

Pequannock Township
COUNCIL MEETING AGENDA

January 28
2025



Township of Pequannock

TOWNSHIP COUNCIL MEETING AGENDA

January 28, 2025 ▪ 7:00 p.m.

1. **CALL TO ORDER.**
2. **STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.**
3. **PLEDGE OF ALLEGIANCE, PRAYER AND MOMENT OF SILENCE.**
4. **ROLL CALL:**
Mayor: John Driesse
Deputy Mayor: Kyle Russell
Council Members: Melissa Florance-Lynch, David Kohle, Vincent Siracusa
5. **PRESENTATIONS.**
6. **REPORTS FROM VOLUNTEERS.**
7. **PUBLIC COMMENT.** *(3 minute limit not to exceed 30 minutes total)*
8. **MANAGER'S REPORT**
9. **PUBLIC HEARINGS**
10. **ORDINANCES FOR INTRODUCTION.**
 - **ORDINANCE NO. 2025-01;** ORDINANCE TO ESTABLISH AND PRESERVE A CAP BANK (N.J.S.A. 40A: 4-45.14)
 - **ORDINANCE NO. 2025-02;** ORDINANCE AMENDING CHAPTER 5-87 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF PEQUANNOCK AND EXPANDING ELIGIBILITY FOR THE JUNIOR FIREFIGHTER PROGRAM TO INCLUDE INDIVIDUALS RESIDING IN ANY MUNICIPALITY THAT IS CONTIGUOUS WITH THE TOWNSHIP OF PEQUANNOCK
11. **RESOLUTIONS FOR APPROVAL.**
 - **R2025-57,** Designating Initiation and Authorization Roles for EFT Transactions
 - **R2025-58;** appointing individuals to serve on the Open Space Advisory Committee.
 - **R2025-59;** appointing Nicholas A. Galante, Esq., as Municipal Prosecutor
 - **R2025-60;** awarding a contract for the Pompton Plains Railroad Station Exterior Restoration Project (2nd Bid) to Alden Bailey Corporation for the contract amount of \$324,810 and accepting Unit Prices No. 1 and No. 2 in accordance with the bid specifications.
 - **R2025-61;** authorizing submission of an SFY25 Local Recreation Improvement Grant application and execution of the grant agreement for the project to upgrade and replace the Greenview Park Playing Court Lighting & Controls.
 - **R2025-62;** approving the designated special event permit application (Chamber of Commerce Street Fair).
 - **R2025-63,** authorizing Tax Office refunds, overpayments or cancellations.
 - **R2025-64,** approving payment of the itemized claims as set forth on the **January 23, 2025** Bill List and 2018 FEMA Elevation Escrow list.
12. **ITEMS FOR DISCUSSION.**
13. **REPORTS & NOTICES.**
14. **COUNCIL REPORTS & ANNOUNCEMENTS.**
15. **PUBLIC COMMENT.** *(3 minute limit not to exceed 30 minutes total)*
16. **APPROVAL OF MINUTES.**

17. EXECUTIVE (CLOSED) SESSION.

- Contract Negotiations: Board of Education Solid Waste and Recycling Collection
- Contract Negotiations: Shared Services – Borough of Lincoln Park

18. ADJOURNMENT.

Next Meetings: Tuesday, February 11, 2025 7:00 p.m.
Tuesday, February 25, 2025 7:00 p.m.

Manager's Report

MANAGER'S REPORT

Township of



Pequannock

To: Township Council

From: Adam W. Brewer, Township Manager ^{avb}

Re: Manager's Report – 1/28/2025 Council Meeting

Date: January 24, 2025

A) Questions or Items from Prior Meeting(s)

1. Cedar Crest Emergency Access – At the last meeting of the Township Council direction was received to research emergency access to the Cedar Crest campus, following a question from the audience. A review of the Cedar Crest files was undertaken and the presence of an emergency access road was confirmed. Enclosed please find correspondence from the Township Engineer with an aerial map showing the location of the main entrance and emergency access road.

B) Proposed Schedule of 2025 Municipal Budget Meetings

Following discussion at the meeting of the Township Council on January 14, 2025, below is a revised, proposed schedule for the budget meetings. Should the Township Council wish to make any changes to this proposed schedule, please let me know.

