

Pequannock Township
COUNCIL MEETING AGENDA

October 14
2025



Township of Pequannock

TOWNSHIP COUNCIL MEETING AGENDA

October 14, 2025 ▪ 7:00 p.m.

1. CALL TO ORDER.

2. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

3. PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.

4. ROLL CALL:

Mayor: John Driesse

Deputy Mayor: Kyle Russell

Council Members: Melissa Florance-Lynch, David Kohle, Vincent Siracusa

5. PRESENTATIONS.

- Swearing in of Police Officer Zachary L. Paulino
- Police Department Life Saving and Meritorious Service Awards
- Flood Resilience Officer update

6. REPORTS FROM VOLUNTEERS.

7. PUBLIC COMMENT. *(3 minute limit not to exceed 30 minutes total)*

8. MANAGER'S REPORT.

9. PUBLIC HEARINGS

- **ORDINANCE NO. 2025-13;** AN ORDINANCE AMENDING CHAPTER 5 OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK AND REVISING THE ELIGIBILITY REQUIREMENTS FOR MEMBERSHIP IN THE TOWNSHIP FIRE DEPARTMENT

10. ORDINANCES FOR INTRODUCTION

- **ORDINANCE NO. 2025-14;** AN ORDINANCE AMENDING CHAPTERS 152 AND 237 OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK AND ESTABLISHING MEMBERSHIP FEES AND RULES FOR PICKLEBALL AND TENNIS COURT USE
- **ORDINANCE NO. 2025-15;** AN ORDINANCE TO AMEND CHAPTER 124 ENTITLED "SOLID WASTE UTILITY" OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK

11. RESOLUTIONS FOR APPROVAL.

- **R2025-191,** awarding a five-year contract for Solid Waste Collection Service to Gaeta Recycling of Paterson, NJ for the contract amount of \$4,356,000 in accordance with the bid specifications
- **R2025-192,** awarding a five-year contract for Recycling Collection Service to Gaeta Recycling of Paterson, NJ for the contract amount of \$4,058,500 in accordance with the bid specifications
- **R2025-193,** authorizing the discretionary award of a contract for the removal and installation of new siding at the Fire Safety (Henning) House to LA Design and Construction in the amount of \$21,998.00
- **R2025-194,** amending R2025-122 authorizing Tilcon New York, Inc. under the use of the Morris County Cooperative Pricing Council for the Annual Road Resurfacing Improvements Project in the amount of \$170,000.00, to add an additional amount of \$100,000 for a total authorization of \$270,000
- **R2025-195,** authorizing the adoption of the 2025 Morris County, New Jersey Hazard Mitigation Plan Update
- **R2025-196,** authorizing Tax Office refunds, overpayments or cancellations
- **R2025-197,** approving payment of the itemized claims as set forth on the **October 9, 2025** Bill List and FEMA Elevation Escrow list.

12. ITEMS FOR DISCUSSION.

- 2025 Best Practices Checklist

13. REPORTS & NOTICES.

14. COUNCIL REPORTS & ANNOUNCEMENTS.

15. PUBLIC COMMENT. *(3 minute limit not to exceed 30 minutes total)*

16. APPROVAL OF MINUTES.

17. EXECUTIVE (CLOSED) SESSION.

- Litigation: Update - Pascack Valley Learning Center v. Township of Pequannock
- Litigation: Route 23 Sewer Assessment Appeals
- Attorney Client Privilege
- Personnel

18. ADJOURNMENT.

Next Meetings: Tuesday, October 28, 2025 7:00 p.m.
Monday, November 10, 2025 7:00 p.m.

PRESENTATION

Flood Resilience Update

PRESENTATION - Flood Resilience Update

What You Need to Know About Flood Resilience, NFIP & CRS



Presented by:
Kevin Nelson, CFM



Purpose of Presentation

- Role of the FRO for Pequannock Twp.
- FEMA FMA Grants/Flood Buyouts
- National Flood Insurance Program (NFIP)
- Interpretation of FEMA Flood Maps
- Community Rating System

Flood Resilience Officer

Role of the FRO

- Oversee FMA Grants/Elevation projects
- Coordinate the CRS program
- Assist OEM in the event of a flood event

FEMA FMA Grants

- Pequannock Twp. applies for a FEMA FMA (Flood Mitigation Assistance) Grant every year since 2015
 - 2015 – 21 Homes Elevated
 - 2016 – 22 Homes Elevated
 - 2017 – No Grant Received
 - 2018 – 13 Homes Elevated (Still in Progress)
 - 2019 – 6 Homes Elevated (Still in Progress)
 - 2020 – 7 Homes Elevated (Still in Progress)

FEMA FMA Grants Cont'd

- 2021 – No Grant Received
- 2022 – 6 Homes to be elevated
- 2023 – 10 Homes to be elevated
- 2024 – Grant Frozen by FEMA
- 2025 – No Grant from FEMA as of today

FEMA FMA Grants Cont'd

- Homeowners that may qualify for the grant are contacted by the FRO to see if they are interested in the program.
- An application package is prepared by the FRO with the help of a consultant and submitted to FEMA.

FEMA FMA Grants cont'd

- If approved by FEMA, the grant period starts and homeowners are contacted to start construction, the Township reimburses as the project progresses.
- The FRO acts a project manager, homeowners choose their design professionals.
- FEMA limits the scope of work to anything needed for the home elevation only; no improvements.

FEMA FMA Grants cont'd

- Once the project is completed, the FRO contacts the NFIP to change the status of the property to “Mitigated”.
- After completion, the FRO contacts FEMA with all relevant documentation to ensure the Township gets reimbursed.
- Pequannock Township has overseen 50+ home elevation projects and counting.

Flood Buyouts

- Since 2011, Pequannock has bought out 60+ properties.
- FEMA reimburses Pequannock with the understanding that the property can never be developed.
- Flood Buyouts ensure less development in the floodplain which ensures fewer insurance claims in the future.

National Flood Insurance Program (NFIP)

1968 Congress passed National Flood Insurance Reform Act which created the NFIP

Goals of NFIP:

- Guide future development away from flood hazard areas
- Require new and substantially improved buildings be constructed to minimize or eliminate flood damage
- Provide floodplain owners and residents with financial assistance after floods
- Transfer costs of private property flood losses from the taxpayers to floodplain property owners through flood insurance premiums

How the NFIP Works

■ Insurance

- Flood insurance is required as a condition of receiving loans from Federally insured or regulated lenders, Federal financial assistance, and Federal disaster assistance.
- Premiums vary and are calculated by NFIP. The Township has no control over flood insurance premiums.

■ Regulations

- Flood insurance available only to participating communities
- Communities agree to adopt and enforce floodplain regulations

■ Mapping

- Communities use maps to regulate development in flood prone areas
- Insurance agents use maps to rate flood insurance policies
- Lending institutions use maps to determine when mandatory flood insurance purchase requirement applies

Community Participation in NFIP

- Voluntary participation
 - Enables homeowners to purchase flood insurance
 - Ability to apply for Federal grants or loans
 - Availability of Federal disaster assistance not dependent upon declaration of major disaster
 - Pequannock joined NFIP 5/21/1971
- Requirements of participation
 - Adopt resolution of intent to participate
 - Adopt and enforce minimum NFIP regulations

Roles and Responsibilities

The Community has the statutory authority to regulate and enforce floodplain regulations

- Issues or denies floodplain development permits
- Inspects development to ensure compliance
- Maintains records of floodplain development
- Assists in floodplain map revision process
- Provides residents information on flood hazards, flood map data, flood insurance information, and proper construction methods

Flood Insurance Rate Maps (FIRM)

PEQTWP.org Flood Information Page

 **FEMA FIRMS**

FEMA FIRMs Effective August 19, 2025 - Check the Status of Your Property Below
[Read On...](#)

Create a Website Account - Manage notification subscriptions, save form progress and more.

Website Sign In

 **Pequannock Township**

GOVERNMENT

DEPARTMENTS

HOW DO I...

ABOUT THE COMMUNITY

Search...



[Flood Elevation Certificates](#)

[Letter of Map Amendment \(LOMA\)](#)

[Frequently Asked Questions \(FAQs\)](#)

[Flood Safety](#)

[Protect Your Property](#)

[Flood Insurance 101](#)

[Our Flood Hazards](#)

[Build Responsibly](#)

[Our Floodplains](#)

[Public Notice FEMA EO Building Elevation](#)

[Home](#) > [Government](#) > [Flood Information](#)

Flood Information

*** Sign up for Severe Weather Alerts at: <https://www.peqtwp.org/list.aspx> ***

Pequannock is committed to providing residents with accurate information about flood issues and utilizing the most effective flood mitigation measures. The Township's Flood Resilience Officer is a full-time, dedicated resource for our community.

[RIVER FLOOD LEVEL](#)

[Property Search \(flood maps\)](#)

[Get Flood Insurance](#)

- Flood Resilience Officer / CRS Coordinator** - Kevin Nelson - knelson@peqtwp.org - or - 973-835-5700 x164 - FEMA home elevation grants, flood maps, NFIP-CRS Program, flood mitigation measures, flood insurance questions
- Engineer / Floodplain Manager** - Frank Russo - frusso@peqtwp.org - 973-835-5700 x 188 - zoning and development regulations, flood mitigation measures, elevation certificates
- Construction Official** - Robert Grant - rgrant@peqtwp.org - or - 973-897-0323 - construction regulations in the floodplain
- Director of Public Works** - David Seugling - dseugling@peqtwp.org - or - 973-835-5700 x189 - drainage ditch maintenance, dumping or debris issues near waterways

[FEMA August 20, 2025 Letter Identifying the Letter of Map Change Actions](#)

[Flood Maps/Survey Info](#)

[Rain Event Resources](#)

[2025 Effective FEMA Flood Maps](#)

[Flood Safety Tips](#)

Contact Us

Flood Information

Physical Address
471 Newark Pompton Turnpike
2nd Floor
Pompton Plains, NJ 07444

Mailing Address
530 Newark Pompton Turnpike
Pompton Plains, NJ 07444

News Briefs

NEW 2023 FEMA Flood Map Available!

- [View Map](#)
- [Property Search](#)

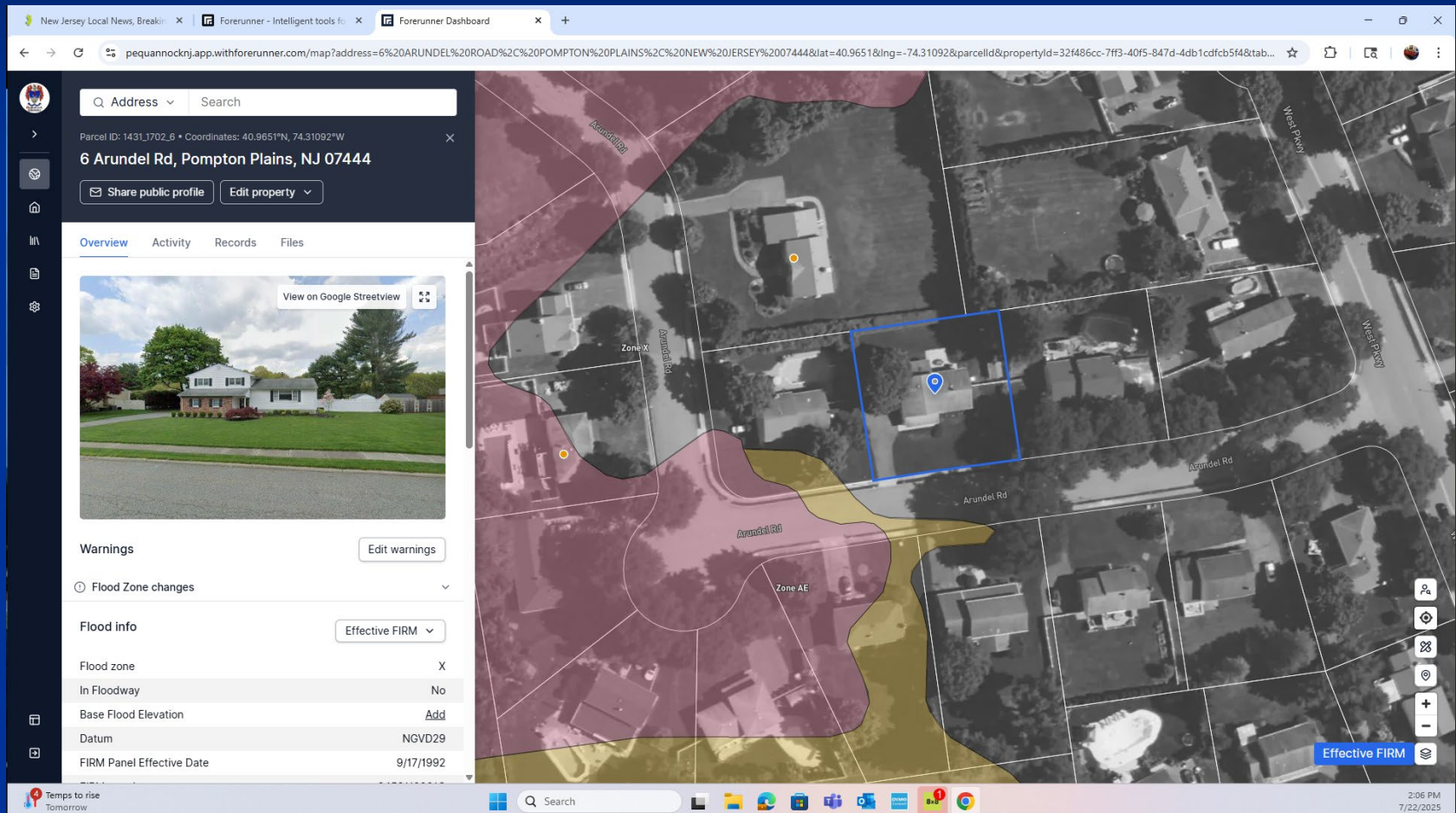
FEMA Elevation Grants: 38 homes elevated, 37 homes approved for grants with 29 of those projects underway.
Are you interested in our 2023 application? [See if you qualify here](#)

Select Language

Google Translate

<https://www.peqtwp.org/DocumentCenter/View/8923/Protect-Your-Property>

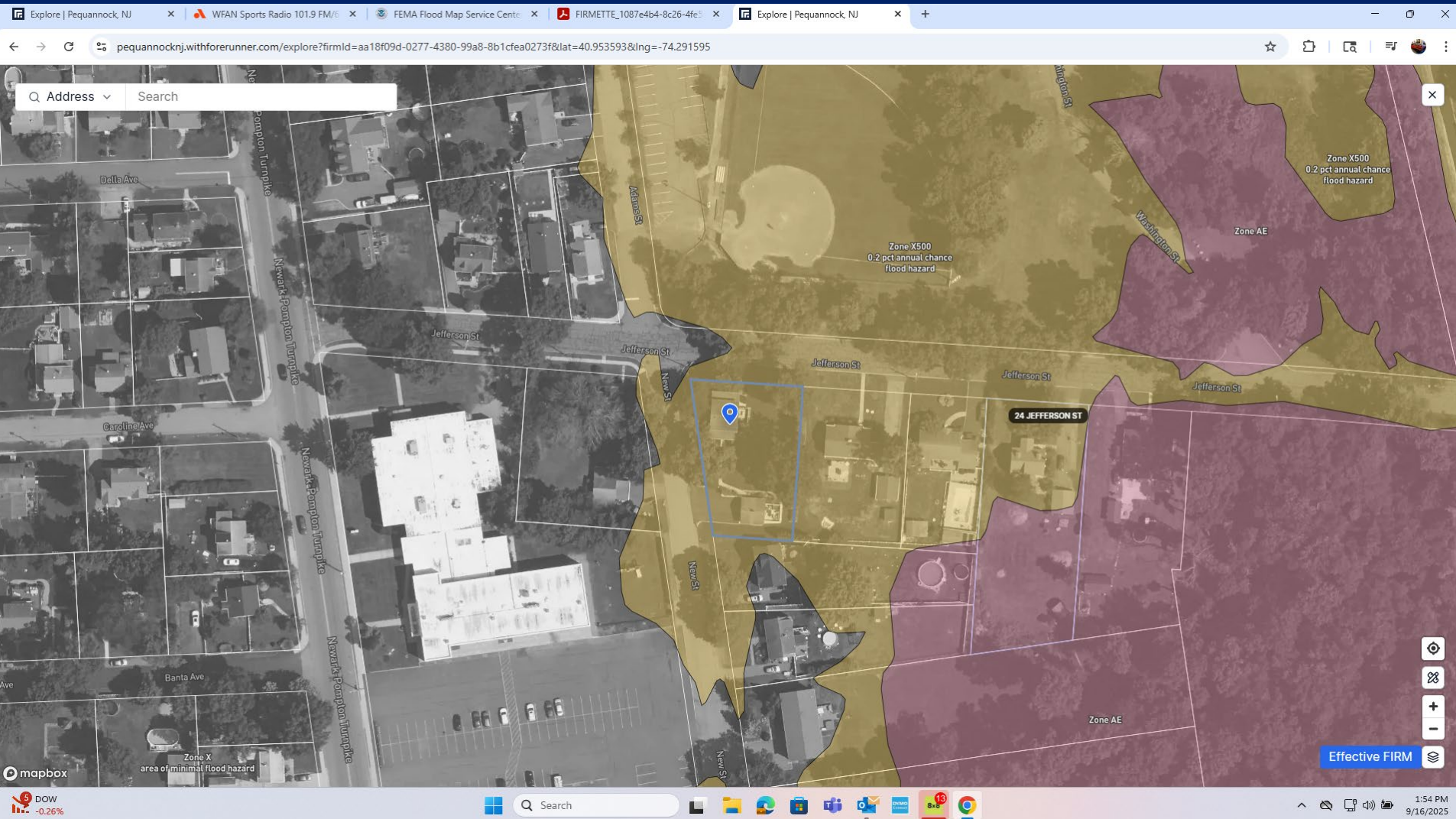
Area of Minimal Flood Hazard



Area of Minimal Flood Hazard cont'd

- Appears as gray on the Pequannock 2023 Effective FIRM
- Plain English = Non flood zone, but any area can experience flooding so it is referred to as the “Area of Minimal Flood Hazard”
- Flood Insurance not required to obtain a mortgage

X500 Zone



X500 Zone Cond't

- Also known as the 500 year flood zone
- Appears as Gold on the Pequannock 2023 Effective FIRM
- This area has a .2% chance of an annual flood
- Flood Insurance may be required to obtain a mortgage

A Zones



A Zones

- Also known as the 100 year flood zone
- Appears as pink on the Pequannock 2023 Effective FIRM
- These areas have a 1% chance of an annual flood
- Flood Insurance is required to obtain a mortgage
- Pequannock has 2 A Zones; AE & AH

AE vs AH Zones

- AE Zone= 100 year floodplain (A Zone) with elevations; areas of detailed analysis, BFEs shown at selected intervals.
- AH Zone= 100 year floodplain (A Zone). Flooding is usually in the form of ponding with average depths from 1 to 3 feet.
- Pequannock's AE Zone is to the east, along the Pompton River. AH Zone is to the west, along several ditches and low lying areas.

