

The 282nd Annual Reorganization Meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order by Township Clerk Carol Marsh at 6:00 p.m. on Tuesday, January 4, 2022 in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike.

The Township Clerk read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this reorganization meeting was filed in the Office of the Township Clerk, posted on the Bulletin Board in the Municipal Building, and transmitted via fax or email to the Record, Suburban Trends and Daily Record newspapers."

Township Clerk Marsh led the Pledge of Allegiance which was followed by a prayer and a moment of silence in honor of those serving our nation.

Senator Kristin Corrado, Morris County Sheriff James Gannon, Morris County Clerk Ann Grossi, Morris County Republican Chair Laura Ali, and State Republican Committeeman Larry Casha were introduced and welcomed to the meeting.

ROLL CALL.

Present:

- Councilman John Driesse
- Councilwoman Melissa Florance Lynch
- Councilman David Kohle
- Councilwoman Kyle Russell

Absent:

- Councilman Ryan Herd

Also Attending:

- Adam Brewer, Township Manager
- Robert Oostdyk, Esq., Township Attorney
- Carol Marsh, Township Clerk

SELECTION OF MAYOR AND DEPUTY MAYOR.

The Clerk requested nominations from the Council on the selection of a member to serve as Mayor for the year 2022.

Councilwoman Russell nominated Councilwoman Florance-Lynch which was seconded by Councilman Kohle.

There being no other nominations, Mrs. Florance-Lynch was selected to serve as Mayor (**Resolution R2022-01**) by the following vote:

- For: Mr. Driesse, Mrs. Florance-Lynch, Mr. Kohle, Mrs. Russell.
- Against: None. Abstain: None. Absent: Mr. Herd.

The Honorable Kristin Corrado administered the Oath of Office to Mayor Florance-Lynch.

The meeting continued with Mayor Florance-Lynch presiding.

Councilwoman Russell nominated Councilman Kohle which was seconded by Mr. Driesse.

There being no other nominations, Mr. Kohle was selected to serve as Deputy Mayor (**Resolution R2022-02**) by the following vote:

- For: Mr. Driesse, Mr. Kohle, Mrs. Russell, Mayor Florance-Lynch
- Against: None. Abstain: None. Absent: Mr. Herd.

The Honorable Kristin Corrado administered the Oath of Office to Deputy Mayor Kohle.

APPOINTMENTS BY THE TOWNSHIP COUNCIL.

- **R2022-03;** appointing Robert Oostdyk, Esq. and the firm Murphy McKeon PC, as Township Attorney for the year 2022 and authorizing a contract for this Professional Service
- **R2022-04;** naming Arcari + Iovino Architects, PC as Township Architects for the year 2022
- **R2022-05;** authorizing a professional services agreement between the Township of Pequannock and Piazza & Associates, Inc. for Affordable Housing Administration and Urban Planning Services.
- **R2022-06;** appointing Raymond Sarinelli, and the firm Nisivoccia, LLP as Township Auditor for a term of two (2) years and authorizing a contract for this Professional Service for the year 2022

