed to a repayment agreement which the Township Council finds is equitable and fair under the circumstances.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock that the appropriate Township Officials are hereby authorized to execute an Agreement Concerning Sewer Use Payment Delinquency with the Sunset Pub and Grill in the form attached hereto

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing release of refundable permit bonds.

Resolution No. R2025-127

WHEREAS, the property owner(s)/developer(s) designated below were previously granted a permit as shown below; and

WHEREAS, a deposit was required to ensure satisfactory completion of required improvements, or cleaning and restoring of the site; and

WHEREAS, the improvements have been completed, and the Township Zoning Officer has completed the appropriate inspections and recommends the release of the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The CFO is authorized and directed to return deposits as follows:

Account Number	Bond Holder	Permit Type	Refund
15-295-20-076-128	Holy Spirit	Special Sale/Christmas Tree Sale	\$500.00
15-295-20-076-128	Doug Miller	Special Sale/Christmas Tree Sale	\$500.00

2. The Township Clerk is directed to forward a certified copy of this resolution to the Township Planner and Chief Financial Officer.

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing release of designated Escrow Deposits.

Resolution No. R2025-128

WHEREAS, applicants for various types of development approvals are required to deposit funds with the Township to establish an escrow for payment of advertising and legal review fees associated with the application; and

WHEREAS, the development applications listed herein are no longer under active review and the applicants have requested, in writing, the remaining funds be returned; and

WHEREAS, the Township Planner has recommended the escrow balances be released and the Chief Financial Officer has investigated these deposits and has determined that they are due to the individuals as listed;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The release of the following Escrow Deposits is hereby authorized and payment approved:

<i>Acct #</i>	<i>Escrow Holder</i>	<i>Amount</i>
14-290-20-813-136	Phillips Edison (Inspection Escrow)	\$10,906.00
14-290-20-813-104	Phillips Edison	\$5,737.58
14-290-20-813-137	Phillips Edison (Perf Bond)	\$3,997.00
14-290-20-813-232	Doug Radford	\$444.00
14-290-20-813-215	Conquer Properties, LLC	\$13,544.83
14-290-20-813-217	Sara & Chris Duffy	\$500.00
14-290-20-813-218	Z&R Realty Group LLC	\$11,940.50

The Township Clerk is directed to forward a certified copy of this resolution to the Township Planner and Chief Financial Officer.

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing Tax Office refunds, overpayments or cancellations.

Resolution No. R2025-129

WHEREAS, there appears on the tax records overpayments or otherwise as shown below; and

WHEREAS, the overpayments were created by the reasons indicated below, and the Collector of Taxes recommends the refund or transfers of such overpayments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The proper officers are hereby authorized to make the following refunds and/or cancellations for the reasons stated.

Amount	Block	Lot	Name	Year	Reason
\$ 3,034.75	3502	34	Bala Partners LLC	2024	Lien Redemption
\$ 600.00					Return of Premium

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

Adopted: May 27, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving payment of the itemized claims as set forth on the **May 22, 2025** Bill List and FEMA Elevation Escrow list.

Resolution No. R2025-130

WHEREAS, the Chief Financial Officer has prepared a Bill List setting forth itemized claims for payment; and

WHEREAS, the vouchers requesting payment have been certified by the claimant and approved by the appropriate Township official having knowledge of the materials or services supplied; and

WHEREAS, the CFO has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The claims set forth on the **May 22, 2025** Bill List and summarized as follows are hereby approved for payment:

Fund 01	Current Fund	4,070,575.76
Fund 02	Grant	178,482.15
Fund 04	General Capital Fund	1,100,921.61
Fund 05	Water Operating Fund	3,793.70
Fund 06	Water Capital Fund	3,568.00
Fund 07	Sewer Operating Fund	1,561.54
Fund 08	Sewer Capital Fund	0.00
Fund 13	Animal Control Fund	1,393.78
Fund 14	Builders Escrow Fund	47,109.52
Fund 15	Cash Trust Fund	2,533.34
Fund 20	Open Space Trust Fund	6,634.80
Fund 21	COAH Account	0.00
Fund 22	Fire Safety Fund	0.00
Fund 26	Solid Waste Utility Fund	69,962.79
Fund 30	Public Health Utility	6,145.00
Fund 32	Recreation Trust Fund	13,515.23
TOTAL		<u>\$5,506,197.22</u>

1. The claims set forth on the **May 22, 2025**, FEMA Elevation Escrow List summarized as follows are hereby approved for payment:

Fund 31	2018 FEMA Elevation Escrow	\$61,385.00
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2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Township Chief Financial Officer.

Adopted: May 27, 2025

Lisa Consulmagno, Deputy Township Clerk

John Driesse, Mayor