Floodway vs. Floodplain



Floodplain vs. Floodway cont'd

- The Floodway is shown on the Pequannock 2023 Effective FIRM as pink with slash marks in it.
- The floodway is the stream channel and the portion of the floodplain that must remain open to permit the passage of the base flood (deepest and swiftest flood waters and area of greatest damage during a flood).

Floodplain vs. Floodway cont'd

- Floodplain, AKA SFHA: The land area covered by the base flood where community's flood hazard area regulations must be enforced.
- BFE: The computed elevation to which floodwater is anticipated to rise during the base flood (100-year flood).
 - Elevation determined through hydrologic (watershed) and hydraulic (channel/floodplain) modeling

When FIRM and Ground Data Disagree - Map Revisions

- Letter of Map Amendment (LOMA)
 - To remove single lot/structure from SFHA
 - FEMA MT-EZ form
 - Requires Professional Engineer/Licensed Surveyor certification
- Letter of Map Revision Based on Fill (LOMR-F)
 - To remove multiple lots/structures from SFHA or when fill has been placed to raise elevation of property
 - FEMA MT-1 form
 - Requires Professional Engineer/Licensed Surveyor certification
 - Community Acknowledgement Form
- Letter of Map Revision
 - To change floodway or floodplain delineation
 - FEMA MT-2 form
 - Requires Professional Engineer/Licensed Surveyor certification
 - Requires hydrologic/hydraulic engineering analysis

Map Modernization

- FEMA's goals for the updated maps are:
 - to provide communities with much more accurate information about flood inundation hazard areas
 - to allow for quicker and easier flood plain determinations.
- Community involvement is essential
 - Attend Scoping meetings
 - Provide information on areas prone to development, that have known flooding problems, and where flooding problems are currently understated or overstated on the existing maps
 - New FIRM for Pequannock became effective on August 19, 2025

Community Rating System (CRS)

- NFIP designed CRS to encourage communities to implement floodplain programs above and beyond the minimum NFIP criteria:
 - Public Information Activities
 - Mapping and Regulatory Activities
 - Flood Damage Reduction Activities
 - Flood Preparedness Activities
 - CRS Activities result in:
 - Better Flood Protection Program
 - LOWER INSURANCE PREMIUMS!!!
 - Pequannock currently has a rating of 5, which equals a 20% discount on flood insurance premiums
 - Pequannock joined CRS October 1, 2011; 1 month after Hurricane Irene; our worst flood to date.

Declarations Page w/CRS Discount




Policy Number: [REDACTED]

Policy Term: 11/30/2024 (12:01 a.m.) - 11/30/2025 (12:01 a.m.)

Endorsement Effective Date: 11/30/2024 (12:01 a.m.)

Reason for Change: Building Information, Other

Policy Form: Dwelling Policy

Policy Declarations Type: Revised Policy Declarations

Rate Category: Rating Engine

Insured Property Location: 7 [REDACTED] [REDACTED]

FLOOD INSURANCE POLICY DECLARATIONS

This Declarations Page is part of your Policy. THIS IS NOT A BILL.

Policyholder(s)/Mailing Address:
[REDACTED]
[REDACTED]
[REDACTED]

Agent:
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
Insurer NAIC Number: 99999

Policy Coverages & Endorsements

COVERAGE	LIMIT	DEDUCTIBLE	
Building	\$50,000	\$5,000	\$3,034 Total Annual Payment Includes Premium, Discounts, Fees, and Surcharges Payor: Insured
Contents	N/A	N/A	

Coverage limitations may apply. See your Policy Form for details.

Premium

Building Premium	\$2,926
Contents Premium	\$0
Increased Cost of Compliance (ICC) Premium	\$56
Community Rating System Discount	\$(472)
Full-Risk Premium	\$2,510
Discounted Premium	\$2,510
Fees and Surcharges	
• Reserve Fund Assessment	\$452
• Homeowner Flood Insurance Affordability Act of 2014 (HFIAA) Surcharge	\$25
• Federal Policy Fee	\$47
Total Annual Payment (Premium, Discounts, Fees and Surcharges)	\$3,034

Page 1 of 2

Contact Information

- Kevin Nelson, Flood Resilience Officer
- 471 Newark Pompton Turnpike
- Pompton Plains, NJ 07440
- knelson@peqtwp.org
- 973-835-5700 x164

Manager's Report

MANAGER'S REPORT

Township of



Pequannock

To: Township Council
From: Adam W. Brewer, Township Manager ^{AWB}
Re: Manager's Report – 10/14/2025 Council Meeting
Date: October 10, 2025

A) Flood Resilience Officer Presentation

Consistent with prior years and a comment made from a meeting participant in recent months, a presentation has been scheduled from the Flood Resilience Officer regarding current grants, the FEMA FIRMs, and other important resilience related matters.

B) E-Bike Safety Concerns and Draft Ordinance

As a result of recent incidents and corresponding discussions, the Police Department, Township Attorney and I have begun crafting an ordinance attempting to address e-bike (specifically class 1 and 2) safety. The Township has the benefit of other municipalities in the region/county implementing ordinances to address safety concerns, which helps in crafting potential legislation for the Township Council. A draft ordinance will be scheduled for discussion at the October 28, 2025 meeting of the Township Council.

C) Greenview Pickleball/Tennis Courts Membership & Fees Ordinance

On September 9, 2025, the Township Council adopted Ordinance 2025-11, which established the fees for the use of the pickleball and tennis courts in Greenview Park. Those fees are enumerated below.

- Resident Annual Membership: \$20
- Nonresident Annual Membership: \$150
- Replacement for lost badge: \$20

Following the adoption of the ordinance, the Township was made aware of a concern related to the \$150 fee for non-residents when compared to \$40 for residents' annual membership. Specifically, a green acres regulation was cited (NJAC 7:36-25.9 "Fees for use of funded parkland and recreation and conservations facilities on funded parkland") that limits fees for in-state residents who reside outside of the municipality to be a maximum of twice the fee for municipal residents. Greenview Park is funded parkland, meaning the State participated in funding the acquisition. So, based upon this, with a fee for Township residents of \$40, the maximum for non-residents would be \$80. Please note the Council has the right to establish whatever fees it deems appropriate, provided the established ratio of resident vs. non-resident is maintained. An ordinance has been prepared for potential introduction on October 14, 2025.

D) Solid Waste Utility Rates

The Township's solid waste, recycling and vegetative waste collection, five-year contracts conclude on October 31, 2025. In March of this year, the Township initiated the process of soliciting bids for successor agreements. On May 22, 2025, the Township received and opened bids for the three services. The vegetative waste collection contract was awarded but all bids were rejected for the contracts for the collection of solid waste and recycling collection.

Township of



Pequannock

Following the rejection of the bids for the collection of solid waste and recycling, bids were once again solicited with a due/opening date of September 16, 2025. On September 16, 2025, bids were received and opened.

The Township has a Solid Waste Utility, which includes the collection and disposal of solid waste, recyclables, vegetative waste, leaves and other associated operational requirements. The utility was established many years ago and is beneficial because rate payers pay for specific services rendered based upon the cost of those services. Noting the cost of the contract for the collection of vegetative waste, following receipt of the bids on September 16, 2025, the solid waste utility rate analysis was revisited to ascertain what impact the increase in costs for the options contained within the three contracts would have on utility rates in an effort to provide a clear picture for the Council to review when making a decision on which options to select.

Following discussion on September 19, 2025, the decision was made to maintain the same level of service currently provided because even if the frequency of collection of garbage was reduced to once a week and recycling to only twice a month, the cost would have gone up approximately \$50.00 per quarter. Maintaining the current level of service will result in an increase of \$70 per quarter, noting the presence of a significant increase regardless of the options selected, the value of the service was decided to be worth the additional \$20 per quarter.

An ordinance has been prepared adjusting the quarterly fees to support the new contracts for the solid waste utility, effective January 1, 2026, as described below:

Current Quarterly Bill \$139.35 [\$557.40 annually]

Necessary New Quarterly Rate Structure (non-seniors)

- 1/1/26 \$209.65 quarterly [\$838.60 annually]
- 1/1/27 \$216.50 quarterly [\$866.00 annually]
- 1/1/28 \$223.45 quarterly [\$893.80 annually]
- 1/1/29 \$232.65 quarterly [\$930.60 annually]
- 1/1/30 \$239.50 quarterly [\$958.00 annually]

E) Solid Waste Collection Bid

On September 16, 2025, bids for solid waste collection were received and opened. **One** bid was received and following discussion on September 19, 2025, direction was given to proceed with the award of Option 1, maintaining the same level of service. Additionally included is the option for service to the Board of Education, which the Board covers the cost of through an interlocal agreement. A resolution has been scheduled to make the award.

Solid Waste Collection (Option 1) 2x/week (Tuesday & Friday)

Year 1	\$746,000.00
Year 2	\$769,000.00
Year 3	\$792,000.00
Year 4	\$832,000.00
Year 5	\$852,000.00

Township of



Pequannock

F) Recyclable Collection Bid

On September 16, 2025, bids for recycling collection were received and opened. **One** bid was received and following discussion on September 19, 2025, direction was given to proceed with the award of Option 1, maintaining the same level of service. Additionally included is the option for service to the Board of Education, which the Board covers the cost of through an interlocal agreement. A resolution has been scheduled to make the award.

Recycling Collection (Option 1) dual stream, bottles/cans each Tuesday and paper each Friday

Year 1	\$746,000.00
Year 2	\$769,000.00
Year 3	\$792,000.00
Year 4	\$832,000.00
Year 5	\$852,000.00

G) 2025 Road Resurfacing Program – Update

On May 27, 2025, the Township Council authorized the first portion of the 2025 resurfacing program via resolution R2025-122. Following is an update on what was reported on the 27th. Although there has been well documented communication with the MCCPC vendor, the first set of streets is not yet completed. A resolution has been scheduled for the Council's consideration to add the additional streets to get all of the work done this fall.

The initial portion included the following streets:

- Van Dyk Place (phase I – previously authorized – planned for completion this fall)
- Wren Place (phase I – previously authorized – planned for completion this fall)
- Foothills Parking Lot (phase I – previously authorized – planned for completion this fall)
- Lyman Park (Parking Lot and Road) (phase I – previously authorized – planned for completion this fall)
- Washington Park (small portion over water mains) (phase I – previously authorized – planned for completion this fall)

In addition to those streets noted above for the first wave, additional paving in 2025 was planned for the following streets and parking areas:

- Library Parking Lot (phase II – subject to scheduled authorization – planned for completion this fall)
- Sunset Road Phase I (NJ DOT project - substantially complete)
- Marvin/PV Park Road Parking Area (phase II – subject to scheduled authorization – planned for completion this fall)
- Town Hall Basketball Courts (redesign in process, scheduled for 1st half of 2026)

H) 2025 Best Practices Inventory

As the Council may be aware from prior years, it is an annual tradition that municipalities be required to complete a "Best Practices Inventory." A copy of the Township's submission for 2025 is included in your packet.

I am pleased to report that the Township of Pequannock scored a 42 this year when a minimum

Township of



Pequannock

score of 32 is needed to guarantee receiving all of the Aid/Energy Receipts Tax (ERT) funds owed to it by the State of New Jersey. For this year's inventory, in addition to the usual categories, it appears the State is looking to glean information from municipalities about lead paint inspections, and health insurance.

* * *

Public Hearings

PUBLIC HEARINGS

TOWNSHIP OF PEQUANNOCK

PLEASE TAKE NOTICE the following ordinance was introduced and passed on first reading at the **September 23, 2025** meeting of the Township Council and will be considered for second reading and final passage during the meeting scheduled to begin at **7:00 p.m. on October 14, 2025** in the Municipal Building, located at 530 Newark Pompton Turnpike, Pompton Plains, at which time and place any person desiring to comment on this ordinance will be given the opportunity to be heard.

Carol J. Marsh, Township Clerk

ORDINANCE NO. 2025-13

AN ORDINANCE AMENDING CHAPTER 5 OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK AND REVISING THE ELIGIBILITY REQUIREMENTS FOR MEMBERSHIP IN THE TOWNSHIP FIRE DEPARTMENT

BE IT ORDAINED by the Township Council of the Township of Pequannock, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 5, "Administrative Code," of the Revised General Ordinances of the Township of Pequannock, Section 5-69 entitled "Application for Membership; Transfer Between Companies," shall be amended to read in its entirety as follows:

§ 5-69 Application For Membership; Transfer Between Companies.

Any person may be eligible for membership in the Township of Pequannock Fire Department provided the interested party:

- a) resides within the Township of Pequannock; or
- b) resides within a municipality that is contiguous with any border of the Township; or
- c) resides within five (5) miles of any border of the Township; or
- d) is employed by any employer located within the Township (proof of employment is required).

Additionally, the individual must possess the qualifications set out in Section 5-63, complete the application for membership that is provided by the Fire Department and be approved by the Township Manager. Upon approval by the Township Manager, the application shall be signed by the Township Clerk and Department Chief and returned to the New Jersey State Firemen's Association. Thereupon, the new member shall be detailed to duty with his/her respective company. Should the firefighter at any time desire to change to another company, he/she shall so request, in writing, to the Fire Department Chief, and provided the Chiefs of each company approve, the change may be made with the final approval of the Township Manager.

Section 2. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Ordinances for Introduction

ORDINANCES FOR INTRODUCTION

TOWNSHIP OF PEQUANNOCK

ORDINANCE NO. 2025-14

For Introduction October 14, 2025

AN ORDINANCE AMENDING CHAPTERS 152 AND 237 OF THE CODE OF THE TOWNSHIP OF PEQUANNOCK AND ESTABLISHING MEMBERSHIP FEES AND RULES FOR PICKLEBALL AND TENNIS COURT USE

BE IT ORDAINED by the Township Council of the Township of Pequannock, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 152, "Fees", Section 152-32, "Chapter 237, Parks and Recreation", of the Revised General Ordinances of the Township of Pequannock, Subsection C shall be retitled "Greenview Park Tennis and Pickleball Courts" and shall read, in its entirety, as follows:

C. Greenview Park Tennis and Pickleball courts.

- (1) Resident annual membership: \$20.00
- (2) Nonresident annual membership: \$40.00
- (3) Replacement for lost badge: \$20.00

Section 2. Chapter 237, "Parks and Recreation" of the Revised General Ordinances of the Township of Pequannock, Article III, shall be retitled "Greenview Park Tennis and Pickleball Courts" and amended to read, in its entirety, as follows:

Article III

Greenview Park Tennis and Pickleball Courts

§ 237-17 Applicability.

The area commonly known as "Greenview Park" in the Township of Pequannock, Morris County, New Jersey, has heretofore been dedicated and used for recreational and park purposes under the general supervision of the Director of Parks and Recreation. Tennis and pickleball courts have been constructed thereon and dedicated for use by those obtaining annual memberships.

§ 237-18 Fees and admission charges.

Annual membership fees are established for the use of said tennis and pickleball courts as provided in Chapter 152, Fees. Use of the tennis and /or pickleball courts without obtaining an annual membership shall be a violation of this Chapter

§ 237-21 Guests.

Any annual membership holder shall be permitted to bring one guest per day to use the courts. Abuse of guest privileges may result in the revocation of membership, at the sole discretion of the Director of Parks and Recreation.

§ 237-20 Identification badges.

Annual membership holders will be issued identification badges which must be worn. Lost badges may be replaced at the cost as provided in Chapter 152, Fees. Badges are not transferable.

§ 237-21 Rules and Regulations.

A. The Director of Parks and Recreation is hereby authorized to promulgate reasonable rules and regulations for the use of the tennis and pickleball courts. Said rules as promulgated shall be posted by the Director in an appropriate location on the tennis and pickleball premises

B. The Director of Parks and Recreation is hereby authorized to revoke membership and playing privileges of any person violating said rules as promulgated.