Initial Distribution of Appropriations & Capital Items	Friday, January 31, 2025	
Global Budget Review	Saturday, February 15, 2025	9 AM to 12 PM
Budget Meeting #2	Tuesday, February 25, 2025	6 PM to 7 PM
Budget Meeting #3	Tuesday, March 11, 2025	6 PM to 7 PM
Follow Up Budget Meeting #4 – IF NEEDED	Tuesday, March 25, 2025	6 PM to 7 PM
BUDGET INTRODUCTION	Tuesday, March 25, 2025	Regular Meeting
PUBLIC HEARING & ADOPTION	Tuesday, April 22, 2025	Regular Meeting
<i>ADOPTION II (IF NEEDED)</i>	<i>Tuesday, May 13, 2025</i>	<i>Regular Meeting</i>

C) NJDCA Local Recreation Improvement Grant FY2025 Greenview Park Playing Court Lighting & Controls

Applications for the Local Recreation Improvement Grant are due by January 31, 2025. Following a review of eligible projects and the Township's capital plan for the year, lights and lighting controls at the pickleball/tennis/basketball courts in Greenview Park were selected as the subject of this application. Enclosed with the resolution for the Council's consideration of approval is additional information on the application for \$60,000 toward this \$152,000 project.

D) Chamber of Commerce Street Fair – Municipal Costs

Township staff was approached regarding the Chamber of Commerce Street Fair returning to Newark-Pompton Turnpike after being relocated to PV Park for the past couple of years. With respect to preparations and clean up as well as an agreed upon safety plan, staff costs incurred by the Public Works Department and Police Department are estimated to be \$4,437 and \$8,460, respectively based upon the initially presented plan. A resolution approving the event has been scheduled for action by the Township Council. As a component of the application, direction is needed regarding who will be responsible for these costs or if the Township will be absorbing them.

E) Ordinance Establishing and Preserving a Cap Bank

Under the 1977 Appropriations Cap Law, municipalities have the opportunity to adopt an ordinance that raises the maximum allowable increase in the tax levy from 2% to 3.5% for the current year and retain or bank the amount available from the prior two (2) years, i.e., 2023 and 2024. It is important to note that the ordinance establishes the ability to increase “in cap” appropriations and carry excess cap bank from the prior years; it does not increase the appropriations, an outcome which would require additional legislative action. In essence, it is an insurance policy with no downside that I am aware of, if adopted.

F) Pequannock Township Fire Department Junior Firefighter Membership – Residency Requirement

Following discussion and direction at the prior meeting of the Township Council on January 14, 2025, as recommended by the Fire Department, an ordinance has been prepared for introduction updating the residency requirement for Junior Firefighters.

With respect to eligibility for the Junior Firefighters Auxiliary, the following language is present in the Township Code:

“Chapter 5-87. Junior Firefighters Auxiliary Section D (1) states: Applicants for junior membership in the Pequannock Township Fire Department shall reside within the Pequannock Township border and be a minimum of 14 years of age.”

The drafted ordinance changes the above to:

“Applicants for junior membership in the Pequannock Township Fire Department shall reside within the Township of Pequannock or reside within any municipality that is contiguous with the Township of Pequannock and be a minimum of 14 years of age.”

G) Pompton Plains Railroad Station Exterior Restoration Project

On January 16, 2025, the Township received and opened bids for the restoration of the exterior of the Pompton Plains Railroad Station. Some of the major work within the project is the replacement of the roof, repairs to the gutter system, and painting and repairing the exterior of the building. Three bids were received with the base bids enumerated as follows:

1. Alden Bailey Restoration Corporation - \$324,810.00
2. John O'Hara Company, Inc. - \$403,930.00
3. Spartan Construction - \$475,000

The low bid submitted by Alden Bailey Restoration Corporation was reviewed to determine if it is responsive and responsible by the Township Attorney, Historic Architect and Qualified Purchasing Agent/Township Manager. All parties have confirmed the bid is responsive and responsible and recommend an award to Alden Bailey Restoration Corporation for the base bid amount of \$324,810, accepting Unit Price No. 1: Roof Sheathing Replacement at \$15.00/ square foot and Unit Price No. 2: Exterior Wall Board Replacement at \$22.50/ square foot.

It is also important to note that this project is being supported by a grant from the Morris County Historic Preservation Trust fund in the amount of \$345,723. The project budget includes the grant award and cash match totaling \$432,154 for professional service fees and construction. Should the construction cost ultimately be lower than the grant amount for that purpose, the grant/cash match amounts will be lowered proportionally.

