

The July 23, 2019 meeting of the Township Council of the Township of Pequannock, Morris County, New Jersey was called to order at 7:00 p.m. in the Municipal Building Meeting Room located at 530 Newark-Pompton Turnpike; Mayor David Kohle presiding.

Township Clerk Carol Marsh read the following statement for inclusion in the meeting minutes:

*"In accordance with the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice which was filed in the Office of the Township Clerk; posted on the Bulletin Board in the Municipal Building; published as legal notice in the Suburban Trends newspaper; and distributed to all persons requesting notice in accordance with Township policy."*

Mayor Kohle led the Pledge of Allegiance, which was followed by a prayer and a moment of thanks for those individuals serving our nation.

Present:

Mayor David Kohle  
 Deputy Mayor Ryan Herd  
 Councilwoman Melissa Florance-Lynch  
 Councilman Richard Phelan  
 Councilwoman Kyle Russell

Absent: None

Also Attending:

Adam Brewer, Township Manager  
 Robert Oostdyk, Esq., Township Attorney  
 Carol J. Marsh, Township Clerk

There were 2 members of the public in attendance.

**PRESENTATIONS.** There were no presentations.

**REPORTS FROM VOLUNTEERS.** There were no reports from volunteers.

**PUBLIC COMMENT.** There were no public comments.

**MANAGER'S REPORT.** Township Manager Adam Brewer reviewed the Manager's report for the meeting, noting how 2019 Municipal Alliance Supplemental Grant funds will be used and reporting the Township of Pequannock has received grants in the amounts of \$344,832 and \$18,560 for Martin Berry House Interior Rehabilitation and Construction Documents, respectively, from the Morris County Preservation Trust Fund.

**PUBLIC HEARINGS.** There were no public hearings.

**ORDINANCE INTRODUCTIONS.** There were no ordinances presented for introduction.

**RESOLUTIONS.**

- **R2019-153**, approving the Corrective Action Plan for the 2018 Municipal Audit.
- **R2019-154**, authorizing the purchase and installation of a new Digital Message Center by Daktronics, Inc. at Fire Company #1, located at 30 Jackson Ave, through the Educational Services Commission of NJ Cooperative Pricing System (Formerly the Middlesex Regional Educational Services Commission).
- **R2019-155**, Resolution of the Township Council authorizing the purchase and installation of a new Digital Message Center by Daktronics, Inc. at Fire Company #2, located at 24 Oak Ave, through the Educational Services Commission of NJ Cooperative Pricing System (Formerly the Middlesex Regional Educational Services Commission).
- **R2019-156**, approving Change Order No. 1 for the Jacksonville Road Sidewalk Replacement Project increasing the contract with Vektor Corporation, Inc. of Monroe Township, NJ by \$11,970.60.00 to a revised contract price of \$222,200.60.

- **R2019-157**, authorizing release of refundable permit bonds.
- **R2019-158**, approving payment of the itemized claims as set forth on the **July 19, 2019** Bill List and the **July 19, 2019** 2015 and 2016 FEMA Elevation Escrow Lists.

On a motion by Mr. Herd, seconded by Mrs. Florance-Lynch, **Resolutions R2019-153 through R2019-158** were adopted by the following vote:

For: Mrs. Florance-Lynch, Mr. Herd, Mr. Phelan, Mrs. Russell, Mayor Kohle

Against: None. Abstain: None. Absent: None.

#### **ITEMS FOR DISCUSSION.**

- Itinerant Vendors.

Mr. Brewer and Mr. Oostdyk provided background on proposed amendments to the Township's Itinerant Vendor ordinance. After discussion, members of the Council requested the ordinance be listed on the August 13, 2019 agenda.

#### **REPORTS AND NOTICES.**

- Certificate of Determination and Award - 2019 Note Sale  
Mr. Brewer reviewed the terms of the note sale.

#### **COUNCIL REPORTS.**

##### ***Mrs. Florance-Lynch***

- Economic Development Advisory Committee meets tomorrow night. A representative from H2M will attend the following meeting to discuss the master plan. The committee is compiling a list of confirmed businesses. There is a grand opening at 167 Newark-Pompton Turnpike on Thursday, August 1, 2019 at 6:00 p.m. for Forward Motion.
- Requested information regarding a new policy for memberships and guests at PV Park.

***Mr. Herd.*** No report.

##### ***Mr. Phelan:***

- Requested information on PV Park.
- Shade Tree Commission did not meet last night.

##### ***Mrs. Russell:***

- Environmental Commission met with representatives of H2M regarding the master plan. They will meet again in September.
- Library has started a program where produce can be ordered online and picked up at the library.
- Congratulated local sport teams: The Boys 11s and Girls 12s baseball teams won the districts. The Girls 10s baseball team won sections and competed at the State level. The Pequannock Boys baseball summer team won the championship in their bracket and the Piranhas won the Packanack Invitational.

##### ***Mayor Kohle:***

- Along with Councilwoman Florance-Lynch and Mr. Brewer, met with the Board of Education Interim Superintendent and the Board of Education President to discuss use of the tennis courts.

**PUBLIC COMMENT.** There were no public comments.

#### **APPROVAL OF MINUTES.**

On a motion by Mrs. Florance-Lynch, seconded by Mrs. Russell, minutes of the July 9, 2019 meeting were unanimously approved with Mr. Phelan abstaining.

**EXECUTIVE (CLOSED) SESSION.**

On a motion by Mr. Phelan, seconded by Mrs. Russell, **Resolution R2019-159**, authorizing an Executive Session to discuss a shared services contract and a matter of Attorney Client Privilege regarding the sale of property located at 90 Village Road was unanimously adopted.

The public portion of the meeting was recessed at 7:21 p.m. followed by the Executive Session during which the following took place:


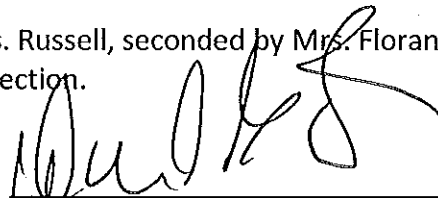
- The Council discussed the sale of a municipal property at 90 Village Road and different options to market that property and hopefully contribute to the success of the sale.
- The Council also discussed a proposed agreement for animal control services by Interlocal Agreement and direction was given to the Township Manager in that regard.

The closed session was completed at 7:35 p.m. at which time the public meeting was reconvened.

Township Attorney Oostdyk summarized the Executive Session discussion. No formal action was taken.

**ADJOURNMENT.**

There being no further business, on a motion by Mrs. Russell, seconded by Mrs. Florance-Lynch, the meeting was adjourned at 7:36 p.m. without objection.

  
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Carol J. Marsh, Township Clerk  
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David G. Kohle, Mayor