Section 3. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law

TOWNSHIP OF PEQUANNOCK

ORDINANCE NO. 2025-15

For Introduction October 14, 2025

**AN ORDINANCE TO AMEND CHAPTER 124 ENTITLED "SOLID WASTE UTILITY" OF
THE CODE OF THE TOWNSHIP OF PEQUANNOCK**

BE IT ORDAINED by the Township Council of the Township of Pequannock, County of Morris and State of New Jersey that Chapter 124 entitled "Solid Waste Utility" of the Township Code is hereby amended as follows:

Section 1. Section 124.06 is hereby amended to read as follows

124.06 Fee for refuse and recycled material collection and disposal.

A. Fee. The fee for residential refuse and recycled material collection and disposal per unit shall be as follows:

1. For each single family dwelling the rate shall be set according to the following schedule:

2026.....	\$ 838.60
2027.....	\$ 866.00
2028.....	\$ 893.80
2029.....	\$ 930.60
2030.....	\$ 958.00

2. Non-Residential properties approved for service shall pay a fee equal to the basic residential fee for equal service or on a Cubic Foot basis, based upon the service required and the size of the container utilized.

B. Senior Citizens. Senior Citizens who are subject to the fees set forth in this chapter and who qualify for and receive property tax deductions under N.J.S.A. 54:4-8-40 et seq shall be eligible for a reduced fee for refuse collection. A qualifying Senior Citizen shall file a request with the Utility Collector for the reduced fee. The Tax Collector shall certify that the applicant does qualify for and receive the property tax deduction as permitted by statute. The sum deducted pursuant to this section is set at forty dollars (\$40.00) per annum.

C. Bills to be rendered quarterly. Bills for refuse collection shall be rendered quarterly, except for the initial billing period which shall be prorated. For the purpose of billing, the calendar year shall be subdivided and designated as follows: the year period shall begin on January 1 and end on December 31; the quarterly periods shall begin on the first day of January, April, July and October, respectively, and shall extend to the beginning of the succeeding quarterly period.

D. Responsibility for payment. Unpaid balances are liens against property. The owner of each property provided refuse collection and disposal shall be entirely responsible for payment of bills of said refuse collection and disposal as rendered by the Township of Pequannock. All refuse collection and disposal charges shall be a lien against the property until paid; said liens shall be subject to sale by the Township in the manner prescribed by law, on or after July 1 of the year following rendering of the delinquent bill.

E. Bills due upon rendering; interest; collection. The amount charged for refuse collection and disposal shall be due on the date of rendering of the bill. If bills are not paid within thirty (30) days from date of rendering, interest will accrue at the rate of eight percent (8%) per annum. Liens originating from non-payment of refuse removal and disposal charges shall be processed for collection in the manner so provided by law, including sale of the lien.

F. Discontinuance of service for properties other than residential. In additions to the provisions for collection of unpaid balances outlined in the preceding sections of this chapter, discontinuance of services for properties other than residential as defined in this chapter shall be initiated in the following manner. If bills are not paid within thirty (30) days from date of rendering, the Township, in addition to the provisions of section D. above, shall terminate said refuse collection and disposal service by sending written notice upon the property owner that unless that outstanding bill and interest is paid within fifteen (15) days from the date of the mailing of the notice, the service will be discontinued. Discontinuance of service does not relieve the owner of the property from complying with the provisions of section 124-3.B. of this chapter.

Section 2: If any section, paragraph, sentence, (or part thereof) shall be declared invalid or unconstitutional by a court of competent jurisdiction, the same shall not affect the remaining sections, paragraphs or sentences (or parts thereof) of the Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3: All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4: This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Resolutions

RESOLUTIONS

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council awarding a five-year contract for Solid Waste Collection Service to Gaeta Recycling of Paterson, NJ for the contract amount of \$4,356,000 in accordance with the bid specifications.

Resolution No. 2025-191

WHEREAS, the Township of Pequannock solicited bids for Solid Waste Collection Service which contained several options for collection services and accepted bids on September 16, 2025; and

WHEREAS, bids were submitted and have been reviewed by the Township Manager, who has recommended that an award be made to the sole bidder accepting the bid for “Option #1 collection two times a week for all residents on Tuesdays and Fridays”; and

WHEREAS, the sole responsible, responsive bidder is Gaeta Recycling of Paterson, NJ, having submitted a bid for Option 1 in the amount of \$3,991,000, broken down by year as follows:

Year 1	\$746,000.00
Year 2	\$769,000.00
Year 3	\$792,000.00
Year 4	\$832,000.00
Year 5	\$852,000.00
TOTAL	\$3,991,000.00

and for the School District Alternate in the amount of \$365,000 broken down by year as follows:

Year 1	\$65,000.00
Year 2	\$68,000.00
Year 3	\$72,000.00
Year 4	\$78,000.00
Year 5	\$82,000.00
TOTAL	\$365,000.00

for a total bid amount of \$4,356,000; and

WHEREAS, the Chief Financial Officer has certified that 26-201-20-570-369 (SW Op OE – Contract/Collection Expenses) has funds available in an amount not to exceed \$124,333.34 for the disposal of solid waste for the months of November & December 2025. All other years are subject to available funds in subsequent year budgets;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Pequannock, in the County of Morris, as follows:

1. The contract for solid waste collection is awarded to Gaeta Recycling of Paterson, NJ, for a total amount of \$4,356,000 for a five-year period as set forth above.
2. Township Manager is hereby authorized and directed to execute the necessary documents related to this bid award.

Adopted: October 14, 2025

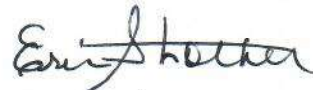
Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-191

I, Erica Strother, Acting Chief Financial Officer, certify that: 26-201-20-570-369 (SW Op OE – Contract/Collection Expenses) has funds available in an amount not to exceed \$124,333.34 for the disposal of solid waste for the months of November & December 2025. All other years are subject to available funds in subsequent year budgets.



Erica Strother
Acting Chief Financial Officer

10/08/2025

Date

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council awarding a five-year contract for Recycling Collection Service to Get-A-Can of Paterson, NJ for the contract amount of \$4,058,500 in accordance with the bid specifications.

Resolution No. 2025-192

WHEREAS, the Township of Pequannock solicited bids for Recycling Collection Service which contained several options for collection services and accepted bids on September 16, 2025; and

WHEREAS, bids were submitted and have been reviewed by the Township Manager, who has recommended that an award be made to the lowest responsible bidder accepting the bid for "Recycling Option #1 – Dual Stream Collection, one collection per week for each material: Co-mingled bottles and cans on the first collection day of the week and paper/cardboard the second collection day of the week."; and

WHEREAS, the lowest responsible, responsive bidder is Get-A-Can of Paterson, NJ, having submitted a bid for Recycling Option #1 in the amount of \$3,991,000.00, broken down by year as follows:

Year 1	\$746,000.00
Year 2	\$769,000.00
Year 3	\$792,000.00
Year 4	\$832,000.00
Year 5	\$852,000.00
TOTAL	\$3,991,000.00

and for the School District Alternate in the amount of \$67,500 broken down by year as follows:

Year 1	\$10,000.00
Year 2	\$12,000.00
Year 3	\$14,000.00
Year 4	\$15,000.00
Year 5	\$16,500.00
TOTAL	\$67,500.00

for a total bid amount of \$4,058,500; and

WHEREAS, the Chief Financial Officer has certified that 26-201-20-570-369 (SW Op OE – Contract/Collection Expenses) has funds available in an amount not to exceed \$124,333.34 for the disposal of recyclables for the months of November & December 2025. All other years are subject to available funds in subsequent year budgets;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Pequannock, in the County of Morris, as follows:

1. The contract for recycling collection is awarded to Get-A-Can of Paterson, NJ, for a total amount of \$4,058,500 for a five-year period as set forth above.
2. Township Manager is hereby authorized and directed to execute the necessary documents related to this bid award.

Adopted: October 14, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-192

I, Erica Strother, Acting Chief Financial Officer, certify that: 26-201-20-570-369 (SW Op OE – Contract/Collection Expenses) has funds available in an amount not to exceed \$124,333.34 for the disposal of recyclables for the months of November & December 2025. All other years are subject to available funds in subsequent year budgets.



Erica Strother
Acting Chief Financial Officer

10/8/2025

Date

TOWNSHIP OF PEQUANNOCK

Resolution authorizing the discretionary award of a contract for the removal and installation of new siding at the Fire Safety (Henning) House to LA Design and Construction in the amount of \$21,998.00.

Resolution No. R2025- 193

WHEREAS, the Township of Pequannock solicited quotes for the removal and installation of new siding at the Fire Safety (Henning) House and LA Design and Construction provided the lowest quote; and

WHEREAS, the quote exceeds \$17,500 in the current contract year; and

WHEREAS, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

WHEREAS, LA Design and Construction, has provided the required documentation, which is on file in the office of the Township Clerk, for a discretionary or non-fair and open contract to be awarded; and

WHEREAS, the Chief Financial Officer has certified that 04-215-22-702-042 (Ord 2022-07(e): Siding at Fire Safety) and 04-215-25-700-404 (Ord 2025-06(d): Fire Safety Roof have funds available in an amount not to exceed \$21,998 for removal and installation of new siding at the Fire Safety (Henning) House.; and

WHEREAS, it is the recommendation of the Township Manager/Qualified Purchasing Agent and Director of Public Works that the contract be authorized.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Pequannock as follows:

1. The contract for the removal and installation of new siding at the Fire Safety (Henning) House be issued to LA Design and Construction in the amount of \$21,998.
2. The Township Manager is hereby authorized and directed to execute the necessary documents related to this award.
3. The Township Clerk is directed to forward copies of the resolution to the Township Manager, CFO, and Director of Public Works.

Adopted: October 14, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-193

I, Erica Strother, Acting Chief Financial Officer, certify that: 04-215-22-702-042 (Ord 2022-07(e): Siding at Fire Safety) and 04-215-25-700-404 (Ord 2025-06(d): Fire Safety Roof) have funds available in an amount not to exceed \$21,998 for removal and installation of new siding at the Fire Safety (Henning) House.

Erica Strother
Acting Chief Financial Officer

10/9/2025

Date

REQUISITION

1 of 1

REQUISITION NUMBER

113271

B
I
L
L
T
O

TOWNSHIP OF PEQUANNOCK
530 TURNPIKE

POMPTON PLAINS NJ 07444
(973) 835-5700
FAX: (973) 835-1152
TAX ID: 22-6002204

V
E
N
D
O
R

7214
LA Design and Construction
145 Newark Pompton Tpke
Pequannock NJ 07440

S
H
I
P
T
O

REQ DATE 9/22/2025
CONTRACT NO.
CREATED BY DaveS
DEPARTMENT Roads
Public Works
Township of Pequannock
99 Alexander Avenue
Pompton Plains NJ 07444

DESCRIPTION / SPECIAL INSTRUCTIONS

Removal and Installation of New Siding at the Fire Safety House

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
0421522702042 Ord 2022-07(e): Siding at Fire Safe	1.000		Removal and Installation of New Siding at the Fire Safety House	10017.500	10,017.50
0421525700404 Ord 2025-06(d): Fire Safety Roof	1.000		Removal and Installation of New Siding at the Fire Safety House	11980.500	11,980.50
PO Total					21,998.00

APPROVAL FOR PURCHASE

DATE

DATE

THIS IS NOT A PURCHASE ORDER



Project Proposal/Contract

This Contract Agreement is made and entered on 8/7/2025, by and between,

Pequannock Township
530 Newark Pompton Turnpike
Pompton Plains, NJ 07444
Attn: David Seugling, Director
Email: dseugling@peqtpw.org

LA Design and Construction
145 Newark Pompton Tpke
Pequannock, New Jersey 07440
Lic. # 13VH05390700
Hereinafter, Contractor
Tel: (973)874-0463 Fax: (973) 409-4922
www.LADesignandConstruction.com

Hereinafter, Owners

Contractor agrees to furnish all labor, material and supervision as may be required to replace siding and gutters on the Fire Safety Office, 471 Newark Pompton Tpk, Pompton Plains NJ, work that is more specifically described as follows;

Demolish existing siding to sheathing, gutters and downspouts, install 3/8" fan fold siding underlayment, supply and install new Certainteed or comparable double 4" white vinyl clapboard siding, wrap all fascia, rakes, window and door trim with white aluminum. Supply and install new gutters and downspouts. Clean property of all siding debris.

Township shall supply dumpster for debris.

Price: \$21,998.00

Guarantees: Contractor provides a 1 year guarantee on all labor and manufacturer's warranty. Commencement and Completion of work; Contract work shall commence on or about TBD upon acceptance. Estimated time of completion for original contract work without changes or owner delays is approximately 1-2 working days. No implied Warranties. The Owner acknowledges that the Contractor has made no guarantees, warranties, understanding, nor representations (nor have any been made by any representatives of the Contractor) that are not included in this contract.

Changes by Government Order. Any changes to the work required by any government or inspector which increases the cost of construction will be an additional cost and will be paid for by the Owner. Any Order of any government prohibiting or stopping construction will excuse the obligation of contractor to compete the work. If the entry of the government order was not the fault of Contractor, Owner will pay to Contractor the actual costs plus profit and overhead for any work contracted or performed by the Contractor at the time of the government order.

Changes and Alterations. After the execution of this Contract, Owner(s) may not make changes or alterations in plans or specifications, unless they are approved in writing by Contractor, which approval Contractor may withhold in its absolute discretion. If changes or alterations are approved by Contractor, they shall be made only by written Change Orders or Site Change Orders setting forth their descriptions and their additional costs/credits to Owner(s). Each Change Order or Site Change Order shall be signed by Contractor and Owner(s) and Owner(s) shall pay such additional costs at the time such Change Order or Site Change Order is signed by Contractor and Owner(s) and prior to commencement of the work.

Any changes to the scope of work described above for unforeseen conditions that require additional work to correct is considered a change order and it is mutually agreed that additional charges shall apply at our standard pricing for any additional work required/desired. In the absense of a written agreement pricing shall follow Xactimate estimating software pricing.

Materials. Should any materials provided for in the Contract Documents not be available in the quantities required or at the time needed by Contractor for proper construction progress, Contractor shall have the right, at Contractor's election, to substitute equivalent materials available for the same construction purposes.



The products to be furnished will be of reasonable quality, having latitudes of acceptability that are usual and allowable under standard grading rules and other recognized construction inspection agencies.

Delays. In the event that there is a delay in work due to a government agency, weather conditions, labor shortages, material shortages, change orders, Owner delays, acts of war, acts of terrorism or acts of God or any reason beyond Contractor's control, the date of completion shall be extended accordingly.

Permits, Fees, and Tests. The Contractor shall secure and pay for building permits, licenses and other similar approvals necessary for the proper execution and completion of the work. All permit fees paid by contractor shall be reimbursed by owner. If necessary, the Owner agrees to assist the Contractor in obtaining any such permits and licenses by completing all necessary applications and forms. However, if a covenant or an architectural review committee requires the approval of plans and specification, the Owner shall be responsible for obtaining these approvals and paying for any fees connected with them.

Total price shall be \$21,998.00. Payments shall be made as follows; \$21,998.00 upon completion.

The parties hereto have executed this Agreement for themselves, their heirs, executors, successors, administrators, and assignees on the day and year first above written and you are hereby authorized to proceed with the work as described in the above project on the terms and

Contractor,
LA Design and Construction.

Owner(s),

Lawrence Steimel



NEWJERS-02

MALMA1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/23/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Secret Insurance Agency LLC 409 Minnissink Road Suite 104 Totowa, NJ 07512	CONTACT NAME: PHONE (A/C, No, Ext): (973) 812-7327 FAX (A/C, No): (973) 200-0052 E-MAIL ADDRESS:
INSURED New Jerseys Handyman, LLC DBA LA Design & Construction 145 Newark Pompton Turnpike Pequannock, NJ 07440	INSURER(S) AFFORDING COVERAGE INSURER A : Selective Insurance Company of New England 11867 INSURER B : Selective Casualty Insurance Company 14376 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			S 2610212	1/20/2025	1/20/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRE AUTOS ONLY ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			S 2610212	1/20/2025	1/20/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	☒ UMBRELLA LIAB EXCESS LIAB DED \$ RETENTION \$			S 2610212	1/20/2025	1/20/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A		WC 9117076	1/20/2025	1/20/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

TOWNSHIP OF PEQUANNOCK
BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that:

NAME OF BUSINESS ENTITY: New Jerseys Handyman LLC dba LA Design and Construction
has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding **January 1, 2025** to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the **TOWNSHIP OF PEQUANNOCK** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

MELISSA FLORANCE-LYNCH	<u>None</u>
RYAN HERD	
DAVE KOHLE	
JOHN DRIESSE	
KYLE RUSSELL	
VINCENT SIRACUSA	
REPUBLICAN MUNICIPAL	

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Subchapter S Corporation
☐ Limited Partnership ☒ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
<u>LAURENCE SREIMEL</u>	<u>336 Sunset Rd. Pompton Plains</u>

Part III – Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Signature of Affiant: _____

Date: 9/24/25

Printed Name of Affiant: LAURENCE SREIMEL

Title: President

Subscribed and sworn before me this

24th day of
September

My Commission expires:

November 28, 27

(Witnessed or attested by)

(Seal)

ESH RAT J CHOWDHURY
Notary Public, State of New Jersey
My Commission Expires Nov 28, 2027

TOWNSHIP OF PEQUANNOCK
BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~

**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. The term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:



I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR



I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:



Partnership



Corporation



Sole Proprietorship



Limited Partnership



Limited Liability Corporation



Limited Liability Partnership



Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

|                                    |               |
|------------------------------------|---------------|
| Name: <u>Lawrence Steinmet</u>     | Name:         |
| Home Address: <u>336 Sunset Rd</u> | Home Address: |
| <u>Pompton Plains, NJ 07444</u>    |               |
| Name:                              | Name:         |
| Home Address:                      | Home Address: |
| Name:                              | Name:         |
| Home Address:                      | Home Address: |

Subscribed and sworn before me this 24 day of Sept., 2025

(Notary Public)

My Commission expires:

[Signature]

ESH RAT J CHOWDHURY  
Notary Public, State of New Jersey  
My Commission Expires Nov 28, 2027

[Signature]  
(Affiant)

LAWRENCE STEINMET, President  
(Print name & title of affiant)

(Corporate Seal)



## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

---

---

---

---

---

---

(Attach Additional Sheets If Necessary.)