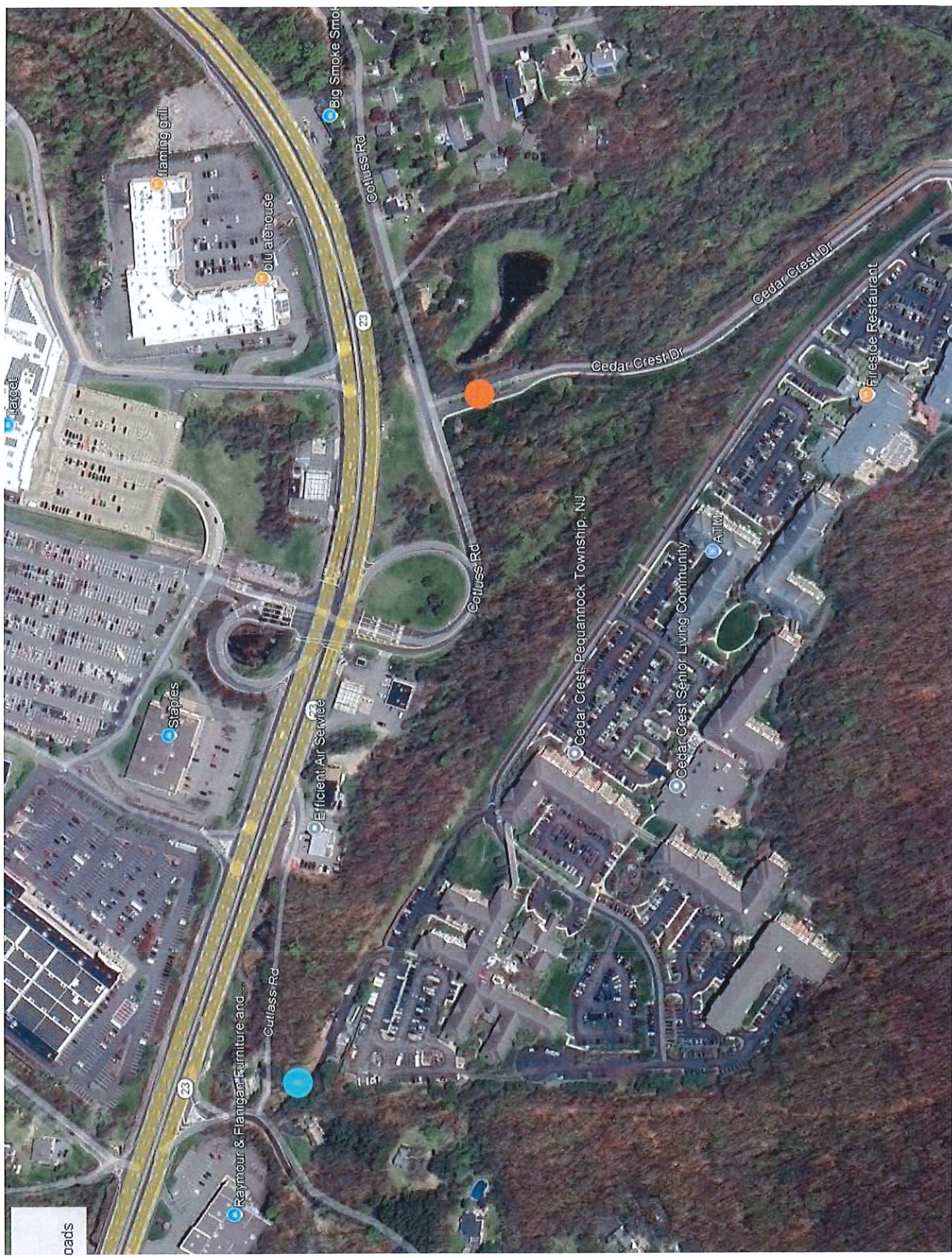
* * *

Adam Brewer

From: Frank Russo
Sent: Wednesday, January 15, 2025 10:34 AM
To: Adam Brewer
Subject: Cedar Crest Emergency Access Question from the Public

Adam,

As requested, I have done a brief review of the site plans, as well as publicly available aerals to investigate whether the Cedar Crest Village site was constructed with a separate, emergency access road. The Amended Preliminary & Final Site Plans for Phase 2 of the project depict both the main gated entrance from Cotluss Road (south of the 'Home Depot' jug handle) as well as the emergency access driveway off of a different portion of Cotluss Road (located in Kinnelon, directly off Rt 23 south, just south of the previous Kosco Harley Davidson, now a Raymore & Flannigan). You'll have to 'Full Screen' this email to see the entire aerial screen shot.



oads

HMRARCHITECTS

January 21, 2025

Mr. Adam Brewer
Township Manager
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains, NJ 07444

Re: Pompton Plains Railroad Station Exterior Restoration
Award Recommendation (2nd Bid)

Dear Mr. Brewer,

It is our understanding that three bids were received by the Township on January 16, 2025 from John O'Hara Company, Inc., Alden Bailey Restoration Corp., and Spartan Construction. The apparent low bidder is Alden Bailey Restoration Corp. at \$324,810.00. We reviewed Alden Bailey's qualifications and found them to meet the qualifications in the bid form. Pending full review by the Township, we recommend acceptance of the base bid and award of the Pompton Plains Railroad Station Exterior Restoration contract to Alden Bailey Restoration Corp. in the following amounts:

Base Bid: \$324,810.00

Additionally, we recommend accepting the following Unit Prices for additional repair work:

Unit Price No. 1: Roof Sheathing Replacement	\$15.00/ square foot
Unit Price No. 2: Exterior Wall Board Replacement	\$22.50/ square foot

Please contact me with any questions.

