

The 285th Annual Reorganization Meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order by Township Clerk Carol Marsh at 6:00 p.m. on Tuesday, January 7, 2025 in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike.

The Township Clerk read the following statement for inclusion in the meeting minutes:

"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this reorganization meeting was filed in the Office of the Township Clerk, posted on the Bulletin Board in the Municipal Building, and transmitted via fax or email to the Record, Suburban Trends and Daily Record newspapers."

Township Clerk Marsh led the Pledge of Allegiance which was followed by a prayer and a moment of silence in honor of those serving our nation.

Assemblyman Brian Bergen, Morris County Surrogate Heather Darling, Ronaldo Morales representing Congresswoman Mikie Sherrill's office, County Commissioners Thomas Mastrangelo, Tayfun Selen, and Stephen Shaw, and Senator Joseph Pennaccio were introduced and welcomed to the meeting.

The Clerk read the Statement of Election Determination from the Morris County Board of Canvassers reporting the following were elected on November 5, 2024 to full four-year terms as members of the Township Council:

David Kohle
Vincent Siracusa

The Honorable Brian Bergen administered the Oath of Office to Mr. Kohle and Mr. Siracusa.

ROLL CALL.

Present:

Councilman John Driesse
Councilwoman Melissa Florance-Lynch
Councilman David Kohle
Councilwoman Kyle Russell
Councilman Vincent Siracusa

Absent:

None

Also Attending:

Adam Brewer, Township Manager
Robert Oostdyk, Esq., Township Attorney
Carol Marsh, Township Clerk

SELECTION OF MAYOR.

The Clerk requested nominations from the Council on the selection of a member to serve as Mayor for the year 2025.

Councilwoman Kyle Russell nominated Councilman Driesse which was seconded by Councilman David Kohle.

There being no other nominations, Mr. Driesse was selected to serve as Mayor (**Resolution R2025-01**) by the following vote:

For: Mr. Driesse, Mrs. Florance-Lynch, Mr. Kohle, Mrs. Russell, Mr. Siracusa.

Against: None. Abstain: None. Absent: None.

The Clerk administered the Oath of Office to Mayor Driesse.

The meeting continued with Mayor Driesse presiding.

SELECTION OF DEPUTY MAYOR.

Mr. Driesse requested nominations from the Council on the selection of a member to serve as Deputy Mayor for the year 2025.

Councilwoman Florance-Lynch nominated Councilwoman Kyle Russell which was seconded by Mr. Siracusa. There being no other nominations, Mrs. Russell was selected to serve as Deputy Mayor (**Resolution R2025-02**) by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mrs. Russell, Mr. Siracusa, Mayor Driesse.

Against: None. Abstain: None. Absent: None.

Assemblyman Brian Bergen administered the Oath of Office to Deputy Mayor Russell.

APPOINTMENTS BY THE TOWNSHIP COUNCIL.

- **R2025-03**; appointing Robert Oostdyk, Esq. and the firm Murphy McKeon PC, as Township Attorney for the year 2025 and authorizing a contract for this Professional Service
- **R2025-04**; naming Arcari + Iovino Architects, PC as Township Architects for the year 2025
- **R2025-05**; authorizing a professional services agreement between the Township of Pequannock and Piazza & Associates, Inc. for Affordable Housing Administration and Urban Planning Services
- **R2025-06**; appointing Raymond Sarinelli, and the firm Nisivoccia, LLP as Township Auditor for a term of two (2) years and authorizing a contract for this Professional Service for the year 2025
- **R2025-07**; naming HMR Architects as Township Historic Architects for the year 2025.
- **R2025-08**; naming Alec Mittiga and the firm H2M Associates, Inc. as Township Water and Sewer Engineers for the year 2025
- **R2025-09**; naming McManimon, Scotland & Baumann, LLC as Bond Counsel for the year 2025
- **R2025-10**; naming Trimboli & Prusinowski, LLC as Labor Counsel for the year 2025
- **R2025-11**; naming DMC Associates as Township Surveyors for the year 2025
- **R2025-12**; authorizing a professional services agreement between the Township of Pequannock and Pinto Consulting, LLC for Open Space Services
- **R2025-13**; naming Garden State Laboratories, Inc. for Township Laboratory Services for the year 2025
- **R2025-14**; naming Steven Cunningham Electrical Contracting, LLC for Township Licensed Electrician Services for the year 2025
- **R2025-15**; appointing John C. Grey, Esq., as Municipal Public Defender
- **R2025-16**; appointing Arthur J. Schmidt to the Pequannock, Lincoln Park & Fairfield (Two Bridges) Sewerage Authority
- **R2025-17**; appointing Planning Board Class 3, Class 4, and Alternate Members.
 Class 3 Member (Governing Body) ... (1 Year Term expires 12/31/2025) .. Councilwoman Florance-Lynch
 Class 4 Member (4 Year Term expires 12/31/2028) Wayne Wintemberg
 Alternate Member #1 (2 Year Term expires 12/31/2026) Sean Mulhall
 Alternate Member #2 (2 Year Term expires 12/31/2025) Ettore J. Bartolucci
- **R2025-18**, appointing members to the Zoning Board of Adjustment
 Regular Member (Unexpired 4 Year Term expires 12/31/2026) Kimberly Quigley
 Regular Member (4 Year Term expires 12/31/2028) William Hart
 Alternate Member #1 (2 Year Term expires 12/31/2026) Martin Drag
 Alternate Member #2 (Unexpired 2 Year Term expires 12/31/2025) Joseph DiFranco
- **R2025-19**, appointing the Pequannock Township member of the Dial-A-Ride Board of Trustees.
 Trustee (1 Year Term expires 12/31/2025) . Elizabeth Cass-Schmidt
- **R2025-20**, appointing members to the Economic Development Committee.
 Regular Member (5 Year Term expires 12/31/2029) Louise Marchese
 Regular Member (5 Year Term expires 12/31/2029) Sue Catania
- **R2025-21**, appointing members of the Flood Control Advisory Committee
 Regular Member (3 Year Term expires 12/31/2027) Ted Sobota
 Regular Member (3 Year Term expires 12/31/2027) Kenneth Hardaker
 Regular Member (3 Year Term expires 12/31/2027) Louise Marchese