Signature of Vendor's Authorized Representative

*Lawrence Steimel*

Print Name and Title of Vendor's Authorized Representative

*New Jersey's Handy Man LLC*

Vendor's Name

*145 Newark Pompton Tpk*

Vendor's Address (Street Address)

*Piquanock, NJ 07440*

Vendor's Address (City/State/Zip Code)

Date

*9/23/25*  
*27 0468 221*

Vendor's FEIN

*973 874 0463*

Vendor's Phone Number

Vendor's Fax Number

*INFO@LAdesignandconstruction*

Vendor's Email Address

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

# Township of Pequannock

## AMERICANS WITH DISABILITIES ACT OF 1990

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "ACT") (42 U.S.C.~ 512101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any act benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER must any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its OWN expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

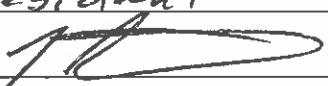
It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Business Name (Print): New Jersey's Handyman LLC, D/B/A LA Design and Construction

Representative's Name (Print): LARRY Steirnel

Representative's Title: President

Representative's Signature: 

Phone: 973 874 0463 Date: 9/23/25

# Township of Pequannock

## AFFIRMATIVE ACTION COMPLIANCE NOTICE

### Goods, Professional Service and General Service Contracts

This form is a summary of the requirement to comply with N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The successful vendor, contractor or professional shall submit to the public agency, one of the following three documents as forms of evidence:

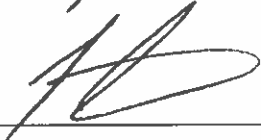
1. Letter of Federal Affirmative Action Plan Approval
2. Certificate of Employee Information Report
3. A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor, contractor or professional must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor, contractor or professional certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

Business Name: New Jerseys Handyman LLC  
DBA LA Design and Construction

Representative's Name: LARRY STEINIEL

Representative's Signature: 

Date: 9/23/25 Phone: 973 874 0463

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

## Contractor Instructions



Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county
  - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the





General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures.”

Required Pursuant To N.J.S.A. 19:44A-20.26

## Part I – Vendor Information

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Pres  
Title

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

[illegible]

|      |  |  |
|------|--|--|
| None |  |  |
|------|--|--|

☐ Check here if the information is continued on subsequent page(s)

## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Page        of       [illegible]

*None*  
☐ Check here if the information is continued on subsequent page(s)

**List of Agencies with Elected Officials Required for Political Contribution Disclosure**  
**N.J.S.A. 19:44A-20.26**

**County Name: Morris**

State: Governor, and Legislative Leadership Committees

Legislative District #: **26**

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Boonton Town

Boonton Township

Butler Borough

Chatham Borough

Chatham Township

Chester Borough

Chester Township

Denville Township

Dover Town

East Hanover Township

Florham Park Borough

Hanover Township

Harding Township

Jefferson Township

Kinnelon Borough

Lincoln Park Borough

Long Hill Township

Madison Borough

Mendham Borough

Mendham Township

Mine Hill Township

Montville Township

Morris Plains Borough

Morris Township

Morristown Town

Mount Arlington Borough

Mount Olive Township

Mountain Lakes Borough

Netcong Borough

Parsippany-Troy Hills Township

Pequannock Township

Randolph Township

Riverdale Borough

Rockaway Borough

Rockaway Township

Roxbury Township

Victory Gardens Borough

Washington Township

Wharton Borough

Boards of Education (Members of the Board):

Boonton Town  
Boonton Township  
Butler Borough  
Chester Township  
Denville Township  
Dover Town  
East Hanover Township  
Florham Park Borough  
Hanover Park Regional  
Hanover Township  
Harding Township  
Jefferson Township  
Kinnelon Borough  
Lincoln Park Borough  
Long Hill Township  
Madison Borough  
Mendham Borough  
Mendham Township  
Mine Hill Township  
Montville Township  
Morris  
Morris Hills Regional  
Morris Plains Borough  
Mount Arlington Borough  
Mount Olive Township  
Mountain Lakes Borough  
Netcong Borough  
Parsippany-Troy Hills Township  
Pequannock Township  
Randolph Township  
Riverdale Borough  
Rockaway Borough  
Rockaway Township  
Roxbury Township  
Sch Dist Of The Chathams  
Victory Gardens  
Washington Township  
West Morris Regional  
Wharton Borough

**Fire Districts (Board of Fire Commissioners):**

Hanover Township Fire District No. 2  
Hanover Township Fire District No. 3  
Montville Township Fire District No. 1  
Montville Township Fire District No. 2  
Montville Township Fire District No. 3  
Parsippany-Troy Hills Township Fire District No 1  
Parsippany-Troy Hills Township Fire District No 2  
Parsippany-Troy Hills Township Fire District No 3

Parsippany-Troy Hills Township Fire District No 4  
Parsippany-Troy Hills Township Fire District No 5  
Parsippany-Troy Hills Township Fire District No 6  
Parsippany-Troy Hills Township Fire District No. 7  
Parsippany-Troy Hills Township Fire District No. 8

Contaldi Creations, LLC

306 Wanaque Avenue

Pompton Lakes, NJ 07442

973-632-1282

[stevecontaldi@icloud.com](mailto:stevecontaldi@icloud.com)

License No. 13vh11536000

**Standard Specifications for Renovation Design and Installation**

Customer Name: Township of Pequannock

Job Address: 471 Newark Pompton Tpk, Pompton Plains NJ

Customer Email: [dseugling@peqtwp.org](mailto:dseugling@peqtwp.org)

Contaldi Creations, LLC, hereinafter called "renovation specialist." Renovation specialist will supply and deliver only such equipment and material as described in these specifications. Labor connected with this renovation will be supplied by the renovation specialist, only as herein specified.

Any equipment, material and labor designated herein as "buyer's responsibility" must be furnished and completed in accordance with the work scheduled established by the renovation specialist.

Equipment, material and labor not included in these specifications can be supplied by the renovation specialist as "extras" at additional cost, for which authorization must be given in writing by the buyer.

If specifications call for re-use of existing equipment, no responsibility on the part of the renovation specialist for appearance, function or service shall be implied.

The renovation specialist agrees to furnish the materials and services set forth below;

1. Demolish existing siding, underlayment to sheathing and gutters/downspouts. Owner to supply dumpster.
2. Supply and install Certainteed white vinyl double 4" siding, over Tyvek housewrap, wrap all rakes, fascia and other trim in white aluminum coil metal.
3. Supply and install new 5" gutters and downspouts.

The Customer agrees to make payment:

|                |             |
|----------------|-------------|
| CONTRACT PRICE | \$25,900.00 |
|----------------|-------------|

|                     |             |
|---------------------|-------------|
| DUE UPON COMPLETION | \$25,900.00 |
|---------------------|-------------|

This contract includes terms and conditions as set forth herein. Please read, sign and date where indicated.

I HAVE READ THIS CONTRACT AND APPROVE:

---

Steven J. Contaldi

Dated

---

Print Name

---

Owner

Dated

---

Print Name



## TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council amending R2025-122 authorizing Tilcon New York, Inc. under the use of the Morris County Cooperative Pricing Council for the Annual Road Resurfacing Improvements Project in the amount of \$170,000.00, to add an additional amount of \$100,000 for a total authorization of \$270,000.

### Resolution No. R2025-194

**WHEREAS**, the Annual Road Resurfacing project will be accomplished through the Morris County Cooperative Pricing Council (MCCPC); and

**WHEREAS**, the MCCPC advertised and received sealed bids for Contract #6, Road Resurfacing; and

**WHEREAS**, the MPPCP awarded Contract #6 CAT. A and B, Road Resurfacing to Tilcon New York Inc. on February 06, 2025; and

**WHEREAS**, the Township Council is a member of the Morris County Cooperative Pricing Council ("MCCPC"); and

**WHEREAS**, with R2025-122 the Chief Financial Officer has certified that: 04-215-20-701-035 (Alexander Recon.); 04-215-21-703-032 (West Parkway North); 04-215-24-700-304 (Road Resurfacing) and 04-215-25-700-301 (Road Resurfacing) has funds available for Annual Road Resurfacing in the amount of \$170,000.00;

**WHEREAS**, R2025-122 included Van Dyk Place, Wren Place, Foothills Parking Lot, Lyman Parking lot and portions of the Washington Park lot; and

**WHEREAS**, the additional work being authorized includes the Library Parking Lot and Marvin/PV Park Road in the amount of \$100,000; and

**WHEREAS**, the Chief Financial Officer has certified that: 04-215-25-700-301 (Ord 2025-06(c): Road Resurfacing) has funds available in an amount not to exceed \$100,000 for additional funds for the Annual Road Resurfacing Improvements Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, County of Morris and State of New Jersey to hereby authorize the following items of construction, quantities and contractors for the Annual Road Resurfacing Improvements Project as listed below:

| Item                                                           | Total Item Cost     |
|----------------------------------------------------------------|---------------------|
| Milling and Paving Via MCCPC Contract # 6 Resolution R2025-122 | \$ 170,000.00       |
| Milling and Paving Via MCCPC Contract # 6 Increase             | \$100,000.00        |
| <b>Total Cost</b>                                              | <b>\$270,000.00</b> |

**Adopted: October 14, 2025**

\_\_\_\_\_  
Carol J. Marsh, Township Clerk

\_\_\_\_\_  
John Driesse, Mayor

# Certification of Available Funds

Number: Resolution No. 2025-194

I, Erica Strother, Acting Chief Financial Officer, certify that: 04-215-25-700-301 (Ord 2025-06(c): Road Resurfacing) has funds available in an amount not to exceed \$100,000 for additional funds for the Annual Road Resurfacing Improvements Project.

Erica Strother  
Acting Chief Financial Officer

10/10/2025  
Date

## **TOWNSHIP OF PEQUANNOCK**

Resolution of the Township Council of the Township of Pequannock authorizing the adoption of the 2025 Morris County, New Jersey Hazard Mitigation Plan Update

### **Resolution No. R2025-195**

---

**WHEREAS**, all jurisdictions within Morris County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

**WHEREAS**; a coalition of Morris County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Morris County; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Pequannock:

- 1) Adopts in its entirety, the 2025 Morris County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.
- 8) This resolution will take effect immediately.

**Adopted: October 14, 2025**

---

Carol J. Marsh, Township Clerk

---

John Driesse, Mayor

## ANNEX 32: TOWNSHIP OF PEQUANNOCK

## 1 COMMUNITY CAPABILITIES ASSESSMENT

Table 1 through Table 6 summarizes the different community capabilities and tools that are available to the community to potentially assist in mitigating the impacts of hazards.

## 1.1 PLANNING, LEGAL AND REGULATORY CAPABILITIES

The table below summarizes the legal and regulatory tools that are available to the Township of Pequannock and where hazard mitigation has been integrated.

Table 1: Planning, Legal and Regulatory Capability

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Do you have this?<br>(Yes/No) | Authority that enforces<br>(Federal, State, Regional, County, Local) | State Mandated / Allowed | Has the HMP been integrated in the last 5 years? If yes- how? |                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------|--------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |                                                                      |                          | If yes- how? Describe in comments                             | If no - can it be a mitigation action? If yes, add Mitigation Action #. |
| Codes, Ordinances, & Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |                                                                      |                          |                                                               |                                                                         |
| Building Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Yes                           | State, Local                                                         | Yes                      | No                                                            | -                                                                       |
| Comment: State mandated on local level under NJAC 5:23-3.14. International Building Code – New Jersey Edition, 2018, NJAC 5:24-3.14. Chapter 64 of the municipal code. Uniform Construction Codes. Administered by the Construction official.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |                                                                      |                          |                                                               |                                                                         |
| Zoning Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes                           | Local                                                                | Yes                      | No                                                            | -                                                                       |
| Comment: Per State of NJ Municipal Land Use Law (MLUL) L. 1975, s. 2, eff Aug 1, 1976, 40-55D-62: 49. Power to zone, requires all jurisdictions to have current zoning and other land development ordinances after the planning board has adopted the land use element and master plan. Chapter 189 of the municipal code. Zoning. Administered by the Zoning Officer. The Zoning Ordinance) was adopted to: <ul style="list-style-type: none"><li>To secure safety from fire, flood, panic and other natural and man-made disasters.</li><li>To provide adequate light, air and open space.</li><li>To ensure that the development of Pequannock Township does not conflict with the development and general welfare of neighboring municipalities, the county and the state as a whole.</li><li>To promote the establishment of appropriate population densities and concentrations that will contribute to the well-being of persons, neighborhoods, communities and regions and the preservation of the environment.</li><li>To provide sufficient space in appropriate locations for a variety of agricultural, residential, recreational, commercial and industrial uses and open spaces, both public and private, according to their respective environmental requirements in order to meet the needs of Township residents and the region of which the Township is a part.</li><li>To promote a desirable visual environment through creative development techniques and good civic design and arrangements.</li><li>To promote the conservation of open space and valuable natural resources and to prevent urban sprawl and degradation of the environment through improper use of land.</li></ul> |                               |                                                                      |                          |                                                               |                                                                         |
| Subdivisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes                           | Local                                                                | Yes                      | No                                                            | -                                                                       |
| Comment: Chapter 316 of the municipal code: Subdivision of land. Administered by the Planning Department.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                                                                      |                          |                                                               |                                                                         |
| Stormwater Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes                           | State, Local                                                         | Yes                      | No                                                            | -                                                                       |
| Comment: Title 7 of the NJ Administrative Code (N.J.A.C. 7:8); Chapter 308 of the municipal code; Stormwater Management Regulations; Rev. February 20221. .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                               |                                                                      |                          |                                                               |                                                                         |
| Post-Disaster Recovery                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | No                            | -                                                                    | -                        | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                               |                                                                      |                          |                                                               |                                                                         |

