

The 281<sup>st</sup> Annual Reorganization Meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order by Township Clerk Carol Marsh at 6:00 p.m. on Tuesday, January 5, 2021 at the Legacy Castle located at 141 Route 23 South, Pompton Plains.

The Township Clerk read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this reorganization meeting was filed in the Office of the Township Clerk, posted on the Bulletin Board in the Municipal Building, and transmitted via fax and email to the Record, Suburban Trends and Daily Record newspapers."*

Township Clerk Marsh led the Pledge of Allegiance which was followed by a prayer and a moment of silence in honor of those serving our nation.

Senator Kristin Corrado and Assemblyman Brian Bergen were introduced and welcomed to the meeting.

The Clerk read the Statement of Election Determination from the Morris County Board of Canvassers reporting the following were elected on November 3<sup>rd</sup>, 2020 to full four-year terms as members of the Township Council:

Ryan Herd  
David Kohle

Township Clerk Carol Marsh administered the Oath of Office to Mr. Herd and Mr. Kohle.

**ROLL CALL.**

Present:

Councilwoman Melissa Florance Lynch  
Councilman Ryan Herd  
Councilman David Kohle  
Councilwoman Kyle Russell

Absent:

Councilman Richard Phelan

Also Attending:

Adam Brewer, Township Manager  
Robert Oostdyk, Esq., Township Attorney  
Carol Marsh, Township Clerk

**SELECTION OF MAYOR AND DEPUTY MAYOR.**

The Clerk requested nominations from the Council on the selection of a member to serve as Mayor for the year 2021.

Councilwoman Florance-Lynch nominated Councilwoman Russell which was seconded by Councilman Kohle.

There being no other nominations, Mrs. Russell was selected to serve as Mayor (**Resolution R2021-01**) by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mr. Phelan, Mrs. Russell.  
Against: None. Abstain: None. Absent: None.

The Honorable Brian Bergen administered the Oath of Office to Mayor Russell.

The meeting continued with Mayor Russell presiding.

Mrs. Russell recognized Morris County Commissioner Tayfun Selen and welcomed him to the meeting and then requested nominations from the Council to serve as Deputy Mayor for the year 2021.

Councilman Herd nominated Mrs. Florance-Lynch which was seconded by Mr. Kohle. There being no other nominations, Mrs. Florance-Lynch was selected to serve as Deputy Mayor (**Resolution R2021-02**) by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mayor Russell.  
Against: None. Abstain: None. Absent: Mr. Phelan.

The Honorable Kristin Corrado administered the Oath of Office to Deputy Mayor Florance-Lynch.

**APPOINTMENTS BY THE TOWNSHIP COUNCIL.**

- **R2021-03**, appointing Robert Oostdyk, Esq. and the firm Murphy McKeon PC, as Township Attorney for the year **2021** and authorizing a contract for this Professional Service.
- **R2021-04**, naming Arcari + Iovino Architects, PC as Township Architects for the year 2021.
- **R2021-05**, naming HMR Architects as Township Historic Architects for the year 2021.
- **R2021-06**, naming McManimon, Scotland & Baumann, LLC as Bond Counsel for the year 2021.
- **R2021-07**, naming Trimboli & Prusinowski, LLC as Labor Counsel for the year 2021.
- **R2021-08**, naming Alec Mittiga and the firm Crew Engineers, Inc. as Township Water and Sewer Engineers for the year 2021.
- **R2021-09**, naming DMC Associates as Township Surveyors for the year 2021.v
- **R2021-10**, authorizing a professional services agreement between the Township of Pequannock and Piazza & Associates, Inc. for Affordable Housing Administration and Urban Planning Services.
- **R2021-11**, appointing Valerie Dolan, and the firm Nisivoccia, LLP as Township Auditor for a term of two (2) years and authorizing a contract for this Professional Service for the year 2021.
- **R2021-12**, authorizing a professional services agreement between the Township of Pequannock and Pinto Consulting, LLC for Open Space Services.
- **R2021-13**, appointing John A. Paparazzo as Municipal Court Judge.
- **R2021-14**, appointing Robert W. Mayer, Esq., as Municipal Public Defender.
- **R2021-15**, appointing Nicholas A. Galante, Esq., as Municipal Prosecutor.
- **R2021-16**, appointing Planning Board Class 3, Class 4, and Alternate Members.  
 Class 3 Member (Governing Body) ..... (1 Year Term expires 12/31/2021) ..... Councilman Kohle  
 Class 4 Member ..... (4 Year Term expires 12/31/2024) ..... Roger Fitament  
 Class 4 Member ..... (unexpired 4 Year Term expires 12/31/2022) ..... Angelo Caputo  
 Alternate Member #1 ..... (2 Year Term expires 12/31/2022) ..... Sean Mulhall
- **R2021-17**, appointing members to the Zoning Board of Adjustment  
 Regular Member ..... (4 Year Term expires 12/31/2024) ..... William Hart  
 Alternate Member #1 ..... (2 Year Term expires 12/31/2022) ..... George Sous
- **R2021-18**, appointing the Pequannock Township member of the Dial-A-Ride Board of Trustees.  
 Trustee.....(1 Year Term expires 12/31/2021)..... Elizabeth Cass-Schmidt
- **R2021-19**, appointing members to the Economic Development Committee.  
 Regular Member ..... (5 Year Term expires 12/31/2025) ..... David Wetmore  
 Regular Member ..... (5 Year Term expires 12/31/2025) ..... Ronald Denequolo
- **R2021-20**, appointing members to the Fair Housing Committee  
 Regular Member ..... (3 Year Term expires 12/31/2023) ..... Cathleen Collins  
 Regular Member ..... (3 Year Term expires 12/31/2023) ..... Suzanne Wintemberg  
 Regular Member ..... (3 Year Term expires 12/31/2022) ..... Rocco Salluce
- **R2021-21**, appointing members of the Flood Control Advisory Committee  
 Regular Member ..... (3 Year Term expires 12/31/2023) ..... Anna Louise Dianuzzo
- **R2021-22**, appointing members of the Historic District Commission  
 Regular Member ..... (5 Year Term expires 12/31/2025) ..... Jane Costello  
 Regular Member ..... (5 Year Term expires 12/31/2025) ..... Ryan Lombardi
- **R2021-23**, appointing members of the Open Space Advisory Committee  
 Township Council Representative ..... (1 Year Term expires 12/31/2021) ..... Councilman Herd  
 Regular Member..... (3 Year Term expires 12/31/2023) ..... Kerry Heck  
 Regular Member..... (3 Year Term expires 12/31/2023) ..... Robin Jones
- **R2021-24**, appointing members of the Parks and Recreation Advisory Committee.  
 Regular Member ..... (Unexpired 3 Year Term expires 12/31/2021) ..... John Woodard  
 Regular Member ..... (Unexpired 3 Year Term expires 12/31/2022) ..... Jeanne Hebert  
 Regular Member ..... (3 Year Term expires 12/31/2023) ..... Simon Hardie