Sincerely,



Kurt Leasure

Ordinances for Introduction

ORDINANCES FOR INTRODUCTION

TOWNSHIP OF PEQUANNOCK

ORDINANCE NO. 2024-01

For Introduction January 28, 2025

ORDINANCE TO ESTABLISH AND PRESERVE A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Pequannock in the County of Morris finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 3.5% increase in the budget for said year, is estimated to be \$ 161,214.77 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriations in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Pequannock, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Township of Pequannock shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased up to 3.5%, amounting to \$ 564,251.70 and that the CY 2025 municipal budget for the Township of Pequannock be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

TOWNSHIP OF PEQUANNOCK

ORDINANCE NO. 2025-02

For Introduction January 28, 2025

**ORDINANCE AMENDING CHAPTER 5-87 OF THE REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF PEQUANNOCK AND EXPANDING ELIGIBILITY FOR THE
JUNIOR FIREFIGHTER PROGRAM TO INCLUDE INDIVIDUALS RESIDING IN ANY
MUNICIPALITY THAT IS CONTIGUOUS WITH THE TOWNSHIP OF PEQUANNOCK**

BE IT ORDAINED by the Township Council of the Township of Pequannock, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 5 of the Revised General Ordinances of the Township of Pequannock, Section 5-87 entitled "Junior Firefighters Auxiliary" shall be amended by the following amendment to subsection B which shall read in its entirety as follows:

B. Any resident of the Township of Pequannock or a municipality that is contiguous with the Township of Pequannock between 14 and 18 years of age shall be eligible for membership in the Junior Firefighter's Auxiliary. No individual shall become a member of the Junior Firefighter's Auxiliary unless permission shall be obtained from such individual's parent or legal guardian. Such permission shall be in writing and acknowledged or proved in the manner required by law for deeds to real estate to be recorded. The original written permission shall be retained by the Township Clerk with a copy of the same to be forwarded by the Clerk to the Fire Department Chief.

Section 2. Chapter 5 of the Revised General Ordinances of the Township of Pequannock, Section 5-87 entitled "Junior Firefighters Auxiliary" shall be amended by the following amendment to subsection D (1) which shall read in its entirety as follows:

(1) Applicants for junior membership in the Pequannock Township Fire Department shall reside within the Township of Pequannock or reside within any municipality that is contiguous with the Township of Pequannock and be a minimum of 14 years of age.

Section 3. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law

Resolutions

RESOLUTIONS

TOWNSHIP OF PEQUANNOCK

Resolution Designating Initiation and Authorization Roles for EFT Transactions.

Resolution No. R2025-57

WHEREAS, the Township has adopted Ordinance 2019-14 authorizing the use of EFT technologies for the payment of claims;

WHEREAS, it is necessary to annually appoint those individuals responsible for initiating and authorizing EFT transactions

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock that Erica Strother, Assistant to the CFO & Gina Puluse, Accounts Payable Clerk are authorized to initiate EFT transactions authorized by the CFO. EFT Transactions initiated by the CFO shall be authorized by the Township Manager or Municipal Clerk

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council appointing Nicholas A. Galante, Esq., as
Municipal Prosecutor.

Resolution No. R2025-58

WHEREAS, N.J.S.A. 2B:25-4 provides for the appointment of a Municipal Prosecutor for a term of one (1) year by the governing body;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey, as follows:

1. **Nicholas A. Galante, Esq.** is hereby appointed as Municipal Prosecutor, effective **January 1, 2025** and shall serve for a term of one (1) year and until a successor is appointed.
2. The Township Clerk is hereby directed to forward a copy of this resolution to **Nicholas A. Galante** and the Municipal Court Administrator.

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council appointing individuals to serve on the Open Space Advisory Committee.

Resolution No. R2025-59

WHEREAS, pursuant to §3.37 of the Code of the Township of Pequannock, an Open Space Advisory Committee has been established consisting of ten (10) members appointed by the Township Council who shall serve without compensation; and

WHEREAS, it is the desire of the Township Council to appoint individuals who have expressed interest in serving on the Open Space Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey, as follows:

1. The following individuals in their capacity as members of the designated Township boards, commissions and committees, are hereby appointed to the Pequannock Township Open Space Advisory Committee for terms of one (1) year which shall expire December 31, 2025:
Parks & Recreation Advisory Committee Rudy Steintal
Environmental Commission.....Tom Andrea
Historic District Commission Patricia Chiarello
2. The Township Clerk is hereby directed to forward a copy of this resolution to the appointee(s).

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council awarding a contract for the Pompton Plains Railroad Station Exterior Restoration Project (2nd Bid) to Alden Bailey Corporation for the contract amount of \$324,810 and accepting Unit Prices No. 1 and No. 2 in accordance with the bid specifications.