|                                                                                                                                                                                                                                                                                                                                                                                                      | Do you have this? (Yes/No) | Authority that enforces (Federal, State, Regional, County, Local) | State Mandated / Allowed | Has the HMP been integrated in the last 5 years? If yes- how? |                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------------------------------|--------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                      |                            |                                                                   |                          | If yes- how? Describe in comments                             | If no - can it be a mitigation action? If yes, add Mitigation Action #. |
| <b>Real Estate Disclosure</b>                                                                                                                                                                                                                                                                                                                                                                        | Yes                        | State – Division of Consumer Affairs                              | Yes                      | Yes                                                           | -                                                                       |
| <b>Comment:</b> N.J.A.C. 13:45A-29.1; Before signing a contract of sale, all purchasers must receive a New Jersey Public Offering Statement (POS) approved by the New Jersey Real Estate Commission. The POS provides information such as proximity to hospitals, schools, fire and police, as well as any hazards, risks or nuisances in or around the subdivision.                                 |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Growth Management</b>                                                                                                                                                                                                                                                                                                                                                                             | Yes                        | Local                                                             | Yes                      | Yes                                                           | No                                                                      |
| <b>Comment:</b> State mandated at local level; Incorporated into Flood Damage Prevention Ordinance; June 2014. Administered by the Planning Department.                                                                                                                                                                                                                                              |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Shoreline Development</b>                                                                                                                                                                                                                                                                                                                                                                         | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b> NJ Coastal Area Facility Review Act (N.J.S.A. 13:19) or CAFRA regulates almost all development along the coast for activities including construction, relocation, and enlargement of buildings or structures, and excavation, grading, shore protection structures, and site preparation. This law is implemented through NJ's Coastal Zone Management Rules N.J.A.C. 7:7E-1 et seq. |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Site Plan Review</b>                                                                                                                                                                                                                                                                                                                                                                              | Yes                        | Local                                                             | No                       | No                                                            | -                                                                       |
| <b>Comment:</b> Chapter 360 of the municipal code, Zoning. Updated periodically. Administered by the Engineering Department.                                                                                                                                                                                                                                                                         |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Environmental Protection</b>                                                                                                                                                                                                                                                                                                                                                                      | Yes                        | State, Local                                                      | Yes                      | No                                                            | -                                                                       |
| <b>Comment:</b> The rules that are utilized by the NJDEP and other environmental agencies are codified at Title 7 of the NJ Municipal Administrative Code. Chapter 88 Air Pollution, Chapter 144 Environmental Impact.                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Flood Damage Prevention</b>                                                                                                                                                                                                                                                                                                                                                                       | Yes                        | Local                                                             | Yes                      | -                                                             | -                                                                       |
| <b>Comment:</b> Chapter 171 of the municipal code, Flood Damage Prevention. Administered by the Manager. Ordinance includes 3 feet of freeboard for residential construction, 2 feet of freeboard for non-residential construction.                                                                                                                                                                  |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Wellhead Protection</b>                                                                                                                                                                                                                                                                                                                                                                           | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                      |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Emergency Management</b>                                                                                                                                                                                                                                                                                                                                                                          | Yes                        | Local                                                             | No                       | -                                                             | -                                                                       |
| <b>Comment:</b> Chapter 166, Emergency Medical Service. Chapter 83, Fire Prevention                                                                                                                                                                                                                                                                                                                  |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Climate Change</b>                                                                                                                                                                                                                                                                                                                                                                                | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                      |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Disaster Recovery Ordinance</b>                                                                                                                                                                                                                                                                                                                                                                   | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                      |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Disaster Reconstruction Ordinance</b>                                                                                                                                                                                                                                                                                                                                                             | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                      |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Other</b>                                                                                                                                                                                                                                                                                                                                                                                         | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                      |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Planning Documents</b>                                                                                                                                                                                                                                                                                                                                                                            |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Comprehensive / Master Plan</b>                                                                                                                                                                                                                                                                                                                                                                   | Yes                        | Local                                                             | Yes                      | Yes                                                           | -                                                                       |
| <b>Comment:</b> Reexamined in 2003, 2009, and 2019. Administered by the Planning department. The plan includes goals to preserve lakes and wetlands, clean up refuse, limit development, promote clean air, promote vegetative buffers, preserve and protect area of confluence along Pequannock and Wanaque Rivers, protect aquifer recharge areas, protect groundwater                             |                            |                                                                   |                          |                                                               |                                                                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Do you have this? (Yes/No) | Authority that enforces (Federal, State, Regional, County, Local) | State Mandated / Allowed | Has the HMP been integrated in the last 5 years? If yes- how? |                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------------------------------|--------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                            |                                                                   |                          | If yes- how? Describe in comments                             | If no - can it be a mitigation action? If yes, add Mitigation Action #. |
| quality, and preserve Pio Costa tract's floodwater retention capability. The December 9, 2019 Master Plan Reexamination includes new categories in the Land Use Element – Storm Resiliency, Smart Growth, Environmental Sustainability.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |                                                                   |                          |                                                               |                                                                         |
| Capital Improvement Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Yes                        | Local                                                             | Allowed                  | Yes                                                           | No                                                                      |
| Comment: Per NJSA 40:55D-29 the governing body is authorized to direct the Planning Board to prepare a CIP with at least a six-year planning horizon. The Township’s plan is updated annually and is administered by the Township Manager.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                            |                                                                   |                          |                                                               |                                                                         |
| Disaster Debris Management Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                                                   |                          |                                                               |                                                                         |
| Floodplain or Watershed Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes                        | Local, County                                                     | No                       | No                                                            |                                                                         |
| Comment: Elements of Master Plan and 2012 Flood Acquisition Plan (with Morris County),are administered by the Engineer and Flood Resilience Officer. Pequannock Township is developing a Watershed Management Plan with the USACE for the Pompton River Watershed in 2023/2024. Additionally, a new Floodplain Management Plan that meets CRS requirements will be developed in 2024/2025.                                                                                                                                                                                                                                                                                                                                 |                            |                                                                   |                          |                                                               |                                                                         |
| Stormwater Management Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes                        | Local and State                                                   | Yes                      | Yes                                                           | -                                                                       |
| Comment: Per NJDEP Storm Water Management Rule (N.J.A.C. 7:8, et seq.). The Municipal Stormwater Regulation Program was developed in response to the U. S. Environmental Protection Agency’s (USEPA) Phase II rules published in December 1999. The Department issued final stormwater rules on February 2, 2004 and four (4) NJPDES general permits authorizing stormwater discharges from Tier A and Tier B municipalities, as well as public complexes, and highway agencies that discharge stormwater from municipal separate storm sewers (MS4s). The Stormwater Management Plan is incorporated in the Master Plan and Ordinances, 2009 and PEQ 2019 Master Plan. The Plan is administered by the Township Engineer. |                            |                                                                   |                          |                                                               |                                                                         |
| Stormwater Pollution Prevention Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes                        | Local                                                             | Yes                      | -                                                             | -                                                                       |
| Comment: Required as part of NJDEP Stormwater Discharge Permit, updated periodically; last revision May 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| Urban Water Management Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                                                   |                          |                                                               |                                                                         |
| Habitat Conservation Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                                                   |                          |                                                               |                                                                         |
| Economic Development Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes                        | Local                                                             | No                       | Yes                                                           | No                                                                      |
| Comment: part of 2019 Master Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                            |                                                                   |                          |                                                               |                                                                         |
| Shoreline Management Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                                                   |                          |                                                               |                                                                         |
| Community Wildfire Protection Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                                                   |                          |                                                               |                                                                         |
| Community Forest Management Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| Comment:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                                                   |                          |                                                               |                                                                         |
| Transportation Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes                        | Local                                                             | No                       | Yes                                                           | No                                                                      |
| Comment: Circulation Element is a part of 2019 Master Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                            |                                                                   |                          |                                                               |                                                                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Do you have this? (Yes/No) | Authority that enforces (Federal, State, Regional, County, Local) | State Mandated / Allowed | Has the HMP been integrated in the last 5 years? If yes- how? |                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------------------------------|--------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          | If yes- how? Describe in comments                             | If no - can it be a mitigation action? If yes, add Mitigation Action #. |
| <b>Agriculture Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Climate Action Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes                        | Local                                                             | No                       | Yes                                                           | No                                                                      |
| <b>Comment:</b> Storm Resiliency, Smart Growth, Environmental Sustainability Element were adopted as part of 2019 Master Plan/Land Use Element                                                                                                                                                                                                                                                                                                                                                                                |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Tourism Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Business Development Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Yes                        | Local                                                             | No                       | Yes                                                           | -                                                                       |
| <b>Comment:</b> Economic Development Element, part of 2019 Master Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Open Space Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes                        | Local                                                             | No                       | No                                                            | -                                                                       |
| <b>Comment:</b> The Open Space Plan (2012) has a goal to maintain a balance between preserving its natural and historic places and redeveloping its landscape to both protect its residents from the flood risk inherent to the rivers, while also furthering the enjoyment of those sites. The Plan includes a recommended action to use land acquisition to create buffers and seek financial assistance for buyouts. A map of hazard areas is included.                                                                    |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Response/Recovery Planning</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Comprehensive Emergency Management Plan (CEMP) / Emergency Operations Plan (EOP)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes                        | Local                                                             | Yes                      | No                                                            | No                                                                      |
| <b>Comment:</b> Per the NJ Civilian Defense and Disaster Control Act (App.A:9_43.2) Counties and municipalities must have written Emergency Operations Plans to be reviewed every 2 years. The Township's Emergency Operations Plan has Hazardous Materials and Hazardous Weather annexes. The Hazardous weather annex includes information in alignment with the Hazard Mitigation Plan. The Plan also has an evacuation annex. Plan last updated in 2012. The plan is administered by the Township Manager/OEM Coordinator. |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Threat &amp; Hazard Identification &amp; Risk Assessment (THIRA)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Post-Disaster Recovery Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | No                         | -                                                                 | No                       | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Continuity of Operations Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yes                        | Local                                                             | No                       | No                                                            | No                                                                      |
| <b>Comment:</b> 2012 Emergency Operations Plan, will update in 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Public Health Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |
| <b>Other</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | No                         | -                                                                 | -                        | -                                                             | -                                                                       |
| <b>Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                   |                          |                                                               |                                                                         |

Table 2: Development and Permitting Capability

| Criterion                                                                                                                                                                          | Response                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Does your jurisdiction issue development permits?<br>- If no, who does? If yes, which department?                                                                                  | Yes, Planning & Construction Departments                                                                                                                       |
| Does your jurisdiction have the ability to track permits by hazard area?                                                                                                           | Yes                                                                                                                                                            |
| Does your jurisdiction have a buildable lands inventory?<br>-If yes, please describe briefly.<br>-If no, please quantitatively describe the level of buildout in the jurisdiction. | Yes, the township has GIS information on buildable lands.<br>A Build-out analysis was performed and included in the Township's 2022 Stormwater Management Plan |

## 1.2 ADMINISTRATIVE AND TECHNICAL CAPABILITIES

The table below summarizes potential staff and personnel resources available to the Township of Pequannock.

Table 3: Administrative and Technical Capabilities

| Staff/Personnel Resource                                                                | Available? | Department/Agency/Position                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Administrative Capability</b>                                                        |            |                                                                                                                                                                                                                                                                                |
| Planning Board                                                                          | Yes        | Planning, Volunteers, Professionals                                                                                                                                                                                                                                            |
| Mitigation Planning Committee                                                           | Yes        | Township Manager, Flood Resilience Officer, OEM, Township Engineer, DPW, Construction Official, Police, Fire, Planning, Zoning and Volunteers                                                                                                                                  |
| Environmental Board / Commission                                                        | Yes        | Volunteers                                                                                                                                                                                                                                                                     |
| Open Space Board / Committee                                                            | Yes        | Volunteers                                                                                                                                                                                                                                                                     |
| Economic Development Commission / Committee                                             | Yes        | Volunteers                                                                                                                                                                                                                                                                     |
| Warning Systems / Services<br>(reverse 911, outdoor warning signals)                    | Yes        | Smart 911, Nixle, Pequannock Flood App (phone), Reverse 911, radio station 1620 AM, dedicated Public Information phone line, website: Notify Me, Announcements, News Flash, Severe Weather Alert, Flood Information page, (USGS) Pompton River Hydrograph & Inundation mapping |
| Maintenance program to reduce risk                                                      | Yes        | Flood Resilience Officer, Township Engineer, Department of Public Works                                                                                                                                                                                                        |
| Mutual aid agreements                                                                   | Yes        | Verbal agreement with Lincoln Park                                                                                                                                                                                                                                             |
| Flood Control Advisory Committee                                                        | Yes        | Volunteers, Twp Council liaison, Flood Resilience Officer (staff liaison)                                                                                                                                                                                                      |
| <b>Technical/Staffing Capability</b>                                                    |            |                                                                                                                                                                                                                                                                                |
| Planners or engineers with knowledge of land development and land management practices  | Yes        | Professional Engineer, Planners and Staff                                                                                                                                                                                                                                      |
| Engineers or professionals trained in building or infrastructure construction practices | Yes        | Construction Official, Township Engineer, multiple Construction Subcode, Officials                                                                                                                                                                                             |
| Planners or engineers with an understanding of natural hazards                          | Yes        | Township Engineer, Planners, Flood Resilience Officer and Staff                                                                                                                                                                                                                |



| Staff/Personnel Resource                                          | Available? | Department/Agency/Position                                          |
|-------------------------------------------------------------------|------------|---------------------------------------------------------------------|
| Staff with training in benefit/cost analysis                      | Yes        | Flood Resilience Officer                                            |
| Staff with training in green infrastructure                       | Yes        | Township Engineer                                                   |
| Staff with education/knowledge/training in low impact development | Yes        | Township Engineer                                                   |
| Surveyor                                                          | Yes        | The township retains a contract surveyor                            |
| Stormwater engineer                                               | Yes        | Township retains a consulting stormwater Professional Engineer      |
| Personnel skilled or trained in GIS applications                  | Yes        | Engineering & Zoning Department staff, Flood Resilience Officer     |
| Local or state water quality professional                         |            | Township Engineer, Director of DPW                                  |
| Scientist familiar with natural hazards in local area             | No         | Member of Flood Control Advisory Committee                          |
| Emergency manager                                                 | Yes        | OEM Coordinator, (2) Deputy Coordinators                            |
| Watershed planner                                                 | No         |                                                                     |
| Environmental specialist                                          | Yes        | Flood Resilience Officer                                            |
| Grant writers                                                     | Yes        | Township Administrator, Flood Resilience Officer, Township Engineer |
| Resilience Officer                                                | Yes        | Flood Resilience Officer                                            |
| Other                                                             | No         | -                                                                   |

### 1.3 FISCAL CAPABILITIES

The table below summarizes financial resources available to the Township of Pequannock.

Table 4: Fiscal Capabilities

| Financial Resource                                     | Accessible or Eligible to Use?                             |
|--------------------------------------------------------|------------------------------------------------------------|
| Community Development Block Grants (CDBG, CDBG-DR)     | Yes, limited availability based on demographics            |
| Capital Improvements Project Funding                   | Yes, directed by Township Manager & Council                |
| Authority to Levy Taxes for Specific Purposes          | Yes, limited by statute                                    |
| User Fees for Water, Sewer, Gas or Electric Service    | Yes                                                        |
| Incur Debt through General Obligation Bonds            | Yes                                                        |
| Incur Debt through Special Tax Bonds                   | No                                                         |
| Incur Debt through Private Activity Bonds              | No                                                         |
| Withhold Public Expenditures in Hazard-Prone Areas     | Yes                                                        |
| State-Sponsored Grant Programs                         | Yes                                                        |
| Development Impact Fees for Homebuyers or Developers   | No                                                         |
| Clean Water Act 319 Grants (Nonpoint Source Pollution) | Yes                                                        |
| Other                                                  | Yes, Morris County Flood Mitigation Program (acquisitions) |

### 1.4 EDUCATION AND OUTREACH CAPABILITIES

The table below summarizes the education and outreach resources available to the Township of Pequannock.

Table 5: Education and Outreach Capabilities

| Criterion                                                                                                                                    | Response                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Do you have a public information officer or communications office?                                                                           | Yes                                                                                                                                                                                                                                                            |
| Do you have personnel skilled or trained in website development?                                                                             | Yes                                                                                                                                                                                                                                                            |
| Do you have hazard mitigation information available on your website?<br>• If yes, briefly describe.                                          | Yes: FAQs, Public Alerts, Mitigation Tips & Resources, Flood Maps, Pompton River Hydrograph, and Rain Gages                                                                                                                                                    |
| Do you use social media for hazard mitigation education and outreach?<br>• If yes, briefly describe.                                         | Yes: Facebook page, Shelter Info                                                                                                                                                                                                                               |
| Do you have any citizen boards or commissions that address issues related to hazard mitigation?<br>• If yes, briefly describe.               | Yes, Flood Control Advisory Committee meets quarterly                                                                                                                                                                                                          |
| Do you have any other programs already in place that could be used to communicate hazard-related information?<br>• If yes, briefly describe. | Yes: Smart 911, Reverse 911, Nixle, Township website: Notify Me, Announcements, News Flash, Severe Weather Alert                                                                                                                                               |
| Do you have any established warning systems for hazard events?<br>• If yes, briefly describe.                                                | Yes; Smart 911, Nixle, Reverse 911, radio station 1620 AM, dedicated Public Information phone line, Township website: Notify Me, Announcements, News Flash, Severe Weather Alert, Flood Information page, (USGS) Pompton River Hydrograph & Inundation mapping |

## 1.5 COMMUNITY CLASSIFICATIONS

The table below summarizes the classifications for community programs available to the Township of Pequannock.

Table 6: Community Classifications

| Program                                              | Participating? | Classification                       | Date Classified   |
|------------------------------------------------------|----------------|--------------------------------------|-------------------|
| Community Rating System                              | Yes            | 5                                    | February 20, 2019 |
| Building Code Effectiveness Grading Schedule (BCEGS) | Yes            | 4 - Residential, 3 - Non-Residential | April 18, 2012    |
| Public Protection (Fire ISO Protection Class)        | Yes            | 3                                    | December 1, 2011  |
| Storm Ready Certification                            | Yes            | -                                    | 2002              |
| Firewise Community Classification                    | No             | -                                    | -                 |
| Sustainable Jersey                                   | Yes            | None                                 | July 12, 2011     |

## 1.6 NATIONAL FLOOD INSURANCE PROGRAM COMPLIANCE

This section provides specific information on the management and regulation of the regulatory floodplain.

Table 7: National Flood Insurance Program Compliance

| Criterion                                                            | Response                    |
|----------------------------------------------------------------------|-----------------------------|
| What local department is responsible for floodplain management?      | Dept. Public Works/Engineer |
| Who is your floodplain administrator? (name, department/position)    | Town Engineer               |
| Are any certified floodplain managers on staff in your jurisdiction? | Yes, four in all            |

| Criterion                                                                                                                                                                                                                                                                           | Response                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| What is the date that your flood damage prevention ordinance was last amended?                                                                                                                                                                                                      | June 10, 2014                                                                                                     |
| Does your floodplain management program meet or exceed minimum requirements? <ul style="list-style-type: none"> <li>If exceeds, in what ways?</li> </ul>                                                                                                                            | Exceeds. The Township has a freeboard requirement of +3 feet.                                                     |
| When was the most recent Community Assistance Visit or Community Assistance Contact?                                                                                                                                                                                                | September 20, 2018.                                                                                               |
| Does your jurisdiction have any outstanding NFIP compliance violations that need to be addressed? <ul style="list-style-type: none"> <li>If so, state what they are.</li> </ul>                                                                                                     | No                                                                                                                |
| Are any RiskMAP projects currently underway in your jurisdiction? <ul style="list-style-type: none"> <li>If so, state what they are.</li> </ul>                                                                                                                                     | Yes, revised preliminary FIRMs                                                                                    |
| Do your flood hazard maps adequately address the flood risk within your jurisdiction? <ul style="list-style-type: none"> <li>If no, state why.</li> </ul>                                                                                                                           | No, revised preliminary FIRMs are being corrected by FEMA                                                         |
| Does your floodplain management staff need any assistance or training to support its floodplain management program?                                                                                                                                                                 | Yes                                                                                                               |
| <input checked="" type="checkbox"/> If so, what type of assistance/training is needed?                                                                                                                                                                                              | Written assistance request was made to USACE-Silver Jackets division on May, 30, 2019                             |
| Does your jurisdiction participate in the Community Rating System (CRS)? <ul style="list-style-type: none"> <li>If yes, is your jurisdiction interested in improving its CRS Classification?</li> <li>If no, is your jurisdiction interested in joining the CRS program?</li> </ul> | Yes and Yes                                                                                                       |
| How many flood insurance policies are in force in your jurisdiction? <ul style="list-style-type: none"> <li>What is the insurance in force?</li> <li>What is the premium in force?</li> </ul>                                                                                       | Flood insurance policies: 704<br>Insurance in force: \$164,198,700<br>Premium in force: \$1,455,885               |
| How many total loss claims have been filed in your jurisdiction? <ul style="list-style-type: none"> <li>How many claims are still open or were closed without payment?</li> <li>What were the total payments for losses?</li> </ul>                                                 | Total loss claims: 2,223<br>Claims open or closed without payment: 196<br>Total payments for losses: \$66,248,514 |
| Do you maintain a list of properties that have been damaged by flooding?                                                                                                                                                                                                            | Yes - substantially damaged homes                                                                                 |
| Do you maintain a list of property owners interested in flood mitigation?                                                                                                                                                                                                           | Yes                                                                                                               |

## 2 HAZARD ANALYSIS AND RISK ASSESSMENT

### 2.1 HAZARD AREA EXTENT AND LOCATION

Hazard area extent and location maps were generated for the Township of Pequannock that illustrate the probable areas impacted within the municipality. These maps are based on the best available data at the time of the preparation of this plan and are adequate for planning purposes. Maps have been generated only for those hazards that can be clearly identified using mapping techniques and technologies and for which the Township of Pequannock has significant exposure. A map of the Township of Pequannock hazard area extent and location is provided on the following page. This map indicates the location of the regulatory floodplain, as well as identified critical facilities within the municipality. Refer to Figure 1 and Figure 2.