- **R2025-22**, appointing members of the Historic District Commission.
 Township Council Representative (Unexpired 5 Year Term expires 12/31/2028) Anthony Grieco
 Regular Member (5 Year Term expires 12/31/2029) Patricia Chiarello
 Regular Member (5 Year Term expires 12/31/2029) Elaine Stapp
- **R2025-23**, appointing members of the Open Space Advisory Committee
 Township Council Representative (1 Year Term expires 12/31/2025) Councilman Siracusa
 Regular Member..... (3 Year Term expires 12/31/2027) Joseph Wells
 Regular Member..... (Unexpired 3 Year Term expires 12/31/2025) Thomas Newman
- **R2025-24**, appointing members of the Parks and Recreation Advisory Committee.
 Regular Member (3 Year Term expires 12/31/2027) John Woodard
 Regular Member (3 Year Term expires 12/31/2027) Janice Mangeri
 Regular Member (3 Year Term expires 12/31/2027) Gregory Dabice
 Regular Member (3 Year Term expires 12/31/2027) William Zickler
- **R2025-25**, appointing members of the Senior Citizens Advisory Committee.
 Regular Member (3 Year Term expires 12/31/2027) Nancy Latta
- **2025-26**, appointing members of the Joint Study Commission
 Regular Member..... (1 Year Term expires 12/31/2025)..... Councilman Kohle
 Regular Member..... (1 Year Term expires 12/31/2025)..... Councilwoman Florance-Lynch
- **R2025-27**, appointing a representative to the Morris County CDRS Committee
 Regular Member..... (1 Year Term expires 12/31/2025) ... Councilwoman Russell

On a motion by Mrs. Florance-Lynch, seconded by Mrs. Russell, **Resolutions R2025-03 through R2025-27** (agenda items 9-a through 9-qq) were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mrs. Russell, Mr. Siracusa, Mayor Driesse.

Against: None. Abstain: None. Absent: None.

DESIGNATION OF TOWNSHIP COUNCIL LIAISONS.

- **R2025-28**; designating Council Liaisons for the Year 2025.
 Environmental Commission..... Councilwoman Russell
 Historic District Commission Councilwoman Florance-Lynch
 Shade Tree Commission Councilman Driesse
 Parks & Recreation Advisory Committee Councilman Siracusa
 Flood Control Advisory Committee Councilwoman Florance-Lynch
 Senior Citizen Advisory Committee Councilwoman Florance-Lynch
 Economic Development Commission..... Councilwoman Florance-Lynch
 Municipal Alliance Committee Councilmembers Siracusa and Florance-Lynch
 Fire Department Councilman Kohle
 First Aid Squad Councilwoman Russell

On a motion by Mr. Kohle, seconded by Mr. Siracusa, **Resolution R2025-28** designating the Council Liaisons (agenda items 10-a through 10-j) was approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mrs. Russell, Mr. Siracusa, Mayor Driesse.

Against: None. Abstain: None. Absent: None.

OTHER RESOLUTIONS.