Resolution No. R2025-60

WHEREAS, the Township of Pequannock received and opened bids for the Pompton Plains Railroad Station Exterior Restoration Project (2nd Bid) on January 16, 2025; and

WHEREAS, a total of three (3) bids were submitted and have been reviewed by the Historic Architect, Township Attorney and Manager/Purchasing Agent, who have recommended that an award be made to the lowest responsible, responsive bidder; and

WHEREAS, the lowest responsible, responsive bidder is Alden Bailey Corporation, located at 54 Danbury Road, Ridgefield, CT, 06877, who submitted a base bid in the amount \$324,810 and accepting Unit Price No. 1: Roof Sheathing Replacement at \$15.00/ square foot and Unit Price No. 2: Exterior Wall Board Replacement at \$22.50/ square foot; and

WHEREAS, the Chief Financial Officer has certified that: 02-213-50-815-4602 (2024 MoCo Historic Pres RR Construction #2) has funds available in the amount of \$324,810.00 for restoration to the exterior of the Pompton Plains Train Station

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Pequannock as follows:

1. The contract for the Pompton Plains Railroad Station Exterior Restoration Project (2nd Bid) be awarded to Alden Bailey Corporation for the contract amount of \$324,810 and accepting Unit Price No. 1: Roof Sheathing Replacement at \$15.00/ square foot and Unit Price No. 2: Exterior Wall Board Replacement at \$22.50/ square foot.
2. The Township Manager is hereby authorized and directed to execute the necessary documents related to this bid award.
3. The Township Clerk is directed to forward copies of the resolution to the Director of Public Works, Manager, and CFO.

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

Certification of Available Funds

Number: Resolution No. 2025-60

I, Julie Kupilik, Chief Financial Officer, certify that: 02-213-50-815-4602 (2024 MoCo Historic Pres RR Construction #2) has funds available in the amount of \$324,810.00 for restoration to the exterior of the Pompton Plains Train Station.

A handwritten signature in dark ink, reading "Julie Kupilik". The signature is fluid and cursive, with the first name "Julie" and last name "Kupilik" clearly distinguishable.

Julie Kupilik
Chief Financial Officer

1/22/25
Date

HMRARCHITECTS

January 21, 2025

Mr. Adam Brewer
Township Manager
Township of Pequannock
530 Newark-Pompton Turnpike
Pompton Plains, NJ 07444

Re: Pompton Plains Railroad Station Exterior Restoration
Award Recommendation (2nd Bid)

Dear Mr. Brewer,

It is our understanding that three bids were received by the Township on January 16, 2025 from John O'Hara Company, Inc., Alden Bailey Restoration Corp., and Spartan Construction. The apparent low bidder is Alden Bailey Restoration Corp. at \$324,810.00. We reviewed Alden Bailey's qualifications and found them to meet the qualifications in the bid form. Pending full review by the Township, we recommend acceptance of the base bid and award of the Pompton Plains Railroad Station Exterior Restoration contract to Alden Bailey Restoration Corp. in the following amounts:

Base Bid: \$324,810.00

Additionally, we recommend accepting the following Unit Prices for additional repair work:

Unit Price No. 1: Roof Sheathing Replacement	\$15.00/ square foot
Unit Price No. 2: Exterior Wall Board Replacement	\$22.50/ square foot

Please contact me with any questions.

Sincerely,



Kurt Leasure

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing submission of an SFY25 Local Recreation Improvement Grant application and execution of the grant agreement for the project to upgrade and replace the Greenview Park Playing Court Lighting & Controls.

Resolution No. R2025-61

Whereas, the Township of Pequannock desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$60,000 to carry out a project to upgrade and replace the Greenview Park Playing Court Lighting & Controls

Be it therefore RESOLVED,

- 1) that the Township Council of the Township of Pequannock does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between The Township of Pequannock and the New Jersey Department of Community Affairs

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

Adam Brewer

Township Manager

(signature)

John Driesse

Mayor

CERTIFICATION:

I, Carol J Marsh, the Township Clerk of the Township of Pequannock hereby certify that at a meeting of the Board of Directors / Governing Body held on January 28, 2025 the above RESOLUTION was duly adopted.