- **R2022-07**; naming HMR Architects as Township Historic Architects for the year 2022
- **R2022-08**; naming Alec Mittiga and the firm Crew Engineers, Inc. as Township Water and Sewer Engineers for the year 2022
- **R2022-09**; naming McManimon, Scotland & Baumann, LLC as Bond Counsel for the year 2022
- **R2022-10**; naming Trimboli & Prusinowski, LLC as Labor Counsel for the year 2022.
- **R2022-11**; naming DMC Associates as Township Surveyors for the year 2022.
- **R2022-12**; authorizing a professional services agreement between the Township of Pequannock and Pinto Consulting, LLC for Open Space Services.
- **R2022-13**; naming Garden State Laboratories, Inc. for Township Laboratory Services for the year 2022
- **R2022-14**; naming Steven Cunningham Electrical Contracting, LLC for Township Licensed Electrician Services for the year 2022
- **R2022-15**; appointing Robert W. Mayer, Esq., as Municipal Public Defender.
- **R2022-16**; appointing Nicholas A. Galante, Esq., as Municipal Prosecutor
- **R2022-17**; appointing Planning Board Class 3, Class 4, and Alternate Members.
 - Class 3 Member (Governing Body) (1 Year Term expires 12/31/2022) Councilman Kohle
 - Class 4 Member (4 Year Term expires 12/31/2025) Robert Cascone
 - Class 4 Member (4 Year Term expires 12/31/2025) John Magalla
 - Class 4 Member (unexpired 4 Year Term expires 12/31/2022) Joseph Jorgensen
 - Alternate Member #2 (2 Year Term expires 12/31/2023) Wayne Wintemberg
- **R2022-18**, appointing members to the Zoning Board of Adjustment
 - Regular Member (4 Year Term expires 12/31/2025) Paul Dolengo
 - Regular Member (4 Year Term expires 12/31/2025) Steven Shuttlesworth
 - Alternate Member #1..... (Unexpired 2 Year Term expires 12/31/2022) Martin Drag
 - Alternate Member #2..... (2 Year Term expires 12/31/2023) Kimberly Quiqley
- **R2022-19**, appointing the Pequannock Township member of the Dial-A-Ride Board of Trustees.
 - Trustee.....(1 Year Term expires 12/31/2022)..... Elizabeth Cass-Schmidt
- **R2022-20**, appointing members to the Economic Development Committee.
 - Regular Member (Unexpired 5 Year Term expires 12/31/2022) Timothy Gitin
 - Regular Member (5 Year Term expires 12/31/2026) Peter Schmitt
 - Regular Member (5 Year Term expires 12/31/2026) Kim Chorba
- **R2022-21**, appointing members to the Fair Housing Committee
 - Regular Member (3 Year Term expires 12/31/2024) Thomas Molica
 - Regular Member (3 Year Term expires 12/31/2024) Joanne Carlon
- **R2022-22**, appointing members of the Flood Control Advisory Committee
 - Regular Member (3 Year Term expires 12/31/2024) Leonard G. Smith
 - Regular Member (3 Year Term expires 12/31/2024) Kenneth Hardaker
 - Regular Member (3 Year Term expires 12/31/2024) Louise Marchese
 - Regular Member (3 Year Term expires 12/31/2024) Kim Chorba
- **R2022-23**, appointing members of the Historic District Commission
 - Regular Member (5 Year Term expires 12/31/2026) Louis Hebert
 - Regular Member (5 Year Term expires 12/31/2026) Joseph Jorgensen
- **R2022-24**, appointing members of the Open Space Advisory Committee
 - Township Council Representative (1 Year Term expires 12/31/2022) Councilman Herd
 - Regular Member..... (3 Year Term expires 12/31/2024) Joseph Wells
- **R2022-25**, appointing members of the Parks and Recreation Advisory Committee.
 - Regular Member (3 Year Term expires 12/31/2024) John Woodard

- Regular Member (3 Year Term expires 12/31/2024) Janice Mangeri
- Regular Member..... (3 Year Term expires 12/31/2024)Gregory Dabice
- Regular Member (3 Year Term expires 12/31/2024)William Zickler
- Youth Liaison (1 Year Term expires 12/31/2022) Matthew Scienski
- **R2022-26**, appointing members of the Senior Citizens Advisory Committee.
 - Regular Member (3 Year Term expires 12/31/2024) Jerrilyn Brown
 - Regular Member (3 Year Term expires 12/31/2024) Karen A. Scienski
 - Regular Member (3 Year Term expires 12/31/2024) Jacqueline F. Byram
 - Regular Member (Unexpired 3 Year Term expires 12/31/2023)Alice Albright
 - Regular Member (Unexpired 3 Year Term expires 12/31/2023) June Whitehead
- **2022-27**, appointing members of the Joint Study Commission
 - Regular Member..... (1 Year Term expires 12/31/2022)Mrs. Florance-Lynch
 - Regular Member..... (1 Year Term expires 12/31/2022) Mrs. Russell
- **R2022-28**, appointing a representative to the Morris County CDRS Committee
 - Regular Member..... (1 Year Term expires 12/31/2022) Mrs. Russell

On a motion by Mr. Kohle, seconded by Mrs. Russell, **Resolutions R2022-03 through R2022-28** (agenda items 7-a through 7-xx) were approved by the following vote:

For: Mr. Driesse, Mr. Kohle, Mrs. Russell, Mayor Florance-Lynch
Against: None. Abstain: None. Absent: Mr. Herd.