- Regular Member ..... (3 Year Term expires 12/31/2023) ..... David Vasilenko
- Regular Member ..... (3 Year Term expires 12/31/2023) ..... Nichole Caravella
- Youth Liaison ..... (1 Year Term expires 12/31/2021) ..... Phoebe Patterson

- **R2021-25**, appointing members of the Senior Citizens Advisory Committee.
  - Regular Member ..... (3 Year Term expires 12/31/2023) ..... Joan Brunner
- **R2021-26**, appointing David Kohle to the Pequannock, Lincoln Park & Fairfield (Two Bridges) Sewerage Authority
  - Pequannock Commissioner ..... (5 Year Term expires 1/31/2026) ..... Councilman Kohle
- **R2021-27**, appointing members of the Joint Study Commission
  - Regular Member..... (1 Year Term expires 12/31/2021) ..... Councilwoman Russell
  - Regular Member..... (1 Year Term expires 12/31/2021) ..... Councilwoman Florance-Lynch
- **R2021-28**, appointing a representative to the Morris County CDRS Committee
  - Regular Member..... (1 Year Term expires 12/31/2021) ..... Councilman Phelan

On a motion by Mr. Kohle, seconded by Mrs. Florance-Lynch, **Resolutions R2021-03 through R2021-28** (agenda items 9-a through 9-mm) were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mayor Russell  
 Against: None. Abstain: None. Absent: Mr. Phelan.

**DESIGNATION OF TOWNSHIP COUNCIL LIAISONS.**

- **R2021-29**, designating Council Liaisons for the Year 2021.
  - Environmental Commission..... Councilwoman Russell
  - Historic District Commission ..... Councilman Herd
  - Shade Tree Commission ..... Councilman Phelan
  - Fair Housing Committee..... Councilman Kohle
  - Parks & Recreation Advisory Committee ..... Councilwoman Florance-Lynch
  - Flood Control Advisory Committee ..... Councilwoman Florance-Lynch
  - Senior Citizen Advisory Committee ..... Councilman Phelan
  - Economic Development Commission..... Councilwoman Florance-Lynch
  - Municipal Alliance Committee ..... Councilman Herd & Councilwoman Florance-Lynch
  - Fire Department ..... Councilman Kohle
  - First Aid Squad..... Councilman Herd

On a motion by Mr. Herd, seconded by Mrs. Florance-Lynch, **Resolution R2021-29** approving the Council Liaisons (agenda items 10a-10k) was approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mayor Russell  
 Against: None. Abstain: None. Absent: Mr. Phelan.