AFFIX GOV'T,
CORPORATE OR
NOTARY SEAL

(Signature of Secretary of the Board of Directors or Government Clerk)



Township of Pequannock

ENGINEERING DEPARTMENT

Township Engineer:
Frank Russo, PE, PP, CME
Tel: (973) 835-5700 x188
Fax: (973) 835-9396
Email: frusso@peqtwp.org
Mailing Address:
530 Newark-Pompton Turnpike
Pompton Plains, NJ 07444
Office Address:
99 Alexander Avenue (DPW Annex)
Pompton Plains, NJ 07444

Memorandum

Re: 2025 NJDCA Local Recreational Improvement Grant Application – Greenview Park Playing Court Lighting and Controls

To: Adam Brewer – Township Manager
From: Frank Russo – Township Engineer
CC: David Seugling – Director of Public Works
Date: January 22, 2025

Adam,

As we discussed, the NJ Department of Community Affairs is soliciting 2025 grant applications for Local Recreational Improvements. The Township has been successful in both 2023 (Greenview Pond Relining) and 2024 (Washington Field Lighting Controls) in being awarded reimbursement grants from this funding mechanism. For consideration, I offer the following description for this year's application:

- The existing lighting at the multi-use courts is a blend of original lighting components and recently installed LED upgraded heads. Procuring these replacement fixture heads has been sporadic given the available nationwide supply is extremely limited. The replacement heads were manually aimed by Township staff and electrician.
- The expansion of sports (pickleball) available on the Greenview Park courts in 2024 had generated additional need for court time. The anticipated increase in the number of pickleball courts, as well as the introduction of a basketball court will likely result in the need for extended operating hours.
- Currently, the lighting controls are a mix of manual operation of breakers and timed security lighting. The Department of Public Works has investigated and solicited a proposal to supply a complete set 'pre-designed' LED fixtures that can be mounted on the existing poles. The proposal also includes a programmable lighting controls system that can be operated remotely.
- The lighting controls are similar to what will be installed this year at the Washington Park Fields, which were included in the Township's 2024 grant approval.
- The installation of a cohesive lighting and control system complements the recent improvements of the Greenview Park courts.

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

STANDARD GRANT COVER SHEET

2025-04960-1223

1. DCA Program to Which Applicant is Applying: Local Recreational Improvement 2025			
2. Name of Applicant Agency Pequannock Township			
3. Street Address 530 Newark Pompton Turnpike			
City Pompton Plains	State New Jersey	Zip Code 07444-1744	County Morris
4. Official Contact Person Mr. Adam Brewer	Title Manager		Phone number (973) 835-5700
5. Program Contact Person Mr. Adam Brewer	Title Manager		Phone Number (973) 835-5700
6. Proposed Project/Grant Title Greenview Park Playing Court Lighting & Controls			
Program Type Local Recreational Improvement: Greenview Park Multi-use Court Lighting			
7. Total Cost of the Project \$152,000	8. Requested Amount \$60,000		9. Funds from Other Sources \$92,000
10. Project Location (if Different from Applicant Agency)			
Street Address 14 Robert Place			
City Pompton Plains	State New Jersey	Zip 07444-1744	Room Number
11. Vendor Number 226002204-99	12. Employer ID 226002204		13. Tax Exempt ID
14. Area(s) Benefiting:			
15. Briefly describe the project for which you are seeking funds. for the installation of a multi-use playing court lighting control system. This award will provide funds for the purchase and installation of a multi-use court lighting control system.			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

☐ Yes ☒ No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? ☐ Yes ☒ No

If yes, please describe:

17. Fiscal Contact Person
Ms. Julie Kupilik

Title
Chief Financial Officer

Phone Number
(973) 835-5700

18. Agency Fiscal Year
1/1 to 12/31

19. Name of CPA Firm Appointed by Grantee

20. **Certification:** The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.

Name and Title of Applicant (Print)

Signature of Applicant

Date of Application

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving the designated special event permit application (Chamber of Commerce Street Fair).

Resolution No. R2025-62

WHEREAS, Chapter 158 of the Township Code requires a permit for any ***Festival Carnival, Exhibition & Show***; and

WHEREAS, applications for the special events designated below have been submitted and reviewed by the proper Township officials and the statutory fee has been waived in accordance with Resolution **R2018-137**,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The following ***Festival Carnival, Exhibition & Shows*** (Special Event) application(s) is hereby approved:

EVENT	LOCATION	DATE
Pequannock Regional Chamber of Commerce Annual Street Festival	Along Newark Pompton Tpke – Center of Town	September 21, 2025

2. The Township Clerk is directed to issue a license for this special event subject to the requirements outlined in Chapter 158 of the Township Code and to forward a copy of this resolution to the applicant, Police Department, Health Department, Department of Public Works, Zoning Officer and Fire Safety Official.

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor



Township of Pequannock

www.peqtwp.org

530 Newark-Pompton Turnpike, Pompton Plains, NJ 07444-1799

Office of the Township Clerk
(973) 835-5700 • Fax: (973) 835-1152

SPECIAL EVENT LICENSE APPLICATION

License Fee: \$100.00

FESTIVALS • CARNIVALS • EXHIBITIONS • SHOWS • RACES • WALK-A-THONS

APPLICATION MUST BE SUBMITTED NOT LESS THAN 45 DAYS PRIOR TO EVENT

SPONSOR: Pequannock Regional Chamber of Commerce

EVENT: Annual Street Festival

DAY & DATE: Sunday, September 21, 2025 HOURS: 11AM to 5PM
Road Closure 7AM to 7PM

LOCATION: Along Newark Pompton Tpke -Center of Town

ESTIMATED NUMBER OF PARTICIPANTS/ATTENDEES: 5,000?