DESIGNATION OF TOWNSHIP COUNCIL LIAISONS.

- **R2022-29**, designating Council Liaisons for the Year 2022.
 - Environmental Commission Councilwoman Russell
 - Historic District CommissionCouncilman Driesse
 - Shade Tree CommissionCouncilman Driesse
 - Fair Housing Committee..... Councilman Kohle
 - Parks & Recreation Advisory Committee Councilwoman Russell
 - Flood Control Advisory Committee Mayor Florance-Lynch
 - Senior Citizen Advisory Committee..... Mayor Florance-Lynch
 - Economic Development Commission..... Mayor Florance-Lynch
 - Municipal Alliance Committee Councilman Herd & Mayor Florance-Lynch
 - Fire Department Councilman Kohle
 - First Aid Squad..... Councilman Herd

On a motion by Mr. Driesse, seconded by Mrs. Russell, **Resolution R2022-29** designating the Council Liaisons (agenda items 8a-8k) was approved by the following vote:

For: Mr. Driesse, Mr. Kohle, Mrs. Russell, Mayor Florance-Lynch
Against: None. Abstain: None. Absent: Mr. Herd.

OTHER RESOLUTIONS.

- **R2022-30**; designating the Township’s Official Newspapers for the year **2022**
- **R2022-31**; Governing Body Certification of compliance with the United States Equal Employment Opportunity Commission’s "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".
- **R2022-32**; adopting a Temporary Budget for **2022**
- **R2022-33**; authorizing Temporary Appropriations for Debt Service
- **R2022-34**; authorizing the cancellation of small property tax refunds, delinquent charges and fees
- **R2022-35**; establishing the rate of interest and penalties to be charged on delinquent taxes
- **R2022-36**; providing for fees for tax sale certificate redemption calculations.

- **R2022-37**; authorizing issuance of Duplicate Tax Sale Certificates
- **R2022-38**; authorizing a fee of \$25.00 for each notice of Tax Sale pursuant to N.J.S.A. 54:5-26
- **R2022-39**; authorizing participation in an Electronic Tax Sale Program in 2022.
- **R2022-40**; designating official depositories for Special Accounts
- **R2022-41**; designating official depositories for the year **2022**.
- **R2022-42**; authorizing Petty Cash Funds for the Township Clerk, Recreation Department and Police Department.**R2022-43**; authorizing Change Funds for the Township Tax Collector, Utility Collector, Health Department and Municipal Court
- **R2022-44**; authorizing investment of idle funds
- **R2022-45**; authorizing facsimile signature stamp
- **R2022-46**; authorizing Night Depositories
- **R2022-47**; designating the Township’s Public Employees Retirement System (PERS) and Police and Fire Retirement System (PFRS) certifying agent.**R2022-48**; establishing the rate for employment of off-duty Police Officers for the year 2022
- **R2022-49**; Designating Initiation and Authorization Roles for EFT Transactions.
- **R2022-50**; appointing Adam W. Brewer as Fund Commissioner and Diane Rizzi as Alternate Fund Commissioner to the Morris County Municipal Joint Insurance Fund.
- **R2022-51**; appointing of Julie Kupilik as Chief Financial Officer.
- **R2022-52**; approving payment of the itemized claims as set forth on the **December 29, 2021** Bill List
- **R2022-46**, authorizing facsimile signature stamp
- **R2022-47**, authorizing Night Depositories
- **R2022-48**, designating the Township’s Public Employees Retirement System (PERS) and Police and Fire Retirement System (PFRS) certifying agent
- **R2022-49**, establishing the rate for employment of off-duty Police Officers for the year 2022
- **R2022-50**, Designating Initiation and Authorization Roles for EFT Transactions
- **R2022-51**, appointing Adam W. Brewer as Fund Commissioner and Diane Rizzi as Alternate Fund Commissioner to the Morris County Municipal Joint Insurance Fund
- **R2022-52**, appointing Adam W. Brewer as the Township Commissioner and Julie Kupilik as the Township’s Alternate Fund Commissioner to the North Jersey Municipal Employee Benefits Fund.
- **R2022-53**, authorizing Tax Office refunds, overpayments or cancellations
- **R2022-54**, approving payment of the itemized claims as set forth on the **December 31, 2020** Bill List