### 2.2 REPETITIVE FLOOD LOSSES

Below is a summary of the repetitive and severe repetitive flood losses in the Township of Pequannock.

- Number of repetitive loss (RL) properties: 276
- Number of severe repetitive loss (SRL) properties: 82
- Number of RL/SRL properties that have been mitigated: 16

## 2.3 CRITICAL FACILITIES

The table below identifies critical facilities in the community located in the 1-percent and 0.2-percent floodplain and presents HAZUS-MH estimates of the damage and loss of use to critical facilities as a result of a 1-percent annual chance flood event.

Table 8: Potential Flood Losses to Critical Facilities and Lifelines

| Name                           | Type     | 1% Event | 0.2% Event |
|--------------------------------|----------|----------|------------|
| Chilton Memorial Hospital*     | Hospital | X        | X          |
| Netherlands Reformed Christian | School   | X        | X          |
| Chancellor Academy             | School   |          | X          |

\*Identified lifeline

## 2.4 HAZARD RANKING

This section includes the community specific identification of the primary hazard concerns based on identified problems, impacts and the results of the risk assessment as presented in Table 9.32-12 (Summary of Risk Assessment). The ranking process involves an assessment of the likelihood of occurrence for each hazard; its potential impacts on people, property, and the economy; community capability and changing future climate conditions. This input supports the mitigation action development to target those hazards with highest level of concern.

Each plan participant may have differing degrees of risk exposure and vulnerability compared to Morris County as a whole. Therefore, each jurisdiction ranked the degree of risk to each hazard as it pertains to their community factoring in their capabilities to withstand impacts and bounce back after the event. The table below summarizes the hazard rankings of potential natural hazards for the Township of Pequannock. The Township of Pequannock has reviewed the Morris County hazard ranking table, as well as its individual results, to reflect the relative risk of the hazards of concern to the community. During the review of the hazard ranking, the Township changed the municipal ranking for:

- Dam Failure - from low to high.
- Drought - from medium to low.
- Earthquake - from medium to low.
- Temperature - from medium to high.
- Geological Hazards - from medium to low.
- Hazardous Substances - from high to medium.

Table 9: Township of Pequannock Hazard Ranking Input

| Hazard              | Ranking | Hazard               | Ranking |
|---------------------|---------|----------------------|---------|
| Drought             | Low     | Hazardous Substances | Medium  |
| Earthquake          | Low     | Severe Weather       | High    |
| Extreme Temperature | High    | Severe Winter Storm  | High    |
| Flood               | High    | Wildfire             | Low     |

| Hazard             | Ranking | Hazard | Ranking |
|--------------------|---------|--------|---------|
| Geological Hazards | Low     |        |         |

## 2.5 COMPLETED ACTIONS

Township of Pequannock reported the following completed actions.

| 2020 Action         | Mitigation Action Name    | Project Description                                                                                                                                                                                   | Project Results                                                                                                 |
|---------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 2020-Pequannock-010 | Storm Event Guide         | Pre, post, and in storm activities need to be identified, organized and captured in a formal public outreach document. Publish a comprehensive document addressing pre, post and in-storm activities. | Flood Safety Information brochure developed after Hurricane IDA and distributed to every household in Township. |
| 2020-Pequannock-017 | Storm Ready certification | The Township's Storm Ready certification has lapsed. Re-gain our Storm Ready certification                                                                                                            | Project completed.                                                                                              |

## 2.6 CANCELLED ACTIONS

Township of Pequannock reported the following cancelled actions.

| 2020 Action         | Mitigation Action Name                    | Project Description                                                                                                                                         | Justification                                                                                                                                                                                                                       |
|---------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2020-Pequannock-002 | Glens Apartment Complex Engineering Study | The Glens Apartment complex is flood prone. Complete engineering study for flood control measures (berms) downstream of Untermeyer Dam. Implement measures. | The Glens Development will remain within a flood hazard area. Any proposed diversion berms associated with the Untermeyer Dam (located in Kinnelon on the northern side of Interstate 287) would adversely impact other properties. |
| 2020-Pequannock-007 | High Water Mark Program                   | Residents need to be aware of possible and past flooding extents. Work with NWS and local universities to establish banding high-water marks.               | Don't have required data from previous hurricanes.                                                                                                                                                                                  |

| 2020 Action         | Mitigation Action Name                                                | Project Description                                                                                                                                                                                   | Justification                                                                        |
|---------------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 2020-Pequannock-009 | Village Area Conveyance System                                        | Village area is prone to flooding, need to create a mitigating conveyance system. Install a pipe conveyance system from the Village area to Woodland Lake                                             | Technically infeasible to lower the level of this groundwater controlled water body. |
| 2020-Pequannock-005 | Evacuation Plan                                                       | Current plan for OEM only, need comprehensive, public evacuation plan. Create a comprehensive evacuation plan for public use.                                                                         | Preparedness/response action                                                         |
| 2020-Pequannock-014 | Updated Emergency Operations Plan (EOP)                               | The EOP does not address all hazards. The Township will update the EOP to include additional details and address more hazards.                                                                        | Preparedness/Response Action                                                         |
| 2020-Pequannock-019 | Elevation Certification Workshop                                      | Increase SFHA homeowners' awareness of their specific flood risk. Organize an Elevation Certification Workshop for homes in the SFHA.                                                                 | No longer a priority.                                                                |
| 2020-Pequannock-021 | Mosquito Control Program                                              | Mosquito populations are increasing due to high water table; this increases disease risk. Work with Morris County Mosquito Commission to reduce mosquito populations.                                 | Hazard removed from HMP update.                                                      |
| 2020-Pequannock-022 | Foothills Pond Flood Mitigation Plan                                  | Foothills Pond floods when water table is high and blocks access to Chilton Hospital. Develop a specific flood mitigation plan to rent pumps when the need arises.                                    | Preparedness/response action                                                         |
| 2020-Pequannock-024 | Mitigation Outreach to Privately-held Critical Facilities in the SFHA | Two critical facilities (Netherland Reformed Christian Church & Chancellor Academy) are located in the 100-yr floodplain. Conduct outreach to church/school ownership and provide mitigation options. | No longer a priority.                                                                |

## 2.7 HAZARD MITIGATION STRATEGY

## 2.7.1 BACKGROUND INFORMATION

| Action | Jurisdiction        | Mitigation Action Name                                          | What is the problem the action is solving?                                                                                                                                   | How does the action solve the problem?                                                                                           | Is this a continuing action from 2020 plan?<br>Yes/No | 2024 Project Status Provided by Respondent (not applicable to any new actions)<br><br>Not Started<br>In Progress |
|--------|---------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| 1      | Pequannock Township | Develop a CRS-approved Floodplain Management Plan.              | Lack of a cohesive, comprehensive Floodplain Management Plan                                                                                                                 | The Township will write a new Floodplain Management Plan to be fully prepared and earn CRS credit.                               | Yes - 0012                                            | Not Started                                                                                                      |
| 2      | Pequannock Township | Pompton Dam Failure Protocol                                    | Need a defined, local action plan in the event of the Pompton Dam failing                                                                                                    | Work with Pompton Dam officials to develop local protocol                                                                        | Yes - 018                                             | Not Started                                                                                                      |
| 3      | Pequannock Township | Home Elevation/Acquisition Program                              | The township has numerous repetitive loss properties.                                                                                                                        | Elevate/acquire flood-vulnerable properties, including severe repetitive and repetitive loss properties located in the Township. | Yes - 003                                             | In Progress                                                                                                      |
| 4      | Pequannock Township | All-hazards Public Education and Outreach Program - PPO Program | Residents need to be educated on hazards.                                                                                                                                    | Develop/ Enhance all-hazards public education and outreach program for hazard mitigation and preparedness.                       | Yes - 006                                             | In Progress                                                                                                      |
| 5      | Pequannock Township | Develop Watershed Management Plan                               | Twp needs a detailed understanding of the effects of various storm/flooding events on our watershed and stormwater mgmt. systems, to prepare for and mitigate future events. | The Township will develop a Watershed Management Plan.                                                                           | Yes - 013                                             | In Progress                                                                                                      |
| 6      | Pequannock Township | Automated Flood Warning System                                  | No automated Public Alert system for PEQ residents in major flood events                                                                                                     | Research, chose and publicly launch an automated Flood Warning System                                                            | Yes - 016                                             | In Progress                                                                                                      |



| Action | Jurisdiction        | Mitigation Action Name                               | What is the problem the action is solving?                           | How does the action solve the problem?                                                    | Is this a continuing action from 2020 plan?<br>Yes/No | 2024 Project Status Provided by Respondent (not applicable to any new actions)<br><br>Not Started<br>In Progress |
|--------|---------------------|------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| 7      | Pequannock Township | Pompton River De-snagging and Debris Removal Program | Pompton River (main flooding source) is clogged with debris and silt | Annual de-snagging program to enhance flood attenuation                                   | Yes - 025                                             | In Progress                                                                                                      |
| 8      | Pequannock Township | Debris Removal and Management Plan                   | Potential mass amounts of debris post-disaster.                      | Create a specific debris removal plan that includes NJDEP pre-permitting of sites chosen. | Yes – 015                                             | Not started                                                                                                      |

### 2.7.2 IMPLEMENTATION INFORMATION

|   | What is the main hazard from the 2025 update that the action mitigates? | List any additional hazards from the 2025 mitigation plan update that the action mitigates | What is the main goal that the action addresses? | List any additional goals that the action addresses | What agencies will lead the implementation of this action?  | What agencies will support the implementation of this action? | What are potential sources of funding that can support this mitigation action? | What benefits does this action provide?  |
|---|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------|
| 1 | Flood                                                                   | N/A                                                                                        | Goal 3                                           | N/A                                                 | <u>Flood Resilience Officer</u>                             | N/A                                                           | Municipal budget, USACE Silver Jackets                                         | Improved Flood-plain management planning |
| 2 | Flood                                                                   | N/A                                                                                        | Goal 3                                           | N/A                                                 | <u>Flood Resilience Officer, OEM Manager, Dam Officials</u> | N/A                                                           | Municipal budget                                                               | Improved emergency warning               |

|   | What is the main hazard from the 2025 update that the action mitigates? | List any additional hazards from the 2025 mitigation plan update that the action mitigates | What is the main goal that the action addresses? | List any additional goals that the action addresses | What agencies will lead the implementation of this action? | What agencies will support the implementation of this action? | What are potential sources of funding that can support this mitigation action? | What benefits does this action provide? |
|---|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------------|
| 3 | Flood                                                                   | N/A                                                                                        | Goal 3                                           | Goal 2                                              | <u>Flood Resilience Officer</u>                            | N/A                                                           | HMA Grants, FMA                                                                | Flood risk reduced                      |
| 4 | All hazards                                                             | N/A                                                                                        | Goal 3                                           | N/A                                                 | <u>County OEM, Municipal OEM, Flood Resilience Officer</u> | N/A                                                           | Municipal Budget                                                               | Improved education on hazards           |
| 5 | Flood                                                                   | N/A                                                                                        | Goal 3                                           | Goal 2                                              | <u>Flood Resilience Officer, Township Engineer</u>         | N/A                                                           | Municipal budget, USACE Silver Jackets                                         | Improved watershed planning             |
| 6 | Flood                                                                   | N/A                                                                                        | Goal 3                                           | N/A                                                 | <u>Flood Resilience Officer, OEM Manager</u>               | N/A                                                           | Municipal budget                                                               | Improved emergency warning              |
| 7 | Flood                                                                   | N/A                                                                                        | Goal 3                                           | Goal 2                                              | <u>Township Engineer, DPW</u>                              | N/A                                                           | Municipal budget, PDM                                                          | Flood risk reduced                      |
| 8 | All Hazards                                                             | N/A                                                                                        | Goal 1                                           | N/A                                                 | <u>Superintendent of Public Works, Engineer</u>            | N/A                                                           | Municipal budget                                                               | Comprehensive debris management program |

## 2.7.3 STRATEGY RANKING AND PRIORITIZATION

|   | What is the estimated cost of this action? | What is the estimated timeline for this action to be implemented? | Potential for Lives Saved<br>1 - Little Potential<br>2 - Some Potential<br>3 - Major Potential | Potential for Reduced Property Damages<br>1 - Little Potential<br>2 - Some Potential<br>3 - Major Potential | Potential for Reduced Response Actions<br>1 - Little Potential<br>2 - Some Potential<br>3 - Major Potential | Benefits Exceed Costs<br>1 - BCA equal<br>2 - Minor Exceedance<br>3 - Major Exceedance | Community Action Priority Ranking<br>1 - Low Priority<br>2 - Medium Priority<br>3 - High Priority | Total | Action Priority |
|---|--------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------|-----------------|
| 1 | \$50k-250k                                 | 3-5 years                                                         | 1                                                                                              | 2                                                                                                           | 2                                                                                                           | 1                                                                                      | 2                                                                                                 | 8     | Low             |
| 2 | Under \$50k                                | 1-3 years                                                         | 3                                                                                              | 1                                                                                                           | 2                                                                                                           | 2                                                                                      | 2                                                                                                 | 10    | Medium          |
| 3 | Over \$1M                                  | 1-3 years                                                         | 2                                                                                              | 3                                                                                                           | 3                                                                                                           | 3                                                                                      | 3                                                                                                 | 14    | High            |
| 4 | Under \$50k                                | 1-3 years                                                         | 2                                                                                              | 3                                                                                                           | 3                                                                                                           | 2                                                                                      | 2                                                                                                 | 12    | Medium          |
| 5 | Under \$50k                                | 3-5 years                                                         | 2                                                                                              | 2                                                                                                           | 2                                                                                                           | 2                                                                                      | 2                                                                                                 | 10    | Medium          |
| 6 | Under \$50k                                | Under 1 year                                                      | 3                                                                                              | 3                                                                                                           | 3                                                                                                           | 3                                                                                      | 3                                                                                                 | 15    | High            |
| 7 | Under \$50k                                | Under 1 year                                                      | 2                                                                                              | 2                                                                                                           | 2                                                                                                           | 2                                                                                      | 2                                                                                                 | 10    | Medium          |
| 8 | Under \$50k                                | 3-5 years                                                         | 1                                                                                              | 2                                                                                                           | 3                                                                                                           | 3                                                                                      | 3                                                                                                 | 12    | High            |