Include a sketch/drawing which shows the general layout, parking, traffic pattern and areas for trash/recycling.

☐ Check this box if the event is a race or walk-a-thon that will use public streets and include a map or description that clearly indicates the planned route. Proof of insurance will also be required as outlined in the instructions.

CONTACT INFORMATION. NAME: Margaret Sanchez- Treasurer -Chamber of Commerce

ADDRESS: 64 Algonquin Trail

PHONE: 201-638-3638

CITY, STATE, ZIP: Wayne, NJ 07470

EMAIL: Msanchez@kearnybank.com

PROPERTY OWNER CONSENT. This section must be completed only if the applicant is not the owner of the property where the activity is to be conducted. A letter of authorization from the property owner may be substituted.

PROPERTY OWNER SIGNATURE: _____

Has this event received approval in a prior year?.....	☒ YES	☐ NO
Will the event include live or amplified music?.....	☒ YES	☐ NO
Will food/drinks be served?	☒ YES	☐ NO
Will alcoholic beverages be served?	☒ YES	☐ NO
Will any raffles be conducted?	☒ YES	☐ NO
Will food be prepared on-site?	☒ YES	☐ NO
Will there be cooking on-site?	☒ YES	☐ NO
Will there be any bonfires, open flames or fireworks?	☐ YES	☒ NO
Will any tents or other temporary structures be used?.....	☒ YES	☐ NO
Will there be signs announcing the event posted at the event site?	☒ YES	☐ NO
Will there be signs announcing the event posted off-site?.....	☒ YES	☐ NO
Will there be on-site parking?.....	☒ YES	☐ NO
Will any existing parking spaces be eliminated for the event?	☒ YES	☐ NO

RECEIVED

JAN - 8 2025

TOWNSHIP CLERK
PEQUANNOCK TOWNSHIP, NJ

What arrangements will be made for recycling and trash disposal? Yes

Dumpster will be provided as well as on going collections throughout the day and street cleaners at the end of the event

What arrangements will be made for traffic control? Yes- Arrangements made with Sgt. Strickland of the Traffic Division of the Pequannock Police Department

Signature

Title

Date

FOR OFFICE USE ONLY:

[] Cash

Rec'd By:

LICENSE NO.