**OTHER RESOLUTIONS.**

- **R2021-30**, designating the Township’s Official Newspapers for the year **2021**.
- **R2021-31**, establishing meeting dates for the year **2021**
- **R2021-32**, Governing Body Certification of compliance with the United States Equal Employment Opportunity Commission’s "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".
- **R2021-33**, adopting a Temporary Budget for **2021**.
- **R2021-34**, authorizing Temporary Appropriations for Debt Service.
- **R2021-35**, authorizing the cancellation of small property tax refunds, delinquent charges and fees
- **R2021-36**, establishing the rate of interest and penalties to be charged on delinquent taxes
- **R2021-37**, providing for fees for tax sale certificate redemption calculations
- **R2021-38**, authorizing issuance of Duplicate Tax Sale Certificates
- **R2021-39**, authorizing a fee of \$25.00 for each notice of Tax Sale pursuant to N.J.S.A. 54:5-26
- **R2021-40**, participation in an Electronic Tax Sale Program in 2021

- **R2021-41**, designating official depositories for Special Accounts.
- **R2021-42**, designating official depositories for the year **2021**.
- **R2021-43**, authorizing Petty Cash Funds for the Township Clerk, Recreation Department and Police Department
- **R2021-44**, authorizing Change Funds for the Township Tax Collector, Utility Collector, Health Department and Municipal Court.
- **R2021-45**, authorizing investment of idle funds
- **R2021-46**, authorizing facsimile signature stamp
- **R2021-47**, authorizing Night Depositories
- **R2021-48**, designating the Township’s Public Employees Retirement System (PERS) and Police and Fire Retirement System (PFRS) certifying agent
- **R2021-49**, establishing the rate for employment of off-duty Police Officers for the year 2021
- **R2021-50**, Designating Initiation and Authorization Roles for EFT Transactions
- **R2021-51**, appointing Adam W. Brewer as Fund Commissioner and Diane Rizzi as Alternate Fund Commissioner to the Morris County Municipal Joint Insurance Fund
- **R2021-52**, appointing Adam W. Brewer as the Township Commissioner and Julie Kupilik as the Township’s Alternate Fund Commissioner to the North Jersey Municipal Employee Benefits Fund.
- **R2021-53**, authorizing Tax Office refunds, overpayments or cancellations
- **R2021-54**, approving payment of the itemized claims as set forth on the **December 31, 2020** Bill List

On a motion by Mrs. Florance-Lynch, seconded by Mr. Kohle, **Resolutions R2021-30 through R2021-54** (agenda items 9-a through 9-w) were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Kohle, Mayor Russell  
Against: None. Abstain: None. Absent: Mr. Phelan.

**MAYOR’S APPOINTMENTS.**

Mayor Russell announced the following Mayoral appointments:

***Library Board of Trustees***

Trustee .....(5 Year Term expires 12/31/2025) ..... Nicholas A. Galante

***Planning Board***

Class 2 Member (Environ. Comm.).....(1 Year Term expires 12/31/2021).....Edward Lamoureaux

***Environmental Commission***

Regular Member .....(Unexpired 3 Year Term expires 12/31/2022).....Melissa Dulinski

Regular Member .....(3 Year Term expires 12/31/2023).....Lorelle Laub

Regular Member .....(3 Year Term expires 12/31/2023).....Donna Dixon

Regular Member .....(3 Year Term expires 12/31/2023).....Thomas L. Newman

Alternate #1.....(2 Year Term expires 12/31/2022).....Spencer Andrea

Alternate #2.....(Unexpired 2 Year Term expires 12/31/2021).....Edward Lamoureaux

Youth Advisory Member .....(1 Year Term expires 12/31/2021).....Nina Sydoryk

Environmental Commission Chair ..... Thomas L. Newman

***Shade Tree Commission***

Regular Member .....(5 Year Term expires 12/31/2025) .....Jeffrey Ringen

***Morris County CDRS***

Regular Member .....(1 Year Term expires 12/31/2021) Councilwoman Florance-Lynch

Alternate .....(1 Year Term expires 12/31/2021).....Councilman Kohle

**TOWNSHIP MANAGER’S APPOINTMENTS.**

Township Manager Adam Brewer announced the following appointments for the year 2021

Construction Official..... Robert Grant

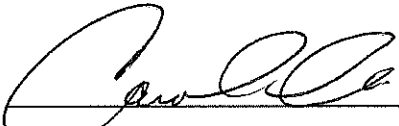
Court Administrator ..... Shelly Gallagher

Director of Public Works ..... David Seugling  
 Director of Finance ..... Julie Kupilik  
 Engineer ..... Frank Russo  
 Health Officer ..... Thomas Cantisano  
 Plumbing Sub Code Official ..... Michael Robinson  
 Chief of Police ..... Daniel Commune  
 Electrical Sub Code Official ..... Carmine Agostinelli  
 Fire Sub Code Official ..... Robert Grant  
 Municipal Emergency Management Coordinator ..... James Bonelli  
 Zoning Officer ..... Jill Hartmann  
 Fire Department Chief ..... Christopher Bell

**PUBLIC COMMENTS.** There were no public comments.

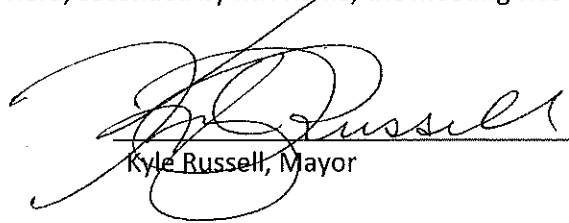
**ADJOURNMENT.**

There being no further business, on a motion by Mr. Herd, seconded by Mr. Kohle, the meeting was adjourned at 6:28 p.m. without objection.




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Carol J. Marsh, Township Clerk




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Kyle Russell, Mayor