Figure 1: Township of Pequannock Hazard Area Extent and Location Map 1

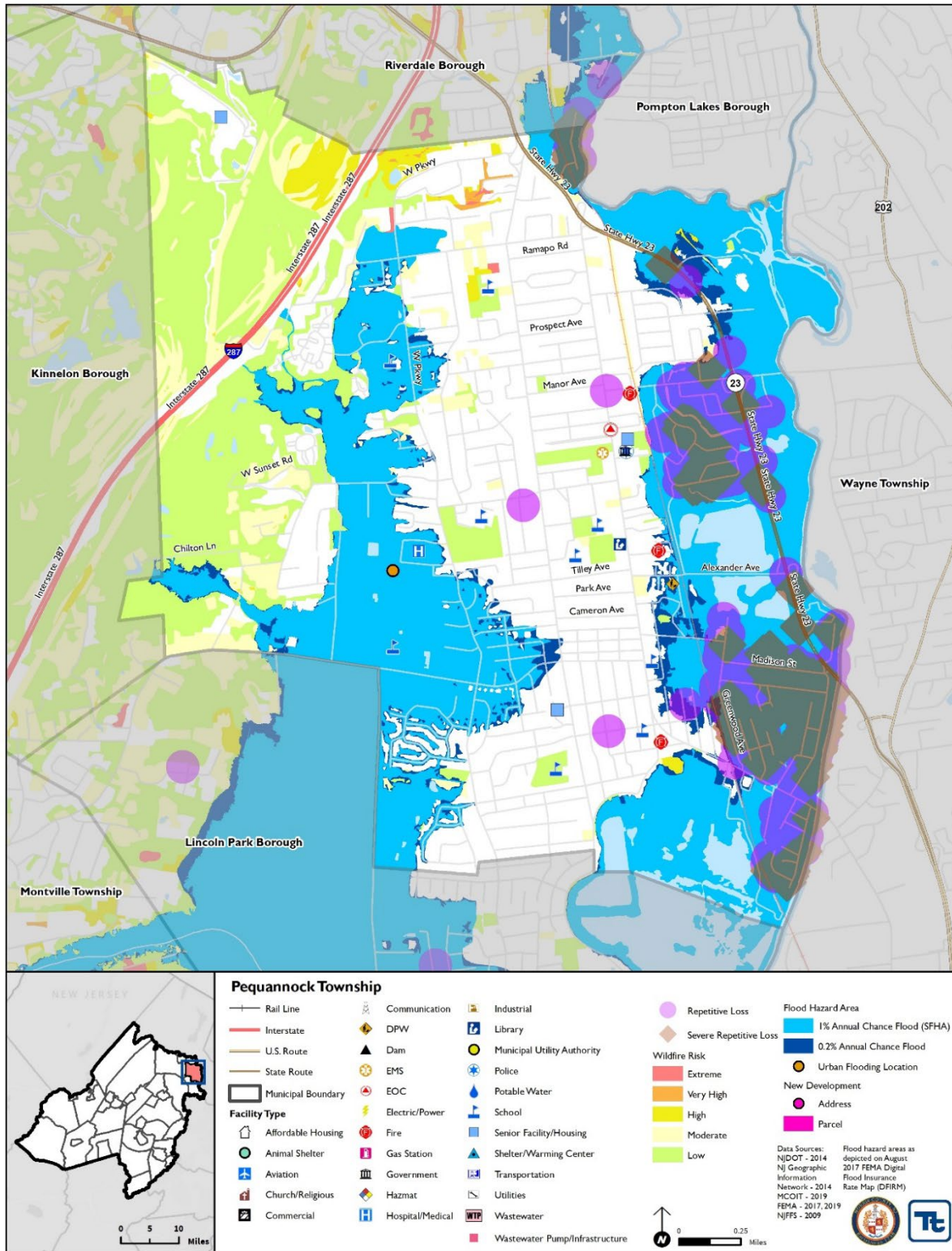
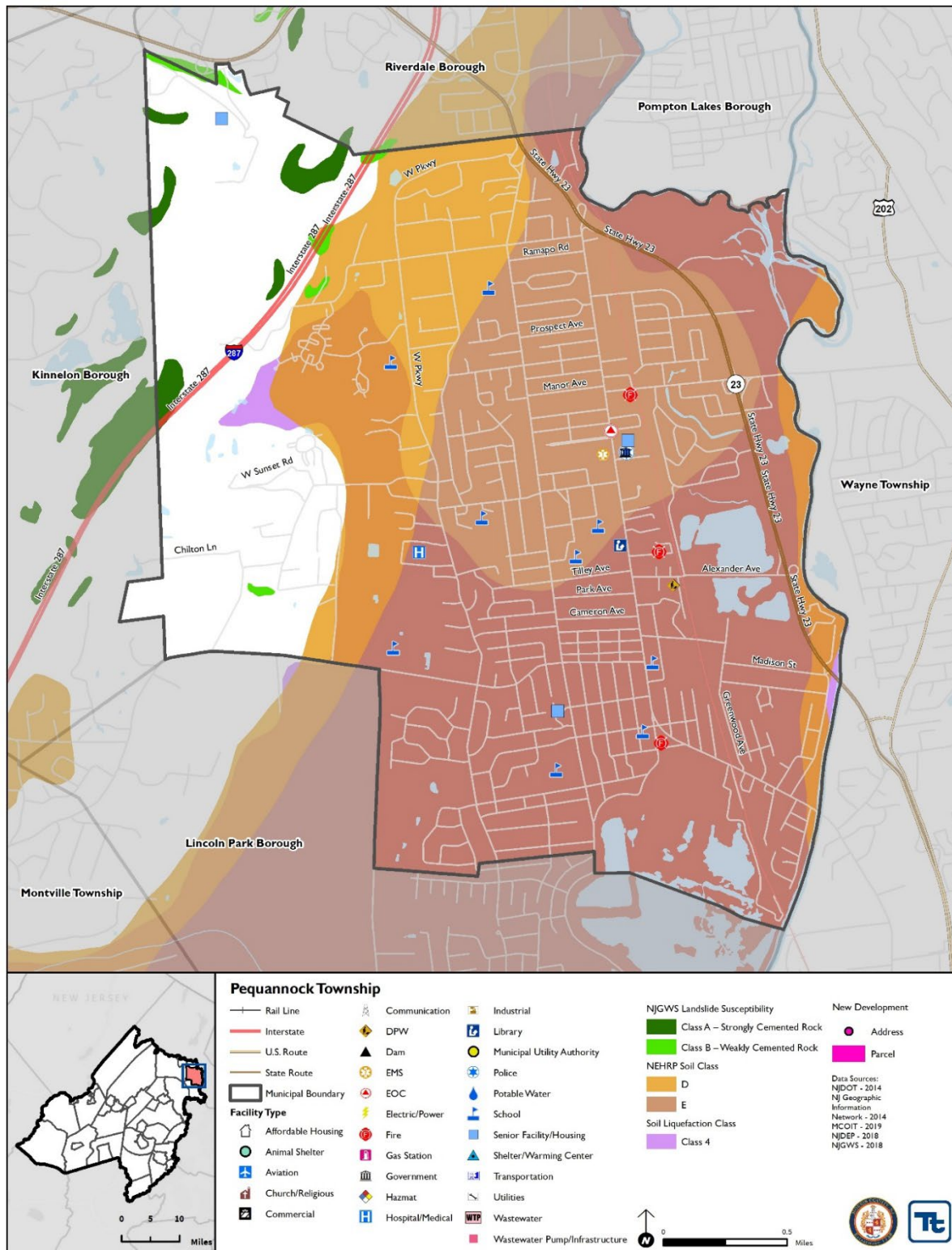




Figure 2: Township of Pequannock Hazard Area Extent and Location Map 2



## TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing Tax Office refunds, overpayments or cancellations.

**Resolution No. R2025-196**

**WHEREAS**, there appears on the tax records overpayments or otherwise as shown below; and

**WHEREAS**, the overpayments were created by the reasons indicated below, and the Collector of Taxes recommends the refund or transfers of such overpayments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The proper officers are hereby authorized to make the following refunds and/or cancellations for the reasons stated.

| Amount      | Block | Lot    | Name                            | Year | Reason                         |
|-------------|-------|--------|---------------------------------|------|--------------------------------|
| \$11,086.10 | 2005  | 25     | PRO CAP 8 FBO<br>FIRSTRUST BANK | 2024 | Lien Redemption                |
| \$ 3,097.80 | 502   | 4      | Michael Barry                   | 2025 | Refund Totally Disabled<br>Vet |
| \$ 264.72   | 601   | 10     | Edward Zuchowski                | 2025 | Refund Totally Disabled<br>Vet |
| \$ 2,109.94 | 1406  | 12     | 3 Kenmore Rd Co                 | 2025 | Refund Totally Disabled<br>Vet |
| \$ 5,535.14 | 1412  | 14     | Newbridge Services              | 2025 | Overpayment of Taxes           |
| \$ 5,657.14 | 1412  | 15     | Newbridge Services              | 2025 | Overpayment of Taxes           |
| \$ 821.31   | 2202  | 2 C214 | Slawomir Szewczyk               | 2025 | Refund Totally Disabled<br>Vet |
| \$ 142.10   | 3901  | 14     | Sean Morrison                   | 2025 | Refund Totally Disabled<br>Vet |
| \$ 3,195.93 | 3903  | 7      | Nicolas Pienkiewicz             | 2025 | Refund Totally Disabled<br>Vet |
| \$ 5,621.70 | 4204  | 7      | Angelo Vella                    | 2025 | Refund Totally Disabled<br>Vet |
| \$ 297.48   | 4606  | 8      | Victoria Boyle                  | 2025 | Overpayment of Taxes           |

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

**Adopted: October 14, 2025**

\_\_\_\_\_  
Carol J. Marsh, Township Clerk

\_\_\_\_\_  
John Driesse, Mayor

## TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving payment of the itemized claims as set forth on the **October 9, 2025** Bill List and FEMA Elevation Escrow list.

### Resolution No. R2025-197

**WHEREAS**, the Chief Financial Officer has prepared a Bill List setting forth itemized claims for payment; and

**WHEREAS**, the vouchers requesting payment have been certified by the claimant and approved by the appropriate Township official having knowledge of the materials or services supplied; and

**WHEREAS**, the CFO has certified as to the availability of funds;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The claims set forth on the **October 9, 2025** Bill List and summarized as follows are hereby approved for payment:

|         |                          |                       |
|---------|--------------------------|-----------------------|
| Fund 01 | Current Fund             | 2,027,531.45          |
| Fund 02 | Grant                    | 16,482.94             |
| Fund 04 | General Capital Fund     | 154,865.26            |
| Fund 05 | Water Operating Fund     | 41,617.42             |
| Fund 06 | Water Capital Fund       | 16,392.30             |
| Fund 07 | Sewer Operating Fund     | 532,461.35            |
| Fund 08 | Sewer Capital Fund       | 0.00                  |
| Fund 13 | Animal Control Fund      | 1,280.38              |
| Fund 14 | Builders Escrow Fund     | 5,521.00              |
| Fund 15 | Cash Trust Fund          | 2,233.34              |
| Fund 20 | Open Space Trust Fund    | 2,183.60              |
| Fund 21 | COAH Account             | 0.00                  |
| Fund 22 | Fire Safety Fund         | 0.00                  |
| Fund 26 | Solid Waste Utility Fund | 97,950.94             |
| Fund 30 | Public Health Utility    | 2,595.00              |
| Fund 32 | Recreation Trust Fund    | 13,809.00             |
| TOTAL   |                          | <u>\$2,914,923.98</u> |

1. The claims set forth on the **October 9, 2025**, FEMA Elevation Escrow List summarized as follows are hereby approved for payment:

|         |                            |             |
|---------|----------------------------|-------------|
| Fund 31 | 2018 FEMA Elevation Escrow | \$36,248.00 |
|---------|----------------------------|-------------|

2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Township Chief Financial Officer.

**Adopted: October 14, 2025**

\_\_\_\_\_  
Carol J. Marsh, Township Clerk

\_\_\_\_\_  
John Driesse, Mayor

# Items for Discussion

ITEMS FOR DISCUSSION



# Best Practices Inventory Online Platform

## Survey

### Pequannock Township

#### Printable Current Answers

| 001 | Best Practices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Budget     |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|     | Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5, and does it annually deposit appropriations into the fund? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | [0.50] N/A |
| 002 | Best Practices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Budget     |
|     | N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Review LFN 2025-10 for further information. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | [0.50] Yes |
| 003 | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Budget     |
|     | Unless the Local Finance Board sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). For CY2025 budgets the Local Finance Board extended these dates to March 31 and April 30, respectively, or the date of the next regularly scheduled governing body meeting thereafter (See Local Finance Notice 2024-20). Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the extended dates authroized by the Local Finance Board? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption. | [1.00] Yes |

| 004  | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Budget     |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|      | N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division no later than February 10 (August 10 for SFY municipalities). Local Finance Notice 2024-20 announced the extension of this deadline to March 7. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS with the Division by no later than March 7 (or August 10 for SFY municipalities)? | [1.00] Yes |
| 005  | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Budget     |
|      | Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?                                                                                                                                                                       | [1.00] Yes |
| 006  | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Budget     |
|      | Recent amendments to N.J.A.C. 5:30-7.4 disqualify from local examination a municipality that has failed to submit to the Division the user-friendly budget section corresponding with the previous year's adopted budget. Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted CY2024/SFY2025 and CY2025 budgets?                                                                                                                                                                                    | [1.00] Yes |
| 007a | Unscored Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Budget     |
|      | If your municipality permits one or more classes of cannabis businesses, does your municipality impose a local cannabis tax pursuant to N.J.S.A. 40:48I-1?                                                                                                                                                                                                                                                                                                                                                                                                     | [0.00] Yes |
| 007b | Unscored Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Budget     |
|      | If your municipality imposes a local cannabis tax, was tax revenue received in CY2024/SFY2025 reported as Municipal Revenue Not Anticipated (MRNA)?                                                                                                                                                                                                                                                                                                                                                                                                            | [0.00] No  |
| 008  | Unscored Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Budget     |
|      | Has your municipality formed an advisory committee or other similar approach to seek out or develop additional non-tax revenues?                                                                                                                                                                                                                                                                                                                                                                                                                               | [0.00] No  |

| 009 | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Capital Projects   |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
|     | Any municipality having its own water system is required to adopt an annual capital budget and program reflecting the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report. The WQAA capital improvement report must be submitted to the Department of Environmental Protection (DEP) by no later than March 15. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?                                                                                                                                                                                                                  | [1.00] Yes         |
| 010 | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Capital Projects   |
|     | Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.                                                                                                                                                                                                                                                                                                                                                                                                                                                        | [1.00] Yes         |
| 011 | Unscored Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Emergency Services |
|     | A disaster preparedness drill can help plan appropriate emergency responses for scenarios such as, but not limited to, natural disasters, active shooter, wildfires, and chemical spills. Has your municipality participated in a disaster preparedness drill involving local, county, and/or regional partners within the past year?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | [0.00] No          |
| 012 | Unscored Survey                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Emergency Services |
|     | Municipalities may adopt a resolution to establish a Volunteer Tuition Credit Program for its volunteer firefighters and/or EMS. The Program allows an active volunteer in good standing, their spouse, or their dependent children to receive tuition credit at a county college, county vocational school, or county technical institute. The maximum tuition credit is \$600 for each year of volunteer service for a total credit not to exceed \$2,400 over a four-year volunteer service period. Review for further details LFN MC-99-5 and <a href="https://www.nj.gov/dca/divisions/dlgs/programs/volunteer_docs/vtc_descrip_with_forms.pdf">https://www.nj.gov/dca/divisions/dlgs/programs/volunteer_docs/vtc_descrip_with_forms.pdf</a> . Has your municipality established a Volunteer Tuition Credit Program for its volunteer firefighters and/or EMS? | [0.00] No          |
| 013 | Best Practices                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Environment        |
|     | Have one or more public electric vehicle charging stations been installed on municipal property?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | [0.00] No          |

| 014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Best Practices    | Environment              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------|
| When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   | [0.50] Yes               |
| 015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Ethics                   |
| The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2025 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.                                                                                                          |                   | [1.00] Yes               |
| 016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Ethics                   |
| If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2025 roster but did not file the FDS by April 30, 2025? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.                                                                                                                                                                                                                                                                                                                                                              |                   | [1.00] N/A               |
| 017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Best Practices    | Financial Administration |
| With respect to note sales (TANs, BANs, Emergency Notes and Special Emergency Notes), proper disclosure and communication with potential bidders can yield optimal results for a municipality. Knowing when to sell on a negotiated or competitive basis, aggregating note sales as much as possible, along with casting a "wide net" to attract the maximum number of bidders for a competitive note sale, is critical to achieving the lowest possible interest rate. In its most recent note sale, did your municipality market note sales beyond publishing the notice required by N.J.S.A. 40A:2-30 along with issuing a prospectus, official statement or other document to potential lenders disclosing all material financial and budget information? |                   | [0.50] Yes               |

| 018 | Best Practices | Financial Administration |
|-----|----------------|--------------------------|
|-----|----------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher? | [0.00] No |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

| 019 | Best Practices | Financial Administration |
|-----|----------------|--------------------------|
|-----|----------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher? | [0.00] No |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

| 020 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| Audit findings address areas needing improvement and ignoring these findings devalues the process. Municipalities should correct noted deficiencies. Have the audit findings in your municipality's 2023 audit been identified in a corrective action plan and not been repeated in the 2024 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. If your municipality's 2024 audit is late, answer "No" and state "2024 audit not complete". Only answer "N/A" if there were no audit findings in the 2024 audit. If you did not answer no, please type "No Repeat Audit Findings" into the Comment Box. | [1.00] Yes<br>Comment: No Repeat Audit Findings |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|

| 021 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change came into effect on January 1, 2024. See Local Finance Notice 2023-21 for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2? | [1.00] Yes |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

| 022 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-5.7 requiring municipalities to maintain a general ledger for not only the current fund, but also for all other funds, as well as post totals for all funds to the general ledger on at least a monthly basis and maintain required original books of entry in an electronic format. See Local Finance Notice 2024-09 for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7? | [1.00] Yes |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

| 023 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                                     |            |
|-----------------------------------------------------------------------------------------------------|------------|
| Does your municipality post totals for all funds to the general ledger on at least a monthly basis? | [1.00] Yes |
|-----------------------------------------------------------------------------------------------------|------------|

| 024 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                           |            |
|-------------------------------------------------------------------------------------------|------------|
| Does your municipality maintain required original books of entry in an electronic format? | [1.00] Yes |
|-------------------------------------------------------------------------------------------|------------|

| 025 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Local Finance Notice 2024-11 updates municipalities and fire districts on current IRS guidance and Federal Fair Labor Standards Act (FLSA) guidance pertaining to incentives paid to volunteer firefighters and EMS (other than LOSAP). Nominal stipends funded through the federal Staffing for Adequate Fire and Emergency Response (SAFER) program's volunteer firefighter recruitment and retention (R&R) grant is also discussed. Has your municipality reviewed its volunteer fire and EMS incentives for compliance with federal requirements? | [1.00] Yes |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