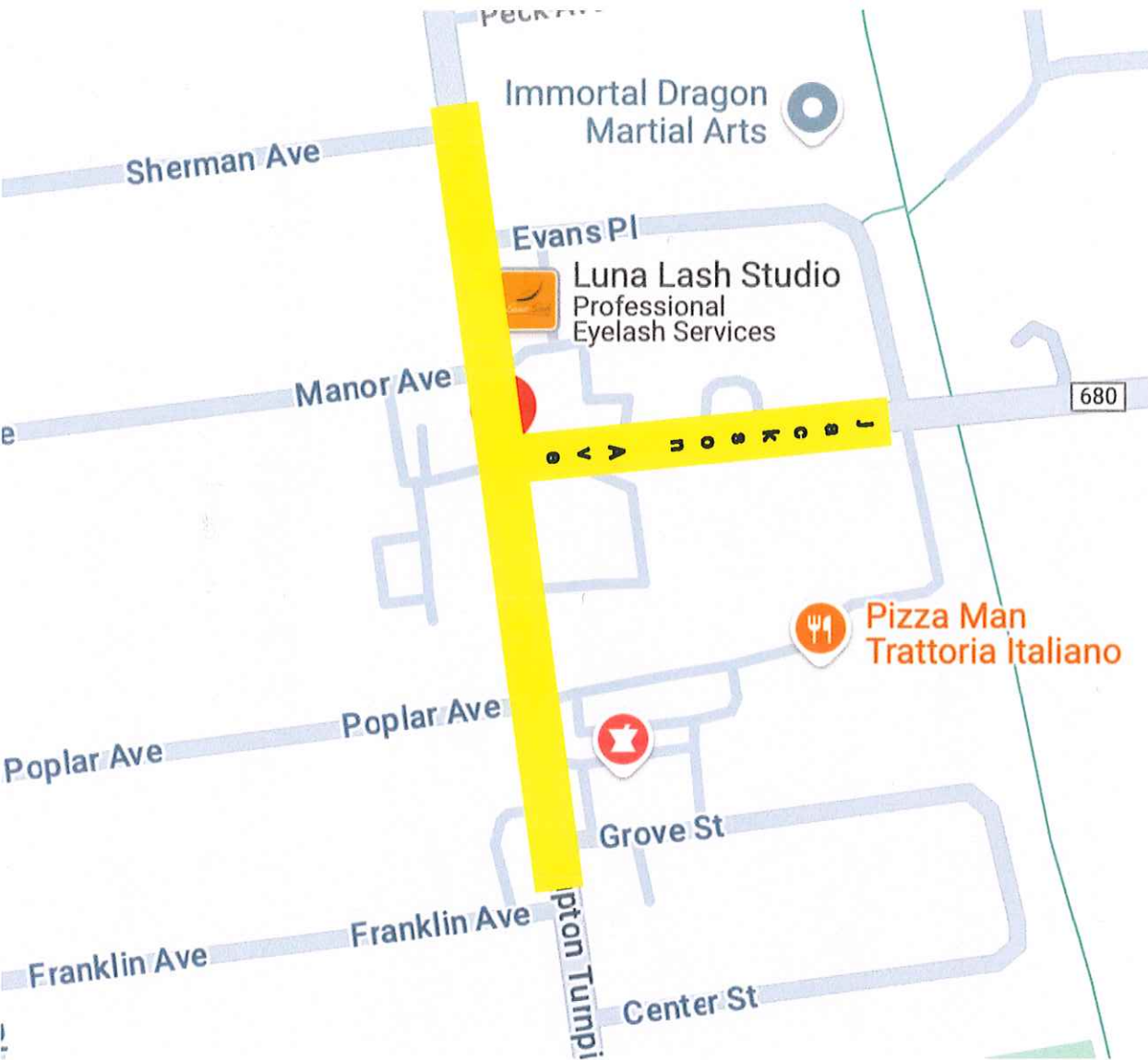
Fee Paid: \$100.00

[] Check No. _____

Date:

6/2014

Pequannock Regional Chamber of Commerce Street Festival & Car show 2025





1/22/2025

To whom it may concern,

The Pequannock Regional Chamber of Commerce has filed an application with the Township of Pequannock for the Pequannock Chamber Street Festival, to be held on September 21, 2025. The location is on the cross section of Jackson and Newark Pompton Turnpike. Evans to Franklin and Jackson to Quick Check. This application will be considered for approval during the meeting of the Township Council scheduled to begin at 7:00pm on January 28, 2025, in the Municipal Building, 530 Newark Pompton Turnpike, Pompton Plains at which time objections will be heard. The application and supporting documents are available for review in the Township Clerk's office located in the Municipal Building.

Thank you,

Pequannock Regional Chamber of Commerce
Pequannock Street Festival Committee

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council authorizing Tax Office refunds, overpayments or cancellations.

Resolution No. R2024-63

WHEREAS, there appears on the tax records overpayments or otherwise as shown below; and

WHEREAS, the overpayments were created by the reasons indicated below, and the Collector of Taxes recommends the refund or transfers of such overpayments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The proper officers are hereby authorized to make the following refunds and/or cancellations for the reasons stated.

Amount	Block	Lot	Name	Year	Reason
217.57	2005	11	Nikola Piskuloski	2025	Refund of Water/Sewer

2. The Township Clerk is directed to forward a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council approving payment of the itemized claims as set forth on the **January 23, 2025** Bill List and 2018 FEMA Elevation Escrow list.

Resolution No. R2025-64

WHEREAS, the Chief Financial Officer has prepared a Bill List setting forth itemized claims for payment; and

WHEREAS, the vouchers requesting payment have been certified by the claimant and approved by the appropriate Township official having knowledge of the materials or services supplied; and

WHEREAS, the CFO has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Pequannock, in the County of Morris, State of New Jersey as follows:

1. The claims set forth on the **January 23, 2025** Bill List and summarized as follows are hereby approved for payment:

Fund 01	Current Fund	1,772,408.49
Fund 02	Grant	81,429.58
Fund 04	General Capital Fund	0.00
Fund 05	Water Operating Fund	27,030.69
Fund 06	Water Capital Fund	0.00
Fund 07	Sewer Operating Fund	525,305.27
Fund 08	Sewer Capital Fund	4,685.00
Fund 13	Animal Control Fund	151.32
Fund 14	Builders Escrow Fund	0.00
Fund 15	Cash Trust Fund	0.00
Fund 20	Open Space Trust Fund	1,320.00
Fund 21	COAH Account	19,020.13
Fund 22	Fire Safety Fund	0.00
Fund 26	Solid Waste Utility Fund	76,534.05
Fund 30	Public Health Utility	50.00
Fund 32	Recreation Trust Fund	1,000.00
TOTAL		<u>\$2,508,934.53</u>

1. The claims set forth on the **January 23, 2018** FEMA Elevation Escrow List summarized as follows are hereby approved for payment:

Fund 31	2018 FEMA Elevation Escrow	\$47,675.00
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2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Township Chief Financial Officer.

Adopted: January 28, 2025

Carol J. Marsh, Township Clerk

John Driesse, Mayor