- **R2025-29**; designating the Township's Official Newspapers for the year 2025.
- **R2025-30**; providing the Certification of Compliance with the US Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964" As required by Applicable

Law and the Municipal Excess Liability Joint Insurance Fund's Employment Practices Liability Program

- **R2025-31**; authorizing Temporary Appropriations for Debt Service
- **R2025-32**; designating official depositories for the year 2025.
- **R2025-33**; designating the Township's Public Employees Retirement System (PERS) and Police and Fire Retirement System (PFRS) certifying agent.
- **R2025-34**; Designating Initiation and Authorization Roles for EFT Transactions
- **R2025-35**; authorizing facsimile signature stamp
- **R2025-36**; authorizing investment of idle funds.
- **R2025-37**; authorizing Night Depositories
- **R2025-38**; authorizing Petty Cash Funds for the Township Clerk, Recreation Department and Police Department
- **R2025-39**; authorizing Change Funds for the Township Tax & Utility Collector, Health Department and Municipal Court
- **R2025-40**; adopting a Temporary Budget for 2025
- **R2025-41**; establishing the rate for employment of off-duty Police Officers for the year 2025
- **R2025-42**; establishing a Cash Management Plan and naming Official Cash Depositories
- **R2025-43**; authorizing the cancellation of small property tax refunds, delinquent charges and fees
- **R2025-44**; establishing the rate of interest and penalties to be charged on delinquent taxes
- **R2025-45**; providing for fees for tax sale certificate redemption calculations.
- **R2025-46**; authorizing issuance of Duplicate Tax Sale Certificates
- **R2025-47**; authorizing a fee of \$25.00 for each notice of Tax Sale pursuant to N.J.S.A. 54:5-26
- **R2025-48**; authorizing participation in an Electronic Tax Sale Program in 2025
- **R2025-49**; appointing Adam W. Brewer as Fund Commissioner and Diane Rizzi as Alternate Fund Commissioner to the Morris County Municipal Joint Insurance Fund
- **R2025-50**; appointing Julie Kupilik as the Township Commissioner and Adam W. Brewer as the Township's Alternate Fund Commissioner to the North Jersey Municipal Employee Benefits Fund
- **R2025-51**; awarding the 2025 licenses to participate in the Police Towing Rotation
- **R2025-52**; appointing the local registrar for the Township of Pequannock for a three year term ending December 31, 2027
- **R2025-53**; approving payment of the itemized claims as set forth on the January 2, 2025 Bill List.

On a motion by Mrs. Florance-Lynch, seconded by Mrs. Russell, **Resolutions R2025-29 through R2025-53** (agenda items 11-a through 11-z) were approved by the following vote:

For: Mrs. Florance-Lynch, Mr. Kohle, Mrs. Russell, Mr. Siracusa, Mayor Driesse.

Against: None. Abstain: None. Absent: None

MAYOR'S APPOINTMENTS.

Mayor John Driesse announced the following Mayoral appointments:

Library Board of Trustees

Mayor's designee (1 Year Term expires 12/31/2025) Councilwoman Russell
Trustee (5 Year Term expires 12/31/2029) Robert Friedman

Planning Board

Class 2 Member (Env. Comm.) (1 Year Term expires 12/31/2025) Eugene McKeown

Environmental Commission

Regular Member (3 Year Term expires 12/31/2027) ... Thomas Andrea
Regular Member (Unexpired 3 Year Term expires 12/31/2025) Linda Porpora
Regular Member (3 Year Term expires 12/31/2027) ... Karen Randolph
Youth Advisory Member (1 Year Term expires 12/31/2025) ... Jakemarie Roby

Environmental Commission ChairThomas L. Newman

Morris County CDRS

Regular Member (1 Year Term expires 12/31/2025) Councilman Siracusa

Alternate (1 Year Term expires 12/31/2025) ... Councilwoman Florance-Lynch

TOWNSHIP MANAGER'S APPOINTMENTS.

Township Manager Adam Brewer announced appointments to be made for the year 2025 are listed on the agenda.

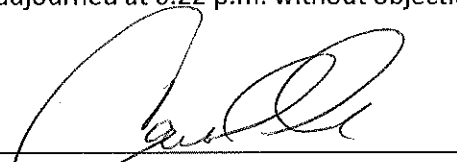
Construction Official..... Robert Grant
Court Administrator Shelly Gallagher
Director of Public Works David Seugling
Director of Finance..... Julie Kupilik
Engineer Frank Russo
Health Officer Thomas Cantisano
Plumbing Sub Code Official Ronald Barbarulo
Chief of Police..... Daniel Comune
Electrical Sub Code Official..... Carmine Agostinelli
Fire Sub Code Official Robert Grant
Municipal Emergency Management Coordinator..... James Bonelli
Zoning Officer..... Jill Hartmann
Fire Department Chief..... Brian Daley

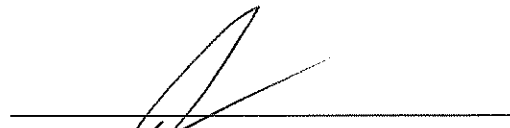
PUBLIC COMMENTS.

Brian Senyk congratulated Mr. Kohle and Mr. Siracusa for their election victories, Mr. Driesse for being selected as Mayor, and Mrs. Russell as Deputy Mayor.

ADJOURNMENT.

There being no further business, on a motion by Mr. Kohle, seconded by Mrs. Russell, the meeting was adjourned at 6:22 p.m. without objection.


Carol J. Marsh, Township Clerk


John Driesse, Mayor