| 026 | Core Competencies | Financial Administration |
|-----|-------------------|--------------------------|
|-----|-------------------|--------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Regular cash flow analysis by a municipality's finance office is critical to maintaining essential services and ensuring fiscal solvency. The Government Finance Officers Association offers cash flow forecasting guidance at <a href="https://www.gfoa.org/cash-flow-forecasting">https://www.gfoa.org/cash-flow-forecasting</a> . Does your municipality's finance office generate a cash flow report on at least a quarterly basis with administration and elected officials updated on the results? | [1.00] Yes |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------|
| 027                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Financial Administration          |
| In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties are required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports. Has your municipality filed all required ARP LFRF Reports with U.S. Treasury and, in turn, filed those reports with DLGS? Only answer N/A if your municipality refused ARP LFRF Funding. |                   | [1.00] Yes                        |
| 028                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Financial Administration          |
| If your municipality received a legislative grant-in-aid from the FY25 State Budget, is your municipality 1) in compliance with all documentation and closeout requirements, 2) maintaining current agency information in SAGE, and 3) ensuring that the agency profile in SAGE does not lapse?                                                                                                                                                                                                                                                                               |                   | [1.00] N/A                        |
| 029                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Unscored Survey   | Financial Administration          |
| Is your municipality using any previously obligated ARP Local Fiscal Recovery Fund (LFRF) proceeds for operating expenses in its 2025 budget?                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   | [0.00] No                         |
| 030                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Unscored Survey   | Financial Administration          |
| Has the federal government rescinded or suspended one or more municipal grants since the beginning of this year? If so, please list the affected grants in the Comments field. If not, insert "Answered No" in the Comments field.                                                                                                                                                                                                                                                                                                                                            |                   | [0.00] No<br>Comment: Answered no |
| 031                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Best Practices    | Insurance                         |
| If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.                                            |                   | [0.50] N/A                        |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |                  |                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 032                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Best Practices    | Insurance        |                                                                                                                                    |
| Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.                      |                   |                  | [0.50] Yes                                                                                                                         |
| 033                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Unscored Survey   | Insurance        |                                                                                                                                    |
| If your municipality offers non-SHBP employee health benefit coverage, did your municipality switch from SHBP to non-SHBP health benefit coverage within the past three (3) years?                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                  | [0.00] No                                                                                                                          |
| 034                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Core Competencies | Lead Remediation |                                                                                                                                    |
| Subsection h. of N.J.S.A. 52:27D-437.16 requires each municipality to assess an additional fee of \$20 per unit inspected for lead hazards and deposited into the Department of Community Affairs' Lead Hazard Control Assistance Fund established pursuant to N.J.S.A. 52:27D-437.4. Does your municipality assessed and collected the above-reference \$20 fee assessment for each lead inspection and send the proceeds to the Department of Community Affairs' Division of Housing & Community Resources for deposit into the Fund?                                                                                                             |                   |                  | [1.00] Yes                                                                                                                         |
| 035                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Core Competencies | Lead Remediation |                                                                                                                                    |
| If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |                  | [1.00] Yes                                                                                                                         |
| 036a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Unscored Survey   | Lead Remediation |                                                                                                                                    |
| Does your municipality have a permanent local agency that is currently conducting inspections for lead-based paint hazards in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments. Further information concerning the requirements of this recently enacted law are available at <a href="https://www.nj.gov/dca/codes/resources/leadpaint.shtml">https://www.nj.gov/dca/codes/resources/leadpaint.shtml</a> . |                   |                  | [0.00] Other<br>Comment: Dept of Administration is responsible for ensuring compliance, utilizing outside contractors when needed. |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------|
| 036b                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Unscored Survey | Lead Remediation                                   |
| If your municipality does not have a permanent local agency or a shared service currently conducting inspections for lead-based paint hazards in rental dwellings to enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor to provide paid lead inspection services?                                                                                                                                                                                                                                                                                |                 | [0.00] Yes                                         |
| 037                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Unscored Survey | Lead Remediation                                   |
| Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 | [0.00] Yes                                         |
| 038                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Unscored Survey | Lead Remediation                                   |
| The method of lead-based paint hazard inspection required for each municipality is at <a href="https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf">https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf</a> . If your municipality is required to perform a visual inspection, how many visual lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation. |                 | Comment: 0                                         |
| 039                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Unscored Survey | Lead Remediation                                   |
| If your municipality is required to perform a dust wipe swiping under <a href="https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf">https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf</a> , how many dust wipe-sampling lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.                                                                      |                 | Comment: Not required to perform dust wipe swiping |
| 040                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Unscored Survey | Lead Remediation                                   |
| How many post-remediation lead-based paint inspections has your municipality conducted (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.                                                                                                                                                                                                                                                                                                                |                 | Comment: 0                                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------|
| 041                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Unscored Survey | Lead Remediation  |
| How many lead safe certifications have been issued by your municipality since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 | Comment: 12       |
| 042                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Unscored Survey | Opportunity Zones |
| The Opportunity Zone program is a federal economic development tax incentive that aims to encourage long-term real estate development and business investments in designated low-income communities. More information on Opportunity Zones can be found at <a href="https://www.irs.gov/credits-deductions/businesses/opportunity-zones">https://www.irs.gov/credits-deductions/businesses/opportunity-zones</a> . The One Big Beautiful Bill Act makes the Opportunity Zone program a permanent feature of the federal tax code, requiring governors to nominate in 2026 new Opportunity Zones based on 2020 census tract boundaries. If your municipality does not already have an Opportunity Zone designation, would your municipality be interested in receiving an Opportunity Zone designation next year? Answer N/A if your municipality already has an Opportunity Zone designation. |                 | [0.00] No         |
| 043a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Unscored Survey | Opportunity Zones |
| Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 | [0.00] No         |
| 043b                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Unscored Survey | Opportunity Zones |
| If your municipality knows of any projects that are, or will be, using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.                                                                                                                                                                                                                                    |                 | Comment: N/A      |

| 044 | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Personnel  |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|     | N.J.S.A. 2C:51-2.d permanently disqualifies from future public employment any person convicted of an offense "relating directly to the person's performance in, or circumstances flowing from, the specific public office, position or employment held by the person." Disqualification from public employment relating to a conviction for a disorderly persons or petty disorderly persons offense may be waived by the court for good cause shown upon application of the county prosecutor or the Attorney General. Under certain circumstances, a certificate suspending the disqualification may be issued pursuant to the Rehabilitated Convicted Offender Act (N.J.S.A. 2A:168A-1 through 16). Before extending an offer of employment, does your municipality ask the individual whether they are currently disqualified from public employment due to a criminal conviction for which N.J.S.A. 2C:51-2.d applies?                                                                                                                                                                                                                                                   | [1.00] Yes |
| 045 | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Personnel  |
|     | For any municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions in the amounts specified by the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | [1.00] N/A |
| 046 | Core Competencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Personnel  |
|     | Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits. | [1.00] Yes |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                   |             |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------|------------|
| 047                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Core Competencies | Personnel   |            |
| N.J.A.C. 5:30-16.2 requires a municipality's purchasing agent (QPA and non-QPA), certified public works manager, and business administrator/municipal manager to register for GovConnect. If your municipality has one or more of the above-referenced titles, are the individuals in those titles registered for GovConnect with their most current e-mail addresses?                                                                                                                                                                                                                                                                                                                                                                         |                   |             | [1.00] Yes |
| 048                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Core Competencies | Personnel   |            |
| Has your municipality's chief financial officer, tax collector, and municipal clerk registered their most current e-mail addresses in GovConnect to allow continued receipt of EGG Notice broadcasts?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |             | [1.00] Yes |
| 049                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Core Competencies | Personnel   |            |
| For all municipal officers and employees whose positions require a State-issued professional license or certification, has your municipality instituted a process to regularly verify that such officers and employees have valid licenses or certifications?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |             | [1.00] Yes |
| 050                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Unscored Survey   | Personnel   |            |
| Does your municipality currently have an unlicensed individual serving as an acting municipal clerk, tempoary chief municipal finance officer, temporary purchasing agent, and/or a temporary chief public works manager? Select as many as are applicable or None of the Above.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |             |            |
| 051                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Unscored Survey   | Personnel   |            |
| Does your municipality currently retain a chief financial officer through a professional services contract?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |             | [0.00] No  |
| 052                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Core Competencies | Procurement |            |
| The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(1) (m). See Page 3 of the Local Finance Notice AU-2002-2 for further details. The standard EUS certification declaration is available at <a href="https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/eus_letter.pdf">https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/eus_letter.pdf</a> . Do not submit the form to DLGS. If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so? |                   |             | [1.00] N/A |

| 053                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Core Competencies | Procurement   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------|
| N.J.S.A. 34:1A-1.16 authorizes the New Jersey Department of Labor and Workforce Development (NJDOLE) to create a list on its website, dubbed the Workplace Accountability in Labor List (The WALL), of any person found in violation of any State wage, benefit, and tax laws and against whom a final order has been issued by the NJDOLE for such violation. A contract cannot be awarded to any contractor or vendor appearing on the WALL. Review LFN 2024-18 for further information. Is your municipality cross checking prospective vendor or contractor names against the WALL before awarding any contract over the quote threshold?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   | [1.00] Yes    |
| 054                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Core Competencies | Procurement   |
| P.L. 2023, c. 138 requires public works contractor registration and payroll certification for public works projects to be completed online at <a href="https://njwages.nj.gov/">https://njwages.nj.gov/</a> . Contractors were required to be registered prior to August 15, 2024 with public entity registration strongly encouraged. Email <a href="mailto:njwagehubinfo@dol.nj.gov">njwagehubinfo@dol.nj.gov</a> for assistance with registration. In addition to the NJ Wage Hub online requirements, certified payrolls shall continue to be submitted to the municipality in the manner and process that is consistent with each body's previous receipt of certified payrolls (e.g. email, fax). Is your municipality registered with NJDOLE's online certified payroll system?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                   | [1.00] Yes    |
| 055                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Core Competencies | Redevelopment |
| Upon the adoption of a resolution by a municipal governing body determining that a delineated area, or any part thereof, is an area in need of redevelopment or an area in need of rehabilitation, N.J.S.A. 40A:12A-6.b(5)(c) and 40A:12A-14.a require the municipal clerk to transmit a copy of the resolution to the Commissioner of the Department of Community Affairs for review. If the area in need of redevelopment or rehabilitation is not located in an area in which development or redevelopment is to be encouraged pursuant to any State law, the determination shall not take effect without first receiving the review and approval of the Commissioner. If the area in need of redevelopment or rehabilitation is located within an area in which development or redevelopment is encouraged pursuant to State law, the resolution shall take effect after the municipal clerk has transmitted a copy of the resolution to the Commissioner. Areas in Need of Redevelopment and Areas in Need of Rehabilitation are featured on the NJ Community Asset Map hosted on the Office of Local Planning Services webpage under "Available Data and Applications." Has your municipality submitted all resolutions designating areas in need of redevelopment or rehabilitation within the municipality to the DCA Commissioner? |                   | [1.00] N/A    |

| 056                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Redevelopment                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------|
| N.J.S.A. 40A:20-9.d requires an urban renewal entity with which the municipality has a financial agreement for a payment in lieu of taxes (PILOT) under the Long-Term Tax Exemption Law to submit annually, within 90 days after the close of its fiscal year, its auditor's reports to the mayor and the governing body. Does your municipality enforce the annual submission of urban renewal entity audit reports and review those reports?                                                                                                                                |                   | [1.00] N/A                      |
| 057                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Redevelopment                   |
| For financial agreements under the Long-Term Tax Exemption Law that were entered into on or after July 9, 2003, N.J.S.A. 40A:20-12 requires municipalities to remit to the county five percent (5%) of each quarterly installment of the annual service charge paid by the urban renewal entity to the municipality. The county portion must be included with the quarterly tax installment paid to the county pursuant to N.J.S.A. 54:4-74. Does your municipality pay over to the county its statutory share of each Long-Term PILOT entered into on or after July 9, 2003? |                   | [1.00] N/A                      |
| 058                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Redevelopment                   |
| Payments In Lieu of Taxes (PILOTs) can be a useful tool for economic development. However, municipalities must monitor PILOT agreements to ensure recipients comply with all agreement terms, particularly timely payment and reporting. Does your municipality have an official designated to monitor exemptions/abatements and ensure compliance with the PILOT agreement terms?                                                                                                                                                                                            |                   | [1.00] Yes                      |
| 059                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Core Competencies | Shared Services & Consolidation |
| N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.                                                                 |                   | [1.00] Yes                      |

|     |                 |                                 |
|-----|-----------------|---------------------------------|
| 060 | Unscored Survey | Shared Services & Consolidation |
|-----|-----------------|---------------------------------|

Local Finance Notice 2017-23 describes the avenues through which a municipality can consolidate multiple fire districts into a single fire district. If your municipality has multiple fire districts, has it recently reviewed, or is it currently reviewing, the feasibility of consolidating its multiple districts into a single district? Only answer N/A if your municipality does not have a fire district or only has a single fire district.

[0.00] N/A

|      |                 |                                 |
|------|-----------------|---------------------------------|
| 061a | Unscored Survey | Shared Services & Consolidation |
|------|-----------------|---------------------------------|

If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.

Comment: N/A

|      |                 |                 |
|------|-----------------|-----------------|
| 061b | Unscored Survey | Shared Services |
|------|-----------------|-----------------|

If the answer to Question 61a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00] N/A

Comment: N/A

|     |                 |            |
|-----|-----------------|------------|
| 062 | Unscored Survey | Technology |
|-----|-----------------|------------|

Does your municipality routinely utilize an artificial intelligence (AI) platform in one or more of its departments?

[0.00] No

|     |                |              |
|-----|----------------|--------------|
| 063 | Best Practices | Transparency |
|-----|----------------|--------------|

Does your municipality maintain on its website the most recent annual financial statement (AFS) and annual audit, including any corrective action plan? Please provide the link to the webpage on which both are posted under Comments. If the answer is "No" type "Answered No" under Comments.

[0.50] Yes

Comment:

<https://peqtwp.org/178/Finance>  
Department

|                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |              |                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 064                                                                                                                                                                                                                                                                                                                                                                                                                 | Best Practices    | Transparency |                                                                                                                                            |
| Does your municipality maintain on its website all current labor agreements, including memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements? Please provide the link to the webpage on which current labor agreements are posted under Comments. If the answer is "No" type "Answered No" under Comments.                                                                    |                   |              | [0.50] Yes<br>Comment:<br><a href="https://www.peqtwp.org/443/67">https://www.peqtwp.org/443/67</a><br>Opportunities-Personnel             |
| 065                                                                                                                                                                                                                                                                                                                                                                                                                 | Best Practices    | Transparency |                                                                                                                                            |
| Does your municipality maintain on its website, in an easily accessible location, the municipal master plan and all past and current master plan elements (e.g. land use, housing, stormwater management plan, traffic, open space and recreation)? Please provide the link to the webpage on which the master plan information is posted under Comments. If the answer is "No" type "Answered No" in the Comments. |                   |              | [0.50] Yes<br>Comment:<br><a href="https://www.peqtwp.org/301/M">https://www.peqtwp.org/301/M</a><br>Plan-Re-examination-<br>Reports       |
| 066                                                                                                                                                                                                                                                                                                                                                                                                                 | Best Practices    | Transparency |                                                                                                                                            |
| Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <a href="https://www.state.nj.us/treasury/taxation/relief.shtml">https://www.state.nj.us/treasury/taxation/relief.shtml</a> ?                                                                                                                                                             |                   |              | [0.50] Yes                                                                                                                                 |
| 067                                                                                                                                                                                                                                                                                                                                                                                                                 | Core Competencies | Transparency |                                                                                                                                            |
| Are your municipality's codified and uncoded ordinances, including all current salary ordinances, posted on the municipality's website? Please provide the link to the webpage on which the ordinances are posted under Comments. If the answer is "No" type "Answered No" under Comments.                                                                                                                          |                   |              | [1.00] Yes<br>Comment:<br><a href="https://peqtwp.org/293/Townsh">https://peqtwp.org/293/Townsh</a><br>Code-Ordinances-<br>Resolutions-and |
| 068                                                                                                                                                                                                                                                                                                                                                                                                                 | Core Competencies | Transparency |                                                                                                                                            |
| Does your municipality maintain on its website minutes and agendas, along with meeting dates, for the governing body, planning board, board of adjustment and all commissions? Please provide the link to the webpage on which the agendas and minutes are listed under Comments. If the answer is "No" type "Answered No" under Comments.                                                                          |                   |              | [1.00] Yes<br>Comment:<br><a href="https://peqtwp.org/AgendaCen">https://peqtwp.org/AgendaCen</a><br>Council-3                             |



069

Core Competencies

Transparency

Does your municipality maintain on its website the previous three years of adopted budgets and the current year introduced or adopted budget, inclusive of the user-friendly budget section, as required pursuant to N.J.S.A. 40A:4-10? Please provide the link to the webpage on which the budgets are posted under Comments. If the answer is "No" type "Answered No" under Comments.

[1.00] Yes

Comment:

<https://peqtwp.org/178/Finance>

Department

070

Core Competencies

Utilities

Section 4 of P.L. 2021, c. 317 establishes a Winter Termination Program allowing eligible residential customers to avoid service shutoff from November 15 through March 15 for non-payment of water, sewer, or electric service provided by a local unit. See Local Finance Notice 2024-17 for further details. Has your municipality notified its residential ratepayers about the Winter Termination Program in the manner required under law with respect to the utility services it provides?

[1.00] N/A

Home (/) > BPI (/bpi/) > Surveys (/bpi/surveys/?id=4e1f8795-efcf-e911-a987-001dd800d601)  
> Survey View (/bpi/surveys/question-list/?id=c6f1989a-4a95-f011-b4cc-001dd8062d4a) > **Scoring**

[Return to Question List \(../?id=c6f1989a-4a95-f011-b4cc-001dd8062d4a\)](#)

## Best Practices Inventory Online Platform

### Pequannock Township

#### Scoring

Current Score: 42.00

##### Score

0 - 23  
24 - 27  
28 - 31  
32 +

##### Aid Withheld

100% of final aid payment withheld  
50% of final aid payment withheld  
25% of final aid payment withheld  
No aid withholding