On a motion by Mrs. Russell, seconded by Mr. Kohle, **Resolutions R2022-30 through R2022-54** (agenda items 9-a through 9-x) were approved by the following vote:

For: Mr. Driesse, Mr. Kohle, Mrs. Russell, Mayor Florence-Lynch
Against: None. Abstain: None. Absent: Mr. Herd.

MAYOR’S APPOINTMENTS.

Mayor Florence-Lynch announced the following Mayoral appointments:

Library Board of Trustees

Mayor’s designee(1 Year Term expires 12/31/2022)..... Councilwoman Russell
Trustee(5 Year Term expires 12/31/2026)..... Christina M. White

Planning Board

Class 2 Member (Environ. Comm.)(1 Year Term expires 12/31/2022)..... Edward Lamoureux

Environmental Commission

Regular Member(3 Year Term expires 12/31/2024)..... Tom Andrea
Regular Member(3 Year Term expires 12/31/2024)..... William Wer
Alternate #2(2 Year Term expires 12/31/2023)..... Edward Lamoureux
Youth Advisory Member(1 Year Term expires 12/31/2022)..... Jacob Golbek
Environmental Commission Chair.....Thomas L. Newman

Shade Tree Commission

- Regular Member(Unexpired 5 Year Term expires 12/31/2024)..... Leonard G. Smith
- Regular Member(5 Year Term expires 12/31/2026)..... Forrest Harper
- Regular Member(Unexpired 5 Year Term expires 12/31/2025)..... Vacant

Morris County CDRS

- Regular Member(1 Year Term expires 12/31/2022)..... Mayor Florance-Lynch
- Alternate(1 Year Term expires 12/31/2022)..... Councilman Kohle

Mayor Florance-Lynch recognized Morris County Surrogate Heather Darling and welcomed her to the meeting.

TOWNSHIP MANAGER’S APPOINTMENTS.

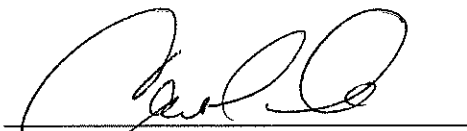
Township Manager Adam Brewer announced appointments to be made for the year 2022 are listed on the agenda.

- Construction Official..... Robert Grant
- Court Administrator Shelly Gallagher
- Director of Public Works David Seugling
- Director of Finance Julie Kupilik
- Engineer Frank Russo
- Health Officer Thomas Cantisano
- Plumbing Sub Code Official Michael Robinson
- Chief of Police..... Daniel Commune
- Electrical Sub Code Official.....Carmine Agostinelli
- Fire Sub Code Official Robert Grant
- Municipal Emergency Management Coordinator..... James Bonelli
- Zoning Officer.....Jill Hartmann
- Fire Department Chief..... Christopher Bell

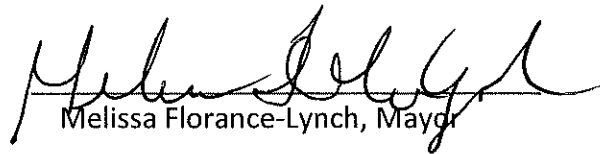
PUBLIC COMMENTS. There were no public comments.

ADJOURNMENT.

There being no further business, on a motion by Mr. Driesse, seconded by Mrs. Russell, the meeting was adjourned at 6:21 p.m. without objection.



Carol J. Marsh, Township Clerk



Melissa Florance-Lynch, Mayor

